

CROCKETT SANITARY COMMISSION

Regular Meeting

AGENDA FOR WEDNESDAY, JUNE 21, 2023

TIME: 4:00 PM
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

*The Crockett Sanitary Commission is an agent of the
Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING:
5. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a) Approve Minutes of May 17, 2023

(Items are subject to removal from Consent Calendar by request of any commissioner on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)

6. WASTEWATER:
 - a. Consider report on enforcement actions.
 - b. Review & certify completed projects
 - c. Discuss proposals for design, construction, & retrofit, of Wastewater Treatment Plants
7. CLOSED SESSION
8. RETURN TO OPEN SESSION
(Subjects discussed in closed session will be announced at this time.)
9. ADMINISTRATIVE:
 - a. Consider report on actions taken by the District Board.

10. BUDGET AND FINANCE:
 - a. Receive Year-end Budget and Proposed Budget for F/Y 23/24.

11. REPORT OF DEPARTMENT MANAGER: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Operations, maintenance and capital improvements.
 - b. Governmental matters.
 - c. Announcements and discussion.

12. REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Wastewater Committee – Members Manzione and Bartlebaugh
 - b. Budget & Finance Committee – Members Bartlebaugh and Trask
 - c. Recycled Water Ad Hoc Committee: Members Manzione and Trask
 - d. Inter-agency meetings: Report on zoom meeting BAAQMD rules committee

13. FUTURE AGENDA ITEMS:

14. COMMENTS FROM COMMISSIONERS:

15. ADJOURNMENT until July 19, 2023

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, MAY 17, 2023

CALL TO ORDER 4:05

Commissioners present:

Darcy Trask(chair), Mark Manzione, Howard Adams, Scott Bartlebaugh, Mary Wais,

Staff present:

Gaunt Murdock (General Manager), James Barnhill,

REQUESTS TO TAKE AGENDA ITEMS OUT OF ORDER none

PUBLIC COMMENTS Commissioner Adams announced intention to move out of District.

PUBLIC HEARING none, Commissioner Wais suggested this section be dropped from future Agendas since the Commission is not charged with hearings.

ADMINIISTRATIVE Committee Appointments confirmed:

Wastewater: Manzione, Bartlebaugh

Budget and Finance: Trask, Bartlebaugh

Recycled Water: Manzione, Trask

CONSENT CALENDAR Motion to approve minutes of April 19, 2023 (Adams 1st, Manzione 2nd) Carried Unanimously

WASTEWATER

a. Enforcement: Discussion of Area drain connected to a sewer on private property, Commission instructed to Send letter and begin enforcement.

b. Review of recently completed projects, Motion to certify completion of the following capital repairs passed unanimously (Manzione 1st, Bartlebaugh 2nd):

CVSAN 2205, from E-03-04 to E-03-05

CVSAN 2301, from E-00-04 to E-04-08

CVSAN 2312, Point repair on Winslow

c. Future projects below approved by motion (Bartlebaugh 1st, Manzione 2nd)
Caried unanimously.

CVSAN 2313 from N-03-12 to N-03-13

From N-01-05 to N-01-06

From N-05-07 to N-05-01

From N-01-5 to N-01-07

Commissioner Adams left meeting at 5:15 pm.

DISTRICT BOARD ACTIONS

Commissioner Manzione reported on actions taken by board, no increase in Sewer Use Charge for FY 23/24, Commissioner Wais reported posting of job for District Secretary.

FINANCIAL REPORT . It was agreed there would be a Budget and Finance Committee report Monday May 22, 2023. At 3:00

ADJOURNMENT at 6:15 pm until June 21, 2023

L. R. PAUSELL CONSULTING, INC.

PIPELINE VIDEO INSPECTION AND CLEANING

GENERAL ENGINEERING CONTRACTOR

June 5, 2023

Crockett Sanitary Department
PO Box 578
Crockett, CA 94525

Attention: Accounts Payable

INVOICE CVSD 23-20

Services performed for Crockett Sewer Replacement Project MH S-01-06 to MH S-01-05 completed on June 5, 2023.

Replace 132 lf of Sewer:	Lump Sum	\$45,900.00
Pothole Retaining Wall:	Lump Sum	\$2,500.00
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	Total Amount Due	\$48,400.00

Note: Payment is due within 30 days from date of Invoice. Please send payment to address below. L. R. Paulsell Consulting, Inc. is a State of California Certified Small Business Enterprise.

Very truly yours



Lloyd R. Paulsell S.E.T.

FUND	3426	CVSANY
ACCOUNT	410	95-4 M
APPROVED		