

# CROCKETT SANITARY COMMISSION

## Regular Business Meeting

AGENDA FOR WEDNESDAY, NOVEMBER 8, 2023

TIME: 4:00 PM  
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Sanitary Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared for a future date.)*
4. PUBLIC HEARING:
5. CONSENT CALENDAR: Consideration of a motion to approve the following items:  
*(Items may be removed from the Consent Calendar upon request by any Commissioner or member of the public for discussion during Administrative Items.)*
  - a. Approve Minutes of September 13, 2023.
6. ADMINISTRATIVE:
  - a. Consider report on actions taken by the District Board.
  - b. Recommend expenditure for sewer repairs; segment on West Street from Alhambra Street to Winslow segment under Crolona Heights Drive at Winslow Street.
  - c. Consider District ownership of Tee section/limit of privately owned lateral.
  - d. Approve seeking bids for Alexander Park main line sewer repair by formal bidding.
  - e. Consider FOG (fats, oils, and grease) permit/policy from the City of Richmond.
7. REPORT OF CONSULTING ENGINEER:
8. WASTEWATER:
  - a. Consider report on enforcement actions.
  - b. Discuss annual CCTV Project #23-TV.
  - c. Discuss options for wastewater treatment and upcoming negotiations.

9. BUDGET AND FINANCE:

- a. Consider monthly Summary Worksheet and staff report on financial matters.

10. REPORT OF DEPARTMENT MANAGER:

*(These items are typically for the exchange of information only. No action will be taken at this time.)*

- a. Operations, maintenance, and capital improvements.
- b. Governmental matters.
- c. Announcements and discussion.

11. REPORTS FROM COMMISSIONERS:

*(These items are typically for the exchange of information only. No action will be taken at this time.)*

- a. Wastewater Committee – Members Bartlebaugh and Manzione
- b. Budget & Finance Committee – Members Trask and Adams
- c. Inter-agency meetings:

12. FUTURE AGENDA ITEMS:

Consider recommended enforcement actions.

Recommend award of contract(s)

Recommend payment for sewer project(s).

13. COMMENTS FROM COMMISSIONERS:

14. ADJOURNMENT to December 13, 2023.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us/meetings](http://www.town.crockett.ca.us/meetings)

Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

# CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

## For Review

P.O. Box 578 - Crockett, CA 94525  
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## MINUTES OF SPECIAL MEETING, SEPTEMBER 13, 2023

1. CALL TO ORDER: The meeting was opened at 4:02 PM by Chair D'Arcy Trask Commissioners present: Mark Manzione, Scott Bartlebaugh, and Mary Wais. Staff present: General Manager Gaunt Murdock, Administrative Services Manager Jena Goodman, and District Secretary Sonia Rivas.

2. REQUESTS TO TAKE AGENDA ITEMS OUT OF ORDER: None

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: None.

4. PUBLIC HEARING: None

5a MINUTES OF JULY 19, 2023: approved with corrections. (MW/SB, unanimous)

5b MINUTES OF AUGUST 16, 2023: approved with corrections. (MW/SB, unanimous)

6a REPORT ON ACTIONS TAKEN BY THE DISTRICT BOARD: The District Board accepted the resignation of Ms. Jena Goodman from the Board; the District budget was approved; and the Board authorized the posting of one Board vacancy. The Board did not appoint a Vice-Chair and expects to seat a new member at the October meeting. The Administrative Services Manager resigned in August. The General Manager filled the vacancy by hiring Ms. Goodman to fill the position.

Member Manzione opened a discussion regarding the current CVSAN vacancy and asked that the item be placed on a future agenda. A brief discussion was held on qualifications and the selection process. Ideal candidates should have an interest in the community, have an understanding of the sanitary department, and have business or administrative experience. A request was made to add an agenda item for commissioner updates on potential candidates. Ms. Goodman shared that the Crockett Foundation is working on acquiring an AV system to support better-quality call-ins (cost for audio and visual systems range from \$50k - \$ 75k; is wired and does not require Wi-Fi). The system would be used for all public meetings. Checking to see if the state has AV standards was suggested.

7. REPORT OF CONSULTING ENGINEER: None

8a CONSIDER REPORT ON ENFORCEMENT ACTIONS. None

8b DISCUSS OPTIONS FOR WASTEWATER TREATMENT AND UPCOMING NEGOTIATIONS

District staff met with C&H on September 7<sup>th</sup>. C&H has agreed to smaller intermittent meetings and expects to begin in October. The purpose is to discuss end goals and plans. We are looking for a long-term agreement.

GM: agreed to meet on November 1<sup>st</sup>.

Recycled water was a point of discussion. Ms. Goodman shared that the grants group has submitted an LOI (letter of interest) the Rose Foundation has \$10k - \$30k to implement a recycled water system. The LOI serves as an application and includes how the funds would be implemented. The grants group meets every Tuesday at 6 pm.

C&H stated that the odor incident was a one-time incident.

**8c APPROVE AWARD OF WINNING BIDS FOR THE MCC PROJECT:** Mr. Murdock provided an overview of the bids for the MCC project. Three bids were submitted: Telstar - \$749,500; Blocka Construction – \$998,000; and Royal Electric - \$1,111,111. The winning bid (lowest bid) was submitted by Telstar. The District has a history of working with them and feels very confident in their abilities. The District's consultant is confident with Telstar and their bid. Commissioner Manzione reminded staff to verify their contractor license and insurance and require that the District be added as an additional insurer. There were no objections to the performance schedule by any of the bidders. A motion was made to authorize the general manager to award the MCC construction contract to Telstar in the amount of \$749,500 and verify that the contractor's license and insurance are current by Commissioner Manzione, second by Commissioner Bartlebaugh. (MM1st, SB 2<sup>nd</sup>; 4/0 unanimous).

**9a CONSIDER MONTHLY SUMMARY WORKSHEET AND STAFF REPORT ON FINANCIAL MATTERS.** Commissioners Bartlebaugh and Trask met with the general manager on August 28<sup>th</sup> to discuss checks and balances. Mr. Murdock provided an overview of the financial records (2022-present). Staff will be making adjustments on credit card usage to prevent charges for non-CVSAN usage. Copies of the credit card statement were handy and appreciated. The duplication of charges for PG&E bills is due to the timing of PG&E billing; often times the bills arrive when they are due. Staff is working on automating payments for utilities. Staff is still experiencing difficulties in accessing the District's finances at the County. Mr. Vaughn Gunkelman is still assisting the District on an as-needed basis.

Security concerns for the office include a discussion on office security is a new front door, a smaller hard drive and backup hard drive and eventually cloud backup. Reoccurring power outages are concerning. Consider ransomware protection.

The general manager was asked to review the expiration of the lease with the railroad for a pipeline encroachment. The US Treasurer line item is for payroll taxes (Netchex is paid through a wire transfer by the County). Staff is working on improving the clarity of expense memos.

**10a OPERATIONS, MAINTENANCE, AND CAPITAL IMPROVEMENTS:** Staff is diligently working on the 17-page waterboard audit. Staff will participate in a verbal audit on September 21st.

Mr. Murdock expressed an interest in filing a claim against PG&E for the recent re-occurring power outages. Power outages exceeding an hour require staff to physically plug in backup generators to the pump stations. Staff remains on call for extended periods costing the District unexpected labor costs. Hiring a consultant to handle these outages may be a viable option. Commissioner Manzione supports a claim against PG&E and suggests a follow-up with the PUC.

**10b GOVERNMENTAL MATTERS:** Mr. Murdock reported that he and Administrative Services Manager Goodman attended a City Manager meeting with Senator Garamendi and Supervisor John Gioia. Garamendi encouraged municipalities to seek grants for their capital improvement projects. He repeatedly acknowledged Crockett as a community that has historically been overlooked. Staff felt very positive about the meeting and potential future outcomes.

**10c ANNOUNCEMENTS AND DISCUSSION:** None

11a WASTEWATER COMMITTEE: The committee met with C&H to discuss the future of wastewater disposal. The Committee is meeting tomorrow (September 14) to continue discussions on options and how a possible joint venture would be structured. Ms. Goodman also attended the meeting as staff.

11b BUDGET & FINANCE COMMITTEE: Budget and finance was discussed under 9.a.

11c INTER-AGENCY MEETINGS: None

12. FUTURE AGENDA ITEMS: Enforcement actions is to be removed from future agendas and will be addressed on an as-needed basis. Paulsell will begin the Alhambra repair of two segments in October. The West Street sewer line replacement approved by CVSAN (\$125,000) is starting. The repair covers 300 feet.

13. COMMISSIONER COMMENTS:

Commissioner Scott will not be available for the October meeting.

Easement encroachment letter for Pomona to be drafted by Mr. Murdock.

C&H be contacted to clean their fence area.

Sinkhole between Francis and Rose at the top of 5<sup>th</sup> Street.

13. ADJOURNMENT: The meeting was adjourned at 6:06 PM until October 18, 2023.

Respectfully submitted,  
Sonia Rivas, MBA

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**  
 Auditor's Date: \_\_\_\_\_ Fund: 342600 Account : 0830

July - September

Date	Name	Memo	Credit	Num
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
07/07/2023	V.W. Housen & Associates	Invoice 1456 Spill Emergency Response Plan	6,952.46	6981
07/07/2023	L.R. PAULSELL CONSULTING	CVSD 23-21 Sewer high pressure cleaning	11,200.00	6982
07/07/2023	Pan-Pacific Supply Company	Invoice 29613700 Pump and seal field service	6,500.00	6983
07/07/2023	Pan-Pacific Supply Company	Invoice 29613701 Pump rebuild parts and labor	14,326.95	6984
07/07/2023	CalPERS Public Employees RetirementSystem	CalPERS & UAL - May 1-31 2023	3,990.53	6985
07/07/2023	C&H SUGAR CO.	JTP shared operating costs - May-Dec 2021. March 2022	415,840.00	6986
07/07/2023	CONTRA COSTA COUNTY TREASURER	Netchex Payroll Funding - June 2023 - EFT	20,571.81	6987
07/25/2023	James Barnhill	District Card Expense - 7/7/2023	56.37	6988
07/25/2023	PG&E	ACCT# 6193854060-8	9,623.43	6989
07/25/2023	JP Electric	INV# 8329	140.00	6990
07/25/2023	All Bay Sewer	INV# 295	150.00	6991
07/25/2023	AT&T	ACCT# 300291164 - Date: 6/13/2023	204.14	6992
07/25/2023	MEYERS NAVE	INV# 206176	3,100.68	6993
07/25/2023	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO costs - FY23-24	616.37	6994
07/25/2023	Offsite Business Management	CalPERS payroll justification & adjustments - Inv#269	1,438.30	6995
07/25/2023	STATE COMPENSATION INSURANCE FUND	New Policy Term Charges - Inv#1001642797	602.88	6996
07/25/2023	Offsite Business Management	INV#269	1,482.92	6997
07/25/2023	CONTRA COSTA COUNTY TREASURER	Payroll services July	100.00	6998
07/25/2023	U.S. BANK	May and June statements - Acct 4866914555538450	916.88	6999
08/08/2023	G&J Seiberlich & Co LLP	INV# 77707	1,215.00	7000
08/08/2023	Villa's Landscape	INV# CCSD_058	550.00	7001
08/08/2023	CONTRA COSTA COUNTY TREASURER	Netchex Payroll Funding - July 2023 - EFT	20,137.59	7002
08/08/2023	CONTRA COSTA COUNTY TREASURER	Payroll services August	40.98	7003
08/08/2023	First Foundation Bank	Account 60243700 - Installment payment #6/12	26,457.35	7004
08/08/2023	First Foundation Bank	Acct# 60162400 installment payment #6/40	16,257.88	7005
08/15/2023	Nathan Maise	Claim - 7/13/2023	6,775.00	7006
08/18/2023	L.R. PAULSELL CONSULTING	INV# CVSD 23-22	11,760.00	7007
08/18/2023	Tom Cusack	Expenses: 7/31/2023	63.38	7008
08/18/2023	Alliant Insurance Services, Inc (Crime)	ACIP insurance 7/1/23-7/1/24 - Inv#2350793	202.61	7009
08/18/2023	CONTRA COSTA COUNTY TREASURER	CalPERS June-July & fees	8,866.71	7010
08/18/2023	Offsite Business Management	July 2023 hours - CalPERS adj. Inv#271	279.30	7011
08/18/2023	SDRMA	Sept. health bene. Inv#H42621	4,759.63	7012
08/24/2023	Lincoln National Life Insurance Company	July-Sept Premium	144.45	3426007013
09/07/2023	CONTRA COSTA COUNTY TREASURER	Netchex Payroll Funding - Aug 2023 - EFT	21,479.09	3426007014
09/07/2023	CONTRA COSTA COUNTY TREASURER	remainder for EFT transfer 9/7/23	270.00	3426007015
09/20/2023	CalPERS Public Employees RetirementSystem	INV# 100000017276750	37,294.82	3426007016
09/22/2023	Campbell Business Solutions	INV# 5029	22.26	3426007017
09/22/2023	Campbell Business Solutions	INV# 5287	89.04	3426007018
09/22/2023	DENALECT ALARM CO.	INV# 114922	506.60	3426007019
09/22/2023	WEST COUNTY WASTEWATER DISTRICT	INV# INV04357	19,510.52	3426007020
09/22/2023	Contra Costa Special Districts Asso	INV date 6/15/2023	150.00	3426007021
09/22/2023	L.R. PAULSELL CONSULTING	INV# CVSD 23-23	18,900.00	3426007022
09/22/2023	MEYERS NAVE	INV# 208225	534.60	3426007023

Date	Name	Memo	Credit	Num
09/22/2023	PG&E	ACCT# 6193854060-8 / Date - 9/5/2023	4,025.17	3426007024
09/22/2023	G&J Seiberlich & Co LLP	INV# 78122	2,227.50	3426007025
09/22/2023	Offsite Business Management	INV# 273	427.57	3426007026
09/22/2023	STATE COMPENSATION INSURANCE FUND	INV# 1001642799	1,607.75	3426007027
09/21/2023	USBank	Credit Card Payment August 2023	11,741.92	3426007028
09/21/2023	Drain Line Plumbing	SM Repair PC	3,200.00	3426007029
Total FUND 3426 - CV SANITARY - O&M			717,310.44	
<b>TOTAL</b>			<b>717,310.44</b>	

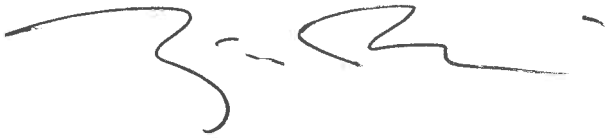
CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

October

Auditor's Date: \_\_\_\_\_ Fund: 342600 Account : 0830

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
10/10/2023	Internal Revenue Service	68-0114159, March 31, 2023, form 941	469.43	7044
Total FUND 3426 - CV SANITARY - O&M			469.43	
<b>TOTAL</b>			<b>469.43</b>	



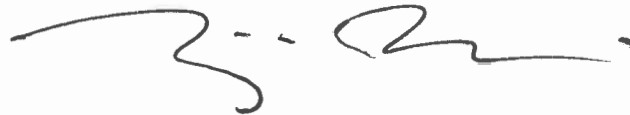


CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 342600 Account : 0830

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
10/04/2023	CONTRA COSTA COUNTY TREASURER	NetChex Second Payroll September 2023	20,031.79	3426007030
Total FUND 3426 - CV SANITARY - O&M			20,031.79	
<b>TOTAL</b>			<b>20,031.79</b>	



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: \_\_\_\_\_ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
10/06/2023	Campbell Business Solutions	IT SVC INV#5803	68.33	7031
10/06/2023	Frisch Engineering, Inc.	ENGINEERING SVCS AUG 23 INV#2204a	3,235.40	7032
10/06/2023	G&J Seiberlich & Co LLP	ACCOUNTING SVCS INV#8504	289.80	7033
10/06/2023	VAUGHN P. GUNKELMAN	INTUIT/CLOUD SVCS INV#8921	532.98	7034
10/06/2023	Internal Revenue Service	68-0114159, DEC 31,2020 (CVL PEN)	630.00	7035
10/06/2023	Lincoln National Life Insurance Company	INSURANCE INV#8134	45.74	7036
10/06/2023	L.R. PAULSELL CONSULTING	CLEANING @45.5 HRS INV#23-24	12,740.00	7037
10/06/2023	MEYERS NAVE	LAWYER SVC INV#9159	1,247.40	7038
10/06/2023	PG&E	UTILITIES ACCT# 2704121327-6	871.15	7039
10/06/2023	WEST COUNTY WASTEWATER DIST...	AUGUST BILLING INV#4363	8,508.67	7040
10/06/2023	All Bay Sewer	OUTSTANDING BALANCE INV#295	150.00	7041
10/06/2023	Nathan Maise	530 ALHAMBRA REIMBURSEMENT	6,775.00	7042
10/06/2023	Soxna Dice	Landscaping and Native Plants for 1 Rolph PD	512.66	7043
Total FUND 3426 - CV SANITARY - O&M			35,607.13	
<b>TOTAL</b>			<b>35,607.13</b>	

*Gene Paul*  
10/6/23

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: \_\_\_\_\_ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
10/17/2023	CD & Power	Generator work INV#0075	2,075.00	7045
10/17/2023	L.R. PAULSELL CONSULTING	Crockett Sewer Maintenance INV#23-26	9,240.00	7046
10/17/2023	L.R. PAULSELL CONSULTING	CV CCTV inspection INV#23-25	1,400.00	7047
10/17/2023	County Treasurer	Netchex Payroll Wire SPLIT (total \$6,637.38)	834.30	7048
Total FUND 3426 - CV SANITARY - O&M			13,549.30	
<b>TOTAL</b>			<b>13,549.30</b>	



CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M 10/24/2023	USBank	Acct # 4866 9145 5553 8450 (Sept and Oct Payment) Split	10,163.89	7049
Total FUND 3426 - CV SANITARY - O&M			10,163.89	
<b>TOTAL</b>			<b>10,163.89</b>	



## CROCKETT COMMUNITY SERVICES DISTRICT FY 2023/24 ADOPTED BUDGET

	ADOPTED (7/26/23)			
	PRIOR YEAR ACTUAL 2021/22	ADOPTED BUDGET 2022/23	ESTIMATED YEAR-END 2022/23	ADOPTED BUDGET 2023/24
<b>Revenue</b>				
CCSD Administration <sup>(1)</sup>	\$ 90,517	\$ -	\$ 454,962	\$ -
Recreation Dept.	\$ 623,081	\$ 1,047,937	\$ 709,719	\$ 893,819
Maintenance Dept. <sup>(4)</sup>	\$ 204,339	\$ 446,835	\$ 129,815	\$ 448,990
Port Costa Sanitary Dept.	\$ 293,813	\$ 299,908	\$ 392,095	\$ 313,070
Crockett Sanitary Dept. <sup>(2) (3)</sup>	\$ 1,833,061	\$ 2,558,688	\$ 2,007,495	\$ 2,784,331
Receivable PC Loans <sup>(3)</sup>	\$ 46,074	\$ 45,648	\$ 46,745	\$ 72,107
Rate Stabilization Resrv	\$ -	\$ 112,000		\$ 480,296
<b>Total Revenue</b>	<b>\$ 3,090,885</b>	<b>\$ 4,511,016</b>	<b>\$ 3,740,831</b>	<b>\$ 4,992,613</b>
<b>Expenses</b>				
CCSD Administration <sup>(1)</sup>	\$ -	\$ -	\$ -	
Recreation Dept.	\$ 586,882	\$ 1,091,814	\$ 863,067	\$ 1,047,601
Maintenance Dept. <sup>(4)</sup>	\$ 163,931	\$ 708,873	\$ 89,324	\$ 614,252
Port Costa Sanitary Dept. <sup>(3)</sup>	\$ 233,637	\$ 372,357	\$ 350,507	\$ 417,981
Crockett Sanitary Dept. <sup>(2)</sup>	\$ 1,598,014	\$ 3,355,499	\$ 1,508,443	\$ 2,906,438
Rate Stabilization Resrv	\$ -	\$ -	\$ -	\$ 480,296
<b>Total Expense</b>	<b>\$ 2,582,464</b>	<b>\$ 5,528,543</b>	<b>\$ 2,811,341</b>	<b>\$ 5,466,568</b>
<b>Net Increase (Decrease) in Cash <sup>(3)</sup></b>	<b>\$ 508,421</b>	<b>\$ (1,017,527)</b>	<b>\$ 929,490</b>	<b>\$ (473,955)</b>
<b>Fund Balance, beginning</b>	<b>\$ 5,586,860</b>	<b>\$ 6,095,282</b>	<b>\$ 6,095,282</b>	<b>\$ 7,024,773</b>
<b>Fund Balance, end of year</b>	<b>\$ 6,095,282</b>	<b>\$ 5,077,755</b>	<b>\$ 7,024,773</b>	<b>\$ 6,550,818</b>
<i>O&amp;M annual - All Depts.</i>	\$ 2,111,733	\$ 2,301,788	\$ 2,756,429	\$ 4,284,514
<i>Payroll Summary All Depts.</i>	\$ 608,350	\$ 619,876	\$ 686,754	\$ 710,990

(1) CCSD Admin Revenues/Expenses held in Fund 3240 and split to Crockett San, Rec. and Maint. Depts.

CSD roll-up reflected on estimated only, revenue/expenses attached to Maintenance Budget

(2) Includes Crockett Sanitary funds 3426, 3427, and 3429, and JIP large project reserves.

(3) Non-operation loan and repayment from Port Costa San. Dept. separated from CVSAN as long-term liability.

(4) Maintenance budget includes District Office O&M, Capital Projects, and CSD Admin

**FY 2023-24 CROCKETT SANITARY DEPARTMENT BUDGET - FUND 3426 ADOPTED**

	PY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
	Actual	Approved	Estimated Year	Approved
<b>Collection System</b>				
Loan Principal	\$ 87,580	\$ 86,680	\$ 81,970	\$ 48,421
Gas, Fuel, Vehicle (District owned)	\$ 601	\$ 300	\$ 550	\$ 1,000
Insurance (liab, prop, crime)	\$ 29,592	\$ 44,712	\$ 45,694	\$ 50,492
West County O&M Pump Station	\$ 43,306	\$ 47,637	\$ 69,032	\$ 59,403
Prof. Services (Collection Sys) Non WCWD	\$ 9,390	\$ 10,141	\$ 11,258	\$ 12,000
Rent/Lease Easements	\$ 13,708	\$ 14,804	\$ 3,003	\$ 3,000
Maintenance (CSO)	\$ 120,786	\$ 130,257	\$ 190,533	\$ 163,163
Utilities	\$ 48,023	\$ 55,164	\$ 64,649	\$ 54,820
Cap. Replacement (O&M) Pump Station	\$ 3,047	\$ 55,000	\$ 45,567	\$ 55,000
Other	\$ 338	\$ 2,827	\$ 5,282	\$ 3,500
<b>Total Collection System</b>	<b>\$ 356,371</b>	<b>\$ 447,522</b>	<b>\$ 517,539</b>	<b>\$ 450,801</b>
<b>Treatment Plant</b>				
JTP Operations & Maint - C&H	\$ 55,211	\$ 1,176,594	\$ 0	\$ 1,542,831
Professional Services	\$ 0	\$ 0	\$ 21,151	\$ 23,267
Capital Replacement (O&M) JTP	\$ 0	\$ 11,893	\$ 0	\$ 23,786
<b>Total Treatment Plant</b>	<b>\$ 55,211</b>	<b>\$ 1,188,487</b>	<b>\$ 21,151</b>	<b>\$ 1,589,883</b>
<b>Administrative</b>				
Elections	\$ 0	\$ 0	\$ 0	\$ 0
Membership	\$ 2,824	\$ 5,026	\$ 4,567	\$ 4,800
Office - Supplies/Postal/Misc.	\$ 2,704	\$ 6,111	\$ 3,000	\$ 4,391
Professional Services (Admin)	\$ 29,209	\$ 44,493	\$ 59,377	\$ 70,641
Printing / Publishing	\$ 415	\$ 1,800	\$ 1,206	\$ 1,800
Rents/Leases - Office Space	\$ 43,226	\$ 32,713	\$ 48,137	\$ 62,137
Capital Replacement (New Office)	\$ 2,100	\$ 22,335	\$ 0	\$ 10,000
New Office Occupancy	\$ 329	\$ 20,082	\$ 2,232	\$ 3,000
Travel/Meetings/Vehicle	\$ 200	\$ 548	\$ 500	\$ 500
Utilities (phone and internet)	\$ 4,363	\$ 5,018	\$ 1,334	\$ 3,500
Software subscriptions	\$ 5,049	\$ 18,687	\$ 16,277	\$ 16,340
County & State Charges	\$ 9,473	\$ 10,135	\$ 7,769	\$ 6,650
Recoverable Expenses / Other Misc.	\$ 1,542	\$ 9,226	\$ 15,363	\$ 9,000
Training and Conferences	\$ 760	\$ 1,500	\$ 0	\$ 1,500
<b>Sub-Total Administrative</b>	<b>\$ 102,194</b>	<b>\$ 177,674</b>	<b>\$ 159,762</b>	<b>\$ 194,259</b>
Salaries and Benefits (O&M)	\$ 290,262	\$ 309,164	\$ 257,837	\$ 284,840
Recoverable Payroll (REC/PC/MAINT)	\$ 0	\$ 0	\$ 91,000	\$ 67,000
Other Payroll Exp. (WC liab, LTD, etc.)	\$ 736	\$ 13,408	\$ 8,378	\$ 20,000
<b>Total Administrative</b>	<b>\$ 393,192</b>	<b>\$ 500,245</b>	<b>\$ 516,977</b>	<b>\$ 566,099</b>
<b>Fixed Assets</b>				
Capital Projects Allocation	\$ 765,430	\$ 886,323	\$ 435,553	\$ 396,997
423 Other Non-Op Interfund trsfr to 3427	\$ 2,425	\$ 7,275	\$ 0	\$ 7,275
<b>Total Fixed Assets</b>	<b>\$ 767,855</b>	<b>\$ 893,598</b>	<b>\$ 435,553</b>	<b>\$ 404,272</b>
Interfund loan to Maint. Dept. - 1 R.P.	\$ 0	\$ 100,000	\$ 0	\$ 100,000
Non-operation expenses	\$ 10,122	\$ 12,022	\$ 17,223	\$ 15,000
Contingency Expense 10%	\$ 0	\$ 213,625	\$ 0	\$ 260,678
Interfund G/L operation adjustment	\$ 15,263	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	<b>\$ 1,598,014</b>	<b>\$ 3,355,499</b>	<b>\$ 1,508,443</b>	<b>\$ 3,386,734</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,598,014</b>	<b>\$ 3,355,499</b>	<b>\$ 1,508,443</b>	<b>\$ 3,386,734</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,879,134</b>	<b>\$ 2,716,337</b>	<b>\$ 2,054,240</b>	<b>\$ 3,336,734</b>
Property Tax	\$ 310,985	\$ 320,985	\$ 320,985	\$ 323,824
Sewer Use Charges	\$ 1,414,081	\$ 1,556,428	\$ 1,544,428	\$ 1,611,428
Sewer Use Charges - C&H	\$ 49,174	\$ 398,392	\$ 0	\$ 590,088
Permit fees	\$ 1,920	\$ 1,760	\$ 630	\$ 1,312
Capacity charges	\$ 2,425	\$ 7,275	\$ 0	\$ 7,275
Interest (non-op)	\$ 15,970	\$ 20,749	\$ 47,374	\$ 63,112
Cost Recovery including payroll	\$ 750	\$ 12,000	\$ 85,962	\$ 70,276
Grants - RTS (non-op) and others	\$ 36,406	\$ 12,213	\$ 12,213	\$ 7,578
Interfund transfer 3427	\$ 0	\$ 206,387	\$ 0	\$ 106,387
Loan repayment from Port Costa	\$ 38,560	\$ 39,648	\$ 39,648	\$ 61,076
Other - Penalties, pass thru, bonds, etc.	\$ 8,863	\$ 28,500	\$ 3,000	\$ 14,082

**CROCKETT SANITARY DEPARTMENT  
OPERATING BUDGET FY 2023-24 ADOPTED (####)**

	<u>PY Actual</u>	<u>Estimated</u>	<u>Approved Budget</u>
	<u>FY 21-22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
<b>GENERAL FUND 3426: CASH BUDGET DETAIL *****</b>			
<b>Opening Cash Balance</b>			
Contingency Fund roll-over *	-	-	-
Capital Account Balance Carryover	1,459,830	755,583	1,206,353
Rate Stabilization Reserve	2,132,624	3,117,993	3,213,019
<b>TOTAL OPENING CASH BALANCE</b>	<b>3,592,454</b>	<b>3,873,576</b>	<b>4,419,372</b>
ESTIMATED REVENUES (excl. PCSan Repay & Stab Resrv	1,840,574	2,014,592	2,845,362
Interdepartment receivable Port Costa Loans	38,560	39,648	61,076
RSR allocation/Const. Fund 3427 Transfers for projects	0	0	480,296
ESTIMATED O&M OUTLAY EXPENSE	-804,774	-1,055,667	-2,606,783
Interdepartment loan for 1 Rolph Park Dr.	0	0	-100,000
ESTIMATED CAPITAL OUTLAY EXPENSE	-701,430	-403,553	-1,522,570
Contingency Expense 10% *	0	0	-260,678
Non-Op Expense / Cash Bond Refunds	-10,122	-17,223	-22,275
Transfer to Capital Construction Fund # 3427 **	-66,425	-32,000	-39,275
Transfer from Capital Reserve Fund # 3429	0	0	0
Interfund G/L noperating adjust.	-15,263	0	0
<b>TOTAL PROJECTED CLOSING YEAR-END CASH BALANCE</b>			
Capital Account Balance in Fund #3426	755,583	1,206,353	41,505
Rate Stabilization Reserve	3,117,993	3,213,019	2,732,723
<b>TOTAL PROJECTED CLOSING YEAR-END CASH BALANCE ***</b>	<b>3,873,576</b>	<b>4,419,372</b>	<b>2,774,228</b>

\* Any unused contingency at year-end allocated to Rate Stabilization Reserve

\*\* Includes Clarifier Reserve and Capacity Charges collected

\*\*\* Total excluding taxes held in 3240

**INVESTMENT ASSETS OUTSIDE FUND 3426**

Accrued Debt PCSan Beginning Balance	378,219.98	339,659.68	300,011.98
Loan Principle Payments	-38,560.30	-39,647.70	-61,076.00
<b>Accrued Debt PCSan Ending Balance</b>	<b>339,659.68</b>	<b>300,011.98</b>	<b>238,935.98</b>

**CSD GENERAL FUND 3240: CASH BUDGET DETAIL \*\*\*\*\***

Property Taxes Held in 3240 Beginning Balance

Property Taxes Held in 3240 Ending Balance

Difference (increase / decrease)

County charges held in 3240

**CROCKETT SANITARY DEPARTMENT**  
**10-MONTH ACTUALS AND ADOPTED BUDGET FY 2023/24 (May 2023)**

	<u>PY Actual</u>	<u>Budgeted</u>	<u>11-month</u>	<u>Estimated</u>	<u>Budgeted</u>
	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>Actuals</u>	<u>Current Year</u>	<u>Budgeted</u>
	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
<b>GENERAL FUND 3426 - Revenue</b>					
<b>3426i · FUND 3426 CVSAN. Revenue*****</b>					
<b>300 · OPERATING REVENUE</b>					
301.1 · SEWER USE CHARGES - CY **	\$ 1,414,081	1,556,428	862,708	1,544,428	1,544,428
301.2 · SEWER USE CHARGES - PY	\$ 49,174	5,000	0	0	67,000
301.3 · SEWER USE CHARGES - C&H **	\$ -	393,392	0	0	590,088
302 · PERMIT FEES	\$ 1,920	1,760	630	630	1,312
303 · CONNECTION / CAPACITY CHARGES	\$ 2,425	7,275	0	0	7,275
307 · PENALTIES AND FINES COLLECTED	\$ -	500	0	0	1,000
318 · COST RECOVERY					
318.2 · Abatement Costs	\$ -	5,000	0	0	1,000
318.1 .3 .6 · C&H reimburse and Other	\$ 750	7,000	155	2,275	2,276
318.8m · Payroll - repaid by Maint.	\$ -		0	7,781	7,000
318.8pc · Payroll - repaid by PCSan	\$ 35,643		0	27,761	30,000
318.8re · Payroll - repaid by Rec	\$ 14,952		0	48,145	30,000
<b>Total 318 · COST RECOVERY</b>	<b>51,345</b>	<b>12,000</b>	<b>155</b>	<b>85,962</b>	<b>70,276</b>
<b>Total 300 · OPERATING REVENUE</b>	<b>1,518,945</b>	<b>1,976,355</b>	<b>863,493</b>	<b>1,631,020</b>	<b>2,281,379</b>
<b>325 · NON-OPERATING REVENUE</b>					
311 · INTEREST	\$ 15,970	20,749	36,445	47,374	63,112
314 · PROPERTY TAX-transfer from 3240	\$ 310,985	320,985	300,985	320,985	323,824
316 · PAYMENTS PRIVATE SEWER AGRMT	\$ -	5,000	0	0	7,682
319 · GRANTS	\$ 36,406	12,213	0	12,213	7,578
320 · OTHER NON-OP INCOME / PASSTHRU	\$ 2,863	15,000	0	1,000	2,400
322 · INTERFUND TRANSFER FROM 3427	\$ -	206,387	0	0	106,387
325.8 · CONTRACTOR BONDS	\$ 6,000	8,000	1,000	2,000	3,000
325.9 · INTERFUND LOAN PRINCIPAL PCSAN	\$ 38,560	39,648	39,648	39,648	61,076
<b>Total 325 · NON-OPERATING REVENUE</b>	<b>410,784</b>	<b>627,982</b>	<b>378,078</b>	<b>423,220</b>	<b>575,059</b>
Allocation from Rate Stabilization Reserve	0	112,000	0	0	480,296
Interfund G/L non-operating income adj.	0	50,000			50,000
<b>Total 3426i · FUND 3426 CVSAN. Revenue *****</b>	<b>1,929,729</b>	<b>2,766,336</b>	<b>1,241,571</b>	<b>2,054,240</b>	<b>3,386,734</b>



**CROCKETT SANITARY DEPARTMENT**  
**10-MONTH ACTUALS AND ADOPTED BUDGET FY 2023/24 (May 2023)**

	PY Actual	Budgeted	11-month Actuals	Estimated Current Year	Budgeted
	FY 21/22	FY 22/23	FY 22/23	FY 22/23	FY 23/24
<b>GENERAL FUND 3426 - Expense</b>					
<b>3426e · FUND 3426 CVSAN. Expense*****</b>					
<b>410 · COLLECTION SYSTEM *****</b>			<b>***** COLLECTION SYSTEM *****</b>		
410.211 · LOAN PRINCIPAL	87,580	86,680	81,970	81,970	48,421
410.25 · GAS, FUEL, OIL, MAINT (DIST. VEHIC	601	300	137	550	1,000
410.30 · INSURANCE	29,592	44,712	45,694	45,694	50,492
410.50 · WEST COUNTY O&M (PS)	43,306	47,637	59,032	69,032	59,403
410.55 · PROF. SVCS. (Coll.)	9,390	10,141	10,258	11,258	12,000
410.65 · RENT/LEASE EASEMENTS	13,708	14,804	3,003	3,003	3,000
<b>410.70 · MAINTENANCE</b>					
70.1 · Sewers - preventive maint.	111,168	120,062	171,521	181,525	153,664
70.2 70.3 70.4 · Weeds, Hardware, & Repairs	9,618	10,195	8,045	9,008	9,499
<b>Total 410.70 · MAINTENANCE</b>	<b>120,786</b>	<b>130,257</b>	<b>179,566</b>	<b>190,533</b>	<b>163,163</b>
<b>410.90 · UTILITIES</b>					
90.1 · Electricity	39,714	45,671	45,384	49,056	46,604
90.2 · Water	5,953	6,548	11,211	12,800	5,312
90.6 · Autodialer Alarm	2,356	2,945	2,127	2,793	2,905
<b>Total 410.90 · UTILITIES</b>	<b>48,023</b>	<b>55,164</b>	<b>58,722</b>	<b>64,649</b>	<b>54,820</b>
<b>410.95 · OTHER OPERATING (Coll.)</b>					
95.1 · Capital Repl. - Pump Station	3,047	55,000	28,131	45,567	55,000
95.2 · Other Operating Costs + HHW	338	2,827	5,117	5,282	3,500
<b>Total 410.95 · OTHER OPERATING (Coll.)</b>	<b>3,385</b>	<b>57,827</b>	<b>33,248</b>	<b>50,849</b>	<b>58,500</b>
<b>Total 410 · COLLECTION SYSTEM *****</b>	<b>356,371</b>	<b>447,523</b>	<b>471,631</b>	<b>517,539</b>	<b>450,801</b>
<b>411 · TREATMENT PLANT *****</b>			<b>***** TREATMENT PLANT *****</b>		
411.50 · C&H - JTP O&M	55,211	1,176,594	0	0	1,542,831
411.55 · PROF. SVCS. - Treatment Plant	0	0	21,151	21,151	23,267
411.95 · CAPITAL REPLACEMENT (Treat)	0	11,893	0	0	23,786
<b>Total 411 · TREATMENT PLANT *****</b>	<b>55,211</b>	<b>1,188,487</b>	<b>21,151</b>	<b>21,151</b>	<b>1,589,883</b>
<b>414 · ADMINISTRATIVE *****</b>			<b>***** ADMINSTRATIVE *****</b>		
414.20 · ELECTIONS	0	0	0	0	0
414.35 · MEMBERSHIPS	2,824	5,026	713	4,567	4,800
<b>414.40 · OFFICE</b>					
40.1 · Postal	150	1,400	215	1,000	2,000
40.2 · Supplies	985	3,019	642	1,000	1,042
40.3 · Miscellany	1,568	1,692	82	1,000	1,348
<b>Total 414.40 · OFFICE</b>	<b>2,703</b>	<b>6,111</b>	<b>939</b>	<b>3,000</b>	<b>4,391</b>
<b>414.55 · PROF. SVCS. (Admin.)</b>					
55.4 · Attorney	22,912	19,910	39,587	41,587	45,746
55.5 · Auditor / Financial Consult.	6,222	8,608	8,910	9,210	12,895
55.6 · Engineer / Consultants (non-Capl)	0	10,566	0	0	2,000
55.7 · Consultants	75	5,409	8,079	8,579	10,000
<b>Total 414.55 · PROF. SVCS. (Admin.)</b>	<b>29,209</b>	<b>44,493</b>	<b>56,577</b>	<b>59,377</b>	<b>70,641</b>

**CROCKETT SANITARY DEPARTMENT**  
**10-MONTH ACTUALS AND ADOPTED BUDGET FY 2023/24 (May 2023)**

	PY Actual	Budgeted	11-month Actuals	Estimated Current Year	Budgeted
	FY 21/22	FY 22/23	FY 22/23	FY 22/23	FY 23/24
414.60 · PRINTING/PUBLISHING	415	1,800	706	1,206	1,800
414.65 · RENTS&LEASES (Loan share)	43,226	32,713	47,850	48,137	62,137
414.70 · CAPITAL REPL. (Admin Bld.)	2,100	22,335	0	0	10,000
414.75 · ADMIN BLDG Utilities/O&M	329	20,082	1,461	2,232	3,000
414.80 · VEHICLE / TRAVEL REIMBURSE	200	548	23	500	500
414.90 · TELEPHONE / INTERNET / CELL	4,363	5,018	1,134	1,334	3,500
414.94 · SOFTWARE SUBSCRIPTIONS	5,049	18,687	2,172	16,277	16,340
414.95 · OTHER ADMIN					
95.3 · County & State Charges	9,473	10,135	5,542	7,769	6,650
95.x · Recoverable exp. (excl. Payroll)	224	8,226	6,900	6,900	8,000
95.9 · Training and Conferences	760	1,500	0	0	1,500
95 · SUC Refund, COVID-19, Other Misc.	1,318	1,000	8,448	8,463	1,000
<b>Total 414.95 · OTHER ADMIN</b>	<b>11,775</b>	<b>20,861</b>	<b>20,890</b>	<b>23,132</b>	<b>17,150</b>
<b>Total 414 · ADMINISTRATIVE *****</b>	<b>102,193</b>	<b>177,674</b>	<b>132,465</b>	<b>159,762</b>	<b>194,259</b>
<b>Total 3426e · SUB-TOTAL O&amp;M Expense*****</b>	<b>513,775</b>	<b>1,813,684</b>	<b>625,248</b>	<b>698,453</b>	<b>2,234,943</b>
<b>6560 · PAYROLL EXPENSES *****</b>					
<b>CVSan - O&amp;M SALARY/BENEFITS</b>					
General Manager	104,456	112,812	92,764	96,475	106,829
Department Manager	92,176	94,941	82,912	95,544	108,956
Administrative Services Manager	64,827	51,861	44,901	50,065	17,555
Assistant District Secretary	26,366	39,549	12,118	15,753	20,000
Other hrly employees	2,438	10,000	0	0	31,500
<b>Total CVSan O&amp;M SALARY/BENEFITS</b>	<b>290,263</b>	<b>309,164</b>	<b>232,695</b>	<b>257,837</b>	<b>284,840</b>
Recoverable REC Payroll	0		45,145	48,000	30,000
Recoverable PCSAN Payroll	0		28,855	35,000	30,000
Recoverable MAINT Payroll	0		6,781	8,000	7,000
<b>Total Recoverable Payroll</b>	<b>0</b>	<b>0</b>	<b>80,781</b>	<b>91,000</b>	<b>67,000</b>
Other Payroll Exp. (WC premium / credit adj.)	736	13,408	6,378	8,378	20,000
<b>Total 6560 · PAYROLL O&amp;M EXPENSES *****</b>	<b>290,999</b>	<b>322,572</b>	<b>319,854</b>	<b>357,215</b>	<b>371,840</b>
<b>Total O&amp;M Expense</b>	<b>804,774</b>	<b>2,136,255</b>	<b>945,101</b>	<b>1,055,667</b>	<b>2,606,783</b>
411.99 Other Non-Op Interfund trsfr to 3427	2,425	7,275	0	0	7,275
423.1 Loan Interest Non-Op Expense	9,122	10,022	14,223	14,223	12,000
423 Non-Op Expense Other / Cash Bond Refund	1,000	2,000	1,000	3,000	3,000
Contingency Expense 10%		213,625			260,678
111 Capital Project Funding Allocation		886,323			396,997
<i>Actual spent on Capital Projects</i>	701,430		388,926	403,553	
411.98 Trnsfr to 3427 for 3rd clarifier capx reser	64,000	32,000	0	32,000	
Interdepartment Loan for 1 Rolph Park Dr.	0	100,000	0	0	100,000
Payroll Liability G/L adjustment	-15,263	0	0	0	0
<b>TOTAL EXPENSE (w/ Capital Alloc. &amp; Contingency)</b>	<b>1,567,488</b>	<b>3,387,500</b>	<b>1,349,250</b>	<b>1,508,443</b>	<b>3,386,734</b>
<b>NET BUDGET EXCESS or (DEFICIT)</b>	<b>362,241</b>	<b>-621,164</b>	<b>-107,679</b>	<b>545,796</b>	<b>-0</b>

**CROCKETT SANITARY DEPARTMENT  
OPERATING BUDGET FY 2023/24 ADOPTED**

	<u>PY Actual</u>	<u>Budgeted</u>	<u>Estimated Yearly Totals</u>	<u>Budgeted</u>
	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
<b>CONSTRUCTION FUND 3427: BUDGET DETAIL *****</b>				
Opening Cash Balance	961,888	1,030,821	1,030,821	1,078,385
Interest (non-operating)	2,518	2,800	15,639	10,000
Connection Fees / Capacity Charges *	2,425	7,275	0	7,275
Misc. Fees	0	0	0	0
Annexation Fees	0	0	0	0
Investment Fees	-10	-20	-75	-20
Transfer for JTP Plant Cap Impr.	0	-106,387	0	-106,387
Transfer for PS & collec sewer Cap Impr.	0	-100,000	0	-350,000
Interfund Transfers - to JTP CapX Reserves *	64,000	32,000	32,000	32,000
<b>YEAR-END BALANCE</b>	<u>1,030,821</u>	<u>866,489</u>	<u>1,078,385</u>	<u>671,253</u>

**CAPITAL RESERVE FUND 3429: BUDGET DETAIL \*\*\*\*\***

Opening Cash Balance	71,664	72,117	71,664	72,794
Loans	0	0	0	0
Interfund Transfers	0	0	0	0
Interest (non-operating)	457	503	1,134	1,361
Cost Recovery	0	0	0	0
Investment Fees	-4	-8	-4	-8
Interfund Transfers	0	0	0	0
<b>YEAR-END BALANCE</b>	<u>72,117</u>	<u>72,612</u>	<u>72,794</u>	<u>74,147</u>

**CROCKETT SANITARY DEPARTMENT**  
**OPERATING BUDGET FY 2023/24 ADOPTED (May 2023)**

	Funding Carryover	Funded	Estimated Spending	Estimated Balance
	FY 21/22	FY 22/23	FY 22/23	June 30, 2023
<b>CAPITAL BUDGET DETAIL *****</b>				
<b>Capital Project Cost Centers</b>	+	+	-	=
Sewers (collection system)	43,343	840,573	388,926	494,990
Pump Station	584,754	0	14,627	570,128
Treatment Plant	108,023	0	0	108,023
JTP Clarifier Reserve to Fund 3427	0	32,000	32,000	0
Equipment	5,500	13,750	0	19,250
Admin Bldg / Other	13,962	0	0	13,962
<b>TOTAL</b>	<b>755,583</b>	<b>886,323</b>	<b>435,553</b>	<b>1,206,353</b>

	Funding Carryover	Capital Improvements Identified		Draft Budget Allocation
	FY 23/2	FY 23/24		FY 23/24
<b>Capital Projects Cost Centers</b>	-	+	<i>Contingency **</i>	=
Sewer Projects	494,990	784,883	10%	318,883
Pump Station	570,128	613,300	10%	47,490
Treatment Plant	108,023	106,387	10%	
JTP Cap Reserve *	0	32,000		32,000
Equipment	19,250	18,000	10%	-1,375
Other	13,962	0	10%	
<b>TOTAL</b>	<b>1,206,353</b>	<b>1,554,570</b>		<b>396,997</b>

\* \$32K allocation to JTP large cap reserve for projects such as CapX Clarifier, Polishing Clarifier, Diffuser Membranes

\*\* Capital Replacements are included in O&M Budget and not Capital Budget, 10% contingency on allocation

\*\*\* State Revolving Fund (SFR) Loan identified as funding source for collection system projects

\*\*\*\*Actual spending in FY22/23 incomplete

# Capital Projects for FY 2023/24

ADOPTED (7/26/23)

## CROCKETT SANITARY DEPARTMENT

<b>SEWER PROJECTS</b>	<b>CAPITAL IMPROVEMENTS FIXED ASSET</b>	<b>CAP. IMP. FUNDING SOURCE</b>
Planned projects funding	\$450,000.00	#3426
Prior uncompleted projects	\$129,883.00	Reserves
Emergency projects / unidentified	\$95,000.00	Reserves
TV inspection program	\$50,000.00	#3426
Flow metering	\$5,000.00	#3426
Staff salary & benefits	\$20,000.00	#3426
Capital project District Engineer oversight	<u>\$35,000.00</u>	#3426
<b>TOTAL</b>	<b>\$784,883.00</b>	

<b>EQUIPMENT</b>	<b>CAPITAL IMPROVEMENTS</b>	<b>CAP. IMP. FUNDING SOURCE</b>
Safety equipment and tools	\$3,000.00	#3426
Camera and Security	\$10,000.00	#3426
Office equipment	<u>\$5,000.00</u>	#3426
<b>TOTAL</b>	<b>\$18,000.00</b>	

**Capital Projects for FY 2023/24**

ADOPTED (6/4/19)

## CROCKETT SANITARY DEPARTMENT

PUMP STATION	CAPITAL	CAPITAL	CAP. IMP. FUNDING SOURCE
	REPLACEMENTS O&M	IMPROVEMENTS FIXED ASSET	
MCC Phase 1 - Parts, Phase 2 install ASAP		\$600,000.00	#3426/Reserve
Improve ventilation of wet well (additional. vent fans)		\$3,300.00	Reserve
Loring Power Generator Package		\$10,000.00	
Rebuild Air Compressor and motor 1 & 2	\$25,000.00		
Rebuild of Grit Pump No. 1	\$25,000.00		
Install Pump No. 5 air vent system	\$5,000.00		
<b>TOTAL</b>	<b>\$55,000.00</b>	<b>\$613,300.00</b>	
<b>TREATMENT PLANT</b>			
	REPLACEMENTS O&M	IMPROVEMENTS FIXED ASSET	FUNDING SOURCE
Replace DAF air compressor	\$3,370.00		
Install french drain south of reactors	\$5,055.00		Fund 3427
New wires from control room to reactor pump	\$940.00		
Miscellaneous projects - cap replacement	\$2,528.00		
Replace influent pumps, impellers, etc.		\$8,425.00	
Replace sewer liner		\$13,712.00	Fund 3427
Overhaul DAF #1		\$84,250.00	Fund 3427
Trns to JTP Cap. Reserve - diffusers/3rd clarifier		\$32,000.00	#3426
<b>TOTAL</b>	<b>\$11,893</b>	<b>\$138,387.00</b>	