

# CROCKETT RECREATION COMMISSION

*of the Crockett Community Services District*

## **Regular Business Meeting**

AGENDA FOR MONDAY OCTOBER 7, 2024

TIME: 6:00 PM – Regular Meeting

PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Recreation Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
  - a. Approve minutes for September 9, 2024.
5. RECREATION:
6. BUDGET AND FINANCE:
  - a. Receive Recreation transmittals.
  - b. Update on District finances.
7. ADMINISTRATIVE:
  - a. Receive report on actions taken by the District Board.
  - b. Discuss Communications.
8. REPORT OF DEPARTMENT MANAGER:  
*(This item is typically for the exchange of information only. No action will be taken at this time.)*
9. REPORTS AND COMMENTS FROM COMMISSIONERS:  
*(This item is typically for the exchange of information only. No action will be taken at this time.)*
10. FUTURE AGENDA ITEMS:
  - Recreation Use Tax for FY 25/26.
  - Consider Rodeo as recreation users.
12. ADJOURNMENT: to November 4, 2024.

## CROCKETT RECREATION COMMISSION

*of the Crockett Community Services District*

Minutes of this meeting are posted on our website at <https://www.town.crockett.ca.us/meetings>

Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.


In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*Per California Government Code Section 54957.5, any writing or document that is a public record relates to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830


<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>1000 - County Operating Funds</b>				
<b>1010 - Fund 3241 - Recreation</b>				
09/03/2024	CONTRA COSTA COUNTY TREASURER	Netchex Payroll nmbr 33, Split	14,699.42	15031
09/03/2024	Ray Villegas	Late Paycheck from pay period 8/1-15/24	493.45	15032
Total 1010 - Fund 3241 - Recreation			<u>15,192.87</u>	
Total 1000 - County Operating Funds			<u>15,192.87</u>	
<b>TOTAL</b>			<u><b>15,192.87</b></u>	

9/31/2024  


**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>1000 - County Operating Funds</b>				
<b>1010 - Fund 3241 - Recreation</b>				
09/08/2024	Alisa Maria	Snack Bar Concessions 9.3.24	527.34	15033
09/08/2024	Campbell Business Solutions	IT Support, Inv#7272 & 7108 Split	225.31	15034
09/08/2024	DC Construction, Inc	Final Installment, pool ADA project Inv#2212	39,778.75	15035
09/08/2024	DOLORES M. MORALES	Milage August 24 and Paint supplies	53.86	15036
09/08/2024	Let's Dig, Inc.		3,336.00	15037
09/08/2024	Lincoln National Life Insurance...	Sept Life Ins, Split Acct# CCSVCD-BL-1564438	52.80	15038
09/08/2024	PG&E	Pool Electricity and gas, Acct# 2501517473-0, 8/27/24	806.65	15039
09/08/2024	Redwood Public Law	CCSD consultation Inv#11419 Split	285.60	15040
09/08/2024	SUSAN G. WITSCHI	Mileage reimbursement August 2024	56.28	15041
09/08/2024	Ray Villegas	Late Check Compensation, penalty fee	1,051.85	15042
Total 1010 - Fund 3241 - Recreation			<u>46,174.44</u>	
Total 1000 - County Operating Funds			<u>46,174.44</u>	
<b>TOTAL</b>			<b><u>46,174.44</u></b>	

9/8/2024  


CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>1000 · County Operating Funds</b>				
<b>1010 · Fund 3241 - Recreation</b>				
09/11/2024	Ray Villegas	Final Paycheck for Event Supervisor Ray Villegas	1,677.55	15043
Total 1010 · Fund 3241 - Recreation			1,677.55	
Total 1000 · County Operating Funds			1,677.55	
<b>TOTAL</b>			<b>1,677.55</b>	

*Jan [Signature]*  
9/11/24

CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>1000 - County Operating Funds</b>				
<b>1010 - Fund 3241 - Recreation</b>				
09/12/2024	Ray Villegas	Event Supervisor Ray Villegas Final Paycheck	2,280.80	15044
Total 1010 - Fund 3241 - Recreation			2,280.80	
Total 1000 - County Operating Funds			2,280.80	
<b>TOTAL</b>			<b>2,280.80</b>	

*Jan [Signature]*  
9/12/24

CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
<b>1000 · County Operating Funds</b>				
<b>1010 · Fund 3241 - Recreation</b>				
09/22/2024	CONTRA COSTA COUNTY TREASURER	Netchex Payroll nbr 34, SPLIT	12,764.00	15045
Total 1010 · Fund 3241 - Recreation			12,764.00	
Total 1000 · County Operating Funds			12,764.00	
<b>TOTAL</b>			<b>12,764.00</b>	

*Jan [Signature]*  
9/22/24

**CROCKETT COMMUNITY SERVICES DISTRICT**  
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Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
<b>1000 - County Operating Funds</b>				
<b>1010 - Fund 3241 - Recreation</b>				
<del>09/22/2024</del>	<del>CONTRA COSTA COUNTY TREASURER</del>	<del>Netchex Payroll nbr 34, SPLIT</del>	<del>12,764.00</del>	<del>15045</del> VOID
09/22/2024	CONTRA COSTA COUNTY TREASURER	Netchex payroll nbr 34, SPLIT	12,675.00	15046
Total 1010 - Fund 3241 - Recreation			<del>25,439.00</del>	
Total 1000 - County Operating Funds			<del>25,439.00</del>	
<b>TOTAL</b>			<b>25,439.00</b>	

12,675.00  
*Jan Hood*  
 9/22/24