

PERSONNEL COMMITTEE MEETING

of the Crockett Community Services District

AGENDA FOR TUESDAY, AUGUST 13, 2024

TIME: 4:00 PM – Regular Meeting

LOCATION: Crockett Community Center, 850 Pomona Street, Crockett, CA

The Personnel Committee is an agent of the Crockett Community Services District.

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Committee is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Approve Minutes of July 9, 2024.
5. ADMINISTRATIVE:
 - a. Receive report on actions taken by the District Board.
 - b. Discuss General Manager position.
 - c. Discuss Recreation Department Manager position.
 - d. Review and recommend approval of salary schedule.
6. REPORTS FROM BOARD COMMITTEE MEMBERS:
(These items are typically for the exchange of information only. No action will be taken at this time.)
7. FUTURE AGENDA ITEMS
 - a. Discuss the District's needs to support Human Resources / Administrative Services Manager.
 - b. Review the onboarding template.
 - c. Key policy
 - d. Personnel record policy.
 - e. List of mandatory training for non-employees.
 - f. Update list of agencies/vendors/etc. to reflect access of current staff.
 - g. Air Quality and the economic impacts on the pool and recreational uses.
8. ADJOURNMENT: until September 10, 2024.