

# PORT COSTA SANITARY DEPARTMENT

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of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MINUTES OF REGULAR MEETING, JANUARY 9, 2019

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Surges. Present were Commissioners Scheer, Mann, and Cusack, along with Dept. Manager Barnhill. Commissioner Beauchemin was absent excused.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: None
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill presented the Self-Monitoring Report cover letter for November 2018. The electronic Self Monitoring Report (eSMR) was certified and submitted through the California Integrated Water Quality System (CIWQS). There were no exceedences in November. Mr. Barnhill said only two of the three required weekly effluent pH samples were collected during the week of November 4-10 due to a Valley Operators scheduling error.
- 6.a. FINANCIAL REPORT: The Commission received the monthly Summary Worksheet.
- 6.b. 6-MONTH BUDGET REPORT: The Commission reviewed the report. It was decided to hold a Budget & Finance Committee meeting mid February to discuss the budget in depth.
7. ANNUAL SANITARY SEWER OVERFLOWS (SSO) REPORT: Mr. Barnhill said there was one SSO in Port Costa in 2018. The SSO occurred at a sewer main cleanout at the North end of Prospect Avenue in Railroad Ave.
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in November.
- 8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None
- 8.c. STAFF ANNOUNCEMENTS: None
- 9.a. BUDGET & FINANCE COMMITTEE REPORT: None
- 9.b. WASTEWATER COMMITTEE REPORT: None

9.c. INTER-AGENCY MEETINGS: None

10. CONSENT CALENDAR: The consent items were approved unanimously (tc/as):

- a. Approve Minutes of December 12, 2018.
- b. Receive Status Report on outstanding issues.

11. FUTURE AGENDA ITEMS:

- Action Plan for 2019 (Feb.).
- Draft budget for FY 19/20 (Feb.).
- Interceptor sewer cleaning and inspection.
- Engineering proposal to inspect and assess septic tank.
- Manhole repair near WWTP

12. COMMISSIONER COMMENTS:

13. ADJOURNMENT: The meeting was adjourned at 7:27 PM until January 9, 2019.

Respectfully submitted,



James Barnhill  
January 14, 2019