

CROCKETT SANITARY COMMISSION

Budget & Finance Committee Agenda for Monday, March 9, 2020

TIME: 2:00 PM

PLACE: Crockett Community Center
850 Pomona Street, Crockett

CALL TO ORDER:

PUBLIC COMMENTS:

ITEMS FOR CONSIDERATION:

1. Receive Water Consumption and Cost Factor report, Sewer Use Charge Revenue Detail for FY 2020/21, and Commercial and Mixed-Use Property Water Usage report, discuss and form recommendations.
2. Receive long-term Capital Projects lists for Crockett sewer collection system and Joint-Treatment Plant, form recommendations.
3. Consider 8-month Budget Report and draft FY 2020/21 budget and form recommendations to the Crockett Sanitary Commission.
4. Receive report on Board direction regarding the proposed acquisition of the Hosselkus Chapel property.
5. General discussion on other financial issues including but not limited to long-term funding, anticipated future sewer use charges, and other financial concerns which may affect the Crockett Sanitary Department.

ADJOURNMENT:

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 24 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

DISTRICT STANDARDS FOR WATER CONSUMPTION AND COST FACTOR

| YEAR | SFR CU. FT. | USE FACTOR | : | APT CU. FT. | USE FACTOR | : | COST FACTOR |
|----------|---|---------------|---|----------------|---------------|---|----------------|
| 2011/12 | 6743 | 1.00 | : | 5437 | 0.81 | : | \$0.0934 |
| 2012/13 | 7109 | 1.00 | : | 5614 | 0.79 | : | \$0.0816 |
| 2013/14 | 9762 | 1.00 | : | 8435 | 0.86 | : | \$0.0678 |
| 2014/15 | 6749 | 1.00 | : | 5581 | 0.83 | : | \$0.0942 |
| 2015/16 | 8320 | 1.00 | : | 5697 | 0.68 | : | \$0.0583 |
| 3-yr avg | 8277 | 1.00 | : | 6571 | 0.79 | : | \$0.0897 |
| 2016/17 | 6595 | 1.00 | : | 5708 | 0.87 | : | \$0.1860 |
| 3-yr avg | 7221 | 1.00 | : | 5662 | 0.78 | : | \$0.1058 |
| 2017/18 | 5994 | 1.00 | : | 5035 | 0.84 | : | \$0.1752 |
| 3-yr avg | 6970 | 1.00 | : | 5480 | 0.79 | : | \$0.1128 |
| 2018/19 | 6090 | 1.00 | : | 5105 | 0.84 | : | \$0.1675 |
| 3-yr avg | 6226 | 1.00 | : | 5283 | 0.85 | : | \$0.1748 |
| 6-yr avg | 7252 | 1.00 | : | 5927 | 0.82 | : | \$0.1245 |
| 2019/20 | * Water cost factor not updated - No SUC increase in FY 19/20 | | | | | | |
| 2020/21 | 6455 | 1.00 | : | 5529 | 0.86 | : | \$0.1728 |
| 3-yr avg | 6180 | 1.00 | : | 5223 | 0.85 | : | \$0.1672 |
| 6-yr avg | 6701 | 1.00 | : | 5443 | 0.81 | : | \$0.1272 |

F1 = 5223 CU. FT.

I1 = 6180 CU. FT.

H1 = \$0.1672 /CU. FT.

Incr. Perc

I147 = \$819 /SFR (Previous FY 19/20 at \$789 \$30 3.80%

APT CALC: \$701.51 /APT 86% Annual Cost Factor calculation

APT CALC: \$692.21 /APT 85% 3-year average Cost Factor calc.

APT CALC: \$665.24 /APT 81% 6-year average Cost Factor cal

H147 = \$659 /APT (Previous FY 19/20 at \$624 \$35 5.61%

These numbers are to be inserted into specified cells of commerce.xls
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SEWER USE CHARGE REVENUE DETAIL: FY 20/21

\$30 SFR / \$35 APT SUC Increase

| TOTAL REVENUE | NUMBER OF PROPERTIES | TYPE OF PROPERTY | COMMERCIAL USES | SINGLE FAMILY RESIDENCES | APARTMENTS |
|---------------|----------------------|------------------------|-----------------|--------------------------|------------|
| \$28,428 | 20 | COMMERCIAL USE ONLY | 20 | 0 | 0 |
| \$143,625 | 34 | MIXED USE | 39 | 8 | 85 |
| \$687,640 | 840 | SINGLE DWELLING | | 838 | 2 |
| \$251,030 | 185 | TWO DWELLINGS | | 45 | 325 |
| \$98,736 | 48 | THREE DWELLINGS | | 24 | 120 |
| \$75,728 | 28 | FOUR DWELLINGS | | 12 | 100 |
| \$3,455 | 1 | FIVE DWELLINGS | | 1 | 4 |
| \$23,724 | 6 | SIX DWELLINGS | | 0 | 36 |
| \$5,592 | 1 | EIGHT DWELLINGS | | 2 | 6 |
| \$6,251 | 1 | NINE DWELLINGS | | 2 | 7 |
| \$6,590 | 1 | TEN DWELLINGS | | 0 | 10 |
| \$24,383 | 1 | THIRTY-SEVEN DWELLINGS | | 0 | 37 |
| \$1,355,182 | 1166 | TAX ROLL | 59 | 932 | 732 |
| \$60,196 | 2 | JOHN SWETT | 2 | | |
| \$0 | 1 | WATERFRONT | 1 | | |
| \$1,239 | 1 | POST OFFICE | 1 | | |
| \$659 | 1 | AT&T | 1 | | |
| \$1,379 | 1 | PG&E | 1 | | |
| \$4,866 | 1 | COGEN | 1 | | |
| \$1,423,521 | 1173 | SUB-TOTAL | 66 | 932 | 732 |
| *** \$198,224 | 4 | C&H SUGAR | 4 | | |
| | 3 | NOT CHARGED | | | |
| | 1180 | TOTAL PROPERTIES | | | |
| | 1,980 | EQUIV. UNITS | | | |

*** For factory and other C&H properties - APN 354-011-002, 354-080-011, 354-094-006, and 354-112-008. Contracted rate.

COMMERCIAL PROPERTY WATER USAGE EBMUD 18/19 5443 \$659 0.1272 6701

| APN | JUL-JUN EBMUD | CUBIC FEET | EQUIV UNITS | VOLUME CHARGE | MIN. CHARGE | FY20/21 CHARGE | TOTAL CHARGE | LAST YEAR |
|--------------|------------------------------|---------------|----------------|--|----------------|-------------------|-----------------|--------------|
| 354-041-020 | LEGION HALL * | | | | | | | |
| 102 ALEXANDR | 1 | 100 | 0.01 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | * No charge, District property | | | | |
| 354-072-004 | BALDWIN BAR SUPPLIES | | | | | | | |
| 651 LORING | 48 | 4800 | 0.72 | \$577 | \$659 | \$659 | \$659 | \$624 |
| 354-072-006 | IOOF LODGE | | | | | | | |
| 641 LORING | 36 | 3600 | 0.54 | \$425 | \$659 | \$659 | \$659 | \$624 |
| 354-080-001 | C&H MAIN GATE * | | | | | | | |
| 830 LORING | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | * Billed per contr. w C&H, prior calc 3.57 EDU | | | | |
| 354-080-008 | CCF | | | | | | | |
| 444 LORING | 12 | 1200 | 0.18 | \$147 | \$659 | \$659 | \$659 | \$624 |
| 354-091-009 | FIRE STATION * | | | | | | | |
| 746 LORING | | | 2.25 | \$1,843 | \$659 | \$1,843 | \$1,843 | \$1,775 |
| | 185 | | | * 2.25 Equivalent Discharge Units | | | | |
| 354-094-006 | RITHET PARK * | | | | | | | |
| 833 LORING | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | * Billed per contr. w C&H, prior calc 3.57 EDU | | | | |
| 354-103-017 | ST. MARK'S * | | | | | | | |
| 800 POMONA | 59 | 5900 | 0.88 | \$717 | \$659 | \$717 | \$717 | \$624 |
| | | | | * Excludes irrigation months | | | | |
| 354-103-024 | CROCKETT REC. * | | | | | | | |
| 850 POMONA | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | * No charge, District property | | | | |
| 354-103-025 | COMMUNITY CENTER * | | | | | | | |
| 850 POMONA | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | * No charge, District property | | | | |
| 354-111-001 | PAULSELL - EAST BAY CLASSICS | | | | | | | |
| 1000 LORING | 19 | 1900 | 0.28 | \$208 | \$659 | \$659 | \$659 | \$624 |
| 354-112-003 | JS HIGH SCHOOL * | | | | | | | |
| 700 ROLPH | 4038 | 403800 | 60.3 | \$51,330 | \$659 | \$51,330 | \$51,330 | \$38,182 |
| | | | | * Irrigation no longer factor. All months steady, 3rd meter 0. | | | | |

| | | | | | | | | |
|-------------|--|--|------|-----|-----|-----|-----|-----|
| 354-112-008 | LIBRARY, OLD HOMESTEAD, BOY SCOUT HALL * | | | | | | | |
| 420 ROLPH | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 432 ROLPH | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1001 LORING | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 975 LORING | | | 0.00 | \$0 | \$0 | \$0 | \$0 | \$0 |

* Billed by contract with C&H, prior used actual water data

| | | | | | | | | |
|--------------|-----------------------------|-------|------|---------|-------|---------|---------|---------|
| 354-122-001 | CHURCH SCHOOL | | | | | | | |
| 418 FOURTH | 48 | 4800 | 0.72 | \$577 | \$659 | \$659 | \$659 | \$624 |
| 354-124-002 | STEVENS-HEMING. | | | | | | | |
| 520 SECOND | 26 | 2600 | 0.39 | \$297 | \$659 | \$659 | \$659 | \$624 |
| 354-131-006 | PG&E | | | | | | | |
| 601 PORT | 111 | 11100 | 1.66 | \$1,379 | \$659 | \$1,379 | \$1,379 | \$624 |
| 354-132-009 | VALONA SQUARE | | | | | | | |
| 628 SECOND | 84 | 8400 | 1.3 | \$1,035 | \$659 | \$1,035 | \$1,035 | \$1,181 |
| 354-132-015 | AUTO GARAGE | | | | | | | |
| 1315 WANDA | 42 | 4200 | 0.63 | \$501 | \$659 | \$659 | \$659 | \$624 |
| 354-133-010 | TOOTS TAVERN | | | | | | | |
| 625 SECOND | 488 | 48800 | 7.28 | \$6,174 | \$659 | \$6,174 | \$7,782 | \$2,810 |
| 627 SECOND | 129 | 12900 | 1.93 | \$1,608 | \$659 | \$1,608 | | |
| 354-136-006 | CLARKE | | | | | | | |
| 726 SECOND | 5 | 500 | 0.07 | \$30 | \$659 | \$659 | \$659 | \$624 |
| 354-136-008 | CLUB TAC | | | | | | | |
| 1332 POMONA | 471 | 47100 | 7.03 | \$5,958 | \$659 | \$5,958 | \$5,958 | \$2,687 |
| 354-152-005 | ANTIQUES | | | | | | | |
| 1303 POMONA | 3 | 300 | 0.04 | \$5 | \$659 | \$659 | \$659 | \$624 |
| 354-153-006 | GAS STATION | | | | | | | |
| 1245 POMONA | 43 | 4300 | 0.64 | \$514 | \$659 | \$659 | \$659 | \$624 |
| 354-153-007 | JUDY'S MINI DINER | | | | | | | |
| 1207 POMONA | 36 | 3600 | 0.54 | \$425 | \$659 | \$659 | \$659 | \$624 |
| 354-163-005 | OLD SODA SHOP - AARGON NEON | | | | | | | |
| 944 SIXTH | 86 | 8600 | 1.28 | \$1,061 | \$659 | \$1,061 | \$1,061 | \$624 |
| 354-171-002 | FIRE STATION | | | | | | | |
| 1423 LILLIAN | 20 | 2000 | 0.30 | \$221 | \$659 | \$659 | \$659 | \$624 |

354-201-001 CARQUINEZ MIDDLE SCHOOL *
 1157 POMONA 273
 1165 POMONA 165
 1150 CROCKETT 262 69960 10.4 \$8,866 \$659 \$8,866 \$8,866 \$8,243

* Use lowest mo. data while school in session, avoid irrigation

354-203-003 BAPTIST CHURCH *
 701 POMONA 66 6600 0.98 \$806 \$659 \$806 \$806 \$1,878

354-203-004 POST OFFICE
 695 POMONA 100 10000 1.49 \$1,239 \$659 \$1,239 \$1,239 \$624

354-212-001 J&L MARKET
 491 POMONA 38 3800 0.57 \$450 \$659 \$659 \$1,318 \$1,248
 471 POMONA 38 3800 0.57 \$450 \$659 \$659

354-214-016 AT&T
 501 POMONA 2 200 0.03 (\$8) \$659 \$659 \$659 \$624

354-320-004 OLD NANTUCKET
 1800 RAILROAD 1516 151600 22.62 \$19,250 \$659 \$0 \$0 \$0

COGEN

560 LORING \$4,866 \$4,866 \$5,488

126

TOTAL

\$96,767

\$96,767

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\$22,667 CHANGE

118.15 EQUIV. DISCHARGE UN

\$28,428 Direct Bil

MIXED USE PROPERTY WATER USAGE EBMUD 18/19 DATA

5443

\$659

\$819

| APN | JUL-JU EBMUD | CUBIC FEET | EQUIV UNITS | VOLUME CHARGE | MIN. CHARGE | FY20/21 CHARGE | TOTAL CHARGE | LAST YEAR |
|-------------|--------------------|---------------|----------------|------------------|----------------|-------------------|-----------------|--------------|
| 354-072-031 | HANSON | | | | | | | |
| 673 LORING | 54 | 5400 | 0.81 | \$654 | \$659 | \$659 | \$1,318 | \$1,248 |
| 315 BAY | 49 | 4900 | 0.73 | | \$659 | \$659 | | |
| 354-092-001 | CRAIN | | | | | | | |
| 753 LORING | 584 | 58400 | 8.72 | \$7,395 | \$3,295 | \$7,395 | \$8,214 | \$3,003 |
| 756 WINSLOW | 80 | 8000 | 1.19 | | \$819 | \$819 | | |
| 354-092-002 | MOKHTARI | | | | | | | |
| 745 LORING | 337 | 33700 | 5.03 | \$4,253 | \$3,295 | \$4,253 | \$5,072 | \$3,551 |
| 746 WINSLOW | 36 | 3600 | 0.54 | \$425 | \$819 | \$819 | | |
| 354-092-003 | LINNEHAN | | | | | | | |
| 733 LORING | 157 | 15700 | 2.34 | \$1,964 | \$1,977 | \$1,977 | \$1,977 | \$4,717 |
| 354-094-001 | BANK OF WEST | | | | | | | |
| 891 LORING | 348 | 34800 | 5.19 | \$4,393 | \$2,636 | \$4,393 | \$4,393 | \$2,496 |
| 354-094-002 | PASQUINI | | | | | | | |
| 879 LORING | 135 | 13500 | 2.01 | \$1,684 | \$1,977 | \$1,977 | \$1,977 | \$2,040 |
| 354-094-004 | GREENWOOD | | | | | | | |
| 325 ROLPH | 55 | 5500 | 0.82 | \$666 | \$1,318 | \$1,318 | \$1,318 | \$1,248 |
| 354-094-010 | PASQUINI | | | | | | | |
| 809 LORING | 160 | 16000 | 2.39 | \$2,002 | \$2,636 | \$2,636 | \$2,636 | \$2,496 |
| 354-094-011 | GREENWOOD | | | | | | | |
| 310 WEST | 494 | 49400 | 7.37 | \$6,250 | \$9,885 | \$9,885 | \$9,885 | \$13,780 |
| 354-094-015 | CULTURE CLUB / APT | | | | | | | |
| 821 LORING | 48 | 4800 | 0.72 | \$577 | \$659 | \$659 | \$1,318 | \$1,248 |
| 823 LORING | 17 | 1700 | 0.25 | \$183 | \$659 | \$659 | | |
| 354-103-013 | CROCKETT HOUSE | | | | | | | |
| 619 EDWARDS | 3 | 300 | 0.04 | \$5 | \$819 | \$819 | \$819 | \$789 |
| 354-124-006 | PURCELL | | | | | | | |
| 1334 WANDA | 49 | 4900 | 0.73 | | \$659 | \$659 | \$2,137 | \$2,037 |
| 1336 WANDA | 42 | 4200 | 0.63 | \$501 | \$659 | \$659 | | |
| 527 FIRST | 41 | 4100 | 0.61 | | \$819 | \$819 | | |
| 354-126-001 | ST ROSE | | | | | | | |
| 555 THIRD | 137 | 13700 | 2.04 | \$1,709 | \$659 | \$1,709 | \$1,709 | \$1,754 |

* Use Oct-June water data, average to exclude irrigation months

| | | | | | | | | | |
|-------------|---------------------------|-------|------|---------|---------|---------|---------|---------|--|
| 354-125-005 | KOBYLIK | | | | | | | | |
| 1200 WANDA | 64 | 6400 | 0.96 | | \$659 | \$659 | \$4,613 | \$4,460 | |
| 1202 WANDA | 39 | 3900 | 0.58 | | \$659 | \$659 | | | |
| 1206 WANDA | 4 | 400 | 0.06 | | \$659 | \$659 | | | |
| 522 THIRD | 159 | 15900 | 2.37 | \$1,989 | \$2,636 | \$2,636 | | | |
| 354-132-010 | GAYANICH | | | | | | | | |
| 614 SECOND | 0 | 0 | 0.00 | | \$659 | \$659 | \$1,318 | \$1,248 | |
| 616 SECOND | 0 | 0 | 0.00 | (\$33) | \$659 | \$659 | | | |
| 354-132-011 | NICOLINO | | | | | | | | |
| 602 SECOND | 12 | 1200 | 0.18 | \$119 | \$659 | \$659 | \$1,977 | \$1,872 | |
| 610 SECOND | 25 | 2500 | 0.37 | | \$1,318 | \$1,318 | | | |
| 354-133-001 | IMERONE BAKERY / HAYDON | | | | | | | | |
| 619 SECOND | 144 | 14400 | 2.15 | \$1,798 | \$3,954 | \$3,954 | \$3,954 | \$3,744 | |
| 354-133-009 | BUCKLEY | | | | | | | | |
| 1224 CERES | 104 | 10400 | 1.55 | \$1,290 | \$659 | \$1,290 | \$1,290 | \$758 | |
| 354-135-003 | EPPERSON | | | | | | | | |
| 1400 POMONA | 169 | 16900 | 2.52 | \$2,116 | \$1,977 | \$2,116 | \$2,116 | \$2,027 | |
| 354-136-004 | BOLTON / OLD MILANO HOTEL | | | | | | | | |
| 706 SECOND | 29 | 2900 | 0.43 | \$336 | \$1,318 | \$1,318 | \$1,318 | \$1,248 | |
| 354-136-005 | MASON | | | | | | | | |
| 714 SECOND | 20 | 2000 | 0.30 | | \$659 | \$659 | \$2,636 | \$2,542 | |
| 712 SECOND | 0 | 0 | 0.00 | (\$33) | \$659 | \$659 | | | |
| 716 SECOND | 39 | 3900 | 0.58 | \$463 | \$659 | \$659 | | | |
| 718 SECOND | 34 | 3400 | 0.51 | | \$659 | \$659 | | | |
| 354-136-007 | KAPLAN | | | | | | | | |
| 1300 POMONA | 25 | 2500 | 0.37 | \$285 | \$659 | \$659 | \$4,127 | \$3,744 | |
| 1322 POMONA | 68 | 6800 | 1.01 | \$832 | \$659 | \$832 | | | |
| 732 SECOND | 165 | 16500 | 2.46 | \$2,065 | \$2,636 | \$2,636 | | | |
| 354-136-009 | CLARKE | | | | | | | | |
| 720 SECOND | 1 | 100 | 0.01 | (\$21) | \$659 | \$659 | \$1,977 | \$1,872 | |
| 731 FIRST | 107 | 10700 | 1.60 | | \$1,318 | \$1,318 | | | |
| 354-137-001 | TRASK GUAGE POINT | | | | | | | | |
| 709 SECOND | 14 | 1400 | 0.21 | | \$659 | \$659 | \$2,636 | \$2,496 | |
| 713 SECOND | 28 | 2800 | 0.42 | \$323 | \$659 | \$659 | | | |
| 715 SECOND | 30 | 3000 | 0.45 | | \$659 | \$659 | | | |
| 1237 CERES | 6 | 600 | 0.09 | \$43 | \$659 | \$659 | | | |

| | | | | | | | | | |
|--------------------------------------|------------|------|--------|------|----------|-------|-----------|-----------|----------|
| 354-137-002 HAISLEY | | | | | | | | | |
| 1221 | CERES | 23 | 2300 | 0.34 | \$259 | \$659 | \$659 | \$1,977 | \$1,872 |
| 1225 | CERES | 18 | 1800 | 0.27 | \$196 | \$659 | \$659 | | |
| 1227 | CERES | 27 | 2700 | 0.40 | | \$659 | \$659 | | |
| 354-137-007 STACKENBURG | | | | | | | | | |
| 1212 | POMONA | 76 | 7600 | 1.13 | | \$819 | \$819 | \$2,137 | \$2,037 |
| 1214 | POMONA | 1 | 100 | 0.01 | | \$659 | \$659 | | |
| 1214-A | POMONA | 1 | 100 | 0.01 | (\$21) | \$659 | \$659 | | |
| 354-137-010 BOYENGA | | | | | | | | | |
| 727 | SECOND | 6 | 600 | 0.09 | | \$659 | \$659 | \$1,465 | \$1,248 |
| 729 | SECOND | 66 | 6600 | 0.98 | \$806 | \$659 | \$806 | | |
| 354-142-006 CCC TRANSITIONAL HOUSING | | | | | | | | | |
| 1528 | POMONA | 84 | 8400 | 1.25 | \$1,035 | \$659 | \$1,035 | \$1,854 | \$1,920 |
| 1528.5 | POMONA | 110 | 11000 | 1.64 | | \$819 | \$819 | | |
| 354-142-007 CCC TRANSITIONAL HOUSING | | | | | | | | | |
| 1534 | POMONA | 33 | 3300 | 0.49 | | \$659 | \$659 | \$2,137 | \$2,037 |
| 1538 | POM #F | 3 | 300 | 0.04 | \$5 | \$659 | \$659 | | |
| 1538 | POM #R | 46 | 4600 | 0.69 | | \$819 | \$819 | | |
| 354-142-011 CAESER | | | | | | | | | |
| 1500 | POMONA | 22 | 2200 | 0.33 | \$246 | \$659 | \$659 | \$659 | \$624 |
| 354-152-003 BELLARIA | | | | | | | | | |
| 1323.5 | POMONA | 14 | 1400 | 0.21 | | \$659 | \$659 | \$1,977 | \$2,037 |
| 1323 | POMONA | 1 | 100 | 0.01 | (\$21) | \$659 | \$659 | | |
| 1325 | POMONA | 59 | 5900 | 0.88 | | \$819 | \$659 | | |
| 354-152-004 JOHNSON | | | | | | | | | |
| 1315 | POMONA | 64 | 6400 | 0.96 | | \$659 | \$659 | \$2,824 | \$1,872 |
| 1317 | POMONA | 19 | 1900 | 0.28 | | \$659 | \$659 | | |
| 1319 | POMONA | 121 | 12100 | 1.81 | \$1,506 | \$659 | \$1,506 | | |
| 354-203-002 HOSSELKUS | | | | | | | | | |
| 1 | ROLPH PARK | 146 | 14600 | 2.18 | \$1,824 | \$659 | \$1,824 | \$1,824 | \$1,144 |
| 355-140-034 DEAD FISH | | | | | | | | | |
| 20050 | SANPB | 4408 | 440800 | 65.8 | \$56,036 | \$659 | \$56,036 | \$56,036 | \$42,727 |
| | | | | 141 | TOTAL | | \$143,625 | \$143,625 | |
| 34 PROPERTIES | | | | | | | \$19,689 | CHANGE | |

Capital Projects for FY 2020/21 *DRAFT (3/1/20)*

CROCKETT SANITARY DEPARTMENT

| SEWER PROJECTS | | CAPITAL IMPROVEMENTS FIXED ASSET | CAP. IMP. FUNDING SOURCE |
|--------------------------------------|--------------|---|---|
| Planned projects funding | | \$543,860.00 | #3426 |
| Prior uncompleted projects | | \$214,900.00 | Reserves |
| Emergency projects / unidentified | | \$95,000.00 | Reserves |
| TV inspection program | | \$23,000.00 | #3426 |
| Flow metering | | \$1,500.00 | #3426 |
| Staff salary & benefits | | \$17,352.00 | #3426 |
| Capital project contracted oversight | | <u>\$75,876.00</u> | #3426 |
| | TOTAL | <u>\$971,488.00</u> | |

| EQUIPMENT | | CAPITAL IMPROVEMENTS | CAP. IMP. FUNDING SOURCE |
|----------------------------|--------------|---------------------------------|---|
| Safety equipment and tools | | \$1,000.00 | #3426 |
| Office equipment | | <u>\$1,000.00</u> | #3426 |
| | TOTAL | <u>\$2,000.00</u> | |

| ADMINISTRATION BUILDING | CAPITAL REPLACEMENTS O&M | CAPITAL IMPROVEMENTS | CAP. IMP. FUNDING SOURCE |
|---|---|---------------------------------|---|
| Flat roof and gutter repair | \$21,000.00 | | #3426 |
| Moisture damage mitigation and drainage imp | | \$45,000.00 | #3426 |
| Apartment cosmetic - flooring, paint, misc. | \$20,000.00 | | #3426 |
| Garage Roof Replacement | | \$30,000.00 | #3426 |
| Admin office prep | <u>\$5,000.00</u> | | #3426 |
| | TOTAL | <u>\$75,000.00</u> | |

CROCKETT SANITARY DEPARTMENT

Capital Projects for FY 2020/21 DRAFT A (3/1/2020)

| PUMP STATION | CAPITAL REPLACEMENTS O&M | CAPITAL IMPROVEMENTS FIXED ASSET | CAP. IMP. FUNDING SOURCE |
|---|---|---|---|
| MCC Replacement | | \$575,000.00 | #3426/Reserve |
| Improve ventilation of wet well (additional. vent fans) | | \$3,300.00 | Reserve |
| Rebuild/replace fresh water system booster pump | \$6,000.00 | | |
| Rebuild Air Compressor and motor 1 & 2 | \$12,000.00 | | |
| Rebuild of Grit Pump No. 1 | \$13,000.00 | | |
| Rebuild/replace/modify Pump No. 5 air vent system | \$3,000.00 | | |
| TOTAL | \$34,000.00 | \$578,300.00 | |
| TREATMENT PLANT | | | |
| | CAPITAL REPLACEMENTS | CAPITAL IMPROVEMENTS | CAP. IMP. FUNDING |
| Replace DAF air compressor | \$3,370.00 | | |
| Install french drain south of reactors | \$5,055.00 | | |
| New wires from control room to reactor pump | \$940.00 | | |
| Miscellaneous projects - cap replacement | \$2,528.00 | | |
| Replace influent pumps, impellers, etc. | | \$8,425.00 | Fund 3427 * |
| Replace sewer liner | | \$13,712.00 | Fund 3427 |
| Overhaul DAF #1 | | \$84,250.00 | Fund 3427 |
| Trns to JTP Cap. Reserve - diffusers/3rd clarifier | | \$32,000.00 | #3426 |
| TOTAL | \$11,893 | \$138,387.00 | |

Capital Sewer Projects - Crockett Sanitary Department as of February 16, 2020 for FY 2020/2021 forward

| OTHER CAPITAL COSTS - FY 2020/21 | EST. 2021 | EST. 2022 | EST. 2023 | EST. 2024 | EST. 2025 | EST. 2026 | EST. 2027 | |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Emergencies / unidentified | \$95,000 | \$100,000 | \$105,000 | \$110,000 | \$110,000 | \$115,000 | \$120,000 | \$125,000 |
| CCTV inspection | \$23,000 | \$24,000 | \$25,000 | \$26,000 | \$26,000 | \$27,000 | \$28,000 | \$29,000 |
| Flow metering | \$1,500 | \$1,500 | \$1,500 | \$3,000 | \$2,000 | \$2,000 | \$2,000 | \$2,000 |
| Construction Management | \$75,876 | \$40,593 | \$28,396 | \$26,550 | \$36,325 | \$18,145 | \$23,580 | \$27,852 |
| Staff salary, taxes | \$17,352 | \$15,168 | \$8,699 | \$8,320 | \$10,515 | \$6,849 | \$7,956 | \$8,810 |
| <i>SUB-TOTAL</i> | \$212,728 | \$181,261 | \$168,595 | \$173,870 | \$184,840 | \$168,994 | \$181,536 | \$192,662 |
| <i>Sewer Projects</i> | \$758,760 | \$405,930 | \$283,960 | \$265,500 | \$363,250 | \$181,450 | \$235,800 | \$278,520 |
| SEWER CAP. TOTAL | \$971,488 | \$587,191 | \$452,555 | \$439,370 | \$548,090 | \$350,444 | \$417,336 | \$471,182 |
| <i>Prior Sewer Funding</i> | \$214,900 | \$105,180 | | \$27,000 | | \$13,500 | | |
| <i>Additional 2020 Funding</i> | \$543,860 | | | | | | | |

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JOINT TREATMENT PLANT CAPITAL PROJECT SCHEDULE (2/20)

| PROJECT | TYPE | Alloc. Fctr | Estimated Cost | CSD % | CVSD Share | Annual Totals |
|---|---------|-------------|----------------|--------|------------|---------------|
| FY 2020/21 | | | | | | |
| Replace DAF air compressor | Cap. R. | 2 | \$ 20,000 | 16.85% | \$ 3,370 | |
| New wires frm control rm to reactor sub pump | Cap. R. | 1 | \$ 25,000 | 3.76% | \$ 940 | |
| Miscellaneous projects - cap replacement | Cap. R. | 2 | \$ 15,000 | 16.85% | \$ 2,528 | |
| Install french drain south of reactors | Cap. R. | 2 | \$ 30,000 | 16.85% | \$ 5,055 | \$ 11,893 |
| Replace influent pumps, impellers, etc. | Cap. I. | 2 | \$ 50,000 | 16.85% | \$ 8,425 | |
| Replace sewer liner | Cap. I. | 7 | \$ 80,000 | 17.14% | \$ 13,712 | |
| Overhaul DAF #1 | Cap. I. | 2 | \$ 500,000 | 16.85% | \$ 84,250 | \$ 106,387 |
| FY 2021/22 | | | | | | |
| Replace phosphoric acid tank, double walled | Cap. R. | 4 | \$ 35,000 | 0.00% | \$ - | |
| Update iFix/Intellusiiin SCADA software | Cap. R. | 7 | \$ 35,000 | 17.14% | \$ 5,999 | |
| Potable water controller and system equipment | Cap. R. | 7 | \$ 60,000 | 17.14% | \$ 10,284 | \$ 16,283 |
| Replace belt press #1 | Cap. I. | 1 | \$ 350,000 | 3.76% | \$ 13,160 | |
| Overhaul DAF #2 | Cap. I. | 2 | \$ 500,000 | 16.85% | \$ 84,250 | \$ 97,410 |
| FY 2022/23 | | | | | | |
| Evaluate structural req. for aeration mix remov | Cap. R. | 2 | \$ 10,000 | 16.85% | \$ 1,685 | |
| Evaluate diffuser options | Cap. R. | 2 | \$ 15,000 | 16.85% | \$ 2,528 | \$ 4,213 |
| Remove former aeration draft tube mixers | Cap. I. | 2 | \$ 230,000 | 16.85% | \$ 38,755 | |
| Replace Norton diffuser with mebrane #1 | Cap. I. | 7 | \$ 200,000 | 17.14% | \$ 34,280 | \$ 73,035 |
| FY 2023/24 | | | | | | |
| Replace/repair recycle system check valves | Cap. R. | 2 | \$ 45,000 | 16.85% | \$ 7,583 | \$ 7,583 |
| Replace Norton diffuser with mebrane #2 | Cap. I. | 7 | \$ 200,000 | 17.14% | \$ 34,280 | \$ 34,280 |
| FY 2024/25 | | | | | | |
| Replace Norton diffuser with mebrane #3 | Cap. I. | 7 | \$ 200,000 | 17.14% | \$ 34,280 | \$ 34,280 |
| Evaluate options for polishing clarifier | Cap. I. | 2 | \$ 825,000 | 16.85% | \$ 139,013 | \$ 139,013 |
| FY 2025/26 | | | | | | |
| Replace sludge truck (gas not diesel) | Cap. R. | 1 | \$ 8,000 | 3.76% | \$ 301 | \$ 301 |
| Install third clarifier | Cap. I. | 2 | \$ 1,100,000 | 16.85% | \$ 185,350 | \$ 185,350 |

** No changes in priority or costs estimated by C&H since last year's report, moved dates forward.*

FY 2020-21 CROCKETT SANITARY DEPARTMENT BUDGET - FUND 3426 DRAFT - 3/1/2020

| | PY 2018-19 | FY 2019-20 | FY 2019-20 Est. | FY 2020-21 |
|--|---------------------|---------------------|---------------------|---------------------|
| | Actual | Approved | Year End | Draft Budget |
| Collection System | | | | |
| Loan Principal | \$ 75,684 | \$ 78,545 | \$ 78,545 | \$ 81,525 |
| Gas, Fuel, Vehicle (District owned) | \$ 1,882 | \$ 1,000 | \$ 858 | \$ 1,370 |
| Insurance | \$ 32,321 | \$ 35,918 | \$ 34,848 | \$ 37,611 |
| West County O&M Pump Station | \$ 26,593 | \$ 40,665 | \$ 36,421 | \$ 38,243 |
| Prof. Services (Collection Sys) Non WCWD | \$ 7,804 | \$ 12,000 | \$ 5,498 | \$ 6,000 |
| Rent/Lease Easements | \$ 2,448 | \$ 2,500 | \$ 2,485 | \$ 2,500 |
| Maintenance (CSO) Paulsell & WCWD | \$ 86,499 | \$ 89,682 | \$ 91,488 | \$ 97,878 |
| Utilities | \$ 28,870 | \$ 32,150 | \$ 34,153 | \$ 34,326 |
| Cap. Replacement (O&M) Pump Station | \$ 2,079 | \$ 30,300 | \$ 19,170 | \$ 34,000 |
| Other | \$ 1,412 | \$ 3,500 | \$ 945 | \$ 3,140 |
| Total Collection System | \$ 265,595 | \$ 326,260 | \$ 304,411 | \$ 336,593 |
| Treatment Plant | | | | |
| JTP Operations & Maint - C&H | \$ 684,771 | \$ 720,123 | \$ 665,574 | \$ 707,840 |
| Capital Replacement (O&M) JTP | \$ 20,267 | \$ 11,893 | \$ 7,219 | \$ 11,893 |
| Total Treatment Plant | \$ 705,038 | \$ 732,016 | \$ 672,793 | \$ 719,733 |
| Administrative | | | | |
| Elections | \$ 1,051 | \$ 0 | \$ 0 | \$ 0 |
| Membership | \$ 4,681 | \$ 4,800 | \$ 4,750 | \$ 4,800 |
| Office - Supplies/Postal/Misc. | \$ 5,040 | \$ 5,217 | \$ 4,870 | \$ 5,217 |
| Professional Services (Admin) | \$ 8,981 | \$ 61,905 | \$ 45,683 | \$ 33,494 |
| Printing / Publishing | \$ 2,039 | \$ 1,800 | \$ 1,673 | \$ 1,800 |
| Rents/Leases - Office Space | \$ 2,400 | \$ 3,000 | \$ 3,000 | \$ 30,000 |
| Capital Replacement (Admin Bldg.) | \$ 0 | \$ 0 | \$ 0 | \$ 46,000 |
| Admin Bldg Office Operating | \$ 0 | \$ 0 | \$ 325 | \$ 13,236 |
| Travel/Meetings/Vehicle | \$ 683 | \$ 800 | \$ 718 | \$ 800 |
| Telephone and Internet | \$ 3,369 | \$ 3,500 | \$ 3,656 | \$ 3,600 |
| Software subscriptions | \$ 1,584 | \$ 27,840 | \$ 15,669 | \$ 14,056 |
| County & State Charges | \$ 6,618 | \$ 6,650 | \$ 6,877 | \$ 7,358 |
| Recoverable Expenses / Other Misc. | \$ 12,079 | \$ 9,000 | \$ 14,804 | \$ 9,000 |
| Training and Conferences | \$ 525 | \$ 1,500 | \$ 1,416 | \$ 1,500 |
| Sub-Total Administrative | \$ 49,049 | \$ 126,012 | \$ 103,443 | \$ 170,861 |
| Salaries and Benefits (O&M) | \$ 116,478 | \$ 136,491 | \$ 135,126 | \$ 173,268 |
| Other Payroll Exp. (WC liab, LTD, etc.) | \$ 6,396 | \$ 100 | \$ 8,118 | \$ 8,408 |
| Total Administrative | \$ 171,923 | \$ 262,603 | \$ 246,687 | \$ 352,537 |
| Fixed Assets | | | | |
| Capital Projects Allocation | \$ 152,045 | \$ 391,122 | \$ 952,793 | \$ 1,058,483 |
| 423 Other Non-Op Interfund trsfr to 3427 | \$ 2,425 | \$ 8,084 | \$ 4,850 | \$ 7,275 |
| Total Fixed Assets | \$ 154,470 | \$ 399,206 | \$ 957,643 | \$ 1,065,758 |
| Interfund loan to Port Costa | \$ 0 | \$ 0 | \$ 0 | \$ 100,000 |
| Non-operation expenses | \$ 26,805 | \$ 23,544 | \$ 22,544 | \$ 20,563 |
| Contingency Expense 10% | \$ 0 | \$ 132,088 | \$ 0 | \$ 140,886 |
| Payroll Liability G/L Adjustment | \$ 499 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 1,324,329 | \$ #REF! | \$ 2,204,078 | \$ 2,736,070 |
| TOTAL APPROPRIATIONS | \$ | \$ 2,169,206 | \$ | \$ 2,736,070 |
| TOTAL REVENUES | | | | |
| Property Tax | \$ 323,000 | \$ 305,920 | \$ 305,920 | \$ 310,887 |
| Sewer Use Charges | \$ 1,333,295 | \$ 1,328,293 | \$ 1,329,063 | \$ 1,423,521 |
| Sewer Use Charges - C&H | \$ 190,967 | \$ 190,967 | \$ 190,967 | \$ 198,224 |
| Permit fees | \$ 1,800 | \$ 3,000 | \$ 2,747 | \$ 3,000 |
| Capacity charges | \$ 2,425 | \$ 2,425 | \$ 4,850 | \$ 7,275 |
| Building Rental Revenue | \$ 0 | \$ 0 | \$ 0 | \$ 16,800 |
| Interest (non-op) | \$ 63,046 | \$ 69,351 | \$ 70,077 | \$ 29,874 |
| Cost Recovery including payroll | \$ 13,437 | \$ 2,000 | \$ 8,133 | \$ 2,000 |
| Grants - RTS (non-op) and others | \$ 47,330 | \$ 40,869 | \$ 40,869 | \$ 25,977 |
| Interfund transfer 3427 | \$ 11,599 | \$ 106,387 | \$ 16,862 | \$ 681,387 |
| Loan repayment from Port Costa | \$ 89,932 | \$ 36,474 | \$ 0 | \$ 89,725 |
| Other - Penalties, pass thru, bonds, etc. | \$ 14,206 | \$ 14,082 | \$ 10,776 | \$ 11,221 |
| Allocation from Rate Stabilization Reserve | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

**CROCKETT SANITARY DEPARTMENT
OPERATING BUDGET FY 2020/21 DRAFT (3/1/2020)**

| | <u>PY Actual</u> | <u>Estimated</u> | <u>Draft Budget</u> |
|--|---------------------|---------------------|---------------------|
| | <u>FY 17/18</u> | <u>FY 19/20</u> | <u>FY 20/21</u> |
| GENERAL FUND 3426: CASH BUDGET DETAIL ***** | | | |
| Opening Cash Balance | | | |
| Contingency Fund roll-over * | - | - | - |
| Capital Account Balance Carryover | 605,792.08 | 1,171,649.18 | 795,189.34 |
| Rate Stabilization Reserve | 1,822,184.98 | 2,023,036.24 | 2,158,820.77 |
| TOTAL OPENING CASH BALANCE | 2,427,977.06 | 3,194,685.42 | 2,954,010.11 |
| | | | |
| ESTIMATED REVENUES (excl. PCSan Repay & 3427 Trns) | 1,989,505.33 | 1,963,402.38 | 2,028,779.00 |
| Interdepartment receivable Port Costa Loans | 89,931.51 | 0.00 | 89,725.00 |
| Const. Fund 3427 Transfer for projects | 11,599.31 | 16,862.03 | 681,387.00 |
| ESTIMATED O&M OUTLAY EXPENSE | -1,142,554.07 | -1,223,890.51 | -1,408,863.00 |
| Interdepartment loan to Port Costa (#3) | 0.00 | 0.00 | -100,000.00 |
| ESTIMATED CAPITAL OUTLAY EXPENSE | -120,045.24 | -920,793.14 | -1,733,175.00 |
| Contingency Expense 10% * | 0.00 | 0.00 | -140,886.00 |
| Non-Op Expense / Cash Bond Refunds | -26,804.98 | -22,544.04 | -20,563.00 |
| Transfer to Capital Construction Fund # 3427 ** | -34,425.00 | -36,850.00 | -39,275.00 |
| Transfer from Capital Reserve Fund # 3429 | 0.00 | 0.00 | 0.00 |
| Payroll Liability G/L Adjustment | -498.50 | 0.00 | 0.00 |
| | | | |
| TOTAL PROJECTED CLOSING YEAR-END CASH BALANCE | | | |
| Capital Account Balance in Fund #3426 | 1,171,649.18 | 795,189.34 | 151,126.34 |
| Rate Stabilization Reserve | 2,023,036.24 | 2,158,820.77 | 2,260,012.77 |
| TOTAL PROJECTED CLOSING YEAR-END CASH BALANCE *** | 3,183,086.11 | 2,954,010.11 | 2,311,139.11 |

* Any unused contingency at year-end allocated to Rate Stabilization Reserve

** Includes Clarifier Reserve and Capacity Charges collected

*** Total excluding taxes held in 3240

INVESTMENT ASSETS OUTSIDE FUND 3426 *****

| | | | |
|--------------------------------------|------------|------------|------------|
| Accrued Debt PCSan Beginning Balance | 392,128.36 | 302,695.35 | 302,695.35 |
| Interdepartment Loan #3 from CVSAN | 0.00 | 0.00 | 100,000.00 |
| Loan Prinipal Payments | -89,433.01 | 0.00 | -89,725.00 |
| Accrued Debt PCSan Ending Balance | 302,695.35 | 302,695.35 | 312,970.35 |

CSD GENERAL FUND 3240: CASH BUDGET DETAIL *****

| | | | |
|---|-----------|-----------|------------|
| Property Taxes Held in 3240 Beginning Balance | 47,055.22 | 39,996.19 | 58,509.24 |
| Property Taxes Held in 3240 Ending Balance | 39,996.19 | 58,509.24 | 40,000.00 |
| Difference (increase / decrease) | -7,059.03 | 18,513.05 | -18,509.24 |

**CROCKETT SANITARY DEPARTMENT
DRAFT BUDGET FY 2020/21 (3/1/2020)**

| | <u>PY Actual</u> | <u>Budgeted</u> | <u>8-month</u> <u>Actuals</u> | <u>Estimated</u> <u>Current Year</u> | <u>Draft Budget</u> |
|---|---------------------|---------------------|----------------------------------|---|---------------------|
| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 20/21</u> |
| GENERAL FUND 3426 - Revenue | | | | | |
| 3426i · FUND 3426 CVSAN. Revenue***** | | | | | |
| 300 · OPERATING REVENUE | | | | | |
| 301.1 · SEWER USE CHARGES - CY ** | 1,333,295.01 | 1,328,293.00 | 1,329,063.00 | 1,329,063.00 | 1,423,521.00 |
| 301.2 · SEWER USE CHARGES - PY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 301.3 · SEWER USE CHARGES - C&H ** | 190,966.95 | 190,967.00 | 143,225.20 | 190,966.99 | 198,224.00 |
| 302 & 306 · PERMIT FEES & MISC. SERVICE F | 1,800.00 | 3,000.00 | 1,787.44 | 2,747.44 | 3,000.00 |
| 303 · CONNECTION / CAPACITY CHARGES | 2,425.00 | 2,425.00 | 4,850.00 | 4,850.00 | 7,275.00 |
| 304 · BUILDING RENTAL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 16,800.00 |
| 307 · PENALTIES AND FINES COLLECTED | 500.00 | 1,000.00 | 0.00 | 203.00 | 1,000.00 |
| 318 · COST RECOVERY | | | | | |
| 318.2 · Abatement Costs | 504.06 | 1,000.00 | 0.00 | 250.00 | 1,000.00 |
| 318.1 .3 .6 · C&H reimburse and Other | 12,932.50 | 1,000.00 | 7,549.30 | 7,882.62 | 1,000.00 |
| Total 318 · COST RECOVERY | 13,436.56 | 2,000.00 | 7,549.30 | 8,132.62 | 2,000.00 |
| Total 300 · OPERATING REVENUE | 1,542,423.52 | 1,527,685.00 | 1,486,474.94 | 1,535,963.05 | 1,651,820.00 |
| 325 · NON-OPERATING REVENUE | | | | | |
| 311 · INTEREST | 63,046.28 | 69,351.00 | 51,470.28 | 70,077.49 | 29,874.00 |
| 314 · PROPERTY TAX-transfer from 3240 | 323,000.00 | 305,920.00 | 178,000.00 | 305,920.00 | 310,887.00 |
| 316 · PAYMENTS PRIVATE SEWER AGRMT | 6,722.38 | 7,682.00 | 7,662.84 | 7,662.84 | 6,221.00 |
| 319 · GRANTS | 47,330.00 | 40,869.00 | 0.00 | 40,869.00 | 25,977.00 |
| 320 · OTHER NON-OP INCOME / PASSTHRU | 2,983.15 | 2,400.00 | 910.00 | 910.00 | 1,000.00 |
| 322 · INTERFUND TRANSFER FROM 3427 | 11,599.31 | 106,387.00 | 0.00 | 16,862.03 | 681,387.00 |
| 325.8 · CONTRACTOR BONDS | 4,000.00 | 3,000.00 | 1,000.00 | 2,000.00 | 3,000.00 |
| 325.9 · INTERFUND LOAN PRINCIPAL PCSAN | 89,931.51 | 36,474.00 | 0.00 | 0.00 | 89,725.00 |
| Total 325 · NON-OPERATING REVENUE | 548,612.63 | 572,083.00 | 239,043.12 | 444,301.36 | 1,148,071.00 |
| Allocation from Rate Stabilization Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interfund G/L non-operating income adj. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total 3426i · FUND 3426 CVSAN. Revenue ***** | 2,091,036.15 | 2,099,768.00 | 1,725,518.06 | 1,980,264.41 | 2,799,891.00 |

**CROCKETT SANITARY DEPARTMENT
DRAFT BUDGET FY 2020/21 (3/1/2020)**

| | <u>PY Actual</u> | <u>Budgeted</u> | <u>8-month</u> <u>Actuals</u> | <u>Estimated</u> <u>Current Year</u> | <u>Draft Budget</u> |
|---|-------------------|-------------------|--------------------------------------|---|---------------------|
| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 20/21</u> |
| GENERAL FUND 3426 - Expense | | | | | |
| 3426e · FUND 3426 CVSAN. Expense***** | | | | | |
| 410 · COLLECTION SYSTEM ***** | | | ***** COLLECTION SYSTEM ***** | | |
| 410.211 · LOAN PRINCIPAL | 75,684.46 | 78,545.00 | 78,545.40 | 78,545.40 | 81,525.00 |
| 410.25 · GAS, FUEL, OIL, MAINT (DIST. VEHIC) | 1,881.96 | 1,000.00 | 524.83 | 858.15 | 1,370.00 |
| 410.30 · INSURANCE | 32,321.37 | 35,918.00 | 34,724.67 | 34,847.77 | 37,611.00 |
| 410.50 · WEST COUNTY O&M (PS) | 26,593.43 | 40,665.00 | 22,866.46 | 36,421.46 | 38,243.00 |
| 410.55 · PROF. SVCS. (Coll.) | 7,804.32 | 12,000.00 | 2,497.50 | 5,497.50 | 6,000.00 |
| 410.65 · RENT/LEASE EASEMENTS | 2,448.10 | 2,500.00 | 2,484.70 | 2,484.70 | 2,500.00 |
| 410.70 · MAINTENANCE | | | 0.00 | | |
| 70.1 · Sewers - preventive maint. | 83,874.54 | 86,882.00 | 59,670.20 | 88,630.88 | 94,878.00 |
| 70.2 70.3 70.4 · Weeds, Hardware, & Repairs | 2,624.76 | 2,800.00 | 397.12 | 2,857.12 | 3,000.00 |
| Total 410.70 · MAINTENANCE | 86,499.30 | 89,682.00 | 60,067.32 | 91,488.00 | 97,878.00 |
| 410.90 · UTILITIES | | | | | |
| 90.6 · Autodialer Alarm | 0.00 | 0.00 | 1,575.36 | 1,803.36 | 717.00 |
| 90.1 · Electricity | 27,943.44 | 31,016.00 | 20,106.92 | 30,430.52 | 31,952.00 |
| 90.2 · Water | 926.29 | 1,134.00 | 1,240.73 | 1,918.73 | 1,657.00 |
| Total 410.90 · UTILITIES | 28,869.73 | 32,150.00 | 22,923.01 | 34,152.61 | 34,326.00 |
| 410.95 · OTHER OPERATING (Coll.) | | | | | |
| 95.1 · Capital Repl. - Pump Station | 2,078.84 | 30,300.00 | 9,570.00 | 19,170.00 | 34,000.00 |
| 95.2 · Other Operating Costs + HHW | 1,412.00 | 3,500.00 | 0.00 | 945.00 | 3,140.00 |
| Total 410.95 · OTHER OPERATING (Coll.) | 3,490.84 | 33,800.00 | 9,570.00 | 20,115.00 | 37,140.00 |
| Total 410 · COLLECTION SYSTEM ***** | 265,593.51 | 326,260.00 | 234,203.89 | 304,410.59 | 336,593.00 |
| 411 · TREATMENT PLANT ***** | | | ***** TREATMENT PLANT ***** | | |
| 411.50 · C&H - JTP O&M | 684,770.52 | 720,123.00 | 436,442.80 | 665,574.00 | 707,840.00 |
| 411.95 · CAPITAL REPLACEMENT (Treat) | 20,267.07 | 11,893.00 | 3,751.00 | 7,219.00 | 11,893.00 |
| Total 411 · TREATMENT PLANT ***** | 705,037.59 | 732,016.00 | 440,193.80 | 672,793.00 | 719,733.00 |
| 414 · ADMINISTRATIVE ***** | | | ***** ADMINSTRATIVE ***** | | |
| 414.20 · ELECTIONS | 1,051.23 | 0.00 | 0.00 | 0.00 | 0.00 |
| 414.35 · MEMBERSHIPS | 4,680.52 | 4,800.00 | 4,650.43 | 4,750.43 | 4,800.00 |
| 414.40 · OFFICE | | | | | |
| 40.1 · Postal | 1,523.61 | 1,400.00 | 881.35 | 1,014.67 | 1,400.00 |
| 40.2 · Supplies | 1,842.34 | 2,017.00 | 1,913.82 | 2,754.47 | 2,017.00 |
| 40.3 · Miscellany | 1,674.00 | 1,800.00 | 501.27 | 1,101.27 | 1,800.00 |
| Total 414.40 · OFFICE | 5,039.95 | 5,217.00 | 3,296.44 | 4,870.41 | 5,217.00 |
| 414.55 · PROF. SVCS. (Admin.) | | | | | |
| 55.7 · Consultants (Appraisal / Financial / RG) | 0.00 | 0.00 | 7,372.44 | 8,377.44 | 3,577.00 |
| 55.4 · Attorney | 5,181.39 | 6,250.00 | 8,219.31 | 10,302.63 | 11,333.00 |
| 55.5 · Auditor | 3,799.24 | 5,655.00 | 6,270.34 | 6,270.34 | 6,584.00 |
| 55.6 · Engineer / Consultants (non-Capl) | 0.00 | 50,000.00 | 6,732.75 | 20,732.75 | 12,000.00 |
| Total 414.55 · PROF. SVCS. (Admin.) | 8,980.63 | 61,905.00 | 28,594.84 | 45,683.16 | 33,494.00 |

**CROCKETT SANITARY DEPARTMENT
DRAFT BUDGET FY 2020/21 (3/1/2020)**

| | <u>PY Actual</u> | <u>Budgeted</u> | <u>8-month</u> <u>Actuals</u> | <u>Estimated</u> <u>Current Year</u> | <u>Draft Budget</u> |
|--|---------------------|---------------------|----------------------------------|---|---------------------|
| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 20/21</u> |
| 414.60 · PRINTING/PUBLISHING | 2,038.81 | 1,800.00 | 1,072.83 | 1,672.83 | 1,800.00 |
| 414.65 · RENTS & LEASES | 2,400.00 | 3,000.00 | 3,000.00 | 3,000.00 | 30,000.00 |
| 414.70 · CAPITAL REPL. (Admin Bld.) | 0.00 | 0.00 | 0.00 | 0.00 | 46,000.00 |
| 414.75 · ADMIN BLDG OFFICE OPERATING | 0.00 | 0.00 | 0.00 | 325.00 | 13,236.00 |
| 414.80 · VEHICLE / TRAVEL REIMBURSE | 682.76 | 800.00 | 451.53 | 718.21 | 800.00 |
| 414.90 · TELEPHONE / INTERNET / CELL | 3,369.14 | 3,500.00 | 2,197.66 | 3,656.01 | 3,600.00 |
| 414.94 · SOFTWARE SUBSCRIPTIONS | 1,583.57 | 27,840.00 | 13,748.99 | 15,668.99 | 14,056.00 |
| 414.95 · OTHER ADMIN | | | | | |
| 95.3 · County & State Charges | 6,618.48 | 6,650.00 | 6,757.22 | 6,877.22 | 7,358.00 |
| 95.x · Recoverable exp. (excl. Payroll) | 9,052.45 | 8,000.00 | 13,236.12 | 13,902.80 | 8,000.00 |
| 95.9 · Training and Conferences | 525.39 | 1,500.00 | 1,416.48 | 1,416.48 | 1,500.00 |
| 95 · SUC Refund and Other Misc. | 3,026.15 | 1,000.00 | 901.31 | 901.31 | 1,000.00 |
| Total 414.95 · OTHER ADMIN | 19,222.47 | 17,150.00 | 22,311.13 | 23,097.81 | 17,858.00 |
| Total 414 · ADMINISTRATIVE ***** | 49,049.08 | 126,012.00 | 79,323.85 | 103,442.85 | 170,861.00 |
| Total 3426e · SUB-TOTAL O&M Expense***** | 1,019,680.18 | 1,184,288.00 | 753,721.54 | 1,080,646.44 | 1,227,187.00 |
| 6560 · PAYROLL EXPENSES ***** | | | | | |
| CVSan - O&M SALARY/BENEFITS | | | | | |
| General Manager / Dept. Manager | 59,822.16 | 67,737.00 | 42,024.80 | 63,037.20 | 68,080.00 |
| Asst. Department Manager | 48,882.10 | 56,216.00 | 33,331.78 | 56,166.98 | 57,852.00 |
| Assistant District Secretary | 7,141.19 | 9,538.00 | 3,743.74 | 5,599.74 | 6,440.00 |
| Other hourly employees | 632.28 | 3,000.00 | 4,290.50 | 10,322.50 | 40,896.00 |
| Total CVSan O&M SALARY/BENEFITS | 116,477.73 | 136,491.00 | 83,390.82 | 135,126.42 | 173,268.00 |
| Other Payroll (CalPER Unfnd/LTD/WC prem) | 6,396.16 | 100.00 | 7,917.65 | 8,117.65 | 8,408.00 |
| Total 6560 · PAYROLL O&M EXPENSES ***** | 122,873.89 | 136,591.00 | 91,308.47 | 143,244.07 | 181,676.00 |
| Total O&M Expense | 1,142,554.07 | 1,320,879.00 | 845,030.01 | 1,223,890.51 | 1,408,863.00 |
| 411.99 Other Non-Op Interfund trsfr to 3427 | 2,425.00 | 8,084.00 | 4,850.00 | 4,850.00 | 7,275.00 |
| 423.1 Loan Interest Non-Op Expense | 23,404.98 | 20,544.00 | 20,544.04 | 20,544.04 | 17,563.00 |
| 423 Non-Op Expense Other / Cash Bond Refund | 3,400.00 | 3,000.00 | 1,000.00 | 2,000.00 | 3,000.00 |
| Contingency Expense 10% | | 132,088.00 | | | 140,886.00 |
| 111 Capital Project Funding Allocation | | 391,122.00 | | | 1,058,483.00 |
| <i>Actual spent on Capital Projects</i> | 120,045.24 | | 120,045.24 | 920,793.14 | |
| 411.98 Trnsfr to 3427 for 3rd-clarifier capx reser | 32,000.00 | | 32,000.00 | 32,000.00 | |
| Interdepartment loan to Port Costa (#3) | 0.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| Payroll Liability G/L Adjustment | 498.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENSE (w/ Capital Alloc. & Contingency) | 1,324,327.79 | 1,875,717.00 | 1,023,469.29 | 2,204,077.69 | 2,736,070.00 |
| NET BUDGET EXCESS or (DEFICIT) | 766,708.36 | 224,051.00 | 702,048.77 | -223,813.28 | 63,821.00 |

**CROCKETT SANITARY DEPARTMENT
OPERATING BUDGET FY 2020/21 DRAFT (3/1/20)**

| | <u>PY Actual</u> | <u>Budgeted</u> | <u>Estimated Yearly Totals</u> | <u>Draft Budget</u> |
|--|-------------------|-------------------|------------------------------------|---------------------|
| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>FY 20/21</u> |
| CONSTRUCTION FUND 3427: BUDGET DETAIL ***** | | | | |
| Opening Cash Balance | 871,741.96 | 913,864.84 | 913,864.84 | 954,930.48 |
| Interest (non-operating) | 19,384.19 | 21,322.13 | 21,164.67 | 10,582.00 |
| Connection Fees / Capacity Charges * | 2,425.00 | 8,084.00 | 4,850.00 | 7,275.00 |
| Misc. Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| Annexation Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| Investment Fees | -87.00 | -88.00 | -87.00 | -60.00 |
| Transfer for JTP Plant Cap Impr. | -11,599.31 | -106,387.00 | -16,862.03 | -106,387.00 |
| Transfer for PS & collec sewer Cap Impr. | 0.00 | 0.00 | 0.00 | -575,000.00 |
| Interfund Transfers - to JTP CapX Reserves * | 32,000.00 | 32,000.00 | 32,000.00 | 32,000.00 |
| YEAR-END BALANCE | <u>913,864.84</u> | <u>868,795.97</u> | <u>954,930.48</u> | <u>323,340.48</u> |

CAPITAL RESERVE FUND 3429: BUDGET DETAIL *****

| | | | | |
|--------------------------|------------------|------------------|------------------|------------------|
| Opening Cash Balance | 67,924.25 | 69,450.66 | 69,450.66 | 71,118.35 |
| Loans | 0.00 | 0.00 | 0.00 | 0.00 |
| Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest (non-operating) | 1,534.41 | 1,841.31 | 1,675.69 | 1,591.00 |
| Cost Recovery | 0.00 | 0.00 | 0.00 | 0.00 |
| Investment Fees | -8.00 | -8.00 | -8.00 | -8.00 |
| Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.00 |
| YEAR-END BALANCE | <u>69,450.66</u> | <u>71,283.97</u> | <u>71,118.35</u> | <u>72,701.35</u> |

*** JTP Capital Improvement Reserve Breakdown**

| | <u>Balance Carried Forward</u> | <u>Allocated in FY 20/21</u> | <u>Ending Reserve Balance June 30, 2021</u> | <u>Est. District Share of Project Costs</u> |
|-------------------------------------|--|----------------------------------|---|---|
| Third Clarifier (Polishing) Reserve | 288,000.00 | 0.00 | 288,000.00 | 324,363.00 |
| Diffuser Membranes #1, #2, #3 | 96,000.00 | 32,000.00 | 128,000.00 | 141,596.00 |
| TOTAL | <u>384,000.00</u> | | <u>416,000.00</u> | <u>465,959.00</u> |

**CROCKETT SANITARY DEPARTMENT
OPERATING BUDGET FY 2020/21 DRAFT A (3/1/2020)**

| | <u>Funding Carryover</u> | <u>Funded</u> | <u>Estimated Spending</u> | <u>Estimated Balance</u> |
|-------------------------------------|--------------------------|-------------------|---------------------------|--------------------------|
| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 19/20</u> | <u>June 30, 2020</u> |
| CAPITAL BUDGET DETAIL ***** | | | | |
| Capital Project Cost Centers | + | + | - | = |
| Sewers (collection system) | 665,681.50 | 345,241.00 | 886,866.33 | 124,056.17 |
| Pump Station | 593,679.88 | 0.00 | 16,564.78 | 577,115.10 |
| Treatment Plant | 101,424.47 | 5,456.00 | 16,862.03 | 90,018.44 |
| JTP Cap Reserve to Fund 3427 | 0.00 | 32,000.00 | 32,000.00 | 0.00 |
| Equipment | -3,925.37 | 8,425.00 | 500.00 | 3,999.63 |
| Other | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | <u>1,356,860.48</u> | <u>391,122.00</u> | <u>952,793.14</u> | <u>795,189.34</u> |

** Interest on long-term project loans must be counted as No-Operating Expense per SCO, removed from capital in FY 18/19.*

| | <u>Funding Carryover</u> | <u>Capital Improvements Identified</u> | | <u>Draft Budget Allocation</u> |
|--------------------------------------|--------------------------|--|-----------------------|--------------------------------|
| | <u>FY 20/21</u> | <u>FY 20/21</u> | | <u>FY 20/21</u> |
| Capital Projects Cost Centers | - | + | <i>Contingency **</i> | = |
| Sewer Projects | 124,056.17 | 971,488.00 | 10% | 932,175.00 |
| Pump Station | 577,115.10 | 578,300.00 | 10% | 1,303.00 |
| Treatment Plant | 90,018.44 | 106,387.00 | 10% | 18,005.00 |
| JTP Cap Reserve * | 0.00 | 32,000.00 | | 32,000.00 |
| Equipment | 3,999.63 | 2,000.00 | | 0.00 |
| Admin Bldg. | 0.00 | 75,000.00 | | 75,000.00 |
| TOTAL | <u>795,189.34</u> | <u>1,765,175.00</u> | | <u>1,058,483.00</u> |

* \$32K allocation to JTP large cap reserve for projects such as CapX Clarifier, Polishing Clarifier, Diffuser Membranes

** Capital Replacements are included in O&M Budget and not Capital Budget, 10% contingency on allocation

*** State Revolving Fund (SFR) Loan identified as funding source for collection system projects