

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting AGENDA FOR WEDNESDAY, JUNE 22, 2022

TIME: 7:00 PM
PLACE: 850 Pomona Avenue, Crockett

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. REPORTS FROM COMMISSIONERS:
(This item is typically for exchange of information only. No action will be taken at this time.)
5. PUBLIC HEARING:
6. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member or on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve payment of District bills.
 - b. Receive Minutes of Commissions and Committees.
 - c. Receive Refund Request for appeal of Sewer Use Charge assessed at 200 Meadow Lane, Crockett.
7. ADMINISTRATIVE:
 - . Consider consent Items removed from Consent Calendar.
8. BUDGET AND FINANCE:
 - a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.
 - b. Receive draft District audit of FY 2020/21 performed by David Farnsworth, CPA.
9. MANAGERS' REPORTS: (These items are typically for exchange of information only.
No action will be taken at this time.)
 - a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.

10. REPORTS FROM BOARD MEMBERS:

(These items are typically for exchange of information only. No action will be taken at this time.)

- a. Personnel Committee – Members Barassi, Bartlebaugh, Cusack, Wilson
- b. Budget & Finance Committee – Members Peterson and Mackenzie
- c. Ad Hoc Committees:
- d. Inter-agency meetings:

11. FUTURE AGENDA ITEMS:

- Public hearing on rates and method of collection (July).
- Adopt budget for FY 2022/23 (July).
- Adopt purchasing procedures and spending limits.
- Adopt ADA compliance plan.
- Annual long-term strategy workshop.
- Revise District code.
- Adopt housekeeping resolution.
- Adopt local claims ordinance.
- Adopt CEQA objectives, criteria and procedure.

12. BOARD COMMENTS:

13. ADJOURNMENT to July 27, 2022

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District
 Auditor's Date: 6-21-22 Fund: 342500 Account: 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
06/21/2022	ALYSSIA R LUTZ	Payroll 6/1/2022 - 6/15/2022	498.69	1545
06/21/2022	AXEL G. FAUSTO	Payroll 6/1/2022 - 6/15/2022	341.64	1546
06/21/2022	DAMOND L. BAL	Payroll 6/1/2022 - 6/15/2022	129.42	1547
06/21/2022	DOLORES M. MORALES	Payroll 6/1/2022 - 6/15/2022	1,187.17	1548
06/21/2022	ELGENE SALVADOR	Payroll 6/1/2022 - 6/15/2022	194.17	1549
06/21/2022	ELIAS V. CASTELLON	Payroll 6/1/2022 - 6/15/2022	119.71	1550
06/21/2022	ERNESTO LOPEZ	Payroll 6/1/2022 - 6/15/2022	133.80	1551
06/21/2022	GABRIEL J. OSTI	Payroll 6/1/2022 - 6/15/2022	68.80	1552
06/21/2022	LINDSAY A. BARRELLA	Payroll 6/1/2022 - 6/15/2022	76.18	1553
06/21/2022	MIREILLE SCHLEPP	Payroll 6/1/2022 - 6/15/2022	233.77	1554
06/21/2022	MOUSSA SISSOKO	Payroll 6/1/2022 - 6/15/2022	84.50	1555
06/21/2022	ROBERT M. MAGNUSON	Payroll 6/1/2022 - 6/15/2022	113.77	1556
06/21/2022	RUTH N. SANTOS	Payroll 6/1/2022 - 6/15/2022	166.23	1557
06/21/2022	RYAN P. YIN	Payroll 6/1/2022 - 6/15/2022	196.69	1558
06/21/2022	SEAN P. CONAWAY	Payroll 6/1/2022 - 6/15/2022	382.42	1559
06/21/2022	SELENE L. SCHLEPP	Payroll 6/1/2022 - 6/15/2022	388.57	1560
06/21/2022	SIMON SOLLESTRE	Payroll 6/1/2022 - 6/15/2022	185.01	1561
06/21/2022	STELLA T.E. MANNELL	Payroll 6/1/2022 - 6/15/2022	443.51	1562
06/21/2022	SUSAN G. WITSCHI	Payroll 6/1/2022 - 6/15/2022	2,747.25	1563
06/21/2022	SYDNEY L. GARCIA	Payroll 6/1/2022 - 6/15/2022	125.03	1564
06/21/2022	TAYLOR DAVIS	Payroll 6/1/2022 - 6/15/2022	161.97	1565
06/21/2022	YOGESHUARAN SHRI-SHASHI...	Payroll 6/1/2022 - 6/15/2022	225.62	1566
06/21/2022	ZOE H. LABINSKI	Payroll 6/1/2022 - 6/15/2022	494.54	1567
06/21/2022	Crockett Chamber of Commerce	Advertising	50.00	1568
06/21/2022	Delta One Security, Inc.	Security	1,137.50	1569
06/21/2022	LESLIE'S POOL SUPPLIES	Chemicals	1,339.27	1570
06/21/2022	LINCOLN AQUATICS	Lifeguard Whistles	115.24	1571
06/21/2022	TERRACARE ASSOCIATES	Landscaping services	110.00	1572
06/21/2022	Thryv	Advertising	61.35	1573
06/21/2022	UNIVERSAL BUILDING SERVIC...	May Janitorial Services	1,565.00	1574
06/21/2022	Richard Board	Cleaning & Damage Deposit Refund	320.00	1575
06/21/2022	Mario Sanchez	Cleaning & Damage Deposit Refund	475.00	1576
06/21/2022	Maribel Vasquez	Cleaning & Damage Deposit Refund	340.00	1577
06/21/2022	Gaby Fischer	Cleaning & Damage Deposit Refund	700.00	1578
Total FUND 3425 - PC SANITARY - O&M			14,911.82	
TOTAL			14,911.82	

Ronald Dellison
6/17/2022

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District
 Auditor's Date: 6/7/22 Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
06/07/2022	AT&T	Phone & Long Distance - 510-787-2414	786.64	1504
06/07/2022	CINTAS CORPORTATION	Kitchen Inspection	523.48	1505
06/07/2022	G & C Refrigeration Inc.	Repair Freezer	548.37	1506
06/07/2022	Javier Solis	Haul Away Branches	150.00	1507
06/07/2022	LESLIE'S POOL SUPPLIES	Chemicals	778.07	1508
06/07/2022	PG&E		6,333.83	1509
06/07/2022	UNIVERSAL BUILDING SERVIC...	Extra Cleaning on 4/24/22 & 5/14/22	288.00	1510
06/07/2022	TERRACARE ASSOCIATES	Irrigation Repair on Sprinkler	255.00	1511
06/07/2022	Ron Wilson	Mileage Reimbursement	125.78	1512
06/07/2022	Omar Garcia	Cleaning & Damage Refund Deposit	370.00	1513
06/07/2022	LaRhonda Bonner	Cleaning & Damage Refund Deposit	400.00	1514
06/07/2022	Maria Heredia	Cleaning & Damage Refund Deposit	700.00	1515
06/07/2022	L.R. PAULSELL CONSULTING	Invoice PCSD 22-5. High pressure cle...	390.00	1516
06/07/2022	PG&E	Acct: 2704121327-6. Electrical charge...	665.76	1517
06/07/2022	DOLORES M. MORALES	Reimbursement for Supplies	30.21	1518
06/07/2022	DOLORES M. MORALES	Mileage Reimbursement	21.06	1519
06/07/2022	SUSAN G. WITSCHI	Payroll May 16-31, 2022	3,185.17	1521
06/07/2022	ALYSSIA R LUTZ	Payroll 5/16/2022 - 5/31/2022	283.32	1522
06/07/2022	AXEL G. FAUSTO	Payroll 5/16/2022 - 5/31/2022	161.97	1523
06/07/2022	DAMOND L. BAL	Payroll 5/16/2022 - 5/31/2022	128.14	1524
06/07/2022	ELGENE SALVADOR	Payroll 5/16/2022 - 5/31/2022	80.98	1525
06/07/2022	ELIAS V. CASTELLON	Payroll 5/16/2022 - 5/31/2022	88.02	1526
06/07/2022	ERNESTO LOPEZ	Payroll 5/16/2022 - 5/31/2022	98.58	1527
06/07/2022	LINDSAY A. BARRELLA	Payroll 5/16/2022 - 5/31/2022	133.34	1528
06/07/2022	MIREILLE SCHLEPP	Payroll 5/16/2022 - 5/31/2022	142.22	1529
06/07/2022	MOUSSA SISSOKO	Payroll 5/16/2022 - 5/31/2022	80.98	1530
06/07/2022	ROBERT M. MAGNUSON	Payroll 5/16/2022 - 5/31/2022	74.67	1531
06/07/2022	RUTH N. SANTOS	Payroll 5/16/2022 - 5/31/2022	194.40	1532
06/07/2022	RYAN P. YIN	Payroll 5/16/2022 - 5/31/2022	130.26	1533
06/07/2022	SEAN P. CONAWAY	Payroll 5/16/2022 - 5/31/2022	24.65	1534
06/07/2022	SELENE L. SCHLEPP	Payroll 5/16/2022 - 5/31/2022	259.12	1535
06/07/2022	SIMON SOLLESTRE		141.99	1536
06/07/2022	STELLA T.E. MANNELL	Payroll 5/16/2022 - 5/31/2022	325.76	1537
06/07/2022	TAYLOR DAVIS	Payroll 5/16/2022 - 5/31/2022	91.54	1538
06/07/2022	YOGESHUARAN SHRI-SHASHI...	Payroll 5/16/2022 - 5/31/2022	76.18	1539
06/07/2022	ZOE H. LABINSKI	Payroll 5/16/2022 - 5/31/2022	43.17	1540
06/07/2022	RONALD D. WILSON	Payroll 5/1/2022 - 5/31/2022	2,580.91	1541
06/07/2022	DOLORES M. MORALES	Payroll 5/16/2022 - 5/31/2022	1,086.06	1542
Total FUND 3425 - PC SANITARY - O&M			21,777.63	
TOTAL			21,777.63	

see

PCSD

see



2022 JUN -7 A 10: 12
 AUDITOR-CONTROLLER

CROCKETT POLICE LIAISON COMMITTEE

of the Crockett Community Services District

P.O. Box 578 – Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, MAY 2, 2022

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Angell. Present were Committee members Cardwell, Currington, Melero, Valentini and Wais.

2. AGENDA ORDER:

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

- Mr. Angell reported a representative from Contra Costa County Animal Control would be present at the June 6 meeting.

4.a. REPORT FROM DEPUTY: Lengthy conversations between the public and Officer Livingston covered topics of homeless camp with structure down the hillside from billboard just West of Dead Fish. Officer Livingston reported K-rails being installed along San Pablo Avenue. Various property owners have installed new fences with signage. They are working with various property owners.

4.b. REPORT FROM CHP ON TRAFFIC ISSUES:

- Officer LeVeste reported that in the last 30 days there has been an increase in stolen vehicles, especially in pickup trucks and catalytic converters. Some vehicles have been recovered in Vallejo and Oakland. He reminded the community to keep a watchful eye and to call 911. The signage has been replaced at Merchant and Pomona as requested at the April meeting. He reminded everyone that bicycles must abide by the same laws as autos.
- Sheriff Livingston was introduced and spoke to the attendees. The community was happy to hear that in May the final vote will be taken to add five deputies full time to the West County area which includes Crockett. Lt. Mark Rodriguez is the station commander. He reported last month there were 184 calls for service with 19 reports.
- Discussion was held about taking offenders to jail and then they are released and they return to Crockett. It was reported that the DA makes charging decisions and that right now in Contra Costa County there is a 70% rate.
- The siren warning system was tested and serviced.
- Upon request from the community, the sheriff will bring a list of do's and don't to help keep property owners safe.
- Reminder to call-in issues.

6.b.

4.c. NEIGHBORHOOD WATCH: No report.

4.d. PUBLIC DISCUSSION: None

5.a. FUNDS HELD IN CCC'S BUDGET: Mr. Angell reported there is \$531,397.41 held in the CCC Sheriff's budget. Mr. Gunkelman reported that the Crockett Police Liaison Committee (CPLC) has \$7,438 in their financial account through the end of 2021. He asked if anyone could assist with CCC Sheriff's contact to trace the ticket money going into the account.

5.b. TOWN CONSTABLE: Town constable positions have all been eliminated over 30 years ago.

5.c. PARKING SURVEY RESPONSES: Mr. Angell reported it was not a license reader survey. It was reported that perhaps business owners could use "Ring" doorbells for identification of break-ins. The CPLC will develop a survey and upon issuing the survey and compiling answers submit a request for funding from the Crockett Community Foundation.

6. REPORTS FROM COMMITTEE MEMBERS: Mr. Angell reported Carquinez Middle School graduates on June 8 followed by John Swett on June 9.

6. CONSENT CALENDAR: The consent item was approved unanimously (mw/sm):
a. Approve Minutes of April 4, 2022

7. FUTURE AGENDA ITEMS:

Do's and Don'ts List from CCC Sheriff (June).

Develop a license reader survey (June).

Discuss school zone warning lights and posted speed sign/signal (June).

8. ADJOURNMENT: The meeting was adjourned at 8:37 PM until June 6, 2022.

Respectfully submitted,

Barbara Cardwell

Barbara Cardwell

Application for refund is made concerning a property within the Crockett Community Services District having the following address(es):

200 MEADOW LANE CROCKETT CA 94525

APN: 355-100-038

Date of original complaint or request: 6/7/2022

Fiscal Year	Payment Made	Refund Claimed	Printed Name of Person Who Made Payment
<u>2022-2023</u>	<u>1638.00</u>	<u>819.00</u>	<u>VINCE GORDEN</u>
<u>2021-2022</u>	<u>1638.00</u>	<u>819.00</u>	<u>VINCE GORDEN</u>
_____	_____	_____	_____
_____	_____	_____	_____

The property contained the following residential and/or commercial units at all times during the years in question:

one Residence APPROX 2600 SQ FEET
one Cottage/ADU UNDER 700 SQ FEET

Signature of Applicant
VINCE GORDEN
Printed Name of Applicant
Vince Gordon
Mailing Address

6/7/2022
Date

Phone



RUSSELL V. WATTS
 CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR
 ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553
 TELEPHONE: (925) 957-5280 FAX: (925) 957-2898

2020-2021
 FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021
SECURED PROPERTY TAX BILL
INTERNET COPY

PROPERTY ADDRESS
 200 MEADOW LN, CROCKETT CA

ASSESSEE AS OF JANUARY 1, 2020

PAY ONLINE AT WWW.CCTAX.US

PROPERTY ASSESSMENT

355-100-038-7
ADDRESS INFORMATION NOT AVAILABLE ONLINE
ACCURACY OF THIS BILL MAY BE AFFECTED BY PENDING PAYMENTS AND CORRECTIONS

LAND IMPROVEMENTS	\$94,891
PERSONAL PROP	\$350,913
GROSS VALUE	\$0
EXEMPTIONS	\$445,804
	\$0

TO CHANGE MAILING ADDRESS, VISIT WWW.CCCOUNTY.US/ASSESSOR OR CALL (925) 313-7400
 IMPORTANT MESSAGES: NET VALUE \$445,804

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	CORTAC	DEFAULT #
355-100-038-7 0	2020-274727	62006	09/07/2020	PRIOR		
SPECIAL TAXES & ASSESSMENTS				AD VALOREM TAXES & ASSESSMENTS		
DESCRIPTION	CODE	INFORMATION	AMOUNT	DESCRIPTION	RATE	AMOUNT
CC-FED STRMWR FEE	DB	(925) 313-2023	\$51.00	1%COUNTYWIDE TAX	1.0	\$4,458.04
MOSQUITO & VECTOR	DV	(925) 867-3400	\$9.56	BART	0.0071	\$31.65
EMERGENCY MED B	DY	(925) 608-5454	\$20.00	BART BOND 2016	0.0068	\$30.31
CROCKETT CSD-SAN	GC	(510) 787-2992	\$1,638.00	EAST BAY REG PK BD	0.0014	\$6.24
CROCKETT CSD-REC	HC	(510) 787-2992	\$110.00	J SWETT 2002 BND	0.0218	\$97.19
SFBRA PCL TAX	IB	(888) 508-8157	\$12.00	J SWETT BOND 2008	0.0529	\$235.83
EASTBAY TRAILS LLD	KA	(888) 512-0316	\$5.44	JOHN SWETT BND 16P	0.0418	\$186.34
SERV AREA L-100	LO	(925) 313-2286	\$14.94	JOHN SWETT BND 16Q	0.0289	\$128.84
				COMM COLL 2002 BND	0.0068	\$25.86
				COMM COLL 2006 BND	0.0011	\$4.90
				COMM COLL 2014 BND	0.0092	\$41.02
				TOTAL AD VALOREM TAXES	1.1768	\$5,248.22
				ADD: SPECIAL TAXES & ASSESSMENTS		\$1,860.94
				DELINQUENT PENALTY		\$0.00
				DELINQUENT COST		\$0.00
				LESS: PAYMENTS RECEIVED		\$7,107.16
TOTAL SPECIAL TAXES & ASSESSMENTS			\$1,860.94	TOTAL AMOUNT DUE		\$0.00

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
355-100-038-7 0	2020-274727 2	62006	09/07/2020	PRIOR		

2ND INSTALLMENT
SIGN UP FOR E-BILLING
IT'S EASY AND FREE!
 SEE BACKSIDE FOR MORE INFORMATION

2020-2021 SECURED PROPERTY TAXES
PAID 01/13/2021 \$3,553.58
 PAYABLE WITH OR AFTER 1ST COUPON
 SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

To ensure proper credit, please write the parcel number on check

MAKE CHECK PAYABLE TO:
 CONTRA COSTA COUNTY TAX COLLECTOR
 625 COURT STREET, ROOM 100
 MARTINEZ, CA 94553

NON-PAYABLE COPY OF PRIOR-YEAR TAX BILL

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
355-100-038-7 0	2020-274727 1	62006	09/07/2020	PRIOR		

1ST INSTALLMENT
SAVE TIME - PAY ONLINE
WWW.CCTAX.US
 SEE BACKSIDE FOR MORE INFORMATION

2020-2021 SECURED PROPERTY TAXES
PAID 11/04/2020 \$3,553.58
 PAYABLE BEFORE 2ND COUPON
 SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

To ensure proper credit, please write the parcel number on check

MAKE CHECK PAYABLE TO:
 CONTRA COSTA COUNTY TAX COLLECTOR
 625 COURT STREET, ROOM 100
 MARTINEZ, CA 94553

NON-PAYABLE COPY OF PRIOR-YEAR TAX BILL

PLEASE WRITE THE PARCEL NUMBER ON CHECK.



RUSSELL V. WATTS

CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR
ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553
TELEPHONE: (925) 608-9500 FAX: (925) 608-9598

2021-2022 FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022 SECURED PROPERTY TAX BILL

PROPERTY ADDRESS

200 MEADOW LN, CROCKETT CA

ASSESSEE AS OF JANUARY 1, 2021

PAY ONLINE AT WWW.CCTAX.US

355-100-038-7

PROPERTY ASSESSMENT

ADDRESS INFORMATION NOT AVAILABLE ONLINE

LAND IMPROVEMENTS	\$95,874
PERSONAL PROP	\$354,548
GROSS VALUE	\$450,422
EXEMPTIONS	\$0

ACCURACY OF THIS BILL MAY BE AFFECTED BY
PENDING PAYMENTS AND CORRECTIONS

TO CHANGE MAILING ADDRESS, VISIT WWW.CCCOUNTY.US/ASSESSOR OR CALL (925) 313-7400

NET VALUE AS OF JAN 1, 2021 \$450,422

IMPORTANT MESSAGES:

* INDICATES SENIOR EXEMPTION AVAILABLE

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	CORTAC	DEFAULT #
355-100-038-7 0	2021-276491	62006	09/07/2021	ORIGINAL		

SPECIAL TAXES & ASSESSMENTS				AD VALOREM TAXES & ASSESSMENTS			
DESCRIPTION	CODE	INFORMATION	AMOUNT	DESCRIPTION	RATE	AMOUNT	
CC-FED STRM/WTR FEE	DB	(925) 313-2023	\$51.00	1% COUNTYWIDE TAX	1.0000	\$4,504.22	
MOSQUITO & VECTOR	DV	(925) 867-3400	\$9.56	BART	0.0025	\$11.26	
EMERGENCY MED B	DY	(925) 608-5454	\$20.00	BART BOND 2016	0.0035	\$15.76	
CROCKETT CSD-SAN	GC	(510) 787-2992	\$1,638.00	EAST BAY REG PK BD	0.0020	\$9.01	
CROCKETT CSD-REC	HC	(510) 787-2992	\$110.00	J SWETT 2002 BND	0.0192	\$86.48	
SFBRA PCL TAX	IB	(888) 508-8157	\$12.00	J SWETT BOND 2008	0.0532	\$239.62	
EASTBAY TRAILS LLD	* KA	(888) 512-0316	\$5.44	JOHN SWETT BND 16P	0.0490	\$220.71	
SERV AREA L-100	LO	(925) 313-2286	\$14.94	JOHN SWETT BND 16Q	0.0310	\$139.83	
				COMM COLL 2002 BND	0.0039	\$17.57	
				COMM COLL 2006 BND	0.0044	\$19.82	
				COMM COLL 2014 BND	0.0093	\$41.89	
				TOTAL AD VALOREM TAXES	1.1780	\$5,305.97	
				ADD: SPECIAL TAXES & ASSESSMENTS		\$1,860.94	
				DELINQUENT PENALTY		\$0.00	
				DELINQUENT COST		\$0.00	
				LESS: PAYMENTS RECEIVED		\$7,166.90	
						\$0.01	
TOTAL SPECIAL TAXES & ASSESSMENTS			\$1,860.94	TOTAL AMOUNT DUE			\$0.01

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
355-100-038-7 0	2021-276491 2	62006	09/07/2021	ORIGINAL		

2ND INSTALLMENT
SIGN UP FOR E-BILLING
IT'S EASY AND FREE!
SEE BACKSIDE FOR MORE INFORMATION

2021-2022 SECURED PROPERTY TAXES
PAID 11/15/2021
\$3,583.45
PAYABLE WITH DR AFTER 1ST COUPON
SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

To ensure proper credit, please write the parcel number on check.

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR
625 COURT STREET, ROOM 100
MARTINEZ, CA 94553

THIS INSTALLMENT HAS BEEN PAID. THANK YOU!

135510003872021276491200000358345020220411000000000000

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
355-100-038-7 0	2021-276491 1	62006	09/07/2021	ORIGINAL		

1ST INSTALLMENT
SAVE TIME - PAY ONLINE
WWW.CCTAX.US
SEE BACKSIDE FOR MORE INFORMATION

2021-2022 SECURED PROPERTY TAXES
PAID 10/22/2021
\$3,583.45
PAYABLE BEFORE 2ND COUPON
SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

To ensure proper credit, please write the parcel number on check.

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR
625 COURT STREET, ROOM 100
MARTINEZ, CA 94553

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DRAFT 06.17.2022

Crockett Community Services District

**Annual Financial Report
For the Fiscal Year Ended
June 30, 2021**

S.b.

CROCKETT COMMUNITY SERVICES DISTRICT
Annual Financial Report
For the Fiscal Year Ended June 30, 2021

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DRAFT 06.17.2022



david farnsworth cpa

ACCOUNTING • ADVISORY • ASSURANCE

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Crockett Community Services District
Crockett, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Crockett Community Services District ("District") as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Crockett Community Services District, as of June 30, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Restatement of Net Position

As discussed in note 9 to the financial statements, the July 1, 2020, beginning position has been reclassified. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of the District's proportionate of the net pension liability, and schedule of employer's contributions on pages 29–33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

The Crockett Community Services District has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June XX, 2022, on our consideration of the Crockett Community Services District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Crockett Community Services District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Crockett Community Services District's internal control over financial reporting and compliance.

Dublin, California
June XX, 2022

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FINANCIAL STATEMENTS

CROCKETT COMMUNITY SERVICES DISTRICT
Statement of Net Position
June 30, 2021

	Primary Government		Total
	Governmental Activities	Business-type Activities	
ASSETS			
Cash and investments	\$ 722,632	\$ 4,815,270	\$ 5,537,902
Accounts receivable	-	147,522	147,522
Prepaid expenses	8,662	19,552	28,214
Capital assets, not being depreciated	442,968	1,893	444,861
Capital assets, net of accumulated depreciation	1,951,236	9,218,370	11,169,606
Total assets	3,125,498	14,202,607	17,328,105
DEFERRED OUTFLOWS OF RESOURCES			
Pension related	13,225	29,478	42,703
Total deferred outflows of resources	13,225	29,478	42,703
LIABILITIES			
Accounts payable and accrued expenses	28,870	97,952	126,822
Interest payable	10,253	3,690	13,943
Noncurrent liabilities:			
Notes payable	23,625	87,580	111,205
Compensated absences	1,751	499	2,250
Due in more than one year:			
Net pension liability	46,928	104,598	151,526
Notes payable	607,346	258,587	865,933
Compensated absences	15,763	4,491	20,254
Total liabilities	734,536	557,397	1,291,933
DEFERRED INFLOWS OF RESOURCES			
Pension related	4,534	11,277	15,811
Total deferred inflows of resources	4,534	11,277	15,811
NET POSITION			
Net investment in capital assets	1,763,233	8,874,096	10,637,329
Unrestricted net position	636,420	4,789,315	5,425,735
Total net position	\$ 2,399,653	\$ 13,663,411	\$ 16,063,064

The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Statement of Activities
For the Year ended June 30, 2021

	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government	
				Governmental Activities	Business-type Activities	Total
Functions/Programs:						
Primary government:						
Governmental activities:						
General government	\$ 5,213	\$ -	\$ -	\$ -	\$ (5,213)	\$ (5,213)
Culture and recreation	602,000	84,790	81,529	-	(435,681)	(435,681)
Total governmental activities	<u>607,213</u>	<u>84,790</u>	<u>81,529</u>	<u>-</u>	<u>(440,894)</u>	<u>(440,894)</u>
Business-type activities:						
Sewer	1,836,021	1,940,756	31,818	-	136,553	136,553
Total business-type activities	<u>1,836,021</u>	<u>1,940,756</u>	<u>31,818</u>	<u>-</u>	<u>136,553</u>	<u>136,553</u>
Total primary government	<u>\$ 2,443,234</u>	<u>\$ 2,025,546</u>	<u>\$ 113,347</u>	<u>\$ -</u>	<u>(440,894)</u>	<u>(304,341)</u>
General Revenues and transfers:						
General revenues:						
Property taxes				547,135	-	547,135
Investment earnings				4,511	38,206	42,717
Miscellaneous				15,067	38,881	53,948
Transfers				(249,005)	249,005	-
Total general revenues and transfers				<u>317,708</u>	<u>326,092</u>	<u>643,800</u>
Change in net position				(123,186)	462,645	339,459
Net position - beginning				<u>2,522,839</u>	<u>13,200,766</u>	<u>15,723,605</u>
Net position - ending				<u>\$ 2,399,653</u>	<u>\$ 13,663,411</u>	<u>\$ 16,063,064</u>

The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Balance Sheet
Governmental Funds
June 30, 2021

	General
ASSETS	
Cash and cash equivalents	\$ 178,520
Investments	544,112
Prepaid expenses	8,662
Total assets	\$ 731,294
LIABILITIES	
Accounts payable	\$ 9,885
Accrued expenses	18,985
Total liabilities	28,870
FUND BALANCES	
Nonspendable:	
Prepaid expenses	8,662
Assigned:	
Capital projects	175,813
Unassigned	517,949
Total fund balances	702,424
Total liabilities and fund balances	\$ 731,294

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The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation of the Balance Sheet of Governmental Funds
To the Statement of Net Position
June 30, 2021

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances - governmental funds	\$ 702,424
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet. However, the statement of net position includes those assets as capital assets.	2,394,204
Deferred outflows of resources used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance. However, the statement of net position includes those deferred outflows of resources.	
Pension related	13,225
Long-term liabilities applicable to the District are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position as follows:	
Notes payable	(630,971)
Compensated absences	(17,514)
Net pension liability	(46,928)
Interest payable	(10,253)
Deferred inflows of resources used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet. However, the statement of net position includes those deferred inflows of resources.	
Pension related	(4,534)
Net Position of Governmental Activities	\$ 2,399,653

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The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2020

REVENUES	<u>General</u>
Property taxes	\$ 543,736
Intergovernmental	84,928
Charges for services	84,790
Investment earnings	4,511
Miscellaneous	<u>15,067</u>
Total revenues	<u>733,032</u>
EXPENDITURES	
Current:	
General government	3,502
Culture and recreation	435,704
Debt service:	
Principal	11,529
Interest	10,441
Capital outlay:	
Culture and recreation	<u>18,873</u>
Total expenditures	<u>480,049</u>
Excess (deficiency) of revenues over expenditures	252,983
OTHER FINANCING SOURCES (USES)	
Transfer in	137,041
Transfers out	<u>(386,046)</u>
Total other financing sources (uses)	<u>(249,005)</u>
Net change in fund balances	3,978
Fund balances - beginning	<u>698,446</u>
Fund balances - ending	<u>\$ 702,424</u>

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The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2021

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds \$ 3,978

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.

Capital outlay	18,873
Depreciation expense	(137,767)

Repayment of notes payable principal is an expenditure in the governmental funds, but repayment reduces long-term liabilities in the Statement of Net Position. 11,529

Some expenses reported in the statement of activities do not require the use of current financial resources. Therefore, those expenses are not reported as expenditures in governmental funds as follows:

Changes in compensated absences	(2,670)
Changes in net pension liability and related deferred outflows and inflows of resources	(6,876)
Accrued interest on long-term debt	<u>(10,253)</u>

Change in net position of governmental activities \$ (123,186)

CROCKETT COMMUNITY SERVICES DISTRICT
Statement of Net Position
Proprietary Funds
June 30, 2021

	Business-type Activities		
	Port Costa Operating	Crockett Operating	Total Enterprise Funds
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 37,250	\$ 301,627	\$ 338,877
Investments	125,224	4,351,169	4,476,393
Accounts receivable, net	-	147,522	147,522
Advances to other funds	-	38,561	38,561
Prepaid items	2,257	17,295	19,552
Total current assets	164,731	4,856,174	5,020,905
Noncurrent Assets:			
Advances to other funds	-	315,426	315,426
Land	181	1,712	1,893
Buildings	1,212,772	5,786,779	6,999,551
Machinery, equipment, and vehicles	-	186,159	186,159
Sewer distribution system	1,354,214	2,940,524	4,294,738
Less accumulated depreciation	(1,180,463)	(1,081,615)	(2,262,078)
Total noncurrent assets	1,386,704	8,148,985	9,535,689
Total assets	1,551,435	13,005,159	14,556,594
DEFERRED OUTFLOWS OF RESOURCES			
Pension related	3,309	26,169	29,478
Total deferred outflows of resources	3,309	26,169	29,478
LIABILITIES			
Current liabilities:			
Accounts payable	5,480	78,345	83,825
Accrued expenses	-	17,817	17,817
Advance from other funds	38,561	-	38,561
Notes payable - current	-	87,580	87,580
Compensated absences - current	100	399	499
Total current liabilities	44,141	184,141	228,282
Noncurrent liabilities:			
Advance from other funds	315,426	-	315,426
Compensated absences	898	3,593	4,491
Notes payable	-	258,587	258,587
Net pension liability	11,743	92,855	104,598
Total noncurrent liabilities	328,067	355,035	683,102
Total liabilities	372,208	539,176	911,384
DEFERRED INFLOWS OF RESOURCES			
Pension related	1,264	10,013	11,277
Total deferred inflows of resources	1,264	10,013	11,277
NET POSITION			
Net investment in capital assets	1,032,717	7,487,392	8,520,109
Unrestricted net position	148,555	4,994,747	5,143,302
Total net position	\$ 1,181,272	\$ 12,482,139	\$ 13,663,411

The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2021

	Business-type Activities		Total Enterprise Funds
	Port Costa Operating	Crockett Operating	
Operating revenues:			
Charges for services:			
Sewer use charges	\$ 302,509	1,638,247	\$ 1,940,756
Operating grants	-	31,818	31,818
Miscellaneous	-	38,881	38,881
Total operating revenues	302,509	1,708,946	2,011,455
Operating expenses:			
Personnel services	24,795	205,795	230,590
Materials and supplies	92,005	302,045	394,050
Contractual services	35,391	664,105	699,496
Depreciation	123,767	354,341	478,108
Total operating expenses	275,958	1,526,286	1,802,244
Operating income (loss)	26,551	182,660	209,211
Nonoperating revenues (expenses):			
Property taxes	-	-	-
Investment earnings	2	38,204	38,206
Interest expense	(8,273)	(25,507)	(33,780)
Total nonoperating revenues (expenses)	(8,271)	12,697	4,426
Income (loss) before capital contributions and transfers	18,280	195,357	213,637
Transfers in	121,886	417,945	539,831
Transfers out	(109,773)	(181,053)	(290,826)
Change in net position	30,393	432,249	462,642
Net position - beginning	1,150,879	12,049,889	13,200,768
Net position - ending	\$ 1,181,272	\$ 12,482,138	\$ 13,663,410

The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2021

	Business-type Activities		
	Port Costa Operating	Crockett Operating	Total Enterprise Funds
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	\$ 302,509	\$ 1,570,284	\$ 1,872,793
Other receipts	-	38,881	38,881
Payments to suppliers and service providers	(126,980)	(998,229)	(1,125,209)
Payments to employees for salaries and benefits	(27,699)	(211,009)	(238,708)
Net cash provided by operating activities	<u>147,830</u>	<u>399,927</u>	<u>547,757</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Property taxes	-	-	-
Cash received from other funds	121,886	417,945	539,831
Cash disbursed to other funds	(109,773)	(181,053)	(290,826)
Net cash provided by noncapital financing activities	<u>12,113</u>	<u>236,892</u>	<u>249,005</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Principal paid on capital debt	-	(76,079)	(76,079)
Interest paid on capital debt	(8,272)	(21,816)	(30,088)
Acquisition and construction of capital assets	-	(46,126)	(46,126)
Capital advances from other funds	(85,290)	85,290	-
Net cash provided (used in) capital and related financing activities	<u>(93,562)</u>	<u>(58,731)</u>	<u>(152,293)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest on investments	2	38,204	38,206
Net cash provided by investing activities	<u>2</u>	<u>38,204</u>	<u>38,206</u>
Net (decrease) in cash and cash equivalents	66,383	616,292	682,675
Cash and cash equivalents - beginning	<u>96,091</u>	<u>4,036,504</u>	<u>4,132,595</u>
Cash and cash equivalents - ending	<u>\$ 162,474</u>	<u>\$ 4,652,796</u>	<u>\$ 4,815,270</u>
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:			
Operating income (loss)	\$ 26,551	\$ 182,660	\$ 209,211
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:			
Depreciation expense	123,767	354,341	478,108
(Increase) decrease in accounts receivable	-	(99,780)	(99,780)
(Increase) decrease in prepaid items	(113)	8,545	8,432
Decrease in accounts payable	529	(40,624)	(40,095)
Decrease in accrued expenses	(2,815)	(2,976)	(5,791)
Increase in net pension liability	1,948	15,395	17,343
Decrease in pension related deferred outflows	(259)	(2,038)	(2,297)
Increase in pension related deferred inflows	35	276	311
Decrease in compensated absences	(1,813)	(15,872)	(17,685)
Net cash provided by operating activities	<u>\$ 147,830</u>	<u>\$ 399,927</u>	<u>\$ 547,757</u>

The notes to financial statements are an integral part of this statement.

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1—Summary of Significant Accounting Policies

On June 6, 2006 residents of the towns of Crockett and Port Costa approved Measure D which voted into existence the Crockett Community Services District (District). On July 13, 2006, the Crockett Community Services District (CCSD) officially came into existence by combining what were formerly the Crockett-Valona Sanitary District, the Port Costa Sanitation District No. 5 and Crockett's P-1 advisory committee. The District is governed by an elected Board of Directors. The financial statements of CCSD includes the Port Costa Sanitary operations, for which the final transfer of assets and authority was effective on May 14, 2008. By binding agreement, neither town will subsidize the other.

The financial statements of the District have been prepared in conformity with the accounting principles generally accepted in the United States of America ("GAAP"), as specified by the Governmental Accounting Standards Board ("GASB"). The more significant of the District's accounting policies are described below.

Financial Statement Presentation

The District's financial report is prepared in accordance with GAAP which prescribes that the following sections be presented:

- **Management's Discussion and Analysis** - GAAP requires the financial statements be accompanied by a narrative introduction and analytical overview of the government's financial activities in the form of management's discussion and analysis ("MD&A"). The District has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.
- **Government-Wide and Fund Financial Statements**

Government-Wide Financial Statements - The reporting model includes financial statements prepared using full accrual accounting for all of the government's activities. This approach includes not just current assets and liabilities but also capital assets and long-term liabilities (such as buildings and general obligation debt).

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Primary Government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the Primary Government is reported separately from certain legally separate component units for which the Primary Government is financially accountable.

Statement of Net Position - The Statement of Net Position is designed to display the financial position of the Primary Government (government and business-type activities) and its discretely presented component units. Governments will report all capital assets in the government-wide Statement of Net Position and will report depreciation expense - the cost of "using up" capital assets - in the Statement of Activities. The net position of a government will be broken down into three categories - 1) net investment in capital assets; 2) restricted; and 3) unrestricted.

Statement of Activities - The government-wide Statement of Activities reports expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the function (for instance, through user charges or intergovernmental grants).

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to the Financial Statements
June 30, 2021

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items are not included among program revenues as they are not levied for a particular program.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and individual enterprise funds are reported as separate columns in the fund financial statements.

Fund Financial Statements - The fund financial statements provide information about the District's governmental funds. Separate statements for each fund category – governmental – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. Separate financial statements are provided for the major individual governmental funds reported as separate columns in the fund financial statements.

Required Supplementary Information (“RSI”) - Demonstrating compliance with the adopted budget is an important component of a government's accountability to the public. Many citizens participate in one way or another in the process of establishing the annual operating budgets of state and local governments and have a keen interest in following the actual financial progress of their governments over the course of the year. Many governments revise their original budgets over the course of the year for a variety of reasons. Under the GAAP reporting model, governments provide budgetary comparison information in their annual reports including the original budget, final budget and actual results. In addition to budgetary information, the RSI section also presents trend information related to the District's pension.

Financial Reporting Entity

The basic criterion for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a Primary Government's reporting entity for the basic financial statements is financial accountability wherein the entity is both fiscally dependent on the Primary Government and provides either a benefit or creates a burden on the Primary Government. The District does not have any component units.

A. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accompanying financial statements are prepared in accordance with GAAP as applicable to governmental units. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue in the fiscal year when all eligibility requirements imposed by the provider have been satisfied. Fiduciary funds financial statements are reported on the accrual basis of accounting and do not measure operations.

The government-wide Statement of Activities reflects both the gross and net cost per functional category (general government and culture and recreation) which are otherwise being supported by general government revenues, (property taxes, certain intergovernmental revenues, permits, and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants, and contributions. The program revenues must be directly associated with the function (culture and recreation.) or a business-type activity.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. This is the manner in which these funds are normally budgeted. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to the Financial Statements
June 30, 2021

available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenues are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting; however, debt service expenditures as well as expenditures related to compensated absences and claims, and judgments are recorded only when payment is due.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Property taxes not collected within 60 days after year-end are reflected as unavailable revenues. Licenses, permits, are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state, and other grants for the purpose of funding specific expenditures, are recognized when all eligibility requirements have been satisfied. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

In the fund financial statements, financial transactions and accounts of the District are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

1. **Governmental Funds** - Governmental Funds are those through which most governmental functions typically are financed. The District reports the General Fund as a major governmental fund.

General Fund - The General Fund is the primary operating fund of the District. This fund is used to account for all financial transactions and resources except those required to be accounted for in another fund. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for service, and interest income.

Proprietary Funds - The Proprietary Funds account for operations that are financed in a manner similar to that of private business enterprises. The Proprietary Fund measurement focus is upon determination of net income, financial position, and changes in financial position. Proprietary Funds consist of Enterprise Funds.

Enterprise Funds - Enterprise Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The District's major Enterprise Funds consist of the Port Costa Operating Fund and Crockett Operating Fund

B. Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the government.

State statutes authorize the District to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, and repurchase agreements.

C. Receivables and Payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "Advances from /Advances to" (i.e., the current portions and noncurrent portions of the inter-fund loans).

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All trade and property tax receivables are shown net of an allowance for uncollectible accounts. The District does not calculate its allowance for uncollectible accounts, because management believes all of accounts receivable is collectible.

D. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental columns in the government-wide financial statements for the District. Capital assets are defined by the Districts as land, buildings, infrastructure, and equipment with an initial individual cost of more than \$5,000 (amount not rounded). Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the Primary Government, are depreciated using the straight-line method over the following estimated useful lives.

<u>Assets</u>	<u>Years</u>
Buildings	30
Plant, equipment, and system	20-30
Motor vehicles	5
Equipment	3-10
Infrastructure	30

E. Deferred Outflows and Inflows of Resources

In addition to assets, the Balance Sheet and the Statement of Net Position may report a separate section for deferred outflows of resources, which represent a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. The District reports deferred outflows and inflows of resources related to pensions, in the government-wide and the Proprietary funds' Statement of Net Position

In addition to liabilities, the Balance Sheet and the Statement of Net Position may report a separate section for deferred inflows of resources representing an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Currently, the Districts reports deferred inflows of resources related to pensions.

F. Compensated Absences

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported as an expense in the Statement of Activities and a long-term obligation in the Statement of Net Position. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

G. Pensions

The District contributes to a defined benefit pension plan, California Public Employees Retirement System (CalPERS), a cost-sharing, multi-employer defined benefit pension plan administered by the California Public Employees Retirement System, which is a statutorily funded plan.

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H. Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

I. Fund Balance

In the governmental fund financial statements, fund balance may be composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance, and lastly unassigned fund balance. The governmental fund types classify fund balances as follows:

- **Nonspendable Fund Balance** – This classification includes amounts that cannot be spent because they are either (a) not in spendable form (e.g., inventory) or (b) legally or contractually required to be maintained intact (e.g., long-term amount of loans/note receivable)
- **Restricted Fund Balance** – This classification includes amounts that are restricted to specific purposes by external parties, constitutional provisions, or imposed by creditors (e.g., bond covenants).
- **Committed Fund Balance** – This portion of fund balance can only be used for specific purposes determined by a formal action of the District’s highest level of decision-making authority. Any changes or removal of specific purpose requires majority action by the governing body.
- **Assigned Fund Balance** – The portion of fund balance that the District intends to use for specific purposes as expressed by the governing body itself, the budget document, or delegated official, the District Manager. .
- **Unassigned Fund Balance** – The portion of the fund balance available for any purpose. Includes all spendable amounts not classified as nonspendable, restricted, committed, or assigned. The General Fund is the only fund that would report a positive amount in the unassigned fund balance.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, the District’s policy is to apply restricted fund balances first, then unrestricted fund balances as needed.

J. Net Position

Net position is the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. Net investment in capital assets represents capital assets less accumulated depreciation less any outstanding debt and deferred inflows and outflows related to the acquisition, construction, or improvement of those assets.

K. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position.

Note 2—Deposits and Investments

Policies

It is the policy of the Crockett Community Services District to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all state and local statutes governing the investment of public funds, using the “prudent person”

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standard for managing the overall portfolio. The primary objective of the policy is safety (preservation of capital, liquidity, and yield).

The District utilizes a pooled cash and investment concept for the LAIF fund, to maximize its investment program. Investment income from this internal pooling is allocated to the respective funds based upon the sources of funds invested.

The District has authorized staff to invest cash with the Contra Costa County Treasurer in a series of pooled accounts with cash from various other governmental entities within the County, for investment purposes. State statutes govern the County's investment policies.

In addition, the County has an investment committee, which prescribes written investment policies regarding the types of investments that may be made. The policies limit amounts that may be invested in any one financial institution or amounts, which may be invested in long-term instruments. Interest earned from such time deposits and investments is allocated quarterly to the District based on its average daily cash balances.

Contra Costa County Investment Pool – The District is a voluntary participant in the Contra Costa County Investment Pool (CCCIP) that is regulated by California Government Code Section 53600 under the oversight of the treasurer of the County of Contra Costa. Deposits and withdrawals in the Contra Costa County Investment Pool are made in the basis of \$1 and not fair value. The balance available for withdrawal is based on the accounting records maintained by Contra Costa County Investment Pool which is recorded on an amortized cost basis. The pool is not registered with the SEC and is unrated. At June 30, 2021, these investments in CCCIP have an average maturity of less than one year.

Local Agency Investment Fund – The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The District reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The balance is available for withdrawal on demand and is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset backed securities, loans to certain state funds, United States Treasury Notes and Bills and floating rate securities issued by federal agencies, government-sponsored enterprises, and corporations. At June 30, 2021, these investments have an average maturity of less than one year.

Classification

The District's cash and investments consist of the following at June 30, 2021:

Government-wide Statement of Net Position	<u>Total</u>
Governmental activities - Cash and investments	\$ 722,632
Business-type activities - Cash and investments	4,815,269
Total cash and investments	<u>\$ 5,537,901</u>

As of June 30, 2021, the District had the following investments:

Investment Type	Fair Value	Investment Maturities (in years)	
		Less than 1 year	1 - 5 years
Contra Costa County Investment Pool	\$ 517,396	\$ 517,396	\$ -
LAIF	5,020,505	5,020,505	-
Total investments	<u>\$ 5,537,901</u>	<u>\$ 5,537,901</u>	<u>\$ -</u>

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Credit Risk. – Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. The investment policy requires that fixed income securities and equities have an average maturity no more than two years.

Custodial Credit Risk – Investments – The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the District will not be able to recover the value of its investments that are in the possession of an outside party to a transaction, the District will not be able to recover the value of its investments that are in the possession of an outside party. The investment policy does not provide guidance about custodial credit risk.

Concentration of Credit Risk – The concentration of credit risk is the risk of loss that may be caused by the District's investment in a single issuer. The District's investment policy does not provide guidance about concentration of credit risk.

Fair Value of Investments – The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy has three levels and is based on the valuation inputs used to measure an asset's fair value. Deposits and withdrawals in the CCCIP are made in the basis of \$1 and not fair value. The value of the pool shares in LAIF, which may be withdrawn, is determined on an amortized cost basis that is different than the fair value of the District's position in the pool. Accordingly, the District's proportionate share of investments in those funds at June 30, 2021, is an uncategorized input not defined as Level 1, Level 2 or Level 3 input.

Note 3—Interfund Obligations

The outstanding balances between funds result mainly from the time lag between the dates that (1) inter-fund goods and services are provided, or reimbursable expenditure occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

At June 30, 2021 the advances to and advances from funds are as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Total</u>
Crockett Sewer Fund	Port Costa Fund	\$ 353,987

The amounts payable to the crockett sewer fund are related to two separate interfund advances made to the port costa fund and interest payable at June 30, 2021. The following are the terms of the interfund advances:

The first interfund advance commenced June 24, 2015 for \$381,493 to pay off Port Costa Fund's note payable. The terms of the interfund advance is as follows:

Interest rate: 1.5% more than the interest the District receives on its LAIF accounts for the quarter ending June 30 of each year.

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	38,561	4,121	42,682
2023	39,648	3,408	43,056
2024	40,766	2,641	43,407
2025	41,915	1,819	43,734
2026	43,097	940	44,036
Total	<u>\$ 203,987</u>	<u>\$ 12,929</u>	<u>\$216,915</u>

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The second interfund advance commenced April 22, 2020 to pay for capital expenditures. The terms of the interfund advance is as follows:

Interest rate: 1.5% more than the interest the District receives on its LAIF accounts for the quarter ending June 30 of each year.

Fiscal Year Ending June 30,	Principal	Interest	Total
2021	\$ -	\$ 5,400	\$ 5,400
2022	-	5,400	5,400
2023	-	5,400	5,400
2024	21,429	5,400	26,829
2025	21,429	4,629	26,058
2026	21,429	3,857	25,286
2027	21,429	3,086	24,515
2028	21,429	2,314	23,743
2029	21,429	1,543	22,972
2030	21,426	771	22,197
Total	\$ 150,000	\$ 37,800	\$ 187,800

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Note 4—Interfund Transfers

The composition of interfund transfers for the year ended June 30, 2021 is as follows:

Transfer Out	Transfer in	Amount
General Fund	Crockett Operating	\$386,046
Port Costa	General	77,874
Port Costa	Crockett Operating	31,900
Crockett Operating	General	59,167
Crockett Operating	Port Costa Operating	121,886
Total		\$676,873

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgeting authorization.

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to the Financial Statements
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Note 5—Capital Assets

The following is a summary of changes in capital assets for the fiscal year ended June 30, 2021:

	Balance July 1, 2020	Prior Period Adjustment	Balance, Restated July 1, 2020	Increase	Decrease	Balance June 30, 2021
Government Activities						
Capital assets not subject to depreciation:						
Land	\$ -	\$ 313,866	\$ 313,866	\$ 129,102	\$ -	\$ 442,968
Total capital assets not being depreciated	-	313,866	313,866	129,102	-	442,968
Capital assets subject to depreciation:						
Buildings, improvements, and infrastructure	3,039,752	(113,677)	2,926,075	535,680	-	3,461,755
Machinery and equipment	57,495	6,206	63,701	-	-	63,701
Total capital assets being depreciated	3,097,247	(107,471)	2,989,776	535,680	-	3,525,456
Less accumulated depreciation for:						
Buildings, improvements, and infrastructure	(1,897,856)	506,093	(1,391,763)	(131,024)	-	(1,522,787)
Machinery and equipment	(28,638)	(16,052)	(44,690)	(6,743)	-	(51,433)
Total accumulated depreciation	(1,926,494)	490,041	(1,436,453)	(137,767)	-	(1,574,220)
Total capital assets being depreciated, net	1,170,753	382,570	1,553,323	397,913	-	1,951,236
Capital assets, net	\$ 1,170,753	\$ 696,436	\$ 1,867,189	\$ 527,015	\$ -	\$ 2,394,204

Depreciation expense was charged to functions/programs/funds as follows:

Parks, recreation, and cultural	<u>\$ 137,767</u>
Total governmental activities	<u>\$ 137,767</u>

A summary of changes in proprietary fund capital assets for the year ended June 30, 2021 follows:

	Balance July 1, 2020	Prior Period Adjustment	Balance, Restated July 1, 2020	Increase	Decrease	Balance June 30, 2021
Crockett Operating Fund						
Capital assets not subject to depreciation:						
Land	\$ 1,712	-	\$ 1,712	\$ -	\$ -	\$ 1,712
Total capital assets not subject to depreciation	1,712	-	1,712	-	-	1,712
Capital assets subject to depreciation:						
Utility plant in service	11,503,891	(8,563,367)	2,940,524	-	-	2,940,524
Buildings, improvements, and infrastructure	-	6,974,697	6,974,697	46,127	-	7,020,824
Machinery and equipment	164,754	21,405	186,159	-	-	186,159
Total capital assets being depreciated	11,668,645	(1,567,265)	10,101,380	46,127	-	10,147,507
Less accumulated depreciation for:						
Utility plant in service	(6,569,252)	5,723,109	(846,143)	(98,017)	-	(944,160)
Buildings, improvements, and infrastructure	-	(996,338)	(996,338)	(237,708)	-	(1,234,046)
Machinery and equipment	(152,185)	33,346	(118,839)	(18,616)	-	(137,455)
Total accumulated depreciation	(6,721,437)	4,760,117	(1,961,320)	(354,341)	-	(2,315,661)
Total capital assets being depreciated, net	4,947,208	3,192,852	8,140,060	(308,214)	-	7,831,846
Capital assets, net	\$ 4,948,920	\$ 3,192,852	\$ 8,141,772	\$ (308,214)	\$ -	\$ 7,833,558

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<u>Port Costa Operating Fund</u>	<u>Balance July 1, 2020</u>	<u>Prior Period Adjustment</u>	<u>Balance, Restated July 1, 2020</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance June 30, 2021</u>
Capital assets not subject to depreciation:						
Land	\$ 181	\$ -	\$ 181	\$ -	\$ -	\$ 181
Total capital assets not subject to depreciation	<u>181</u>	<u>-</u>	<u>181</u>	<u>-</u>	<u>-</u>	<u>181</u>
Capital assets subject to depreciation:						
Utility plant in service	1,623,289	(269,075)	1,354,214	-	-	1,354,214
Buildings, improvements, and infrastructure	943,697	269,075	1,212,772	-	-	1,212,772
Total capital assets being depreciated	<u>2,566,986</u>	<u>-</u>	<u>2,566,986</u>	<u>-</u>	<u>-</u>	<u>2,566,986</u>
Less accumulated depreciation for:						
Utility plant in service	(678,737)	175,752	(502,985)	(67,711)	-	(570,696)
Buildings, improvements, and infrastructure	(559,922)	6,211	(553,711)	(56,056)	-	(609,767)
Total accumulated depreciation	<u>(1,238,659)</u>	<u>181,963</u>	<u>(1,056,696)</u>	<u>(123,767)</u>	<u>-</u>	<u>(1,180,463)</u>
Total capital assets being depreciated, net	<u>1,328,327</u>	<u>181,963</u>	<u>1,510,290</u>	<u>(123,767)</u>	<u>-</u>	<u>1,386,523</u>
Capital assets, net	<u>\$ 1,328,508</u>	<u>\$ 181,963</u>	<u>\$ 1,510,471</u>	<u>\$ (123,767)</u>	<u>\$ -</u>	<u>\$ 1,386,704</u>

Depreciation expense was charged to functions/programs/funds as follows:

Crockett operating fund	\$ 354,341
Port costa operating fund	<u>123,767</u>
Total business-type activities	<u>\$ 478,108</u>

Note 6—Long-term Obligations

A summary of changes in long-term obligations is as follows:

	<u>Balance July 1, 2020</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2021</u>	<u>Due Within One Year</u>
Primary Government:					
Governmental Obligations:					
Governmental Activities Obligations:					
Compensated absences	\$ 14,844	\$ 8,443	\$ (5,773)	\$ 17,514	\$ 1,751
Notes payable	-	642,500	(11,529)	630,971	23,625
Net pension liability	<u>39,147</u>	<u>-</u>	<u>7,781</u>	<u>46,928</u>	<u>-</u>
Total Governmental Obligations	<u>\$ 53,991</u>	<u>\$ 650,943</u>	<u>\$ (9,521)</u>	<u>\$ 695,413</u>	<u>\$ 25,376</u>
Enterprise Obligations:					
Compensated absences	22,674	2,773	(20,457)	4,990	499
Notes payable	422,246	-	(76,079)	346,167	87,580
Net pension liability	<u>87,256</u>	<u>-</u>	<u>17,342</u>	<u>104,598</u>	<u>-</u>
Total Enterprise Obligations	<u>\$ 532,176</u>	<u>\$ 2,773</u>	<u>\$ (79,194)</u>	<u>\$ 455,755</u>	<u>\$ 92,517</u>

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Annual requirements to amortize long-term debt and related interest are as follows:

Year Ending June 30	Principal	Interest
2022	\$ 111,205	\$ 29,437
2023	107,561	26,290
2024	73,618	23,236
2025	75,785	21,069
2026	78,016	18,840
2027 to 2031	174,279	71,883
2032 to 2036	174,096	45,606
2037 to 2041	182,578	15,152
	<u>\$ 977,138</u>	<u>\$ 251,513</u>

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Details of long-term indebtedness are as follows:

Governmental Activities and Enterprise Obligations:

	Governmental Activities	Business-Type Activities	Total Notes Payable
Notes Payable Obligations:			
\$122,291 notes payable issued May 13, 2002, principal payable in various annual installments through October 17, 2021; interest payable annually at 2.400%.	\$ -	\$ 7,487	\$ 7,487
\$495,153 notes payable issued December 9, 2002, principle payable in various annual installments through December 18, 2022; interest payable annually at 2.700%.	-	70,294	70,294
\$290,844 notes payable issued August 20, 2020, principal payable in various bi-annual installments through August 11, 2026; interest payable semi-annually at 2.75%.	-	268,386	268,386
\$642,500 notes payable issued August 20, 2020, principal payable in various bi-annual installments through August 11, 2040; interest payable semi-annually at 3.25%	630,971	-	630,971
Total notes payable	630,971	346,167	977,138
Less current portion	(23,625)	(87,580)	(111,205)
Long-term notes payable	<u>\$ 607,346</u>	<u>\$ 258,587</u>	<u>\$ 865,933</u>

Note 7—Litigation

At June 30, 2021, there were no matters of litigation involving the District or which would materially affect the District's financial position should any court decisions on pending matters not be favorable to such entities.

Note 8—Pension Plan:

General Information about the Pension Plan

Plan Description. The District contributes to the California Public Employees' Retirement System (CalPERS), a cost sharing multiple-employer public employee retirement system. CalPERS provides retirement and disability benefits, annual cost-of living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and District resolution. CalPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained from CalPERS, 400 Q Street, Sacramento, CA 95811.

Benefits Provided. CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of

CROCKETT COMMUNITY SERVICES DISTRICT
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credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: The Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan's provisions and benefits in effect at June 30, 2021 are summarized as follows:

	Prior to January 1, 2013	On or After January 1, 2013
Formula	2% @ 55	2% @ 62.
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50	52
Monthly benefits, as a percent of annual salary	1.426% to 2.418%	1.0% to 2.5%
Required employee contribution rates	7.00%	6.75%
Required employer contribution rates	8.794%	7.732%

Contributions. Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2021, the contributions to the Plan were \$16,394.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

As of June 30, 2021, the District reported net pension liability for its proportionate share of collective net pension liability in the amount of \$151,526.

The District's net pension liability for the Plan is measured as the proportionate share of the collective plans net pension liability. The net pension liability of the Plan is measured as of June 30, 2020, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2019 rolled forward to June 30, 2020 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for the Plan as of the June 30, 2019 and 2020 measurement dates was as follows:

Proportion - June 30, 2019	0.00123%
Proportion - June 30, 2020	<u>0.00139%</u>
Change	<u>0.00016%</u>

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For the year ended June 30, 2021, the District recognized pension expense of \$38,625. At June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 16,394	\$ -
Differences between actual and expected experience	7,809	1,081
Changes in assumptions		-
Difference between projected and actual contributions	-	14,730
Net differences between projected and actual earnings on plan investment	4,501	-
Adjustments due to differences in proportion	13,999	
Total	<u>\$ 42,703</u>	<u>\$ 15,811</u>

The \$16,394 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ending June 30,	Pension Expense Amount
2022	\$ 1,313
2023	3,102
2024	3,924
2025	2,159
2026	-
Thereafter	-
Total	<u>\$ 10,498</u>

Actuarial Assumptions

The total pension liabilities in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions for the plan:

Valuation Date Measurement Date Actuarial Cost Method	June 30, 2019 June 30, 2020 Entry-Age Normal Costs
Discount Rate	7.15%
Inflation	2.50%
Projected Salary Increases (1)	2.75%
Investment Rate of Return (2)	7.15%
Mortality (3)	

- (1) Annual increases vary by category, entry age, and duration of service
- (2) Net of pension plan investment expenses, includes inflation
- (3) The mortality table used was developed based on CalPERS specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016.

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to the Financial Statements
June 30, 2021

Discount Rate. The discount rate used to measure the total pension liability was 7.15 percent for the Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the plans, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate, and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees' Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class ¹	New Strategic Allocation	Real Return Years 1 - 10(a) ²	Real Return Years 11+(b) ³
	Global Equity	50.00%	4.80%
Global Fixed Income	28.00%	1.00%	2.62%
Inflation Sensitive	0.00%	77.00%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Assets	13.00%	3.75%	4.93%
Liquidity	1.00%		-0.092%
Total	100.00%		

¹ In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-Term Investments;

Inflation Assets are included in both Global Equity Securities and Global Debt Securities.

² An expected inflation of 2.00% used for this period.

³ An expected inflation of 2.92% used for this period.

The sensitivity of the District's net pension liability to changes in the discount rate is presented below. The District's net pension liability calculated using the discount rate of 7.15% is presented as well as the net pension liability using a discount rate that is 1.0% lower (6.15%) or 1.0% higher (8.15%) than the current rate.

Discount Rate	1% Decrease (6.15%)	Current Rate (7.15%)	1% Increase (8.15%)
Proportionate share of the Net Pension Liability / (Asset)	\$ 256,017	151,526	\$ 65,189

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 9 Prior Period Adjustment

The District restated certain prior year balances after identifying instances during 2021 where activities in the previous fiscal years were inaccurately recorded in the financial statements.

	Governmental Activities	Port Costa Operating	Crockett Operating	Business-Type Activities	Primary Government
Government-wide					
Net position, June 30, 2020, previously reported	\$ 1,826,403	\$ 968,916	\$ 8,857,037	\$ 9,828,953	\$ 11,652,356
Prior year capital assets, net	696,436	181,963	3,192,852	3,374,815	4,071,251
Balance as restated, June 30, 2020	<u>\$ 2,522,839</u>	<u>\$ 1,150,879</u>	<u>\$ 12,049,889</u>	<u>\$ 13,200,768</u>	<u>\$ 15,723,607</u>

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Required Supplementary Information

CROCKETT COMMUNITY SERVICES DISTRICT
Required Supplementary Information
Schedule of Proportionate Share of the Net Pension Liability
June 30, 2021

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
District's Proportion of the Net Pension Liability	0.00359%	0.00316%	0.00375%	0.00371%	0.00381%	0.00360%	0.00126%
District's Proportionate Share of the Net Pension Liability	151,526	126,403	119,019	120,894	99,584	66,105	78,166
District's Covered Payroll	166,553	239,969	209,198	202,584	184,808	179,936	206,787
District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	90.98%	52.67%	56.89%	59.68%	53.89%	36.74%	37.80%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	77.32%	81.26%	81.21%	79.65%	81.85%	86.54%	83.03%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	0.00431%	0.00410%	0.00392%	0.00392%	0.00411%	0.00392%	0.00411%

See Notes to Required Supplementary Information.

CROCKETT COMMUNITY SERVICES DISTRICT
Required Supplementary Information
Schedule of Employer Contributions
Pension Fund
June 30, 2021

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Actuarially Determined Contribution	\$ 16,394	\$ 18,092	\$ 15,437	\$ 14,059	\$ 17,053	\$ 11,270	\$ 16,388
Contributions in Relation to the Actuarially Determined Contribution	<u>16,394</u>	<u>18,092</u>	<u>15,437</u>	<u>14,059</u>	<u>19,594</u>	<u>17,909</u>	<u>16,719</u>
Contribution Excess (Deficiency)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,541)</u>	<u>\$ (6,639)</u>	<u>\$ (331)</u>
District's Pension Covered Payroll	\$ 166,553	\$ 239,969	\$ 209,198	\$ 202,584	\$ 184,808	\$ 179,936	\$ 206,787
Contributions as a Percentage of Covered Payroll	9.84%	7.54%	7.38%	6.94%	9.23%	6.26%	7.93%

See Notes to Required Supplementary Information.

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to Required Supplementary Information
District Pension Plan
June 30, 2021

1. The total pension liability in the June 30, 2019, actuarial valuation was determined using the following actuarial assumptions:

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Actuarial Cost Method	Entry-Age Normal Costs
Discount Rate	7.15%
Inflation	2.50%
Projected Salary Increases (1)	2.75%
Investment Rate of Return (2)	7.15%
Mortality (3)	

- (1) Annual increases vary by category, entry age, and duration of service
(2) Net of pension plan investment expenses, includes inflation
(3) The mortality table used was developed based on CalPERS specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016.

CROCKETT COMMUNITY SERVICES DISTRICT
General Fund
Statement of Revenues Expenditures and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2021

	<u>Budgeted Amount</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property taxes	\$ 213,234	\$ 213,234	\$ 543,736	\$ 330,502
Intergovernmental	293,380	293,380	84,928	(208,452)
Charges for services	277,642	277,642	84,790	(192,852)
Investment earnings	9,705	9,705	4,501	(5,194)
Miscellaneous	6,690	6,690	15,067	8,377
Total revenues	<u>800,651</u>	<u>800,651</u>	<u>733,032</u>	<u>(67,619)</u>
EXPENDITURES				
Current:				
General government	-	-	3,502	(3,502)
Culture and recreation	402,691	402,691	439,836	(37,145)
Debt service:				
Principal	-	-	11,529	(11,529)
Interest	-	-	10,441	(10,441)
Capital outlay:				
Culture and recreation	112,500	112,500	18,873	93,627
Total expenditures	<u>515,191</u>	<u>515,191</u>	<u>484,181</u>	<u>31,010</u>
Excess (deficiency) of revenues over expenditures	285,460	285,460	248,851	(36,609)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	158,755	(158,755)
Transfers out	-	-	(403,628)	(403,628)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(244,873)</u>	<u>(562,383)</u>
Net change in fund balances	285,460	285,460	3,978	(281,482)
Fund balances - beginning	698,446	698,446	698,446	-
Fund balances - ending	<u>\$ 983,906</u>	<u>\$ 983,906</u>	<u>\$ 702,424</u>	<u>(281,482)</u>

See Notes to Required Supplementary Information.

CROCKETT COMMUNITY SERVICES DISTRICT
Notes to Required Supplementary Information
June 30, 2021

Budgetary Basis of Accounting

Budget for the general fund is prepared on the generally accepted accounting principles basis. Revenues are budgeted in the year receipt is expected; expenditures are budgeted in the year that the applicable warrant requisitions are expected to be issued. The budget and actual financial statements are reported on the above basis, with no material differences between them.

Annual budget requests are submitted by the District's staff to the District Board of Directors for preliminary review and approval. After public hearing, a final budget is approved by the District Board of Directors, with a resolution adopting said budget. Copies of the approved budget are sent to all required agencies.

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Other Auditor's Report



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors
Crockett Community Services District
Crockett, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Crockett Community Services District, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Crockett Community Services District's basic financial statements and have issued our report thereon dated June XX, 2022.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Crockett Community Services District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Crockett Community Services District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Crockett Community Services District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2021-001 that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Crockett Community Services District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2021-001.

Crockett Community Services District's Response to Findings

Crockett Community Services District's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Crockett Community Services District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dublin, California
June XX, 2022

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CROCKETT COMMUNITY SERVICES DISTRICT
Schedule of Findings and Recommendations
June 30, 2021

2021-001 Capital Assets (Material Weakness)

Criteria

An organization should have policies and monitoring controls to ensure that capital assets are reported at cost.

Conditions

Capital asset schedule were not prepared at a detailed level to properly account for capital asset balances.

Cause

Internal controls over capital asset reporting were not working effectively.

Effect of Condition

The District runs the risk of reporting capital assets incorrectly.

Recommendation

We recommend implementing internal controls over capital assets to ensure capital assets are properly reported.

Views of Responsible Officials

Management accepts the audit finding and is planning on fixing the material weakness. Management plans on mandating that all capital assets are recorded at the detailed level to properly account for individual cost, accumulated depreciation, and depreciation expense.

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