

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, MARCH 13, 2019

1. CALL TO ORDER: The meeting was called to order at 7:02 PM by Chairperson Surges.

Present were Commissioners Scheer, Mann, and Cusack along with Dept. Manager Barnhill. Chairperson Beauchemin was absent excused.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None.

4. PUBLIC HEARING: None.

5.a. DISTRICT BOARD ACTIONS: None.

5.b. SELF-MONITORING REPORT: Mr. Barnhill presented the cover letter for the January electronic Self-Monitoring Report (eSMR). The report was certified and submitted through the California Integrated Water Quality System (CIWQS). Two Biochemical Oxygen Demand (BOD) exceedences occurred in January. The BOD monthly average was 34 mg/L and the weekly average was 150 mg/L. The permit limits are 30 mg/L monthly and 45 mg/L weekly.

6. FINANCIAL REPORT: The Commission received the monthly Summary Worksheet. Mr. Mann asked why the sewer line leading into the septic tank is being cleaned monthly. Mr. Barnhill said that Fats Oils and Grease (FOG) has been periodically blocking flow, requiring emergency dispatch for line cleaning. He said the cleaning was previously scheduled every two months but a backup occurred within the two month timeframe that could have led to a Sanitary Sewer Overflow (SSO). The backup forced management to adjust the frequency to monthly in order to prevent SSO's. Ms. Scheer said it would be beneficial for community outreach to hand deliver flyers to each residence on the importance of keeping grease out of the sewer.

7. RECEIVE VALUE COMPARISON APPRAISAL REPORT: Ms. Scheer said the description of the septic tank location on the appraisal is inaccurate. Mr. Mann asked if the sand is still being insured. Mr. Barnhill said that the sand itself is not covered by insurance but the concrete structures are.

8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in February. H&R Plumbing has been contracted to repair the manhole (P-00-00A) near the wastewater treatment plant (WWTP). The work is expected to be scheduled toward the end of March.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None.

8.c. STAFF ANNOUNCEMENTS: None.

9.a. BUDGET & FINANCE COMMITTEE REPORT: None.

9.b. WASTEWATER COMMITTEE REPORT: Mr. Mann said there has never been a comment on this item and a Wastewater Committee meeting has never been held.

9.c. INTER-AGENCY MEETINGS: None.

10. CONSENT CALENDAR: The consent item was approved unanimously (as/jm):

- a. Approve Minutes of February 13, 2019.
- b. Receive Status Report on Outstanding Items.

11. FUTURE AGENDA ITEMS:

Engineering proposal to inspect and assess septic tank.
Status on manhole repair (P-00-00A) near WWTP.

12. COMMISSIONER COMMENTS: None.

13. ADJOURNMENT: The meeting was adjourned at 7:50 PM until April 10, 2019.

Respectfully submitted,

James Barnhill
April 3, 2019