

# CROCKETT RECREATION COMMISSION

## **Regular Business Meeting**

AGENDA FOR MONDAY APRIL 8, 2024

TIME: 6:00 PM

PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Recreation Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL

2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*

4. CONSENT CALENDAR: Consideration of a motion to approve the following item:

a. Approve Minutes for March 4, 2024.

5. RECREATION:

6. BUDGET AND FINANCE:

a. Receive Recreation transmittals.

b. Budget process update for 23/24.

7. ADMINISTRATIVE:

a. Receive report on actions taken by the District Board.

b. Update on Prop 68 bid (Alexander Park).

c. Consider representation for 1 Rolph Park Drive Ad Hoc Committee.

8. REPORT OF DEPARTMENT MANAGER:

*(This item is typically for the exchange of information only. No action will be taken at this time.)*

9. REPORTS FROM COMMISSIONERS:

*(This item is typically for the exchange of information only. No action will be taken at this time.)*

10. FUTURE AGENDA ITEMS:

- Website Updates
- Mortgage payment update for 1 Rolph Park Drive

11. COMMENTS FROM COMMISSIONERS:

13. ADJOURNMENT to May 6, 2024.

# CROCKETT RECREATION COMMISSION

You will find the Minutes of this meeting posted on our website at

<https://www.town.crockett.ca.us/meetings>

Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

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# CROCKETT RECREATION COMMISSION

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of the Crockett Community Services District

**For Review**

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## MINUTES OF REGULAR MEETING, MARCH 4, 2024

1. CALL TO ORDER: The meeting was called to order at 6:05 pm by Chair Cusack. Present: Commissioners Airoidi, Cusack, Choquette, Quade, and Valentini. Staff present: District Secretary (DS) Rivas, Recreation Department Manager (RDM) Wilson and Events Supervisor (ES) Morale.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None.
3. PUBLIC COMMENT ON NON-AGENDA ITEMS: DS Rivas presented the Commissioners with their Statement of Economic Interest - Form 700 to sign and return.
4. CONSENT CALENDAR: Minutes for February 5, 2024, were approved with no corrections. (Choquette 1<sup>st</sup>, Quade 2<sup>nd</sup>, 5/0, unanimous)
5. Number 5 was inadvertently skipped.
6. RECREATION: None.
7. BUDGET AND FINANCE:
  - a. RECREATION TRANSMITTALS: Received. No discussion.
  - b. BUDGET PROCESS FOR 2024: DS Rivas reported that ASM Goodman is on track with the budget process.
8. ADMINISTRATIVE:
  - a. ACTIONS TAKEN BY THE DISTRICT BOARD: DS Rivas reported that Board President Spinner has been tasked with the Interim General Manager role and she is resuming her district secretary responsibilities full-time. Julie Fisk has been appointed to the Lighting and Landscaping Commission. William Vance (aka Billy Martini) has been appointed as an alternate for the PCSAN Commission. Board Director John Mackenzie has been nominated to be considered for a Board seat at LAFCO (Contra Costa Local Area Formation Commission). The Board has agreed to serve as the government sponsor for the Port Costa Community Alliance (PPCA)'s Crockett Community Foundation application for their Prospect stair repair project in Port Costa. The Board approved a merit-based salary for Recreation Department Manager Wilson.
  - b. UPDATE ON PROP 68 BID (ALEXANDER PARK): RDM Wilson reported that only one bid was submitted on February 14 for \$1.4 million. The contractor agreed to split

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Members: Jeff Airoidi (VC), Louise Choquette, Tom Cusack (C), Valerie Quade, John Valentini

the project into smaller projects, starting with the unisex bathroom (\$340,000). Mr. Wilson expressed concern that if the District did not move forward, the State could cancel the grant and the District would lose over \$350,000 in expenses already incurred towards the project. Mr. Wilson signed the contract, and the project is expected to begin in 20 days.

REPORT OF DEPARTMENT MANAGER: RDM Wilson reported that a Mercedes vehicle ran into the pool fence at Pomona Street and Rolph Park in the early morning causing damage to the fence. Several public safety agencies participated but Mr. Wilson has not been able to identify an incident report to submit to the insurance company. The replacement is expected to cost approximately \$5,000. The floors at the community center have been revarnished and the thresholds were stripped, sanded, and varnished. This is done every two years.

The Special Olympics swimming team will begin using the pool every Sunday from 10 am to noon, to practice beginning March 10th. The actual Special Olympics event will be in June. Mr. Wilson is hiring a pool manager and is looking for a lifeguard.

9. REPORTS FROM COMMISSIONERS: None.
10. FUTURE AGENDA ITEMS:
  - a. Website update
  - b. 1 Rolph Park Drive – DS Rivas reported that ASM Goodman held an initial CSD Board Budget and Finance meeting where the mortgage for 1 Rolph Park Drive was discussed. Per available documentation, CVSAN is the predominant owner, but all departments contribute towards the mortgage. CVSAN began the discussion of next steps for the building including the needed repairs and prioritizing those repairs. The sooner the building becomes viable for operations, the soon each department will be able to recoup their share of these payments.
11. COMMISSIONER COMMENTS: None.
12. ADJOURNMENT: The meeting was adjourned at 6:24 PM until April 8, 2024.