

PORT COSTA SANITARY COMMISSION
&
CROCKETT COMMUNITY SERVICES DISTRICT BOARD

Joint Business Meeting
AGENDA FOR TUESDAY, DECEMBER 3, 2019

TIME: 4:00 PM
PLACE: Crockett Community Center, 850 Pomona Street, Crockett

The Port Costa Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING:
5. ADMINISTRATIVE:
 - a. Consider report on actions taken by the District Board.
 - b. Receive Self-Monitoring Report cover letters for September and October 2019. Discuss pH permit level exceedence.
 - c. Approve meeting schedule for 2020.
 - d. Approve Conditional Offer to Settle Violations of NPDES Permit CA0037885 Port Costa Wastewater Treatment Plant in the amount of \$15,000.
6. BUDGET AND FINANCE:

Consider monthly Summary Worksheet and staff report on other financial matters.
7. WASTEWATER:
 - a. Discuss Public Safety Power Shutoff (PSPS) event.
 - b. Receive proposal from L.R. Paulsell Consulting in the amount of \$9,890 to perform CCTV inspection of the collection system.
 - c. Receive and discuss proposal from Clean Harbors in the amount of \$117,658 to clean the septic tank and authorize executing contract.

- d. Authorize execution of revised contract agreement (to include baffle engineering) with HydroScience in the amount of \$36,885 for engineering services related to septic tank condition assessment.
8. REPORT OF DEPARTMENT MANAGER: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Operations, maintenance and capital improvements.
 - b. Governmental matters.
 - c. Announcements and discussion.
9. REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Budget & Finance Committee – Members Mann and Surges
 - b. Inter-agency Meetings:
10. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a. Approve Minutes of October 9, 2019.
11. FUTURE AGENDA ITEMS:
12. COMMENTS FROM COMMISSIONERS:
13. ADJOURNMENT to January 8, 2020.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California, 94525.