

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, APRIL 10, 2019

1. CALL TO ORDER: The meeting was called to order at 7:02 PM by Chairperson Surges. Present were Commissioners Beauchemin, Mann, and Cusack along with Dept. Manager Barnhill. Ms. Scheer was absent excused.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None.
4. PUBLIC HEARING: None.
- 5.a. DISTRICT BOARD ACTIONS: None.
- 5.b. SELF-MONITORING REPORT: The Commission received the cover letter for the February electronic Self-Monitoring Report (eSMR). Mr. Barnhill said report was certified and submitted by Mr. McDonald through the California Integrated Water Quality System (CIWQS). No violations occurred in February.
- 5.c. RECEIVE GENERAL LIABILITY INSURANCE REPORT: Mr. Barnhill said the Crockett Recreation Department wants to increase the Excess Liability coverage from \$5 million to \$10 million. The Recreation Department has concerns there may be a coverage shortfall if someone is injured severely enough to require lifelong care. Mr. Barnhill said the estimated increase to Port Costa is \$195 annually. There was a consensus of the Commission that the Port Costa Sanitary Department will contribute the estimated \$195 annual share of the premium increase.
- 6.a. FINANCIAL REPORT: The Commission received the monthly Summary Worksheet. Mr. Mann asked if Valley Operators contract has been renewed. Mr. Barnhill said Valley Operators are still working under the current contract. After discussion, staff was directed to submit the contract, unchanged, to Valley Operators along with a request for the contractor to review the O&M Manual and report concerns to District staff.
- 6.b. RECEIVE PRELIMINARY FY 2019/20 BUDGET REPORT: Mr. Mann reported that the Port Costa Budget & Finance Committee recommended no significant changes.
- 7.a. CONSIDER SUSPENDING SEWER USE CHARGE (SUC) STUDY: Mr. Mann reported that it was the decision of the Port Costa Budget & Finance Committee to recommend no Sewer Use Charge (SUC) increase be adopted for FY 2019/20. Mr. Barnhill said it is also the opinion of District staff that the SUC remains unchanged for FY 2019/20. A motion to recommend no SUC increase for FY 2019/20 was unanimous (jm/tc).

7.b. DISCUSS MANHOLE REPAIR AND CONDITION OF CONCRETE: Mr. Barnhill said the concrete removed from manhole (P-00-00A) near the wastewater treatment plant (WWTP) was crumbling and had the potential to collapse into the flow channel. He said the essential repair likely averted a collapse and blockage of wastewater flow to the WWTP. Mr. Barnhill expressed his concern for the unknown condition of other concrete structures within the entire treatment system, specifically concerning is the septic tank lid.

8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in March. H&R Plumbing has repaired the manhole (P-00-00A) near the wastewater treatment plant (WWTP). He said chemical tanks and secondary containment was installed at the WWTP. The secondary containment for the tote at the septic tank and the tanks at the WWTP were reported via email to RWQCB.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. Barnhill said the tentative draft of the 2nd Nutrient Discharge Permit has been received. He said per Larry Walker Associate understanding Port Costa will not be affected by the permit too much. Publicly owned treatment works which are less than 10 million gallon per day (10mgd) are not required to conduct influent sampling. Nutrient targets in 2024 will affect dischargers greater than 1mgd. It will be required to sample effluent twice per year.

8.c. STAFF ANNOUNCEMENTS: None.

9.a. BUDGET & FINANCE COMMITTEE REPORT: Mr. Mann said the Budget & Finance Committee met on March 26 to discuss the preliminary Budget Report for FY 2019/20. There was a consensus of the Commission to accept the report without significant changes and to recommend that there should be no SUC increase.

9.b. INTER-AGENCY MEETINGS: None.

10. CONSENT CALENDAR: The consent item was approved unanimously (tc/rb):

- a. Approve Minutes of March 13, 2019.
- b. Receive Minutes of March 26, 2019 Budget & Finance Committee.
- c. Receive letter of support of HR 1764 extending NPDES Permit terms.
- d. Receive letter of opposition of SB 332 requiring reduction of wastewater discharge.

11. FUTURE AGENDA ITEMS:

Engineering proposal to inspect and assess septic tank.

12. COMMISSIONER COMMENTS: Mr. Cusack asked that Mr. Barnhill discuss status on the generator inspection and remote shut-off switch that had been brought up in prior meetings. Mr. Barnhill said that he will report status once he hears from West County Wastewater District (WCWD). He said he had informed WCWD of the potential need for inspection and shut-off switch installation and is waiting for WCWD to research the need.

13. ADJOURNMENT: The meeting was adjourned at 7:50 PM until May 8, 2019.

Respectfully submitted,

James Barnhill
April 17, 2019