

# CROCKETT RECREATION COMMISSION

Regular Business Meeting  
AGENDA FOR MONDAY, JUNE 3, 2019

TIME: 6:00 PM  
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Recreation Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following items:
  - a. Approve Minutes of May 6, 2019
  - b. Receive Report from Facilities Manager.
5. RECREATION:
6. BUDGET AND FINANCE:
  - a. Consider monthly Summary Worksheet and staff report on financial matters.
  - b. Receive proposed FY 19/20 budget and form recommendations to District Board.
7. ADMINISTRATIVE:
  - a. Receive report on actions taken by the District Board.
  - b. Consider canceling August meeting.
8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEM:  
Consider termination of waterfront lease and impact on waterfront access and recreation, form recommendations.
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to July 1, 2019

# CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

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## MINUTES OF REGULAR MEETING, MAY 6, 2019

**1. CALL TO ORDER:** The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Airoldi, Scheer and Valentini, along with Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioners Botta, Choquette and Eskildsen were absent.

**2. AGENDA ORDER:** There were no requests to hear agenda items out of order.

**3. PUBLIC COMMENTS:** None

**4. CONSENT CALENDAR:** The following consent items were approved unanimously (jv/ja):

- Approve Minutes of April 1, 2019.
- Receive Report from Facilities Manager.
- Receive Statue Report on outstanding issues.

**5. RECREATION SPECIAL TAX:** A motion to recommend continuation of recreation special tax in the amount of \$110 per residential parcel carried unanimously (jv/as).

**6. FINANCIAL REPORT:** The monthly statement of Department finances and report on investments were examined by the Commission. Mr. Wilson reported a fund balance of \$39K and an investment balance of \$490K.

**7.a. DISTRICT BOARD ACTIONS:** Mr. Wilson reported on the actions taken by the District Board in April. He said the Board approved increasing Excess Liability coverage to \$9 giving CSD a total of \$10M in liability coverage.

**7.b. DEVELOPMENT OF COST ALLOCATION RATES:** Mr. Wilson asked the Commissioners if one of them would be interested to participate in the development of the Cost Allocation Rates for FY 2019/20. Commissioner Cusack said he would like to participate.

**8. REPORT OF DEPT. MANAGER:** Mr. Wilson reported he has received 13 lifeguard applications and they will all be attending the lifeguard swim class on May 11 and 12. He said he purchased a new Merchandiser for the pool. The District Attorney's office is filing commercial burglary charges against the person who broke into the pool. The Walk of Honor is on May 18. Staff has raised over \$200K for the restoration of Memorial Hall to date. A grant has been submitted to the Crockett Community Foundation to resurface the tennis courts.

**9. COMMISSIONERS:** No reports.

### **10. FUTURE AGENDA ITEMS:**

Consider termination of waterfront lease and impact on waterfront access and recreation, form recommendations.

11. COMMISSIONER COMMENTS: No reports.

12. ADJOURNMENT: The meeting was adjourned at 6:20 PM until June 3, 2019.

Respectfully submitted,

*Susan Witschi*

Susan Witschi  
May 7, 2019

# Facilities Report

June 3, 2019

1. **Recover the Waterfront:** A public meeting will be held on Tuesday, June 11 from 7:00 pm – 8:30 pm at the Community Center in the multi-purpose room.

Respectfully submitted,

*Susan Witschi*

**4.b.**

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## MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD. MTC 5-22-19

LATEST FUND REPORT: 5-13-19

### OPERATING FUND 3241

CASH CARRIED FORWARD: \$39,146.14

#### ACTIVITY:

#### CHECKS AND PAYMENTS

Warrants (7968-8005) (\$33,884.02)  
 Wells Fargo CC Fees (\$139.05)  
 Payroll recovery (\$993.47)  
 Trns to Investments (\$70,000.00)  
 Investment srvcs (\$29.00)

#### DEPOSITS AND CREDITS

Comm Center Rentals \$22,593.00  
 Senior nutrition \$400.00  
 Outside class \$270.00  
 Cleaning/Damage Depos \$7,290.00  
 Security Services \$1,708.00  
 Cleaning Services \$984.00  
 Tennis Restroom Keys \$15.00  
 Aquatics rents \$2,970.00  
 Parking fines \$159.67  
 Donations United Way \$104.04  
 Payroll recovery \$556.28  
 Quilters Donation \$250.00  
 Cost recovery mileage \$12.76  
 REC Tax frm AdvonTax \$51,645.00  
 Prop Tax frm CSD3240 \$23,000.00

CASH BALANCE: \$46,058.35

ADV ON TAXES : \$57,365.00  
 REC Tax Trn to cash (\$51,645.00)

NET ADV ON TAXES: \$5,720.00

INVESTED BALANCE: \$393,622.13  
 LAIF Interest \$2,473.64  
 Trns from cash \$70,000.00  
 NET INVESTED: \$466,095.77

\$52,687.82 c/d deposits  
 \$413,407.95 avail. funds

FUND BALANCE: \$517,874.12

\*\*\* Below held in cash account \*\*\*

C/D BEGINNING BALANCE: \$43,297.82  
 c/d deposit receipts \$7,290.00  
 c/d deposit refunds \$2,100.00  
 Trnsfr recovery \$0.00  
 NET C/D ENDING BALANCE: \$52,687.82

CAP / RESTRICTED BAL: \$3,064.87  
 Revenue (Donations) \$ 104.04  
 Cap Expenses \$ -  
 NET CAPITAL REPL. BAL: \$3,168.91

POLICE LIAISON BALANCE: \$7,901.54  
 Fines & Fees \$159.67  
 Payroll and other (\$64.23)  
 NET PLC ENDING BALANCE: \$7,996.98

XMAS LIGHT BALANCE: \$1,043.11

#### CROCKETT CERT ACTIVITY:

CERT Beginning Bal: \$0.00  
 No activity \$0.00  
 CERT Ending Balance: \$0.00

PETTY CASH BALANCE: \$60.00  
 TAXES held in 3240: \$ 12,718.19  
 CO.charges in 3240: \$ -

ACCRUED CREDIT: \$ 8,000.00

PY due from MAINT Dept.

9:52 AM

## CROCKETT COMMUNITY SERVICES DISTRICT

05/14/19

## Reconciliation Detail

FUND 3241 - RECREATION, Period Ending 05/13/2019

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							490,133.27
Cleared Transactions							
Checks and Payments - 40 Items							
Check	04/18/2019			Service Charge	X	-29.00	-29.00
Check	04/19/2019	7978	PG&E	Gas and electriclty at pool	X	-1,859.32	-1,888.32
Paycheck	04/19/2019	7970	SUSAN G. WITSCHI	Payroll April 1-15	X	-1,630.53	-3,518.85
Check	04/19/2019	7982	U.S. BANK	Various	X	-1,519.37	-5,038.22
Check	04/19/2019	7979	UNIVERSAL BUILDIN...	Janitorial services Invoice 460919	X	-1,271.00	-6,309.22
Liability Ch...	04/19/2019	7974	STATE COMPENSA...	Workers Comp	X	-783.71	-7,092.93
Check	04/19/2019	7981	John Swett Athletic B...	Cleaning and damage deposit refund	X	-700.00	-7,792.93
Check	04/19/2019	7975	MEYERS NAVE	Attorney costs Feb and March	X	-656.41	-8,449.34
Check	04/19/2019	7977	KEL-AIRE HEATING ...	Service HVAC systems invoice 74668	X	-568.22	-9,017.56
Paycheck	04/19/2019	7968	DOLORES M. MORA...	Payroll April 1-15	X	-560.84	-9,578.20
Check	04/19/2019	7980	Henrietta Farias	Cleaning and damage deposit refund	X	-430.00	-10,008.20
Paycheck	04/19/2019	7971	HARLEY W. MANDIC...	Payroll April 1-15	X	-269.11	-10,277.31
Paycheck	04/19/2019	7969	KATELYNN M. CLEM...	Payroll April 1-15	X	-242.41	-10,519.72
Paycheck	04/19/2019	7972	TREVOR B. DEES	Payroll April 1-15	X	-234.75	-10,754.47
Check	04/19/2019	7976	Delta One Security, Inc.	Security guards	X	-234.00	-10,988.47
Paycheck	04/19/2019	7973	KARA D. BROWN	Payroll April 1-15	X	-106.67	-11,095.14
Check	05/06/2019	8000	LINCOLN AQUATICS	Diving board - Invoice D8634959	X	-4,573.81	-15,668.95
Check	05/06/2019	7997	JetMulch	Playground wood fiber installed - Invoice ...	X	-4,124.59	-19,793.54
Paycheck	05/06/2019	7983	RONALD D. WILSON	Payroll April 2019	X	-2,402.93	-22,196.47
Check	05/06/2019	8001	PG&E	Gas & electriclty center and pool	X	-2,200.97	-24,397.44
Paycheck	05/06/2019	7985	SUSAN G. WITSCHI	Payroll April 16-30	X	-1,694.86	-26,092.30
Liability Ch...	05/06/2019	7991	CalPERS Public Empl...	CalPERS Retirement, 457, unfunded lla...	X	-1,544.57	-27,636.87
Transfer	05/06/2019			Payroll recovery April REC to CVSan	X	-1,503.00	-29,139.87
Check	05/06/2019	7996	Construct Your Image	Uniforms - Invoice 1442	X	-1,109.56	-30,249.43
Liability Ch...	05/06/2019	7989	UNITED STATES TR...	Fed Payroll Tax Liability	X	-1,081.98	-31,331.41
Check	05/06/2019	7998	Sierra Chemical Com...	Pool chemicals	X	-908.73	-32,240.14
Check	05/06/2019	8005	Melanie Davila	Cleaning and damage deposit refund	X	-700.00	-32,940.14
Paycheck	05/06/2019	7986	DOLORES M. MORA...	Payroll April 16-30	X	-600.69	-33,540.83
Check	05/06/2019	7995	AT&T (Phone)	Telephone for center and pool	X	-324.23	-33,865.06
Paycheck	05/06/2019	7984	KATELYNN M. CLEM...	Payroll April 16-30	X	-311.69	-34,176.75
Check	05/06/2019	8004	Henrietta Farias	Refund of cleaning damage deposit bala...	X	-270.00	-34,446.75
Check	05/06/2019	7994	ARMOR LOCKSMITH...	Repair trilogy locks - Invoice 53132	X	-240.00	-34,686.75
Check	05/06/2019	8002	RONALD D. WILSON	Reimbursement mileage and stolen drill	X	-239.40	-34,926.15
Liability Ch...	05/06/2019	7990	EMPLOYMENT DEV...	State Payroll Tax Liability	X	-108.52	-35,034.67
Paycheck	05/06/2019	7988	TREVOR B. DEES	Payroll April 16-30	X	-105.93	-35,140.60
Check	05/06/2019	7999	LESLIE'S POOL SUP...	Pool chemicals Invoice 137-01-018989	X	-105.87	-35,246.47
Check	05/06/2019	7992	LINCOLN FINANCIAL...	LTD Insurance 6/1 to 5/31	X	-69.29	-35,315.76
Check	05/06/2019	8003	DOLORES M. MORA...	Reimbursement for mileage April 2019	X	-47.56	-35,363.32
Paycheck	05/06/2019	7987	HARLEY W. MANDIC...	Payroll April 16-30	X	-42.94	-35,406.26
Check	05/06/2019	7993	Alhambra & Sierra Sp...	Water for office	X	-9.76	-35,416.02
Total Checks and Payments						-35,416.02	-35,416.02
Deposits and Credits - 21 Items							
Deposit	04/12/2019			Comm Ctr Deposit	X	10,250.00	10,250.00
Deposit	04/15/2019			Rent & Wells Fargo Fees - cc	X	40.95	10,290.95
Deposit	04/16/2019			Rent - cc	X	200.00	10,490.95
Transfer	04/17/2019			CSD cash conversion transfer to REC	X	23,000.00	33,490.95
Deposit	04/18/2019			Interest	X	2,473.64	35,964.59
Transfer	04/19/2019			Payroll recovery MAINT to REC April 1-15	X	6.07	35,970.66
Transfer	04/19/2019			Payroll recovery PCSan to REC April 1-15	X	26.98	35,997.64
Transfer	04/19/2019			Payroll recovery CVSan to REC April 1-15	X	503.19	36,500.83
Deposit	04/19/2019			Comm Ctr Deposit	X	560.00	37,060.83
Deposit	04/19/2019			Rent/CD/Clean - cc	X	1,900.00	38,960.83
Deposit	04/19/2019			Rent/CD/Clean - cc	X	2,880.00	41,840.83
Deposit	04/23/2019			Rent/CD/Park Key - cc	X	2,583.00	44,423.83
Deposit	04/25/2019			Rent & Security - cc	X	2,618.00	47,041.83
Deposit	04/28/2019			Comm Ctr Deposit	X	2,351.67	49,393.50
Deposit	04/30/2019			Security/CD/Rent - cc	X	2,588.00	51,981.50
Deposit	05/02/2019			C/D - cc	X	380.00	52,361.50
Deposit	05/03/2019			Booking - cc	X	200.00	52,561.50
Transfer	05/06/2019			Payroll recovery April 16-30	X	32.80	52,594.30
Transfer	05/06/2019			Payroll recovery April 16-30 CVSan to R...	X	509.53	53,103.83
Deposit	05/07/2019			Rent/CD/Cleaning/Security - cc	X	4,662.00	57,765.83
Deposit	05/13/2019			Comm Ctr Deposit	X	5,391.04	63,156.87
Total Deposits and Credits						63,156.87	63,156.87
Total Cleared Transactions						27,740.85	27,740.85
Cleared Balance						27,740.85	517,874.12
Register Balance as of 05/13/2019						27,740.85	517,874.12
Ending Balance						27,740.85	517,874.12

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of the Crockett Community Services District

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TO: Recreation Budget & Finance Committee / Recreation Commission

FROM: General Manager 

SUBJECT: Proposed FY 2019/20 Budget for General Fund 3241

DATE: May 29, 2019

The 11-month Recreation Budget Report details are incorporated within the attached proposed Fiscal Year (FY) 19/20 budget. A budget deficit for the District is not forecast and there is no need to adopt a revised District budget for FY 18/19. Unused contingency fund and capital allocated revenue will roll over to the respective Capital Fund and Operations & Maintenance (O&M) General Fund on June 30.

The Recreation Budget & Finance Committee and Recreation Commission should review the details for each cost center and form recommendations. The proposed budget is similar to the preliminary draft budget presented April 1 with the following changes:

## CAPITAL PROJECTS:

Capital Improvement and Capital Replacement budgets vary each year depending on projects identified. Unplanned capital replacement projects are also required due to equipment failure. There are years, such as the current fiscal year, where fewer capital projects are completed. Only one capital improvement project in the amount of \$2,472, the replacement of the arch climber with log climber in the park, was completed in FY 18/19. Quite a few capital replacement projects were completed in FY 18/19. Most recently playground wood fiber was delivered to the park, a new diving board was purchased for the pool, the merchant refrigerator for the snack bar was replaced, and an ADA toilet was replaced in the girls' bathroom at the pool.

Capital Improvement projects for the Aquatics Center and Park totaling \$200,000 are planned for FY 19/20. Staff has identified a lower cost tennis court resurfacing method and the capital improvement budget line item for this project has been reduced from \$65,000 to \$20,000. The planned Retaining Wall Project along Pomona has been expanded to include the short retaining wall in the pool area and the budget line item has been increased from \$30,000 to \$45,000 respectively.

The web netting for play structure replacement and pool cover winder capital replacement projects have been carried forward to FY 19/20 as these will not be completed before June 30, 2019.

A list of capital projects proposed along with where the funding will come from is included on the last page of the budget details. The District Board approved transfer of \$250,000 from the unrestricted O&M fund to the restricted Capital Fund for use for future capital projects.

### COMMUNITY CENTER:

- Community Center Rental (#4200) and Cleaning and Damage Deposit (#4203) revenue has been increased as there has been an increase in contract rentals executed the last few months for events in the auditorium scheduled for spring and summer of 2020.
- The Community Center is primarily funded through operating revenue and grants. New for FY 19/20 is a placeholder for property tax revenue (#4010) that will be available for the Recreation Department Community Center cost center in the amount of \$23K.
- Recreation tax revenue (#4802) has been rebalanced across other cost centers resulting in a decrease allocated to the community center. \$15,000 has been reallocated from the Community Center to Aquatics Center in FY 18/19. Only \$3,008 is allocated to the Community Center in FY 19/20.
- Investment Interest (#4803) was corrected, splitting interest income between the Community Center (66%) and the Aquatics Center (34%).
- Payroll costs for the Community Center includes a placeholder for health benefits anticipated to be offered to year-round employees in FY 19/20.

### AQUATIC:

- With the exception of the Recreation Tax (#4802) reallocation very little has changed in the aquatics budget from the preliminary budget presented in April.
- Software Subscriptions (#5070) has been added to track the cost of Humanity, a cloud-based employee shift scheduling software solution used by pool staff, from other internet expenses.
- Payroll expenses lowered slightly based on the larger amount of new hires vs. returning employees. Payroll remains the largest expense for the aquatics center.

### PARKS:

- With the exception of capital project changes, such as resurfacing the tennis courts lowered to \$20K, very little has changed in the parks budget from the preliminary budget presented in April.
- Completion of capital projects is dependent on obtaining grant funding (#4891.3).

### ADMINISTRATIVE:

- No substantial changes to the Administrative cost-center from the previously presented preliminary budget in April.
- Publish Legal Notices (#5190) has been added to track expenses related to Ordinance adoption.



POLICE LIAISON:

- District wages and incidental expenses continued to be recovered from Police Liaison parking fine revenue.
- Parking revenue is anticipated to be \$1,761 in FY 19/20. Income has increased slightly from the previously estimated income reported in April based on recent Clancy settlement statements and parking enforcement revenue.
- Expenses will exceed revenue for both FY 18/19 and FY 19/20. The balance in the Police Liaison Fund is forecast to be \$6,845 as of June 30, 2020.

SUMMARY

Expenditures will exceed revenue in FY 19/20 with both the Capital Fund balance and O&M General Fund balance being drawn down as shown on the Balance Summary page of the budget details. The total Recreation Fund 3241 ending-balance as of June 30, 2020 is anticipated to be \$431,721. There will still be sufficient funds in the O&M General Fund to help guarantee that unforeseen capital replacements or decrease in revenue will not affect the quality of services provided to the public.

The Recreation Department is managing its expenses well in a climate of every increasing costs. Maintenance costs and outside services required to operate the various cost centers are forecast to continue to rise in the coming years. Staff has developed various factors and formulas to develop the budget. Many line items in the budget have increased 2%-4% over the prior year. Prevailing wage laws, as set by California Labor Code and Code of Regulations, will continue affect the cost of using contract services. Property insurance costs are expected to increase 25% in FY 19/20 as the commercial property insurance market has undergone three consecutive years of net underwriting loss. Minimum wage law will continue to require annual adjustments be made to the District's Pay Scale of Wages.

Excluding the contingency reserve and capital expenses the proposed budget for FY 19/20 is balanced for all cost centers with the exception of the Police Liaison cost center. A contingency reserve for FY 19/20 is set at 10%, or \$58,011.

After consideration and any recommended changes, staff recommends accepting the proposed budget and recommending approval by the District Board.

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**FY 2019-20 CROCKETT RECREATION DEPARTMENT PROPOSED BUDGET (5/28/19) - FUND 3241**

	<b>PY 2017-18 Actual</b>	<b>FY 2018-19 Approved</b>	<b>FY 2018-19 Year-End Estimated</b>	<b>FY 2019-20 Proposed Budget</b>
<b>O&amp;M Expenses - combined cost centers</b>				
Uniforms	\$ 1,629	\$ 2,100	\$ 3,696	\$ 2,500
Telephone / Internet / Software Subscriptions	\$ 4,708	\$ 5,000	\$ 6,200	\$ 6,162
Insurance	\$ 13,487	\$ 13,976	\$ 14,966	\$ 16,134
Elections	\$ 0	\$ 220	\$ 1,128	\$ 0
Maintenance	\$ 83,239	\$ 89,249	\$ 97,974	\$ 96,493
Memberships	\$ 412	\$ 420	\$ 353	\$ 360
Program Supplies	\$ 5,617	\$ 6,050	\$ 7,565	\$ 11,900
Other Operating incld. Capital Replcmt.	\$ 83,302	\$ 80,877	\$ 77,075	\$ 111,993
Office	\$ 4,653	\$ 5,881	\$ 6,389	\$ 6,401
Professional Services	\$ 16,599	\$ 10,660	\$ 11,948	\$ 15,214
Advertising & Legal Notices	\$ 721	\$ 880	\$ 1,029	\$ 1,250
Training & Certification	\$ 1,853	\$ 3,900	\$ 5,708	\$ 5,400
Cost of Goods Sold	\$ 5,677	\$ 6,314	\$ 5,914	\$ 6,513
Vehicle Travel Reimbursement	\$ 2,200	\$ 2,200	\$ 2,532	\$ 2,780
Utilities	\$ 50,587	\$ 49,525	\$ 52,897	\$ 52,382
County Charges	\$ 5,478	\$ 5,860	\$ 5,522	\$ 5,784
Salaries and Benefits	\$ 210,038	\$ 208,508	\$ 208,155	\$ 238,836
<b>Total O&amp;M Expenses</b>	<b>\$ 490,200</b>	<b>\$ 491,620</b>	<b>\$ 509,050</b>	<b>\$ 580,102</b>
<b>Fixed Assets</b>				
Capital Projects Allocation / Expenses	\$ 50,060	\$ 74,000	\$ 2,472	\$ 200,000
<b>Total Fixed Assets</b>	<b>\$ 50,060</b>	<b>\$ 74,000</b>	<b>2,472</b>	<b>200,000</b>
Contingency Reserve *	\$ 0	\$ 49,163	0	\$ 58,011
Non-Operating expense / Interfund trsfrs	\$ 9,042	\$ 3,600	\$ 17,455	\$ 0
Interfund G/L operating adjust.	3,767		\$ 0	
<b>Total Expenditures</b>	<b>\$ 553,069</b>	<b>\$ 618,383</b>	<b>\$ 528,977</b>	<b>\$ 838,113</b>
	\$	\$		
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>\$ 618,383</b>	<b>\$</b>	<b>\$ 838,113</b>
<b>TOTAL REVENUES **</b>	<b>\$ 576,951</b>	<b>\$ 618,383</b>	<b>\$ 542,828</b>	<b>\$ 754,731</b>
<b>Operating Revenue</b>	<b>\$ 328,224</b>	<b>\$ 321,096</b>	<b>\$ 280,315</b>	<b>\$ 307,145</b>
Cost recovery	\$ 16,911	\$ 18,518	\$ 3,266	\$ 3,325
Community Center income	\$ 220,171	\$ 216,660	\$ 198,522	\$ 212,960
Aquatics Center income	\$ 86,573	\$ 81,460	\$ 73,665	\$ 84,599
Other income (park, keys, fines, etc.)	\$ 3,670	\$ 3,358	\$ 3,258	\$ 3,161
Donations (other)	\$ 899	\$ 1,100	\$ 1,604	\$ 3,100
<b>Non-Operating Revenue</b>	<b>\$ 248,727</b>	<b>\$ 297,287</b>	<b>\$ 262,513</b>	<b>\$ 447,586</b>
Property Tax trsf from 3240	\$ 49,000	\$ 50,555	\$ 58,000	\$ 81,473
Recreation Tax	\$ 136,180	\$ 136,400	\$ 136,180	\$ 136,620
Interest (non-op)	\$ 4,148	\$ 4,950	\$ 8,601	\$ 9,891
Return-to-Source Co-gen grant	\$ 42,695	\$ 40,082	\$ 42,789	\$ 43,852
Other non-profit grants	\$ 5,122	\$ 60,000	\$ 6,000	\$ 172,500
Non-operating income	\$ 11,582	\$ 5,300	\$ 10,943	\$ 3,250

**CROCKETT RECREATION DEPARTMENT - BALANCE SUMMARY**  
**PROPOSED (5/28/19) RECREATION BUDGET FY 2019/20**

	<u>PY Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>	
	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	
<b>REC FUND 3241: BUDGET DETAIL ***</b>					<b>Opening</b>
					<b>Balance</b>
<b>Opening Cash Balance in Fund 3241</b>					<b>FY 20/21</b>
Opening Damage Deposit Balance	24,679.32	16,502.32	16,502.32	15,737.32	14,937.32
Opening Restricted O&M Funds	45,530.52	45,530.52	45,530.52	45,530.52	45,530.52
Opening Restricted Childrens Programs	450.65	0.00	0.00	0.00	0.00
Opening Capital Fund Balance	138,659.09	93,598.85	93,598.85	341,126.85	307,626.85
Opening Cap / Restricted Donations	3,276.21	3,438.50	3,438.50	3,600.79	3,900.79
Opening Police Liaison Funds	9,106.67	9,255.39	9,255.39	7,871.00	6,845.00
Opening O&M General Funds *	254,667.87	332,926.84	332,926.84	101,236.47	52,880.47
<b>TOTAL OPENING CASH BALANCE</b>	<b>476,370.33</b>	<b>501,252.42</b>	<b>501,252.42</b>	<b>515,102.95</b>	<b>431,720.96</b>
<b>ESTIMATED REVENUES</b>					
Community Center	301,903.10	322,823.00	251,140.26	265,975.00	
Aquatics Center	151,380.38	160,997.00	158,030.61	242,468.00	
Parks, Bocce, Tennis Courts	50,621.90	59,996.00	59,789.71	168,608.00	
Administrative	72,452.29	72,609.00	72,134.13	75,919.00	
Police Liaison	1,593.49	1,958.00	1,732.80	1,761.00	
<b>TOTAL REVENUES</b>	<b>577,951.16</b>	<b>618,383.00</b>	<b>542,827.51</b>	<b>754,731.00</b>	
<i>Adopted 6-23-16 total</i>					
<b>ESTIMATED O&amp;M OUTLAY EXPENSE</b>					
Community Center	240,048.25	238,930.00	228,841.11	263,975.00	
Aquatics Center	137,707.11	141,815.00	156,038.26	174,968.00	
Parks, Bocce, Tennis Courts	42,604.26	46,360.00	51,621.60	69,608.00	
Administrative	68,395.63	62,735.00	69,431.81	69,017.00	
Police Liaison	1,444.77	1,780.00	3,117.19	2,534.00	
<b>SUB -TOTAL O&amp;M EXPENSE</b>	<b>490,200.02</b>	<b>491,620.00</b>	<b>509,049.97</b>	<b>580,102.00</b>	
Contingency	0.00	49,163.00	0.00	58,011.00	
Non-operating expense	9,041.99	3,600.00	17,455.01	0.00	
<b>ESTIMATED CAPITAL OUTLAY EXPENSE</b>					
Community Center	40,720.49	60,000.00	0.00	0.00	
Aquatics Center	2,327.27	5,000.00	0.00	80,000.00	
Park, Tennis, Bocce	7,012.48	9,000.00	2,472.00	120,000.00	
Police Liaison	0.00	0.00	0.00	0.00	
Interfund G/L operating adjust.	3,766.82	0.00		0.00	
<b>TOTAL EXPENSE</b>	<b>553,069.07</b>	<b>618,383.00</b>	<b>528,976.98</b>	<b>838,113.00</b>	
<i>Adopted 6-27-18 total</i>					
<b>CLOSING BALANCE - FUND 3241 ***</b>	<b>501,252.42</b>	<b>501,252.42</b>	<b>515,102.95</b>	<b>431,720.96</b>	
Prop. Taxes Held in 3240 as of June 30	13,122.41	10,000.00	7,718.00	10,000.00	
County charges held in 3240	0.00	0.00	0.00	0.00	
Cash On Hand Balance (cash register)	60.00	60.00	60.00	60.00	

\*\* Due from Legion Hall for acquisition fees to CCCounty \$8,000

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL  
11-MONTH and PROPOSED (5/28/2019) FY 2019/2020**

	<u>PY Actual</u>	<u>Budget</u>	<u>11 Month Actual</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
<b>RECREATION FUND 3241 - Ordinary Income/Expense</b>					
<b>Income</b>					
<b>3241i · FUND 3241 REC. Income*****</b>					
<b>4000 · OPERATING REVENUE</b>					
4180 · Cost recovery - C/D and other	16,866.34	18,243.00	1,793.32	2,093.32	3,000.00
4200 · Community Center Rentals	163,658.00	159,000.00	124,244.00	137,494.00	155,000.00
4201 · Center rents - senior nutrition	5,200.00	4,800.00	4,000.00	4,400.00	4,800.00
4202 · Center rents - outside classes	1,320.00	1,200.00	1,350.00	1,450.00	1,200.00
4203 · Center - clean/damage DEPOSITS	32,998.00	36,000.00	38,385.00	41,385.00	38,000.00
4750 · Security services *	10,213.00	8,960.00	7,742.00	8,489.00	8,960.00
4780 · Cleaning services *	4,592.00	4,200.00	4,152.00	4,502.00	4,000.00
4870 & 4880 · Center programs & other :	2,190.27	2,500.00	801.60	801.60	1,000.00
4885 · Donations (operations)	150.00	300.00	1,448.89	1,448.89	2,300.00
4886 · Donations (restricted)	1,261.37	800.00	995.12	1,045.12	800.00
<b>Total 4000 · OPERATING REVENUE</b>	<b>238,448.98</b>	<b>236,003.00</b>	<b>184,911.93</b>	<b>203,108.93</b>	<b>219,060.00</b>
<b>4800 · NON-OPERATING REVENUE</b>					
4010 · Property Tax transfer from 3240	0.00	0.00	0.00	0.00	23,000.00
4802 · Recreation tax	27,469.00	12,579.00	17,579.00	17,579.00	3,008.00
4803 · Investment interest	2,547.70	3,200.00	5,635.76	5,635.76	6,481.00
4850 · Cost Recovery (Non-op)	740.53	600.00	3,091.37	3,141.37	750.00
4890 · Non-profit grants (operations)	5,000.00	6,000.00	0.00	6,000.00	6,000.00
4891.1 · Non-profit grants RTS (restrict.)	23,773.44	10,341.00	10,941.00	10,941.00	5,676.00
4891.3 · Grants: Capital Impr. (restrict.)	0.00	54,000.00	0.00	0.00	0.00
4899 · Non-operating income	3,923.45	100.00	4,734.20	4,734.20	2,000.00
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>63,454.12</b>	<b>86,820.00</b>	<b>41,981.33</b>	<b>48,031.33</b>	<b>46,915.00</b>
<b>Total 3241i · FUND 3241 REC. Income*****</b>	<b>301,903.10</b>	<b>322,823.00</b>	<b>226,893.26</b>	<b>251,140.26</b>	<b>265,975.00</b>
<b>Total Income</b>	<b>301,903.10</b>	<b>322,823.00</b>	<b>226,893.26</b>	<b>251,140.26</b>	<b>265,975.00</b>
<b>Expense</b>					
<b>3241e · FUND 3241 REC. Expense*****</b>					
5050 · UNIFORMS	284.94	600.00	546.17	546.17	500.00
5060 · TELEPHONE / INTERNET	2,925.69	3,000.00	2,650.59	2,915.59	2,812.00
5070 · SOFTWARE SUBSCRIPTIONS	0.00	0.00	137.44	137.44	250.00
<b>5100 · INSURANCE</b>					
5101 · Property insurance	903.20	950.00	1,088.46	1,088.46	1,447.00
5102 & 5103 · Liab. & Empl. Bond Ins.	4,129.91	4,226.00	4,467.99	4,467.99	4,691.00
<b>Total 5100 · INSURANCE</b>	<b>5,033.11</b>	<b>5,176.00</b>	<b>5,556.45</b>	<b>5,556.45</b>	<b>6,138.00</b>
<b>5130 · MAINTENANCE</b>					
5131 · Building maint. supplies	953.43	1,231.00	1,349.71	1,452.71	1,239.00
5132 · Building maint. services	4,757.14	4,898.00	4,474.91	4,884.91	4,966.00
5133 · Bldg. repair supplies & hdwe	1,245.35	1,569.00	1,559.38	1,694.38	1,514.00
5134 · Bldg. repair services	1,537.15	1,937.00	5,661.59	5,661.59	3,707.00
5135 · Janitorial supplies	5,570.81	5,888.00	4,788.50	5,279.50	5,588.00
5136 · Janitorial services	18,819.00	18,211.00	17,139.24	18,789.24	19,368.00

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL  
11-MONTH and PROPOSED (5/28/2019) FY 2019/2020**

	<u>PY Actual</u>	<u>Budget</u>	<u>11 Month Actual</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
5140 & 5141 · Landscp Supp. & Srvs	10,475.30	12,868.00	12,128.77	13,183.77	12,184.00
<b>Total 5130 · MAINTENANCE</b>	<b>43,358.18</b>	<b>46,602.00</b>	<b>47,102.10</b>	<b>50,946.10</b>	<b>48,566.00</b>
5150 · MEMBERSHIPS	221.09	220.00	235.00	235.00	240.00
5160 · PROGRAM SUPPLIES					
5160.2 · Xmas program (restricted)	810.00	800.00	1,363.73	1,363.73	800.00
5160.9 · S. Concert & 100 Year Celeb.	3,923.03	4,250.00	4,883.97	5,108.97	10,000.00
<b>Total 5160 · PROGRAM SUPPLIES</b>	<b>4,733.03</b>	<b>5,050.00</b>	<b>6,247.70</b>	<b>6,472.70</b>	<b>10,800.00</b>
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	16,941.36	12,100.00	6,227.49	6,227.49	13,100.00
5165.61 · Comm. center Rental refunds	1,735.00	1,400.00	270.50	270.50	1,400.00
5165.62 · Comm. center Deposit transfer	5,806.00	7,600.00	1,701.50	2,101.50	2,800.00
5165.63 · Comm. center Deposit refunds	35,369.00	34,000.00	36,548.50	40,048.50	36,000.00
5165.7 · Security Alarm/CCTV	2,787.85	2,800.00	2,712.05	2,712.05	2,800.00
5165.9 · Recoverable costs	783.23	800.00	1,346.33	1,412.33	800.00
5165.9e · Other Operating Costs	1,238.27	1,000.00	1,340.37	1,424.37	1,500.00
<b>Total 5165 · OTHER OPERATING</b>	<b>64,660.71</b>	<b>59,700.00</b>	<b>50,146.74</b>	<b>54,196.74</b>	<b>58,400.00</b>
5170 · OFFICE					
5171 · Postal	28.15	380.00	308.71	319.71	380.00
5172 · Supplies	1,102.97	1,000.00	798.93	878.93	1,000.00
5173 · Furnishings& Equipment	217.48	1,000.00	509.56	589.56	750.00
5174 · Visa transaction fees	1,009.30	1,100.00	1,094.92	1,193.92	1,200.00
<b>Total 5170 · OFFICE</b>	<b>2,357.90</b>	<b>3,480.00</b>	<b>2,712.12</b>	<b>2,982.12</b>	<b>3,330.00</b>
5183 · PROF. SVCS. Sec. Guards & Other	11,562.48	7,860.00	8,125.94	8,825.94	10,194.00
5191 · ADVERTISING	721.20	780.00	891.40	891.40	900.00
5230 · TRAINING & CERTIFICATION	0.00	500.00	0.00	0.00	500.00
5250 · VEHIC./TRAVEL REIMBURSEMENT	640.88	500.00	680.42	755.42	900.00
5260 · UTILITIES					
5261 · Electricity	12,118.16	11,397.00	8,629.47	10,429.47	11,499.00
5262 · Natural gas	2,468.40	2,470.00	2,504.29	2,634.29	2,551.00
5263 · Water	3,740.53	4,196.00	1,461.46	1,811.46	2,776.00
<b>Total 5260 · UTILITIES</b>	<b>18,327.09</b>	<b>18,063.00</b>	<b>12,595.22</b>	<b>14,875.22</b>	<b>16,826.00</b>
5340 · COUNTY CHARGES	1,143.14	1,440.00	1,011.00	1,011.00	1,200.00
<b>Total 3241e · FUND 3241 REC. Expense*****</b>	<b>155,969.44</b>	<b>152,971.00</b>	<b>138,638.29</b>	<b>150,347.29</b>	<b>161,556.00</b>
6560 · PAYROLL EXPENSES *****	84,078.81	85,959.00	71,326.82	78,493.82	102,419.00
<b>Total O&amp;M Expense</b>	<b>240,048.25</b>	<b>238,930.00</b>	<b>209,965.11</b>	<b>228,841.11</b>	<b>263,975.00</b>
Contingency Expense (10%)*		23,893.00			26,398.00
Interfund and non-operating adjustments	0.00	0.00	0.00	0.00	0.00
5400 · Other Non-Operating Expense	276.78	0.00	14,755.01	14,755.01	0.00
Capital Project Funding Alloc. / Expense	40,720.49	60,000.00	0.00	0.00	0.00
<b>TOTAL EXPENSE *</b>	<b>281,045.52</b>	<b>322,823.00</b>	<b>224,720.12</b>	<b>243,596.12</b>	<b>290,373.00</b>
Net Ordinary O&M Increase/Decrease	57,931.40	29,793.00	12,193.95	17,564.95	0.00
Net Including Contingency & Cap. Income/Exp.	20,857.58	0.00	2,173.14	7,544.14	-24,398.00
<b>Net Income</b>	<b>38,877.30</b>	<b>0.00</b>	<b>2,173.14</b>	<b>7,544.14</b>	<b>-24,398.00</b>

**CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL  
11-MONTH ACTUAL and PROPOSED (5/28/2019) FY 2019/20**

	<u>PY Actual</u>	<u>Budget</u>	<u>11 Month Actual</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>
<b>RECREATION FUND 3241 - Ordinary Income/Expense</b>					
<b>Income</b>					
<b>3241i · FUND 3241 REC. Income*****</b>					
<b>4000 · OPERATING REVENUE</b>					
4180 · Cost recovery	15.09	100.00	0.00	8.00	100.00
4205 · Aquatics rents	18,705.00	20,000.00	17,183.00	18,344.00	21,000.00
4206 · Concessions	9,394.20	9,406.00	5,007.65	8,207.65	9,681.00
4860 · Swim admission fees	30,633.50	27,842.00	14,307.00	24,307.00	27,942.00
4861 · Aquatics passes / cards	9,548.00	9,762.00	1,931.00	7,657.00	9,089.00
4874 · Aquatics programs	530.00	250.00	0.00	250.00	250.00
4876 · Swim lessons	17,603.00	14,000.00	6,771.00	14,771.00	16,437.00
4880 · Other sales-aquatics	145.00	200.00	111.00	111.00	200.00
4881 · Cash over/under	14.70	0.00	17.52	17.52	0.00
4885 · Donations (operations)	0.00	100.00	50.00	50.00	100.00
4886 · Donations (restricted)	749.12	600.00	105.03	105.03	500.00
<b>Total 4000 · OPERATING REVENUE</b>	<b>87,337.61</b>	<b>82,260.00</b>	<b>45,483.20</b>	<b>73,828.20</b>	<b>85,299.00</b>
<b>4800 · NON-OPERATING REVENUE</b>					
4802 · Recreation tax	40,833.00	62,246.00	66,746.00	66,746.00	77,583.00
4803 · Investment interest	1,600.00	1,750.00	2,965.41	2,965.41	3,410.00
4850/4899 · Cost Recovery Non-op	2,688.21	1,000.00	0.00	150.00	500.00
4891.1 · Grants: RTS non-profit	18,921.56	13,741.00	14,341.00	14,341.00	8,176.00
4891.3 · Grants: Cap. Impr. (restrctc	0.00	0.00	0.00	0.00	67,500.00
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>64,042.77</b>	<b>78,737.00</b>	<b>84,052.41</b>	<b>84,202.41</b>	<b>157,169.00</b>
<b>Total 3241i · FUND 3241 REC. Income****</b>	<b>151,380.38</b>	<b>160,997.00</b>	<b>129,535.61</b>	<b>158,030.61</b>	<b>242,468.00</b>
<b>Total Income</b>	<b>151,380.38</b>	<b>160,997.00</b>	<b>129,535.61</b>	<b>158,030.61</b>	<b>242,468.00</b>
<b>Expense</b>					
<b>3241e · FUND 3241 REC. Expense*****</b>					
5050 · UNIFORMS	1,344.09	1,500.00	2,250.27	3,150.27	2,000.00
5060 · TELEPHONE / INTERNET	1,782.60	2,000.00	1,776.27	1,936.27	1,800.00
5070 · SOFTWARE SUBSCRIPTIONS	0.00	0.00	768.00	768.00	800.00
<b>5100 · INSURANCE</b>					
5101c · Property insurance	275.02	320.00	275.14	275.14	344.00
5102a · Liability insurance-aquatics	4,023.88	4,145.00	4,467.98	4,467.98	4,736.00
5103c · Employee bond	106.02	90.00	0.00	107.00	110.00
<b>Total 5100 · INSURANCE</b>	<b>4,404.92</b>	<b>4,555.00</b>	<b>4,743.12</b>	<b>4,850.12</b>	<b>5,190.00</b>
<b>5130 · MAINTENANCE</b>					
5131 & 5133 · Bldg. repair supplies	1,324.73	1,312.00	474.13	524.13	924.00
5132 & 5134 · Bldg. repair services	40.18	115.00	967.10	1,070.10	555.00
5135 · Janitorial supplies	890.24	836.00	577.99	737.99	814.00
5136 · Janitorial services	0.00	400.00	172.95	172.95	150.00
5140 5141 5142 · Landscape & light	47.69	100.00	72.23	72.23	100.00

**CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL  
11-MONTH ACTUAL and PROPOSED (5/28/2019) FY 2019/20**

	<u>PY Actual</u>	<u>Budget</u>	<u>11 Month Actual</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>
5145 · Pool chemical supplies	11,019.23	12,222.00	9,320.47	12,220.47	11,968.00
5146 · Pool maint. supplies	2,217.49	4,100.00	3,730.42	4,230.42	4,100.00
5147 & 5148 · Pool maint. services	2,524.75	3,182.00	512.04	512.04	1,564.00
<b>Total 5130 · MAINTENANCE</b>	<b>18,064.31</b>	<b>22,267.00</b>	<b>15,827.33</b>	<b>19,540.33</b>	<b>20,175.00</b>
5150 · MEMBERSHIPS	171.08	200.00	117.50	117.50	120.00
5160.6 · PROGRAM SUPPLIES	883.97	1,000.00	1,091.99	1,091.99	1,100.00
<b>5165 · OTHER OPERATING</b>					
5165.5 · Capital Replacements	11,385.33	8,500.00	12,614.44	12,614.44	27,500.00
5165.7 · Security / CCTV monitoring	2,132.34	2,700.00	2,268.05	2,268.05	2,700.00
5165.8 · Cash under	385.85	0.00	0.00	0.00	0.00
5165.9 · Recoverable & Other Oper.	2,547.29	1,352.00	397.14	739.14	1,643.00
<b>Total 5165 · OTHER OPERATING</b>	<b>16,450.81</b>	<b>12,552.00</b>	<b>15,279.63</b>	<b>15,621.63</b>	<b>31,843.00</b>
5170 5172 5173 · OFFICE SUPPLIES EC	1,153.05	1,076.00	1,228.21	1,488.21	1,321.00
5174 · OFFICE - VISA transaction fees	438.84	450.00	538.20	678.20	700.00
5180 · PROF. SVCS. - Consultants	1,320.00	0.00	0.00	0.00	0.00
5191 · ADVERTISING	0.00	100.00	0.00	0.00	100.00
5230 · TRAINING & CERTIFICATION	1,303.00	3,000.00	5,162.00	5,602.00	4,500.00
<b>5240 · COST OF GOODS SOLD</b>					
5241 · Food concession supplies	5,544.91	6,114.00	4,120.06	5,690.06	6,293.00
5242 · Promotional goods	132.21	200.00	73.55	223.55	220.00
<b>Total 5240 · COST OF GOODS SOLD</b>	<b>5,677.12</b>	<b>6,314.00</b>	<b>4,193.61</b>	<b>5,913.61</b>	<b>6,513.00</b>
5250 · VEHIC./TRAVEL REIMBURSMNT	1,263.26	1,400.00	1,257.78	1,377.78	1,400.00
<b>5260 · UTILITIES</b>					
5261 · Electricity	16,356.74	15,935.00	14,342.60	16,166.60	16,262.00
5262 · Natural gas	7,660.74	8,011.00	10,361.31	11,361.31	9,686.00
5263 · Water	1,865.38	1,756.00	5,108.60	5,243.60	3,554.00
<b>Total 5260 · UTILITIES</b>	<b>25,882.86</b>	<b>25,702.00</b>	<b>29,812.51</b>	<b>32,771.51</b>	<b>29,502.00</b>
5340 · COUNTY CHARGES	2,671.00	2,737.00	1,631.00	2,671.00	2,724.00
<b>Total 3241e · FUND 3241 REC. Expense**</b>	<b>82,810.91</b>	<b>84,853.00</b>	<b>85,677.42</b>	<b>97,578.42</b>	<b>109,788.00</b>
<b>Total 6560 · PAYROLL EXPENSES *****</b>	<b>54,896.20</b>	<b>56,962.00</b>	<b>47,459.84</b>	<b>58,459.84</b>	<b>65,180.00</b>
<b>Total O&amp;M Expense</b>	<b>137,707.11</b>	<b>141,815.00</b>	<b>133,137.26</b>	<b>156,038.26</b>	<b>174,968.00</b>
Contingency Expense (10%)*		14,182.00			17,497.00
Other Non-Operating Expense	4,535.30	0.00	0.00	0.00	0.00
Capital Project Funding Allocation/Exper	2,327.27	5,000.00	0.00	0.00	80,000.00
<b>TOTAL EXPENSE *</b>	<b>144,569.68</b>	<b>160,997.00</b>	<b>133,137.26</b>	<b>156,038.26</b>	<b>272,465.00</b>
Net Ordinary O&M Increase/Decrease	13,673.27	19,182.00	-3,601.65	1,992.35	0.00
Net Including Contingency & Cap. Inc./Expense	6,810.70	0.00	-3,601.65	1,992.35	-29,997.00
<b>Net Income</b>	<b>6,810.70</b>	<b>-9,079.00</b>	<b>-3,601.65</b>	<b>1,992.35</b>	<b>-29,997.00</b>

**CROCKETT RECREATION DEPARTMENT - PARKS DETAIL  
11-MONTH ACTUAL and PROPOSED (5/28/2019) FY 2019/20**

	<u>PY Actual</u>	<u>Budget</u>	<u>11 Month Actual</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 1718</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
<b>RECREATION FUND 3241 - Ordinary Income/Expense</b>					
<b>Income</b>					
<b>3241i · FUND 3241 REC. Income*****</b>					
<b>4000 · OPERATING REVENUE</b>					
4180 · Cost recovery	0.00	100.00	1,106.71	1,106.71	150.00
4879 · Tennis/restroom keys	815.00	600.00	264.00	480.00	600.00
4885 · Donations (operations)	0.00	100.00	0.00	0.00	200.00
<b>Total 4000 · OPERATING REVENUE</b>	<b>815.00</b>	<b>800.00</b>	<b>1,370.71</b>	<b>1,586.71</b>	<b>950.00</b>
<b>4800 · NON-OPERATING REVENUE</b>					
4802 · Recreation tax	48,685.00	43,196.00	40,696.00	40,696.00	38,658.00
4891.1 · Grants - RTS	0.00	16,000.00	17,507.00	17,507.00	30,000.00
4891.3 · Grants: Capital Impr. (restricted)	1,000.00	0.00	0.00	0.00	99,000.00
4899 · Other Non-Operating	121.90	0.00	0.00	0.00	0.00
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>49,806.90</b>	<b>59,196.00</b>	<b>58,203.00</b>	<b>58,203.00</b>	<b>167,658.00</b>
<b>Total 3241i · FUND 3241 REC. Income*****</b>	<b>50,621.90</b>	<b>59,996.00</b>	<b>59,573.71</b>	<b>59,789.71</b>	<b>168,608.00</b>
<b>Total Income</b>	<b>50,621.90</b>	<b>59,996.00</b>	<b>59,573.71</b>	<b>59,789.71</b>	<b>168,608.00</b>
<b>Expense</b>					
<b>3241e · FUND 3241 REC. Expense*****</b>					
5101 · INSURANCE Property insurance	25.00	100.00	91.71	91.71	115.00
5102 · INSURANCE Liability insurance	4,023.88	4,145.00	4,467.98	4,467.98	4,691.00
<b>5130 · MAINTENANCE</b>					
5131-5134 · Building & play eq. maint.	495.17	1,187.00	4,857.76	4,944.76	1,000.00
5135-5136 · Janitorial supplies & services	537.33	1,084.00	100.95	300.95	641.00
5140-5141 · Landscape suppl. & services	20,492.96	17,909.00	20,429.54	21,929.54	25,811.00
5142-5144 · Lighting and tennis supplies	290.79	200.00	312.12	312.12	300.00
<b>Total 5130 · MAINTENANCE</b>	<b>21,816.25</b>	<b>20,380.00</b>	<b>25,700.37</b>	<b>27,487.37</b>	<b>27,752.00</b>
<b>5160 / 5165 · OTHER OPERATING</b>					
5165.5 · Capital Replacements	239.80	7,000.00	4,604.85	4,604.85	20,700.00
5060 / 5165.9 · Recoverable / Other costs	656.71	200.00	1,196.25	1,196.25	200.00
<b>Total 5165 · OTHER OPERATING</b>	<b>896.51</b>	<b>7,200.00</b>	<b>5,801.10</b>	<b>5,801.10</b>	<b>20,900.00</b>
5180 · PROF. SVCS. (Safety Inspection)	720.00	0.00	0.00	0.00	720.00
5260 · UTILITIES -WATER	6,376.74	5,760.00	5,000.26	5,250.26	6,054.00
<b>Total 3241e · FUND 3241 REC. Expense*****</b>	<b>33,858.38</b>	<b>37,585.00</b>	<b>41,061.42</b>	<b>43,098.42</b>	<b>60,232.00</b>
6560 · PAYROLL EXPENSES *****	8,745.88	8,775.00	7,873.18	8,523.18	9,376.00
<b>Total O&amp;M Expense</b>	<b>42,604.26</b>	<b>46,360.00</b>	<b>48,934.60</b>	<b>51,621.60</b>	<b>69,608.00</b>
Contingency Expense (10%) *	0.00	4,636.00	0.00	0.00	6,961.00
5290 · Non-Operating Expense	121.90	0.00	121.90	0.00	0.00
Capital Project Funding Allocation / Expense	7,012.48	9,000.00	2,472.00	2,472.00	120,000.00
<b>TOTAL EXPENSE *</b>	<b>49,738.64</b>	<b>59,996.00</b>	<b>51,528.50</b>	<b>54,093.60</b>	<b>196,569.00</b>
<b>Net Ordinary O&amp;M Increase/Decrease</b>	<b>8,017.64</b>	<b>13,636.00</b>	<b>10,639.11</b>	<b>8,168.11</b>	<b>0.00</b>
<b>Net Including Contingency &amp; Cap. Income/Expense</b>	<b>883.26</b>	<b>0.00</b>	<b>8,045.21</b>	<b>5,696.11</b>	<b>-27,961.00</b>
<b>Net Income</b>	<b>883.26</b>	<b>0.00</b>	<b>8,045.21</b>	<b>5,696.11</b>	<b>-27,961.00</b>



**CROCKETT RECREATION DEPARTMENT - ADMINISTRATION DETAIL  
11-MONTH ACTUAL and PROPOSED (5/28/2019) FY 2019/20**

	<u>PY Actual</u>	<u>Budget</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
<b>RECREATION FUND 3241 -Ordinary Income/Expense</b>					
<b>Income</b>					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery	29.38	75.00	50.13	58.13	75.00
<b>Total 4000 · OPERATING REVENUE</b>	<b>29.38</b>	<b>75.00</b>	<b>50.13</b>	<b>58.13</b>	<b>75.00</b>
4800 · NON-OPERATING REVENUE					
4010 · Property Tax transfer from 3240	49,000.00	50,555.00	53,000.00	58,000.00	58,473.00
4802 · Recreation tax	19,193.00	18,379.00	11,159.00	11,159.00	17,371.00
4899 · Non-Op Income / passthrough	4,229.91	3,600.00	2,917.00	2,917.00	0.00
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>72,422.91</b>	<b>72,534.00</b>	<b>67,076.00</b>	<b>72,076.00</b>	<b>75,844.00</b>
<b>Total 3241i · FUND 3241 REC. Income*****</b>	<b>72,452.29</b>	<b>72,609.00</b>	<b>67,126.13</b>	<b>72,134.13</b>	<b>75,919.00</b>
<b>Total Income</b>	<b>72,452.29</b>	<b>72,609.00</b>	<b>67,126.13</b>	<b>72,134.13</b>	<b>75,919.00</b>
<b>Expense</b>					
3241e · FUND 3241 REC. Expense*****					
5120 · SOFTWARE SUBSCRIPTIONS	0.00	0.00	442.31	442.31	500.00
5120 · ELECTIONS	0.00	220.00	1,128.42	1,128.42	0.00
5165 · OTHER OPERATING / RECOVERABLE	1,293.60	1,400.00	740.34	745.34	700.00
5171/5172/5173 · OFFICE POSTAL/OFFICE	677.53	800.00	814.78	864.78	900.00
5180 · PROF. SVCS. (Attor./Audit./Consult.)	2,996.50	2,800.00	3,021.83	3,121.83	4,300.00
5190 · PUBLISH LEGAL NOTICES	0.00	0.00	137.30	137.30	250.00
5230 · TRAINING & CERTIFICATION	550.16	400.00	105.56	105.56	400.00
5250 · VEHICLE/TRAVEL REIMBURSEMENT	295.45	300.00	363.24	399.24	480.00
5340 · COUNTY CHARGES	1,664.31	1,683.00	1,840.37	1,840.37	1,860.00
<b>Total 3241e · FUND 3241 REC. Expense*****</b>	<b>7,497.55</b>	<b>7,603.00</b>	<b>8,594.15</b>	<b>8,785.15</b>	<b>9,390.00</b>
6560 · PAYROLL EXPENSES *****					
5010.1 · REC. MGR- Wage/Benefits (RW)	33,388.69	34,429.00	32,699.32	35,699.32	36,770.00
5011.1 · DIST. SECY- Wage/Benefits (SW)	2,670.84	2,959.00	1,743.28	1,908.28	2,099.00
5011.3 · GEN. MGR- Wage/Benefits (DMc)	24,633.86	17,430.00	20,590.46	22,590.46	20,265.00
5011.5 · ASST. MGR- Wage/Benefits	204.69	239.00	408.60	448.60	493.00
6560 · PAYROLL - Other (WC Premium etc.)	0.00	75.00	0.00	0.00	0.00
<b>Total 6560 · PAYROLL EXPENSES *****</b>	<b>60,898.08</b>	<b>55,132.00</b>	<b>55,441.66</b>	<b>60,646.66</b>	<b>59,627.00</b>
<b>Total O&amp;M Expense</b>	<b>68,395.63</b>	<b>62,735.00</b>	<b>64,035.81</b>	<b>69,431.81</b>	<b>69,017.00</b>
Contingency Expense ( 10%)*		6,274.00			6,902.00
5400 · Non-Operating Expense / Passthrough	4,229.91	3,600.00	2,700.00	2,700.00	0.00
Capital Project Funding Allocation	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENSE *</b>	<b>72,625.54</b>	<b>72,609.00</b>	<b>66,735.81</b>	<b>72,131.81</b>	<b>75,919.00</b>
<b>Net Ordinary Income</b>	<b>-173.25</b>	<b>0.00</b>	<b>390.32</b>	<b>2.32</b>	<b>0.00</b>
<b>Net Income</b>	<b>-173.25</b>	<b>0.00</b>	<b>390.32</b>	<b>2.32</b>	<b>0.00</b>

**CROCKETT RECREATION DEPARTMENT - POLICE LIAISON DETAIL  
11-MONTH ACTUAL and PROPOSED BUDGET (5/28/19) FY 2019/20**

	<u>PY Actual</u>	<u>Budgeted</u>	<u>11 Mo. Actual</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 18/19</u>	<u>FY 19/20</u>
<b>RECREATION FUND 3241 -Ordinary Income/Expense</b>					
<b>Income</b>					
3241i · FUND 3241 REC. Income*****					
4882 · Parking fines	1,593.49	1,958.00	1,582.80	1,732.80	1,761.00
<b>Total 3241i · FUND 3241 REC. Income*****</b>	<b>1,593.49</b>	<b>1,958.00</b>	<b>1,582.80</b>	<b>1,732.80</b>	<b>1,761.00</b>
<b>Total Income</b>	<b>1,593.49</b>	<b>1,958.00</b>	<b>1,582.80</b>	<b>1,732.80</b>	<b>1,761.00</b>
<b>Expense</b>					
3241e · FUND 3241 REC. Expense*****					
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	0.00	0.00	0.00	0.00	0.00
5165.9 · Recoverable costs	0.00	0.00	0.00	0.00	0.00
5165.9e · Other Op Costs / LE Fees	0.00	25.00	709.85	709.85	150.00
<b>Total 5165 · OTHER OPERATING</b>	<b>0.00</b>	<b>25.00</b>	<b>709.85</b>	<b>709.85</b>	<b>150.00</b>
5171/5172 · OFFICE POSTAL/SUPPLIES	25.79	75.00	372.99	375.99	150.00
<b>Total 3241e · FUND 3241 REC. Expense*****</b>	<b>25.79</b>	<b>100.00</b>	<b>1,082.84</b>	<b>1,085.84</b>	<b>300.00</b>
6560 · PAYROLL EXPENSES *****					
5011 · Staff- Wage/Benefits	1,418.98	1,680.00	1,906.35	2,031.35	2,234.00
<b>Total 6560 · PAYROLL EXPENSES *****</b>	<b>1,418.98</b>	<b>1,680.00</b>	<b>1,906.35</b>	<b>2,031.35</b>	<b>2,234.00</b>
<b>Total O&amp;M Expense</b>	<b>1,444.77</b>	<b>1,780.00</b>	<b>2,989.19</b>	<b>3,117.19</b>	<b>2,534.00</b>
Contingency 10%	0.00	178.00	0.00	0.00	253.00
Capital Project Funding Allocation / Expense	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENSE</b>	<b>1,444.77</b>	<b>1,958.00</b>	<b>2,989.19</b>	<b>3,117.19</b>	<b>2,787.00</b>
<b>Net Including Capital Income/Expenses</b>	<b>148.72</b>	<b>0.00</b>	<b>-1,406.39</b>	<b>-1,384.39</b>	<b>-1,026.00</b>
<b>Net Income</b>	<b>148.72</b>	<b>0.00</b>	<b>-1,406.39</b>	<b>-1,384.39</b>	<b>-1,026.00</b>

## CAPITAL PROJECTS PROPOSED (5/28/2019) FY 19/20

	CAPITAL IMPROVEMENT	CAPITAL REPLACEMENT	GRANT FUNDED	RTS FUNDED	CAP RESERVE FUNDED
<b>COMMUNITY CENTER</b>					
Repair bar floor		\$3,000.00			\$3,000
Repair kitchen floor		\$1,600.00			\$1,600
Replacement Tables		\$3,500.00		\$3,500	
Various Cap. Repl. items		\$5,000.00			\$5,000
TOTAL	\$0.00	\$13,100.00			
 <b>AQUATICS CENTER</b>					
Restroom improvements	\$75,000.00		\$67,500		\$7,500
Metered outdoor showers	\$5,000.00				\$5,000
New pool cover winder		\$6,500.00			\$6,500
New pool covers		\$6,000.00		\$6,000	
New pool building doors		\$9,000.00			\$9,000
Re-roof Aquatics Building		\$3,000.00			\$3,000
Various Cap. Repl. items		\$3,000.00			\$2,000
TOTAL	\$80,000.00	\$27,500.00			
 <b>PARK, TENNIS, BOCCE</b>					
Resurface Tennis Courts	\$20,000.00		\$18,000		\$2,000
Retaining Wall (Pomona/Pool)	\$45,000.00		\$40,500		\$4,500
Replace Stairs to Pomona	\$45,000.00		\$40,500		\$4,500
Park Improvements	\$10,000.00			\$10,000	
Web-netting on climber		\$8,700.00			\$8,700
Replant Park Lawn				\$10,000	
Paver repair (resetting)		\$10,000.00		\$10,000	
Various Cap. Repl. items		\$2,000.00			\$2,000
TOTAL	\$120,000.00	\$20,700.00			
 <b>POLICE LIAISON</b>					
None		\$0.00			
TOTAL	\$0.00	\$0.00			
 <b>NON-CAP O&amp;M EXPENSES COVERED BY RTS FUNDING</b>					
Annual camera maintenance (Comm 50%/Pool 50%)				\$4,352	
			<b>SUB-TOTALS:</b>	\$166,500	\$43,852
				\$64,300	
<b>** Est. RTS funding in FY 19/20 is \$43,888</b>			<b>TOTAL:</b>	\$274,652	