

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

AGENDA FOR MONDAY, OCTOBER 5, 2026

TIME: 6:00 PM – Regular Business Meeting

LOCATION: Crockett Community Center, 850 Pomona Avenue, Crockett

850 Pomona Street | (510) 787-2414 | www.town.crockett.ca.us

districtsecretary@town.crockett.ca.us | Meetings are recorded for accuracy of minutes.

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Commission is prohibited from discussing items not on this agenda. Matters presented that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: (Consideration of a motion to approve the following items.)
 - a. Approve minutes for Special Joint Meeting with Lighting & Landscaping September 14.
 - b. Receive Actions Taken by the Board (September 23)
 - c. Receive report on Warrant Transmittals (September)
 - d. Receive Recreation Cash Account Balance.
5. ITEMS PULLED FROM CONSENT CALENDAR
6. ADMINISTRATIVE:
7. BUDGET AND FINANCE:
 - a. Update on Community Benefit Agreement (CBA) grant application(s)
 - b. Update on other Financial matters.
8. MAINTENANCE PLAN AD HOC:
9. DEPARTMENT MANAGER REPORT:
(This item is typically for the exchange of information only. No action will be taken at this time.)
10. REPORTS/COMMENTS FROM COMMISSIONERS:
(This item is typically for the exchange of information only. No action will be taken at this time.)
11. FUTURE AGENDA ITEMS:
(A minimum of two Commissioners is required and approved by the Chair)
12. ADJOURNMENT: to November 2.

Minutes of this meeting are posted on our website at <https://www.town.crockett.ca.us/meetings>
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record relates to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT COMMUNITY SERVICES DISTRICT

P.O. Box 578 - Crockett, CA 94525 ♦ 850 Pomona Street

Telephone (510) 787-2992

E-mail: DistrictSecretary@town.crockett.ca.us

Website: www.town.crockett.ca.us

TO: Board, Commissioners, Committees, Staff, and Members of the Public

FROM: District Secretary

SUBJECT: **Actions Taken by the Board on September 23, 2026**

The following are brief summaries of administrative actions taken by the Board at the September 23 meeting. The complete meeting minutes will be presented to the Board for approval on October 28, 2026.

Visit the September 23 agenda page online for a complete copy of the agenda and supporting documents. <https://www.town.crockett.ca.us/2026-09-23-board-meeting>

5. CLOSED SESSION - CANCELED

- CONFERENCE WITH LEGAL COUNSEL

7. **CONSENT CALENDAR: Approved.** For a full list of agenda items, visit the link above.

- d. Receive payment letter to C&H.
- e. Receive C&H JUA extension through December 31, 2026.

9. ADMINISTRATIVE:

- a. Consider a draft lease for Revival Coffee and direct Staff. **Notice of 60-day termination was rescinded. Negotiations will continue with a final review by legal counsel prior to presenting a revised lease to the Board for consideration.**
- b. Consider and approve the Organizational Chart and direct Staff. **District Engineer was removed.**

10. BUDGET AND FINANCE:

- a. Consider Q4 financial reports for all commissions. **The item was pulled and carried to a future meeting.**
- b. Discuss financial matters related to the District. **Governor Newsom has declared a state of emergency in anticipation of upcoming wet weather. This allows access to grant funding and advanced finance services.**

11. MANAGERS' REPORTS/REPORTS FROM COMMISSIONER

- f. Governmental matters: **The next State Lands Commission meeting is on October 21. The C&H lease, JTP (joint treatment plant) renewal, and the Nantucket property are expected to be on the agenda.**
- g. Announcements and discussion: **The next Town Hall is scheduled for October 31 with a focus on a candidates' forum, led by the League of Women Voters.**

4.b

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date:

Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1010 - Fund 3241 - Recreation				
09/02/2026	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO Net Cost Appnt. FY 2026/27 - Split	677.15	10660
09/02/2026	OLIVERO PLUMBING CO.	Backflow Prevention Test - Invoice 56280 - Split	168.75	10661
09/02/2026	AT&T	Phone & Alarm System - 510-787-6881 & 145007593	752.66	10662
09/02/2026	American Leak Detection	Trace Leak - Invoice 614755	450.00	10663
09/02/2026	Travis Jones	Protek Refill & Lid Oring for Pool	114.19	10664
09/02/2026	LESLIE'S POOL SUPPLIES	Pool Chemicals - Invoices 00137-01-132059 & 00137-01-132704	698.81	10665
09/02/2026	Let's Dig, Inc.	August Monthly Landscape Maintenance - Invoice 24	2,961.00	10666
09/02/2026	PG&E	Gas & Electric - #8212111930-7 & #6757445609-0	4,386.07	10667
09/02/2026	Susan Witschi	Mileage Reimbursement for August 2026	31.90	10668
09/02/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #81 - Split	13,558.04	10669
Total 1010 - Fund 3241 - Recreation			23,798.57	
Total 1000 - County Operating Funds			23,798.57	
TOTAL			23,798.57	



9/1/26

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date:

Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
1000 · County Operating Funds				
1010 · Fund 3241 - Recreation				
09/17/2026	LESLIE'S POOL SUPPLIES	Pool Chemicals - Invoice 00137-01-134802	1,070.34	10670
09/17/2026	East Bay Municipal Utility District	Water - #14347900582 & #30385100001	429.27	10671
09/17/2026	PG&E	Gas & Electric - #2501517473-0	850.26	10672
09/17/2026	PRECISION SECURITY SOLUTIONS	Security Guards - Invoice 26-8SE-653	297.50	10673
09/17/2026	The Real Yellow Pages	Advertising - A/N 800431701	40.56	10674
09/17/2026	UNIVERSAL BUILDING SERVICES	August 2026 Janitorial Services - Invoice 549555	990.00	10675
09/17/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #82 - Split	12,620.56	10676
09/17/2026	CONTRA COSTA COUNTY TREASURER	Calpers - August 2026	2,452.19	10677
Total 1010 · Fund 3241 - Recreation			18,750.68	
Total 1000 · County Operating Funds			18,750.68	
TOTAL			18,750.68	



9/16/26

Trial Balance

Organization Contra Costa County
Periods FY 2026-27 : 01 Jul - 12 Jun
Ledger Actuals
Ledger Account/Summary 0010:CASH
Accounting Worktag 324100 CROCKETT RECREATION DEPT
Book Operating Book
Company Currency USD
Translation Currency USD
Run 10/02/2026 09:24 AM

Consolidation Data

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
0010:CASH	0.00	819,592.22	522,146.89	297,445.33
Total	0.00	819,592.22	522,146.89	297,445.33