

CROCKETT COMMUNITY SERVICES DISTRICT

Strategic & Long-Term Planning Work Session
Special Business Meeting
Agenda for Tuesday, December 17, 2019

TIME: 6:30 PM
PLACE: 850 Pomona Street, Crockett

1. CALL TO ORDER – ROLL CALL
2. PUBLIC COMMENTS
3. STRATEGIC & LONG-TERM PLANNING OVERVIEW
 - a. Mission Statement
 - b. District Hierarchy
 - c. Formation of the District and Authorized Services
 - d. District Administrative Policies
 - e. Personnel Policy & Procedures Manual
4. COMMISSIONS AND BOARD AUTHORITY
 - a. Commission Eligibility Rules and Procedures
 - b. Policy for Delegating Authority to Commissions
 - c. Discuss Future Roll of Commissions and Board
5. CONTRACTS AND AGREEMENTS – SANITARY DEPARTMENTS.
 - a. Joint Use Agreement with C&H for Wastewater Treatment
 - b. C&H Service and Settlement Agreement Through 2021
 - c. West County Wastewater District Agreement for Crockett
 - d. Valley Operators for Port Costa Treatment Plant Operations
6. SANITARY DEPARTMENTS
 - a. Major Items of Risk for Port Costa Sanitary
 - b. Climate Change and Regulatory Impacts
 - c. Discussion on Future

7. SUCCESSION PLANNING

- a. Critical Strategic Process with Three Key Objectives:
 - i. Talent Assessment
 - ii. Leadership Development
 - iii. Performance Measurement
- b. General Manager and Department Manager Positions
- c. Future Needs of the District

8. ACTION PLAN

- a. Review of Current 2019 Action Plan
- b. Review and Prioritization of Outstanding Items

9. DEVELOPMENT OF NEXT STEPS

- a. Strategic Plan for the District
 - i. Mission Statement
 - ii. Vision Statement
 - iii. Core Values
 - iv. Strategic Elements and Goals
 - v. Identify Resources and Funding for Development of Plan
- b. Board Comments and Suggestions

10. ADJOURNMENT to Regular Business Meeting on December 18, 2019

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