

CROCKETT RECREATION COMMISSION

Regular Business Meeting
AGENDA FOR MONDAY, JULY 11, 2022

TIME: 6:00 PM
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a. Approve Minutes of June 6, 2022
5. RECREATION:
6. BUDGET AND FINANCE:

Consider monthly Summary Worksheet and staff report on financial matters.
7. ADMINISTRATIVE:

Receive report on actions taken by the District Board.
8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEMS:
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to September 12, 2022.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

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MINUTES OF REGULAR MEETING, JUNE 6, 2022

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Choquette and Valentini, along with Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioner Airoidi was absent.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None

4. CONSENT CALENDAR:

5. RAISING RENTAL RATES: Mr. Wilson presented a report to raise rental rates at the Community Center. He is suggesting a 15% increase in the total package. It was broken down to resident, non-resident, memorials, setups, takedowns, etc. It also included the rate increases for the multi-purpose room, outside barbecue area and gazebo areas. He also had comparison rental rates of communities in Contra Costa. A motion to raise rental rates 15% at the Community Center carried unanimously (jv/lc).

6. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. No further comments.

7.a. DISTRICT BOARD ACTIONS: Mr. Wilson reported on the actions taken by the District Board in May. He said

7.b. AUGUST MEETING: A motion to cancel the August meeting carried by consensus.

8. REPORT OF DEPT. MANAGER: Mr. Wilson reported he received a grant to replaster the pool at a cost of \$104K. He said volunteers to replace the green iron fence between the community center and the pool area. It's more a repair making it more solid due to the fence is on a slope and not on solid ground. The floors at the Community Center are going to be refinished on July 5 and it will take about two weeks to complete. It includes stripping, sanding and revarnish and sufficient time to dry.

9. COMMISSIONERS: None

10. FUTURE AGENDA ITEMS:

11. COMMISSIONER COMMENTS: None

12. ADJOURNMENT: The meeting was adjourned at 6:45 PM until July 11, 2022.

Respectfully submitted,

John Valentini

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 7-27-22 LATEST FUND REPORT: 6-13-22

| OPERATING FUND 3241 | | |
|--------------------------------------|---------------|-------------------------------------|
| CASH CARRIED FORWARD: | \$ 322,948.17 | INVESTED BALANCE: \$178,865.66 |
| ACTIVITY: | | No Activity |
| <u>CHECKS AND PAYMENTS</u> | | NET INVESTED: \$178,865.66 |
| Wells Fargo Fees | (\$105.49) | \$50,222.82 c/d deposits |
| | | \$128,642.84 avail. funds |
| | | FUND BALANCE: \$ 548,928.96 |
| | | *** Below held in cash account *** |
| <u>DEPOSITS AND CREDITS</u> | | C/D BEGINNING BALANCE: \$50,222.82 |
| Comm Center Bookings, Security & C/D | \$33,244.65 | c/d deposit receipts \$0.00 |
| | | c/d deposit refunds \$0.00 |
| Pool Deposits | \$8,225.97 | Trnsfr recovery \$0.00 |
| Bathroom keys | \$20.00 | NET C/D ENDING BALANCE: \$50,222.82 |
| Tennis Court keys | \$10.00 | CAP / RESTRICTED BAL: \$4,639.60 |
| | | Donations \$0.00 |
| | | \$0.00 |
| | | NET CAPITAL REPL. BAL: \$4,639.60 |
| | | POLICE LIAISON BALANCE: \$8,171.84 |
| | | Parking revenue \$0.00 |
| | | Payroll/Expenses \$0.00 |
| | | NET PLC ENDING BALANCE: \$8,171.84 |
| | | XMAS LIGHT BEG BALANCE: \$496.57 |
| | | No activity \$0.00 |
| | | XMAS LIGHT END BALANCE: \$496.57 |
| | | CERT ACTIVITY: None \$0.00 |
| | | CERT Ending Balance: \$0.00 |
| CASH BALANCE: | \$ 364,343.30 | PETTY CASH BALANCE: \$60.00 |
| ADV ON TAXES : | \$5,720.00 | TAXES held in 3240: \$15,733.63 |
| No Activity | | CO.charges in 3240: \$ - |
| NET ADV ON TAXES: | \$5,720.00 | |

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