

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, APRIL 20, 2021

1. CALL TO ORDER: The meeting was called to order at 7:05 PM by Chairperson Surges. Present were Commissioners Cusack and Scheer, along with Dept. Manager Barnhill, Administrative Services Manager Gunkelman and Assistant District Secretary Witschi. Commissioner Klaiber and District Engineer Murdock arrived later. Commissioner List was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. SELF-MONITORING REPORT: Mr. Barnhill reported no exceedances in February.
- 5.b. DISTRICT BOARD ACTIONS: No report.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances was examined by the Commission. District Engineer Murdock and Commissioner Klaiber arrived at 7:10 pm.
- 6.b. 9-MONTH BUDGET REPORT: Mr. Gunkelman reported he is working on the Sewer Use Charge (SUC) Study Report, along with the budget for this fiscal year. He said it doesn't look like a rate increase is going to be necessary. Overall, the Port Costa Sanitary Department should be able to finish out the year with some cash in the bank.
7. WASTEWATER: None.
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported he brought over some pool cover material to wrap the bleach tote at the septic tank and the secondary containment. He noticed a developing leak on the tote and the operators are aware of it so they are planning on exchanging totes. He is going to meet with the operators on site to look around and figure some things out at the septic yard. He said there was a near miss at the last manhole at the septic tank, but it was not a fully clogged backup. It was slowly draining through but the water level on the manhole had risen up and eventually would have ended up as an SSO. He called West County Wastewater District (WCWD) and they came out with the hydro truck and cleared it. He said WCWD ran a one-inch high pressure nozzle through and cleaned the upstream segment. WCWD is maintaining it with their regular cleaning, but the grease is catching up and that is the first time they have seen that since they have been on a monthly hydro. Commissioner Scheer asked how does staff regulate the restaurant grease traps. Mr. Barnhill said the restaurants will have to be under the Fats, Oil & Grease (FOG) program. He is not sure the Warehouse has a proper grease trap so they are going to have to install a grease trap accessible for pumping. Commissioner Scheer asked who does the inspections to make sure they are operating since it is connected to our sewer. Mr. Barnhill said he

doubts the County will enforce that, but he can draft up a letter. Commissioner Surges said this can be an agenda item for next month.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9. REPORTS FROM COMMISSIONERS: None

10. CONSENT CALENDAR: The consent items were approved unanimously (as/tc):

- a. Approve Minutes of March 10, 2021.
- b. Receive Status Report on outstanding issues.

11. FUTURE AGENDA ITEMS:

- Discuss Port Costa school sewer system (June).
- Discuss grease traps at restaurants (May).

12. COMMISSIONER COMMENTS: Commissioner Cusack asked if there is anything that is evolving with the Port Costa School sewer system so we can discuss that. Commissioner Scheer said Jeff wanted to meet with Mr. Barnhill onsite at the school. She said if they can meet before the next meeting it can be put on the agenda.

13. ADJOURNMENT: The meeting was adjourned at 7:21 PM until May 12, 2021.

Respectfully submitted,

Susan Witschi

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April 21, 2021