

LIGHTING & LANDSCAPE COMMISSION (L&L)

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525

850 Pomona Street

Telephone (510) 787-2992

e-mail: Districtsecretary@town.crockett.ca.us

website: www.town.crockett.ca.us

FOR REVIEW

MINUTES FOR LIGHTING & LANDSCAPING COMMISSION MEETING FEBRUARY 17, 2026.

1. CALL TO ORDER – ROLL CALL: Chair Pannell called the meeting to order at 7:02 p.m. Commissioners Fisk, Garbis, Gomez, and Pannell were present. Commissioner Mitzel arrived at 7:11 PM. General Manager (GM) Goodman and District Secretary (DS) Rivas were present. Recreation Commission Chair Cusack was in attendance.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: Chair Pannell welcomed Recreation Commission Chair Cusack to the meeting. The GM reported that Supervisor Scales-Preston rescheduled office hours to Monday, February 25th from 5 PM – 6:30 PM at the Community Center.
4. CONSENT CALENDAR: Motion to approve the Consent Calendar as presented, passed. (Pannell 1st, Gomez 2nd, 4/0, 1 absent).
 - a. APPROVE MINUTES FOR DECEMBER 16.
 - b. RECEIVE ACTIONS TAKEN BY THE BOARD (DECEMBER AND FEBRUARY 4).
 - c. RECEIVE WARRANT TRANSMITTALS (DECEMBER AND JANUARY).
 - d. RECEIVE CASH ACCOUNT AND LAIF BALANCES.
 - e. RECEIVE SIGNED MOU BETWEEN CCSD AND THE CROCKETT CHAMBER OF COMMERCE FOR THE HANGING BASKETS ON DECORATIVE LIGHT POSTS.
 - f. RECEIVE FORM 700. TO BE COMPLETED AND RETURNED BEFORE APRIL 1:
5. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR: None
6. ADMINISTRATIVE:
 - a. DISCUSS NEXT STEPS WITH CREEC REGARDING MAINTENANCE NEEDS AT THE BRIDGEHEAD: The Bridgehead area is maintained by L&L, CIA volunteers, and CREEC, with no set boundaries outside of steep grades that will remain under the care of Caltrans. L&L focuses on trash and graffiti abatement and weed removal. Previous discussions had focused on the possibilities of partnering with CREEC through the Adopt-A-Highway program, but it became clear that a collaboration would be too difficult to manage. A consensus was reached not to move forward with CREEC.
 - b. DISCUSS SCHEDULING A JOINT MEETING WITH RECREATION AND RECOMMEND A POSSIBLE DATE: The Board President recommended merging the Recreation and L&L Commissions in an effort to reduce the number of meetings that Staff attend, and commissions could benefit from cost savings. How the meetings are run, the number of commissioners, and the length can be discussed and determined as time goes by. Funds would remain separate from each other. To manage labor costs, Staff adjust working hours to align as closely as possible to the position's allocated hours; the DS will take a few hours off in the middle of a meeting day, and when possible, the GM will take time off to prevent going over 40 hours when possible. The Board has asked for feedback on merging from the commissioners. Commissioners were open to a trial joint meeting with Recreation on Monday, March 16th at 6 pm.
7. BUDGET AND FINANCE:
 - a. DISCUSS L&L QUARTERLY BUDGET REPORT FOR Q2 (October – December) for Fiscal Year 2025/26: The GM presented the Q2 financial report for L&L. The report shows revenues and expenses for Q2. Grant funds for Memorial Hall will be reflected in the Q3 report. The last column was corrected from

4.b

percent remaining to percent spent. L&L expenses for Q2 have been low (19.65% of its budget), likely due to bad weather.

b. UPDATE ON DISTRICT FINANCIAL MATTERS: The cash account balance is \$34,716 as of January 5.

8. ELECTION OF OFFICERS: GM Goodman recommended keeping the current leadership in place until a final decision on a merger is made. Chair Pannell will remain the Chair, and Commissioner Gomez will remain as Vice-Chair.

9. REPORT FROM STAFF: None.

10. REPORTS / COMMENTS FROM COMMISSIONERS: The issue of trash piling up in visible areas and how reporting it should be addressed was raised. The GM responded that private property is outside of the scope of L&L's authority. Chair Pannell reported that she had reported a similar issue to the County's Code Enforcement mobile app with much success. Issues with items or overgrown brush in the public right-of-way will be reported to the County. On occasion, if a significant amount of time has passed since an issue was reported and has not been corrected, the GM may address the issue directly and seek reimbursement afterward. The public Park & Ride lot just off the freeway on Pomona is subject to frequent dumping, as is the corner caddy-corner from the North-bound freeway entrance. Ms. Morales reported that overnight parking is only allowed with permits, and illegal dumping is typically reported by one of the neighbors adjacent to the lot.

The 2026-27 budget schedule was presented and approved by the Board in January. The GM proposed that, rather than holding multiple independent department budget meetings, she recommended that each department representative attend the Board's Budget & Finance Committee meeting for a one-and-done budget discussion.

11. FUTURE AGENDA ITEMS:

- Discuss the distribution of responsibilities between L&L and the Crockett Public Services as they pertain to maintenance needs.
- Update on CIA's modified maintenance plan for the Plaza.
- Resolution to update Ad Valorem tax distribution to include L&L.
- Weed abatement/maintenance plan

12. ADJOURNMENT: Adjourned at 8:08 pm until March 17, 2026, or March 16th if a joint meeting with Recreation is scheduled.

Respectfully submitted,
Sonia Rivas
District Secretary