

AGENDA FOR WEDNESDAY, JANUARY 22, 2025

TIME: 6:30 PM - Closed Session
TIME: 7:00 PM – Regular Business Meeting
PLACE: Crockett Community Center, 850 Pomona Street, Crockett, CA

1. CALL TO ORDER - ROLL CALL
2. INSTALLATION OF OFFICERS
3. CLOSED SESSION
 - a. CONFERENCE WITH LABOR NEGOTIATORS
 - Agency-designated representative for Interim General Manager: Nicholas Spinner, Board Vice President.
 - b. PUBLIC EMPLOYMENT
 - Public Employment: Interim General Manager. Pursuant to Government Code Section 54957.6.
4. RECONVENE TO REGULAR SESSION
5. REPORT ON CLOSED SESSION
6. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
7. PUBLIC COMMENTS ON NON-AGENDA ITEMS (*The Board is prohibited from discussing items not on this agenda. Matters not on the agenda may be referred to staff for action or calendared on a future agenda.*)
8. PUBLIC HEARING: None.
(*Public comments are limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.*)
9. CONSENT CALENDAR: Consideration of a motion to approve the following items: (*Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion or by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.*)
 - a. Approve the minutes of the CCSD Board meeting on December 18, 2024.
 - b. Receive minutes of commissions and committees.
 - c. Approve payment of District Bills.
 - d. Approve Resolution 24/25-11 to appoint a new commissioner and alternate to the Crockett Sanitary Commission.
10. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR.
11. ADMINISTRATIVE:
 - a. Ratify contract for General Manager.
 - b. Ratify contract for Recreation Manager.
 - c. Ratify contract for Sanitary Department Manager.
 - d. Discuss and approve Action Plans for 2025.

- e. Update on insurance renewals for 2025.
 - f. Approve Resolution 24/25-12 to act as fiscal sponsor for the Crockett Police Liaison Committee for their funding application to the Crockett Community Foundation for license plate readers (LPRs).
12. BUDGET AND FINANCE:
- a. Approve the proposed budget schedule for 2025.
 - b. Approve change order for Master Control Center Project in excess of \$50,000.
 - c. Discuss financial matters related to the District and Update on the District's financial reconciliation.
13. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for the exchange of information only. No action will be taken at this time.)*
- a. General Manager
 - b. District Secretary
 - c. Recreation Manager
 - d. Crockett and Port Costa Sanitary Department Manager
 - e. Maintenance Department/Lighting & Landscape Commission
 - f. Governmental matters
 - g. Announcements and discussion
14. REPORTS FROM BOARD MEMBERS AND COMMITTEES: *(These items are typically for the exchange of information only. No action will be taken at this time.)*
- a. Personnel Committee: Cusack (chair), Martinez, Spinner, Wais, Wesselmann
 - b. Budget & Finance Committee: Mackenzie and Barassi
 - c. Police Liaison Committee: Pennisi (chair), Ritchey (vice-chair), and Wais
 - d. CVSAN Wastewater Committee: Members Bartlebaugh and Manzione (chair)
 - e. Memorial Hall Advisory Committee: Members Goodman (chair)
 - f. Inter-agency meetings.
15. COMMITTEE ASSIGNMENTS FOR 2025
16. FUTURE AGENDA ITEMS/BOARD COMMENTS
- Records and Retention Policy.
17. ADJOURNMENT: until February 26, 2025.

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at www.town.crockett.ca.us/meetings as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.