

# CROCKETT SANITARY COMMISSION

Regular Business Meeting  
AGENDA FOR WEDNESDAY, MARCH 17, 2021

TIME: 7:00 PM

PLACE: \*\* TELECONFERENCE - SEE BELOW \*\*

## IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See *Resolution No. 19/20-18*)
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below. See end of agenda for information on How to Submit Public Comments.

Agenda packet can be accessed at <https://www.town.crockett.ca.us/2021-3-17-crockett-sanitary-commission-meeting>.

## HOW TO OBSERVE THE MEETING:

**Telephone:** Listen to the meeting live by calling Zoom at 1 (669) 900.9128.

Enter the Meeting ID# 894 1312 1632 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/89413121632> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Login through the Zoom mobile app on a smartphone, enter Meeting ID# 894 1312 1632.

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*The Crockett Sanitary Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL

2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared for a future date.)*

4. PUBLIC HEARING:

5. CONSENT CALENDAR: Consideration of a motion to approve the following item:

*(Items are subject to removal from Consent Calendar by request of any Commissioner on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*

- a. Approve Minutes of February 17, 2021
- b. Receive Status Report on outstanding items.

6. **ADMINISTRATIVE:**
  - a. Consider report on actions taken by the District Board.
  - b. Consider Announcement of Vacancy on the Crockett Sanitary Commission.
  - c. Receive progress report for new District offices.
  
7. **WASTEWATER:**
  - a. Status report on recent Enforcement Actions.
  - b. Annual Lateral Inspection Program update.
  - c. Consider Sewer Repair Priorities.
  
8. **BUDGET AND FINANCE:**

Consider monthly Summary Worksheet and staff report on financial matters.
  
9. **REPORT OF DEPARTMENT MANAGER:** *(These items are typically for exchange of information only. No action will be taken at this time.)*
  - a. Operations, maintenance and capital improvements.
  - b. Governmental matters.
  - c. Announcements and discussion.
  
10. **REPORTS FROM COMMISSIONERS:** *(These items are typically for exchange of information only. No action will be taken at this time.)*
  - a. Wastewater Committee – Members Manzione and Wais
  - b. Budget & Finance Committee – Members Wolthuis and Adams
  - c. Inter-agency meetings:
  
11. **FUTURE AGENDA ITEMS:**
  - Progress reports as appropriate for new District offices.
  - Capacity Charge Accessory Dwelling Unit (ADU) Ordinance.
  - Video outreach for FOG and no wipes down drain.
  - Recommend award of contract(s).
  - Recommend payment for sewer project(s).
  
12. **COMMENTS FROM COMMISSIONERS:**
  
13. **ADJOURNMENT** to April 21, 2021.

# CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
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## MINUTES OF REGULAR MEETING, FEBRUARY 17, 2021

1. CALL TO ORDER: The meeting was called to order at 7:03 PM by Vice-Chairperson Wais. Present were Commissioners Adams, Manzione and Wolthuis, along with Assistant Dept. Manager Barnhill, District Engineer Murdock, Administrative Services Manager Gunkelman and Asst. Secretary Witschi.
2. AGENDA ORDER: There were no requests to change the agenda order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
5. CONSENT CALENDAR: The consent items were approved unanimously (jw/ha):
  - a. Approve Minutes of January 13, 2021.
  - b. Receive Sewer Repair/Replacement Program report for 2020.
- 6.a. DISTRICT BOARD ACTIONS: Mr. Gunkelman reported on the actions taken by the District Board in January. He said Luigi Barassi was appointed President of the Board.
- 6.b. ANNOUNCEMENT OF VACANCY: The Announcement of Vacancy will be reposted for 30 days.
- 6.c. SAFETY TRAINING: Mr. Murdock reported on the Crockett Sanitary Department Safety Training Program. He said there is a fair amount of safety material, and there have been a couple of different safety programs, but it is not well-organized or updated. He said we just need to go through and update the material we have on file. Mr. Murdock said we should implement a safety program and setup quarterly safety meetings. As far as training, we need a confined space and it's debatable whether the pump station is a permit required confined space. It requires two people to be present, some paperwork and training. He said we can modify that facility so nobody goes down in the pit. Mr. Murdock asked the commission what is your direction with safety training. Commissioner Manzione said his sense is that it should definitely be a present item and then the Commission has a role. Commissioner Wolthuis said you should make that valve accessible so you don't have to go into the pit. He said there is no reason if it's not an exorbitant amount. Commissioner Manzione said that would require a hardware change so we'll need to have some more specifics as to what would be done, the cost and who would do it. He asked about the confined space training. He said that the usefulness of confined space training is that somebody's working in the field, unable to identify what is a dangerous confined space or not. In the case of the pump station valve pit, if the ventilation is off, then it can make space a dangerous confined space. He said it's worth having all three staff members get some confined space safety training. Commissioner Adams said he would support that. He would recommend setting up a designated date, perhaps every three months and then brainstorm and bring Robin Paulsell in as well. Commissioner Manzione said he thinks it is a great idea that we have resources with our contractors. He said if staff can identify some

more formalized training about construction site safety, trench safety, and confined space safety he believes the commission would be supportive of getting the formal training.

**6.d. PROGRESS REPORT FOR NEW OFFICE:** Commissioner Manzione said he noticed the contractors were at the new office building and they have the site ready for the asbestos removal. Commissioner Wolthuis said his understanding is that Synergy may be done with the asbestos removal and now we are looking at bids on the roof. He believes it's done and safe to go in the building. He said the final invoice from Synergy for \$19,000 has been turned into staff for payment. Commissioner Wolthuis said he met with Directors Mackenzie and Peterson earlier this week. He said they want to get more bids on the roofing job, and Director Peterson was looking into a couple proposals on what the office space would look like. He said the committee is supposed to meet once a week. Commissioner Manzione said we have three employees operating a sewer system who will work in that building. He asked if there is anything we should do now to coordinate planning for staff. Commissioner Wolthuis said they have some proposals and the committee will ask staff what the arrangement would be at this point. Commissioner Manzione said he wants to make sure staff is involved in the planning process of office space. Commissioner Wolthuis said he will make sure they are involved.

**7.a. PUMP STATION SITE CLEANUP:** Mr. Barnhill said there is general cleanup, and some items stored in the pump station that don't belong there and it would be best to remove it. He said a lot of that can be stored in the garage at the new office building. He said if the garage is available now we could move those items over now. The ideal time would be when we have to do work or improvements or deal with a panel upgrade project. We actually need those bricks to be out of the way. There are going to be bypass pumps, generators and contractor vehicles coming in and going out of there and obviously the junk that we have sitting inside the building would be in the way and be stacked up in a corner. The only loose items in that facility should be the tools used to keep it running. Commissioner Manzione said his suggestion on the bricks is we contact the Crockett Improvement Association (CIA) and ask for either permission to dispose of them or to have them removed. Mr. Barnhill said the bricks stacked up on a double pallet. The pallets are slowly falling apart and that is a hazard. Commissioner Wolthuis said we should set a deadline for them to get out of there. Commissioner Manzione asked if any of the commissioners are active with the CIA. Commissioner Adams said he was. Commissioner Manzione asked him to make a preliminary approach to the CIA. Commissioner Adams asked what the deadline is to have the bricks removed. Commissioner Manzione said if the CIA would take some action, perhaps getting them restacked on pallets, we could see about having a contractor come in with a forklift, load them up and get them out of there. Commissioner Adams said the CIA has been inactive for the past year. Commissioner Manzione said we need a clear decision if they want the bricks. Commissioner Wolthuis said it's a safety issue and the bricks should be removed as soon as possible.

**7.b. EQUALIZATION TANK CONDITION:** Commissioner Manzione said Mr. Barnhill took him out to look at the equalization tank in January when it was in use and had four feet of water in it. He observed some maintenance items for the equalization tank site. He saw nothing that was disastrous, but we should be look at multiple maintenance items. Mr. Murdock said he agrees but doesn't think there is anything that is going to bring the walls down tomorrow. It is an expensive asset that we need to take care of it or we lose it. It has cracks, but he is not qualified to put an engineering opinion on this. He found someone who looks very qualified and he has done a lot of work on a variety of sites. The cost for the first

analysis is \$2,300 which is a visual inspection. Mr. Murdock said there are things that can be done to make it last longer like coating it so we don't have sewage seeping through the cracks. He said it is blistering in some spots. Commissioner Wolthuis said for \$2,300 we can have an initial inspection. A motion to get an evaluation of the EQ Tank condition up to \$2,300 carried unanimously (jw/ha). Commissioner Manzione said he is a civil engineer with experience in wastewater equipment. He said the cost of doing the maintenance would depend upon which priorities were done or whether everything was done. He said the rough estimate that we are looking at is under \$10,000. One of the main questions is if it's clear what the repair and costs would be costs about the same as doing an inspection, then we can do the repair.

**8.a. FINANCIAL REPORT:** The monthly statement of Department finances and report on investments were examined by the Commission. No further questions or comments.

**8.b. MID-YEAR BUDGET REPORT:** Mr. Gunkelman asked the Commission if they had any questions about the budget. He said there has been a \$150,000 transfer made. The loan payment from Port Costa is not listed on the budget. He said we are a lot closer to about 90% of budget. The bottom line number should be closer to about \$922,000 rather than negative \$36,000.

**9.a. STAFF REPORT ON OPERATIONS:** Mr. Murdock reported no Sanitary Sewer Overflows (SSO's) in January. He said we had an incident when the joint operating plant called and asked staff to divert flow. He said they had a pump that was down for repairs at the same time C&H wasn't able to slow down their diverted wastewater production, so we had six hours of diverting flow and had no issues at the Loring Pump Station. He said staff did another repair up on Second and Rose. He said either PG&E or AT&T put a conduit through our sewer at Pomona and Third Street right underneath the crosswalk. He talked to AT&T and they seem pretty cooperative. He heard from the PG&E claims investigator but hasn't wrote back to her again. He said last year's sewer replacement program achieved their goal of 2% replacements, and for most years we haven't made that goal. Commissioner Manzione said he views the capital improvement projects to be important for our department. He said his recollection is that County Public Works installed the traffic feature there, and they could be a third entity involved in that conduit through the sewer. Mr. Murdock said he has tried to get a hold of them but has had no response. Mr. Barnhill said he wanted to mention that staff is dealing with a logic controller that went out again at the pump station. He said the logic controller does not control the automation of the pump station it takes data and transfers it over to the skada so we are still collecting data on the board. He said Telstar was able to get the alarms back online. Telstar has been out there for days and potentially replaced that computer which is a 20 years old.

**9.b. STAFF REPORT ON GOVERNMENTAL MATTERS:** None

**9.c. STAFF ANNOUNCEMENTS:** None

**10.a. WASTEWATER COMMITTEE REPORT:** None

**10.b. BUDGET & FINANCE COMMITTEE REPORT:** None

**10.c. AD HOC COMMITTEES REPORT:** None

10.d. INTER-AGENCY MEETINGS: None

11. FUTURE AGENDA ITEMS:

Progress reports as appropriate for new District offices.  
Capacity Charge Accessory Dwelling Unit (ADU) Ordinance.  
Video outreach for FOG and no wipes down drain.  
Recommend award of contract(s).  
Recommend payment for sewer projects(s).

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 8:19 PM until March 17, 2021.

Respectfully submitted,



Susan Witschi  
February 18, 2021

# CROCKETT SANITARY DEPT. STATUS REPORT

MARCH

DATE	REF.	TASK	STATUS	NEXT STEP	RESPONSIBLE
Ongoing		<b>Flow data analysis</b> - gather meter data regularly, process flow data, print and archive, update dry weather and wet weather worksheets.	Hydraulic study underway on capacity of collection systems.	Meter calibrations in 2021	JB
Ongoing		<b>Sewer database &amp; repair records</b> - permanent paper and digital records of construction projects.	Paper files through 2018, ICOM maintenance scheduled updates, map and line segment data current thru 6/13	Catalog and archive paper records. Update ICOM3 data records, create new wall map based on changes.	JB
Ongoing		<b>Financial accounting &amp; budget</b>	Adopted FY 20/21	Mid-Year FY 20/21 report in December	GM
Ongoing		<b>JTP cost allocation adjustment</b> - annual review done in April to adjust treatment plant costs based on actual flow.	Allocation complete for April 2019-March 2020	Review in April 2021	JB
Ongoing		<b>C&amp;H diversion analysis</b> - data gathered monthly and records stored with flow data.	current thru 4/20	Verify diversions reported by review of flow data, complete in March 2021.	JB
Ongoing		<b>Creek pollution monitoring</b> - SSMP requires monitoring of large spills that reach the waters of the state. WCWC to perform these services as needed. Insufficient staff to be proactive for collection of baseline data.	BACKLOGGED		WCWD
Ongoing		<b>Manhole maintenance</b> - annual maintenance to site visit known trouble spots to clear brush and debris.	brush & debris cleared	Review Summer 2020	JB

## FINANCIAL MATTERS

4/18	F-23	10-year revenue program	updated in 2018	BACKLOGGED	GM
3/18	F-22	Climate change impacts	POSTPONED	Strategic planning in fall	Comm/Boar d
3/18	F-21	Advance planning renegotiate JUA	POSTPONED	Review JUA in winter	Comm/Boar
3/18	F-20	Advance planning for flow reduction C&H	POSTPONED	To Wastewater Committee	WWC

## ENGINEERING MATTERS

5/18	E-27	Flyght SCADA with MCC	engineer investigating	To bid October 2020	VW Housen
12/12	E-26	Protect pump station from floods	POSTPONED	remove bricks by Feb 2021	CIA
5/12	E-25	6" sewer behind Third/Wanda	BACKLOGGED	install access point	Constr. Mgr.

**5.b.**

DATE	REF.	TASK	STATUS	NEXT STEP	RESPONSIBLE
10/10	E-24	Loring pump station alt. power backup	WCWD Power	install generator	WCWD / JB
7/07	E-21	Mercury TMDL	BACKLOGGED	review / research	WWC
4/07	E-20	Pool discharge permitting	BACKLOGGED	create permit	GM / Legal
3/05	E-10	EQ tank rehabilitation	cleaned 9/14	engineers study required	VW Housen & other
6/04	E-9.5	Sewer replacement schedule	2% per year	Wastewater to review 2021	GM / WWC
10/01	E-4	Easement agreement (405 Alhambra)	BACKLOGGED	hire surveyor	GM
8/01	E-3	Edwards Creek tunnel project	COMPLETED	record grant of easement	GM
7/17	E-28	Update contacts with DIR	BACKLOGGED	Contractors must be registered	Constr. Mgr.

**ADMINISTRATIVE MATTERS**

1/18	A-32	Easement Protection Program	BACKLOGGED	revisit enforcement priority	GM / Board
6/17	A-31	Access & Repair Agreement Program	BACKLOGGED	develop formal program	GM / Board
4/17	A-30	Abandon sewer easement 550 Alhambra	Attorney for language	record abandonment	GM
10/15	A-29	Order protection of easement 515 Winslow	BACKLOGGED	draft letter and request payment of abatement costs	GM
8/15	A-33	Enforcement Procedures - rewrite	BACKLOGGED	Draft and legal review	GM / Legal
9/14	A-34	Grant Easement Transfer 330 Alhambra	BACKLOGGED	draft and record	GM
9/12	A-28	Capacity charge payment plan	POSTPONED	revise fee ordinance	GM / Legal
3/12	A-27	Common lateral ordinance	DELAYED	review ordinance	GM / Legal
2/10	A-26	Capacity charge ordinance	POSTPONED	revise by ordinance	GM / Legal
11/09	A-25	Double permit fees for no permit	drafted	adopt ordinance	GM / Legal
3/08	N-11	Penalties for lateral SSO negligence	BACKLOGGED	develop fines	GM / Board
4/07	A-20.5	Lateral replacement	ON HOLD		GM / Board
11/06	A-19	Safety training requirements	Identify	annual training	JB
3/04	A-16	C&H access requirements	BACKLOGGED	abandon sewers	GM / Legal
8/03	A-15.9	Grease trap inspection control program	BACKLOGGED	develop procedures	JB
8/03	A-15.7	Grease traps/FOG	BACKLOGGED	notify commercial kitchens	JB



<b>DATE</b>	<b>REF.</b>	<b>TASK</b>	<b>STATUS</b>	<b>NEXT STEP</b>	<b>RESPONSIBLE</b>
3/03	A-15	N-00-29 sewer easement	Docs updated	parties to sign	GM / Prop. Owner
3/02	A-14	Encroachment permit (9 Crolona Hgts)	BACKLOGGED	send agreement	JB
2/01	A-11	Sewer main acceptance records	BACKLOGGED	disavow by resolution	GM / Legal
2/99	A-8	West County contract review	ON HOLD	continue with existing	GM / Comm.
5/98	A-4	Emergency binder	BACKLOGGED	Update and revise	GM
6/20	A-33	Letter to railroad re crossing	BACKLOGGED	Protect access to outfall	GM / Legal
1/20	A-34	Outfall lease SLC #25959	Incomplete	Address outstanding items	GM

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## **ANNOUNCEMENT OF VACANCY**

### **AND INVITATION TO APPLY FOR A SEAT ON THE CROCKETT SANITARY COMMISSION**

The District is now taking applications for a vacancy on the Crockett Sanitary Commission. Applicants must be residents of Crockett. Anyone interested should apply by written letter, clearly identifying the applicant by name, street address and Crockett phone number. Applications must contain a statement of interest and qualifications. The deadline to submit applications to the Crockett Community Services District, PO Box 578, Crockett, CA 94525 is April 14, 2021.

The Sanitary Commission will interview applicants on April 21, 2021 and make a recommendation to the Board. An appointment to the Commission will be made later by the District Board of Directors. The term of office is 24 months. Please call Crockett Community Services District at 787-2992 for more information.

March 18, 2021

c:\mydocs\admin\secretary\vacancy.doc

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Commissioners: Howard Adams, Mark Manzione, Mary Wais, Jon Wolthuis

**6.b.**

# CROCKETT SANITARY DEPARTMENT

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of the Crockett Community Services District

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website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

TO: Crockett Sanitary Commission  
FROM: James Barnhill  
SUBJECT: Status Report on Recent Enforcement Actions  
DATE: March 11, 2021

The following properties received a Certificate of Compliance and are no longer in violation:

1. 653 ALHAMBRA ST– Certificate issued following repair.
2. 653 EDWARDS ST– Certificate issued following repair.
3. 420 WINSLOW ST– Certificate issued following installation.
4. 84 BISHOP RD – Certificate issued following repair.
5. 304 EDWARDS ST– Certificate issued following repair.

Properties with Permit, pending repair:

1. 1648 FRANCIS ST– Permit #20-31 issued 11/30/20.

Properties with Permit, pending installation:

1. 1952 VISTA DEL RIO – Permit #20-3 issued 1/27/20 plus. New construction

Properties pending Permit:

1. 1515 FLORA STREET– Permit not obtained. Notice of Public Hearing to be sent.
2. 625 HEALD COURT – Owner listed property for sale and is planning to repair lateral connection to common private main sewer. Permit not obtained yet. Private main sewer serves four properties.
3. 530 ALHAMBRA STREET– In communication with Dept. Pending Permit and repair.
4. 312 CLARK STREET– In communication with Dept. Pending Permit and repair.

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TO: Crockett Sanitary Commission  
FROM: Gaunt Murdock  
SUBJECT: Sewer Repair Priorities  
DATE: March 11, 2021

The table below shows segments which have been identified as our highest priority for renewal as part of our capital replacement goal of 1624 feet per year (2% of total system length).

Proposed Capital Repairs/Projects						
SEGMENT	STREET	LENGTH	Est Cost	LF to replace	PACP	Basin size
W-00-12	Kendal	70	\$35,000	entire	584A	30
W-00-13	Kendal	290	125,000	entire	574K	20
s-00-04	Com. Ctr	6	\$9,000	point repair	partial collapse	300
w-00-24	Grandview	116	\$55,000	entire	594A	2
w-00-20	Grandview	141	\$67,000	entire	5242	9
E-03-12A	Emerson	147	\$65,000	entire	5443	6
M-00-03	Nantucket	6	\$9,000	point repair	pulled apart	7
<b>Total</b>		<b>776</b>	<b>\$365,000</b>			

Of these recommended repairs three are carried over as identified but unfinished from last year (E-03-12A, W-00-13, S-00-04) the others have been newly identified.

Commissioners: Howard Adams, Mark Manzione, Mary Wais, Jon Wolthuis

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## Explanation

Condition of the sewer segment is quantified by the camera operator at time of inspection using the PACP number (Pipeline Assessment Certification Program). The code is described as follows:

- 2 .....Single longitudinal fracture
- 3..... Same as above but visibly opened
- 4..... Pipe pieces displaced
- 5..... Soil visible

The PACP contains four digits, with the first referring to the worst class of defects present, the second digit being the number of such defects, the third being the second worst class of defects present, followed by the number of such defects present. Letters are used in lieu of digits > 9. As such it is a rough first estimate of the condition of the pipe.

When prioritizing repairs we should also consider the size of basin that is served by the sewer in question. The basin size reported here is a simple count of lots, without respect to number of laterals or type or presence of buildings. As such, it is used as an approximation for actual sewer load.

Commissioners: Howard Adams, Mark Manzione, Mary Wais, Jon Wolthuis

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## MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTC      3/24/21      LATEST FUND REPORT:      3-11-21

OPERATING FUND 3426		CONSTRUCTION FUND 3427	
CASH CARRIED FORWARD:	\$1,012,301.28	CASH CARRIED FORWARD:	\$60,024.28
ACTIVITY:		ACTIVITY:	
Warrants (6359-6380)	\$ (121,774.87)	Invest Scvs	\$0.00
Payroll recov PC&Mair	\$0.00		
Return to Source	\$31,818.00		
Permit 21-2	\$30.00	CASH BALANCE:	\$60,024.28
Overpay refund	\$ -		
Transfer from 3240	\$ -	INVESTED BEGIN BAL.:	\$900,886.19
Wells Fargo Fees	(\$8.29)	Invest Interest	\$0.00
Cost Recovery - shirt	\$0.00		
Payroll recov to REC	\$ -		
		INVESTED BALANCE:	\$900,886.19
CASH BALANCE:	\$922,366.12	FUND 3427 BALANCE:	\$960,910.47
ADV ON TAXES:	\$ 602,624.90		
060 Prop tax Beginnir	\$ 598,507.01		
Cash Conversion	\$0.00		
Ending Balance	\$ 598,507.01		
		CAPITAL RESERVE FUND 3429	
160 Adv Supp Prop tax	\$4,117.89	CASH CARRIED FORWARD:	\$261.00
No activity	\$0.00		
Ending Balance	\$4,117.89	ACTIVITY:	
		Invest Scvs	\$0.00
INVESTED BEG. BALANCE:	\$2,175,340.92	CASH BALANCE:	\$261.00
Invest Interest	\$0.00		
		INVESTED BEGIN BAL.:	\$71,327.38
Ending Balance:	\$2,175,340.92	Invest Interest	\$0.00
FUND 3426 BALANCE:	\$3,700,331.94	INVESTED BALANCE:	\$71,327.38
TAXES held in 3240:	\$210,413.36	FUND 3429 BALANCE:	\$71,588.38
CO.charges in 3240:	\$0.00		
ACCURED DEBT OWED TO CVAN:		CONTRACTOR BONDS ON FILE:	
PCSAN DEPT.	\$378,219.98	35 contractors	\$34,500.00
MAINT DEPT.	\$0.00		

Commissioners: Howard Adams, Mark Manzione, Mary Wais, Jon Wolthuis

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TO: Crockett Sanitary Commission

FROM: Gaunt Murdock

SUBJECT: Crockett Sanitary Department Managers Report

DATE: March 17, 2021

The Crockett Sanitary Department Managers Report highlights items of interest that occurred between Jan. 8, 2020 and Feb. 11, 2021. The District offices remains closed to the public due to Coronavirus (COVID-19) orders. Social distancing and other safe practices recommended by the CDC and County Health Officer are being followed.

## Operation and Maintenance

- There were no Sanitary Sewer Overflows (SSO) in February
- One Certificate of Compliance was issued.
- A homeowner at 637 3<sup>rd</sup> complained that his bathtub would not drain. The lateral was cleaned by Advanced Trenchless, (hired by the property owner). The main was rodded by West County Public works, but they were unable to advance past C-21-01A to the final cleanout at C-21-01 due to angled sections in the pipe layout. The main was cleaned by snake by Advanced Trenchless to functional capacity. The inaccessible section will be replaced by HDPE.

## Capital Improvements / Projects

- Damage to our sewer under the crosswalk on Pomona at 3<sup>rd</sup> was uncovered, temporarily fixed by way of a detoured section and trenchplated. The PG&E locator identified the offending conduit as being a PG&E asset. Discussion is underway with the legal department to recoup costs. The trenchplate is currently in place until PG&E engineers can inspect the damage.

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# CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

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TO: Crockett Sanitary Commission

FROM: Gaunt Murdock

SUBJECT: Staff recommendations for changes to the Standard Specifications to accommodate California State code changes for Accessory Dwelling Units (ADU's)

DATE: March 17, 2021

California has adopted new state codes with regard to ADU's, The full text can be found at:

[https://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=GOV&sectionNum=65852.22](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&sectionNum=65852.22)

Most of the code does not directly apply to sewers, with one notable exception:

*(e) For purposes of providing service for water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.*

This is in conflict with our Standard Specifications mandating a separate lateral for each building:

*32-04 SEWER LATERAL DESIGN STANDARDS (ref. Section 4) A. Each individual building shall be connected by a separate side sewer. Sample side sewer layouts are illustrated in Section 4-02B.*

To maintain consistency with our code we need to change to permit an exception for ADUs whereby the junior building may share the lateral of the parent building.

This issue is currently of interest in the case of an ADU being built in Crockett.