

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting AGENDA FOR WEDNESDAY, July 26, 2023

TIME: 7:00 PM
PLACE: 850 Pomona Street, Crockett

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING: *(Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*
5. CLOSED SESSION: Conference With Labor Negotiators
Discussions with and about labor Discussions with and about labor negotiators and applicants regarding employment of a District Secretary. Pursuant to Government Code Section 54957.6.
6. OPEN SESSION: Announcements of actions taken during closed session:
7. ADMINISTRATIVE SERVICES MANAGER:
 - a. Resignation of Administrative Services Manager
 - b. Approval of Resolution 23/24-06, Granting Temporary Additional Authorities to the Vice President of the Board of Directors
8. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for exchange of information only. No action will be taken at this time.)*
 - a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.
9. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of CCSD Board meeting on June 28, 2023.
 - b. Approve payment of District bills.

(By request of any commissioner or member of public Items are subject to removal from the consent calendar for discussion. Such Items will be considered with Administrative items.)

10. ADMINISTRATIVE:

- a. Consider consent items removed from Consent Calendar.
- b. Receive withdrawal from Landscaping and Lighting Commission application from Bud Burlison
- c. Receive application for the Police Liaison Committee from Robert Ritchey
- d. Approval of Resolution 23/24-01, Appointing a District Secretary
- e. Approval of Resolution 23/24-02, Collection of Sewer Service Charges for Port Costa
- f. Approval of Resolution 23/24-03, Collection of Sewer Service Charges for Crockett
- g. Approval of Resolution 23/24-04, Appointing Commissioners to the Landscape and Lighting Committee
- h. Approval of Resolution 23/24-07, Levying an annual Maintenance Special Tax

11. BUDGET AND FINANCE:

- a. Receive budget for FY2023-24, give comments and direction to staff
- b. Approval of Resolution 23/24-05, Adopting an Operating and Capital Budget for the Fiscal Year 2023/24
- c. Discuss financial matters related to the District

12. REPORTS FROM BOARD MEMBERS AND COMMITTEES:

(These items are typically for exchange of information only. No action will be taken at this time.)

- a. Personnel Committee - Members Cusack(chair) Goodman, Spinner, Wais, and Wilson
- b. Budget & Finance Committee - Members Mackenzie and Spinner
- c. Police Liaison Committee
- d. Ad Hoc committees:
- e. Inter-agency meetings

13. FUTURE AGENDA ITEMS/BOARD COMMENTS

14. ADJOURNMENT until August 23, 2023

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the **meeting or time when services are needed will assist District staff in assuring that reasonable arrangements** can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available/or public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager, at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

RESOLUTION

NO. 23/24-06

**A RESOLUTION OF THE CROCKETT COMMUNITY SERVICES DISTRICT
GRANTING TEMPORARY ADDITIONAL AUTHORITIES TO THE VICE
PRESIDENT OF THE BOARD OF DIRECTORS**

WHEREAS, the Crockett Community Services District (“District”) is an independent special district formed under the Community Services District Law, Government Code Sections 61000 *et seq.*); and

WHEREAS, in September, 2022, the District’s Administrative Services Manager gave notice of resignation to the Board of Directors to be effective January 2023, and extended as needed to complete the budget for FY2023-24; and

WHEREAS, the Administrative Services Manager submitted a proposed budget for FY2023-24 and written notice resignation on July 26, 2023, to be effective August 1, 2023; and

WHEREAS, the Board of Directors desires to implement certain interim policies to aid the District in its transition in hiring another Administrative Services Manager, including delegating additional administrative and legal authority to the Vice President of the Board of Directors; and

WHEREAS, the Board of Directors now desires to grant such additional administrative and legal authority to the Vice President of the Board of Directors commencing July 26, 2023 and continuing until otherwise established by resolution of the Board of Directors.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Crockett Community Services District, as follows:

1. The above referenced recitals are true and correct and incorporated herein.
2. Commencing July 26, 2023, the Vice President of the Crockett Community Services District Board of Director is authorized to exercise the following administrative and legal authority on behalf of the District:
 - a. Oversee, implement and delegate duties of the Administrative Services Manager and associated business of the District.
 - b. Exercise administrative supervision over the District and all its activities and employees.
 - c. Sign letters or documents necessary to carry out the will of the organization.
 - d. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law.

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- e. Confer with employees on crucial matters which may occur between Board meetings.
- 3. The authorities granted by Section 2, herein, shall be in addition those currently in effect by ordinance, resolution, or other action of the Board of Directors.
- 4. The authorities granted by Section 2, herein, shall continue until otherwise established by resolution of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of the Crockett Community Services District on July 26, 2023, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

Luigi Barassi, President
Crockett Community Services District

ATTEST:

Gaunt Murdock, General Manager

CROCKETT COMMUNITY SERVICES DISTRICT

P.O. Box 578 - Crockett, CA 94525

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: manager@town.crockett.ca.us

website: www.town.crockett.ca.us

MINUTES OF THE REGULAR MEETING, JUNE 28, 2023

CALL TO ORDER - ROLL CALL 7:05 pm. Directors present: Nick Spinner, , John MacKenzie, Jena Goodman(vice President) Kent Peterson., Staff present: Gaunt Murdock, James Barnhill, Vaughn Gunkleman, Ron Wilson. Present also were three candidates for L&L commission: Lindsay Pannel, Carla Garbis, and Bud Burleson. Also present PCSan Commissioner Tom Cusack.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: Resident Cary Carlos complained that she was unfairly excluded from posting banners on the Alexander Park fence, due to not being a non-profit organization. Ms. Carlos petitioned to be allowed to pay to post a banner. Mr. Wilson said he was unfamiliar with a pay to post process. It was pointed out that since this was not on the agenda no decision of the board could be made immediately. There was discussion of ownership of fence and sidewalk. It was suggested that the July 10 Rec Commission meeting should revisit the subject

BUDGET AND FINANCE (*This was taken out of order due to Staff request/medical condition.*) Mr Manzione stated that the CVSan Commission had met, and examined the interim budget and were satisfied and approved it. Mr Gunkleman presented brief interim budget. Mr Gunkelman stated that he was prevented from having a final report due to being locked out of county financial information, thus unable to verify numbers. Director Peterson criticized staff for not having the budget, and said that not having access to this information was not an acceptable excuse and that rough approximations were all that was needed from the budget, rather than exact figures. JG directed staff to proceed and produce budget without county financial information, and requested that it be placed on future agenda.

MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: (*These items are typically for exchange of information only. No action will be taken at this time.*)

Mr. Wilson reported that funding was promised but not fully in place for ADA upgrade project in Alexander Park, but they were proceeding with the project.

Mr Murdock reported that lighting had been installed in the main room downstairs at 1 Rolph Park building, and that there had been interest in renting the chapel.

Mr Barnhill reported for PCSan that the Sanitary Sewer Management Plan had been updated.

Mr Murdock reported for CVSAN that they had had a site walk for the MCC project, attended by five bidding concerns, and it had been specified as having a \$ 1.1 M Engineers Estimate. Mr Murdock also stated that he received recent proposals by BDP, an engineering firm to upgrade the JTP and to build a new Crockett-only sewage plant, and to build a plant for Pt Costa.



PUBLIC HEARING None held

CONSENT CALENDAR: Approval of the below items:

Spinner 1st, Goodman 2nd, unanimous approval, (Barassi absent)

- a. Receive Minutes of PCSan meeting May 10, April 24, April 12, CVSan May 17, 2023
- b. Minutes of Board Meeting, May 24, 2023 were removed from consent calendar by request of Director Peterson, to be discussed as Administrative Item.

ADMINISTRATIVE:

- a) Minutes of May 24, 2023, were corrected, and approved by the board *Spinner 1st,/ MacKenzie 2nd, Unanimous, (Barassi absent)*
- b) Resolution 22/23-23, Levying an Annual Recreation Tax for Fiscal Year 2023/2024
Peterson 1st, Spinner 2nd, unanimous, (Barassi absent)
- c) Mr. Murdock introduced the three L&L Commission Candidates present. Director Goodman asked Director Peterson to speak to the intent and significance of Measure L. Mr Peterson stated it dealt primarily with the thirty decorative streetlights and certain specific properties including the bridgehead and Plaza, and that it had limited spending ability due to low tax amount. Director Peterson reminded the commissioners that they needed to follow the Brown Act. Staff was directed to provide resolutions for the appointment of the Commissioners.

REPORTS FROM BOARD MEMBERS AND COMMITTEES:

Director Goodman asked that the record reflect that the job application posting on website homepage for District Secretary had been taken down and that that had been discussed at the Personnel committee .Mr Wilson noted it was still available under employment, Goodman stated it was very hard to find. Commissioner Cusack reported that the Personnel committee had made their decision and voted to recommend Sonia Rivas to the position. Mr Murdock stated that there was another candidate present, and introduced Erin Brosnan. Director Goodman instructed the personnel committee to interview the second candidate.

It was reported that the Police Liaison Committee had 2 committee members resigned, (John Angel and Barbara Cardwell) because of issues resulting from meeting on license plate reading cameras held on July 3, 2023.

Director Peterson noted that Ron Wilson had left the room and so no update from Memorial Hall committee could be made.

Commissioner Manzione stated that the Phillip Meads WWTP Ad Hoc committee should meet soon.

ADJOURNMENT approximately 9:00 pm until July 26 2023

Gaunt Murdock

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3241 - RECREATION				
05/25/2023	Campbell Business Solutions	Parts and Labor - Clone Hard Drive - Invoice 4722	168.88	10087
05/25/2023	EBMUD	850 Pomona St 30385200001	492.20	10088
05/25/2023	JetMulch	18014-OL Playground, Engineered Wood Fiber In...	4,144.56	10089
05/25/2023	LESLIE'S POOL SUPPLIES	Invoice 00137-02 030355	649.16	10090
05/25/2023	LESLIE'S POOL SUPPLIES	Invoice 00137-01-082200	18.00	10091
05/25/2023	NorCal Lifeguard Training	Invoice 30 - Red Cross Lifeguard Training/Recertif...	2,700.00	10092
05/25/2023	Tom Polcar	Cut grass - tall, tree limb cutting and disposal. We...	2,700.00	10093
05/25/2023	Judith Fuentes	Deposit Refund 4-15-23	225.00	10094
05/25/2023	Marilyn Goike	Deposit Refund 4-28-23	700.00	10095
05/25/2023	UNIVERSAL BUILDING SERV...	Invoice 513937 - 4-29-23 Additional services after ...	144.00	10096
05/25/2023	UNIVERSAL BUILDING SERV...	Monthly Janitorial - INV 513570	1,128.00	10097
05/25/2023	LESLIE'S POOL SUPPLIES	Inv 00137-01-086994	68.87	10098
05/25/2023	LESLIE'S POOL SUPPLIES	Invoice 00137-01-087390 - Chemicals	76.03	10099
05/25/2023	ASCAP	Account 500657083 Minimum fee	280.00	10100
05/25/2023	RONALD D. WILSON	Reimbursement - Mileage	81.22	10101
05/25/2023	Sierra Chemical Company	Invoice 145594 - Chemicals	2,047.22	10102
05/25/2023	Sierra Chemical Company	Invoice 145595 Chemicals	2,562.37	10103
05/25/2023	TERRACARE ASSOCIATES	Landscaping services Inv CD50295897	1,032.00	10104
05/25/2023	TERRACARE ASSOCIATES	Landscaping services - Inv	315.00	10105
05/25/2023	Studio 144 Architects	Task 6 75% of DD 50% CD	5,087.00	10106
05/25/2023	PGE	Account 8212111930-7 Swim Pools	1,766.76	10107
05/25/2023	GAUNT A. MURDOCK	5/8/23 reimbursement	180.67	10108
05/25/2023	GAUNT A. MURDOCK	5/8/23 Reibursement	21.59	10109
05/25/2023	GAUNT A. MURDOCK	Reimbursement	80.00	10110
05/25/2023	LESLIE'S POOL SUPPLIES	Invoice 00137-030354	5,697.01	10111
05/25/2023	UNIVERSAL BUILDING SERV...	Invoice 513106	144.00	10112
05/25/2023	CINTAS CORP	Invoice 0F44794941	561.00	10113
05/25/2023	UNIVERSAL BUILDING SERV..	invoice 513570 April 2023	1,128.00	10114
05/25/2023	TERRACARE ASSOCIATES	Landscaping services CD50295896	958.00	10115
05/25/2023	Streamline	80ABA79B- 024	90.00	10116
05/25/2023	Streamline	80ABA79B- 026 Internet	90.00	10117
05/25/2023	DOLORES M. MORALES		808.58	10118
05/25/2023	SUSAN G. WITSCHI		2,328.93	10119
05/25/2023	DAMOND L. BAL		425.82	10120
05/25/2023	ALYSSIA R LUTZ		21.88	10121
05/25/2023	CHRISTIAN F CELIS-CIFUEN...		18.18	10122
05/25/2023	ELIAS V. CASTELLON		44.05	10123
05/25/2023	LUIS FERNANDO M VALDEZ		21.82	10124
05/25/2023	MIREILLE SCHLEPP		23.21	10125
05/25/2023	SARAH M CELIS-CIFUENTES		18.18	10126
05/25/2023	SOPHIA D SOLLESTRE		21.47	10127
05/25/2023	ZECHARIAH C FOWARD		36.37	10128
05/25/2023	ZOE H. LABINSKI		18.47	10129
Total FUND 3241 - RECREATION			39,123.50	
TOTAL			39,123.50	

Payroll
 5/1/23 - 5/15/23

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CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: _____ Fund: 324200 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3242 - MAINTENANCE				
05/25/2023	EBMUD	1 Rolph Park Dr	123.62	569
05/25/2023	EBMUD	Account 97794320288 76510 Hydrant Permit	982.86	570
05/25/2023	UNIVERSAL BUILDING SER...	Invoice 513920 Corrected April Billing	910.00	571
05/25/2023	Villa's Landscape	Invoice CCSD-506 Tree removal	2,200.00	572
Total FUND 3242 - MAINTENANCE			4,216.48	
TOTAL			4,216.48	

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: _____ Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
05/25/2023	Campbell Business Solutions	Parts and Labor - Clone Hard Drive - Invoice 4722	37.53	1702
05/25/2023	L.R. PAULSELL CONSULTING	Invoice PCSD 23-5 High Pressure Pipeline Cleaning	560.00	1703
05/25/2023	JAMES G. BARNHILL	3486583444	3,263.75	1704
05/25/2023	GAUNT A. MURDOCK	3426	4.80	1705
05/25/2023	Streamline	80ABA79B- 024	20.00	1706
05/25/2023	Streamline	80ABA79B- 026 Internet	20.00	1707
Total FUND 3425 - PC SANITARY - O&M			<u>3,906.08</u>	
TOTAL			<u>3,906.08</u>	

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
05/25/2023	Campbell Business Solutions	Parts and Labor - Clone Hard Drive - Invoice 4722	168.89	6952
05/25/2023	L.R. PAULSELL CONSULTING	CVSD 23-19 Sewer High Pressure Cleaning	10,360.00	6953
05/25/2023	L.R. PAULSELL CONSULTING	CVSD 23-17 CVSD 23-19 Sewer High Pressure Cleaning	72,300.00	6954
05/25/2023	L.R. PAULSELL CONSULTING	CVSD 23-18	83,750.00	6955
05/25/2023	GAUNT A. MURDOCK	5/1/23	424.98	6956
05/25/2023	PG&E	2704121327-6	554.54	6957
05/25/2023	UNIVERSAL BUILDING SERVI...	Invoice 513105	144.00	6958
05/25/2023	PG&E	Account 6193854060-08	8,107.97	6959
05/25/2023	MEYERS NAVE	Invoice 204161 - General Advice	1,603.80	6960
05/25/2023	Streamline	80ABA79B- 024	90.00	6961
05/25/2023	Streamline	80ABA79B- 026 Internet	90.00	6962
Total FUND 3426 - CV SANITARY - O&M			177,594.18	
TOTAL			177,594.18	

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3241 - RECREATION				
06/08/2023	CONTRA COSTA COUNTY TRE...	Payroll Funding - May 16-31, 2023	10,223.67	10130
06/08/2023	CONTRA COSTA COUNTY TRE...	Payroll services May-June & 1 time implementatin fee	542.50	10131
06/09/2023	DENALECT ALARM CO.	Service Call - Keypad adjustment	100.00	10132
06/09/2023	EBMUD	850 Pomona Account 30385600001	789.16	10133
06/09/2023	EBMUD	Account 30385100001 - 850 Pomona	312.96	10134
06/09/2023	LESLIE'S POOL SUPPLIES	Balance on invoice WPR9028143-0001	43.01	10135
06/09/2023	Streamline	80ABA79B-0011,0012,0015,0016,0017,00118,0019,0020,002...	582.00	10136
06/09/2023	STATE COMPENSATION INSUR...	Workers Comp 219383	1,709.25	10137
06/09/2023	SDRMA	Mem. #5505, Member #5505	4,091.16	10138
06/09/2023	UNITED STATES TREASURY (L...	68-0114159	604.24	10139
06/09/2023	EMPLOYMENT DEVELOPMENT ...	696-1442-4	128.61	10140
06/09/2023	LINCOLN FINANCIAL GROUP	CCSVD-BL-1564438	69.19	10142
Total FUND 3241 - RECREATION			19,195.75	
TOTAL			19,195.75	



CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District
Auditor's Date: _____ Fund: 324200 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
FUND 3242 - MAINTENANCE				
06/09/2023	Interactive Resources	Veteran's Memorial Hall Restoration	105.20	573
Total FUND 3242 - MAINTENANCE			105.20	
TOTAL			<u>105.20</u>	



CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
06/09/2023	Streamline	80ABA79B-0011,0012,0015,0016,0017...	482.40	1708
Total FUND 3425 - PC SANITARY - O&M			482.40	
TOTAL			482.40	



**CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District**

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
06/08/2023	CONTRA COSTA COUNTY T...	Payroll Funding - May, 2023	20,843.32	6963
06/08/2023	CONTRA COSTA COUNTY T...	Payroll services May-June & 1 time implementatin fee	542.50	6964
06/09/2023	CONTRA COSTA HEALTH S...	Initial Permit Processing Fee	60.00	6965
06/09/2023	Streamline	80ABA79B-0011,0012,0015,0016,0017,0018,0019,0020,0...	1,335.60	6966
06/09/2023	LINCOLN FINANCIAL GROUP	CCSVD-BL-1564438	45.15	6967
06/09/2023	STATE COMPENSATION IN...	Workers Comp 219383	1,353.75	6968
06/09/2023	SDRMA	Mem. #5505, Member #5505, Member # 5505	9,519.26	6969
Total FUND 3426 - CV SANITARY - O&M			<u>33,699.58</u>	
TOTAL			<u>33,699.58</u>	



CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3241 - RECREATION				
06/12/2023	CSRMA	Liability Insurance - 2023	20,096.92	10143
Total FUND 3241 - RECREATION			20,096.92	
TOTAL			20,096.92	

Ronald D. Wilson 6/12/23

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: _____ Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
06/12/2023	CSRMA	Liability Insurance - 2023	<u>5,236.98</u>	1709
Total FUND 3425 - PC SANITARY - O&M			<u>5,236.98</u>	
TOTAL			<u><u>5,236.98</u></u>	

Ronald Dell'Acqua 6/12/23

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
06/12/2023	CSRMA	Liability Insurance - 2023	40,128.39	6970
Total FUND 3426 - CV SANITARY - O&M			40,128.39	
TOTAL			<u>40,128.39</u>	

Ronald Dellison 6/12/23

**CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District**

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3241 - RECREATION				
07/07/2023	Studio 144 Architects	Invoice 6 Alexander Park Pool Building and Park ADA Ren...	11,371.89	10172
07/07/2023	LINCOLN AQUATICS	Invoice D8809199 99-500 CA CPO Certification Class	395.00	10173
07/07/2023	SUSAN G. WITSCHI	Mileage Reimbursement June	36.68	10174
07/07/2023	The Real Yellow Pages	Account 800431701	129.38	10175
07/07/2023	Alba Guzman	Deposit Refund 6-10-23	700.00	10176
07/07/2023	John Costa	Deposit Refund - 6-18-23	700.00	10177
07/07/2023	UNIVERSAL BUILDING SERVICES	Invoice 515112 Additional cleaning and take down 6.6.23	432.00	10178
07/07/2023	CalPERS Public Employees RetirementSy...	CalPERS, UAL & 457 - May 1-31 2023	2,566.69	10179
07/07/2023	CONTRA COSTA COUNTY TREASURER	Netchex Payroll Funding - June 16-30, 2023 - EFT	17,840.48	10180
Total FUND 3241 - RECREATION			<u>34,172.12</u>	
TOTAL			<u><u>34,172.12</u></u>	

Jan [Signature]
7/6/23

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
07/07/2023	V.W. Housen & Associates	Invoice 1456 Spill Emergency Response Plan	459.54	1720
07/07/2023	L.R. PAULSELL CONSULTING	Invoice PCSD 23-6 High pressure cleaning	2,240.00	1721
07/07/2023	Larry Walker Associates	Invoice 00556.03-3 Preliminary RPA , Calculate efficient li...	644.00	1722
07/07/2023	Sierra Chemical Company	Invoice 145425 Chemicals	1,196.25	1723
07/07/2023	Sierra Chemical Company	Invoice 145877 Chemicals	1,167.98	1724
07/07/2023	CalPERS Public Employees Retire...	CalPERS UAL - May 1-31 2023	85.35	1725
Total FUND 3425 - PC SANITARY - O&M			<u>5,793.12</u>	
TOTAL			<u>5,793.12</u>	

[Handwritten Signature]
7/6/23

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
07/07/2023	O.W. Housen & Associates	Invoice 1456 Spill Emergency Response Plan	6,952.46	6981
07/07/2023	L.R. PAULSELL CONSULTING	CVSD 23-21 Sewer high pressure cleaning	11,200.00	6982
07/07/2023	Pan-Pacific Supply Company	Invoice 29613700 Pump and seal field service	6,500.00	6983
07/07/2023	Pan-Pacific Supply Company	Invoice 29613701 Pump rebuild parts and labor	14,326.95	6984
07/07/2023	CalPERS Public Employees Retir...	CalPERS & UAL - May 1-31 2023	3,990.53	6985
07/07/2023	C&H SUGAR CO.	JTP shared operating costs - May-Dec 2021. March 2022	415,840.00	6986
07/07/2023	CONTRA COSTA COUNTY TR...	Netchex Payroll Funding - June 2023 - EFT	20,571.81	6987
Total FUND 3426 - CV SANITARY - O&M			479,381.75	
TOTAL			479,381.75	

[Handwritten Signature]
7/6/23

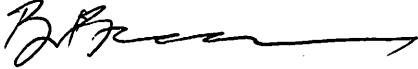
To: Crockett Community Services Board of Directors

July 20,2023

I am withdrawing my application for a seat on the Lighting and Maintenance Commission.
Please remove my name from consideration.

My withdrawal is effective July 20, 2023.

Thank you

A handwritten signature in black ink, appearing to read 'Bud Burlison', with a long horizontal flourish extending to the right.

Bud Burlison

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July 12, 2023

Subject: CROCKETT POLICE LIAISON COMMITTEE

TO WHOM IT MAY CONCERN:

My name is Bob Ritchey. I am submitting the following statement for the purpose of becoming a board member of the CROCKETT POLICE LIAISON COMMITTEE.

My family has long time roots going back to the 1920's. I have lived in Crockett for the last 40 years.

I am a homeowner and raised my daughter here. I am currently in the process of retiring, after 35 years as an electrician (IBEW local 302)

I have been attending meetings for the last year and I have a good understanding of the workings of the committee and feel that I can be an asset to the committee and community.

My contact information:

ROBERT RITCHEY
1405 FLORA ST
CROCKETT, CA
510-691-4045 cell/text
Send2rr@gmail.com

10C

RESOLUTION

NO. 23/24-1

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CROCKETT COMMUNITY SERVICES DISTRICT
APPOINTING A DISTRICT SECRETARY**

WHEREAS, the Crockett Community Services District is a special district in the State of California with an elected governing board; and

WHEREAS, the Personnel Committee has recommended that _____
be appointed to the position of District Secretary; and

WHEREAS, Government Code §61050 allows the District Board to fill the role by appointment with a qualified individual,

NOW, THEREFORE, BE IT RESOLVED that the Crockett Community Services District hereby appoints _____ to hold office as District Secretary, effective immediately.

THE FOREGOING RESOLUTION was adopted at the District Regular Meeting held on July 26, 2023 by the following vote:

AYES:

NOES:

ABSENT:

Luigi Barassi, President

ATTEST:

Gaunt Murdock, General Manager

10d

RESOLUTION

NO. 23/24-2

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CROCKETT COMMUNITY SERVICES DISTRICT ORDERING COLLECTION
OF SEWER SERVICE CHARGES FOR PORT COSTA**

The District Board of the Crockett Community Services District, County of Contra Costa, State of California, resolves as follows:

1. Pursuant to Sections 5471 et seq. and 6520.5 of the Health and Safety Code of the State of California, this Board did by Ordinance No. 22-3 elect to have the sewer service charges for Fiscal Year 2022/23 and subsequent years collected on the tax roll of the District.

2. On July 27, 2022 this Board did by Ordinance No. 22-3 adopt a schedule of sewer service charges to be billed to all properties served by the Port Costa Sanitary Department for FY 2022/23 and subsequent years, and thereafter, pursuant to Government Code Section 61115. The Board has chosen not to increase sewer service charges for FY 2023/24 and thus Ordinance No. 22-3 remains in effect.

3. On May 7, 2022, the General Manager filed a report containing a description of each parcel of real property in Port Costa receiving sewer services and using facilities of the District and the recommended amount of service charge for each parcel computed in conformity with Ordinance No. 22-3.

4. The District Board of the Crockett Community Services District hereby accepts said report of the General Manager dated May 7, 2021.

5. The General manager is directed to deliver a copy of this Resolution, and a listing of properties with the sewer service charges to be collected, to the Auditor of Contra Costa County with the request that the sewer service charges described in said listing for the Fiscal Year 2023/24 be collected on the tax roll of the District in the same manner, by the same persons, and at the same time as together with and not separately from the District General Taxes.

6. For those properties within the boundaries of the Crockett Community Services District that receive sewer services from the Port Costa Sanitary Department but do not appear on the tax roll of the District, excluding properties contracted by agreement for sewer service, the General Manager is directed to invoice the property owners in full on November 1, 2023 with a notice that the bill becomes delinquent after December 9, 2023, and that interest at the rate of one percent (1%) per month shall accrue in the event of late payment in addition to a ten percent (10%) penalty for late payment, pursuant to Government Code Section 61115, District Code Section 1.08.080 and District Ordinance No. 22-3.

10e

THE FOREGOING RESOLUTION was passed and adopted by the District Board of the Crockett Community Services District at a Regular Meeting held on July 26, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Luigi Barassi, President

ATTEST:

Gaunt Murdock
General Manager

RESOLUTION

NO. 23/24-3

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CROCKETT COMMUNITY SERVICES DISTRICT ORDERING COLLECTION
OF SEWER SERVICE CHARGES FOR CROCKETT**

The District Board of the Crockett Community Services District, County of Contra Costa, State of California, resolves as follows:

1. Pursuant to Sections 5471 et seq. and 6520.5 of the Health and Safety Code of the State of California, this Board did by Ordinance No. 22-2 elect to have the sewer service charges for Fiscal Year 2022/23 and subsequent years collected on the tax roll of the District.

2. On July 27, 2022 this Board did by Ordinance No. 22-2 adopt a schedule of sewer service charges to be billed to all properties served by the Crockett Sanitary Department for FY 2022/23 and subsequent years, and thereafter, pursuant to Government Code Section 61115. The Board has chosen not to increase sewer service charges for FY 2023/24 and thus Ordinance No. 22-2 remains in effect.

3. On July 27, 2022, the General Manager filed a report containing a description of each parcel of real property in Crockett receiving sewer services and using facilities of the District and the recommended amount of service charge for each parcel computed in conformity with Ordinance No. 22-2.

4. The District Board of the Crockett Community Services District hereby accepts said report of the General Manager dated May 14, 2022.

5. The General Manager is directed to deliver a copy of this Resolution, and a listing of properties with the sewer service charges to be collected, to the Auditor of Contra Costa County with the request that the sewer service charges described in said listing for the Fiscal Year 2023/24 be collected on the tax roll of the District in the same manner, by the same persons, and at the same time as together with and not separately from the District General Taxes.

6. For those properties within the boundaries of the Crockett Community Services District that receive sewer services from the Crockett Sanitary Department but do not appear on the tax roll of the District, excluding properties contracted by agreement for sewer service, the Administrative Services Manager is directed to invoice the property owners in full on November 1, 2023 with a notice that the bill becomes delinquent after December 9, 2023, and that interest at the rate of one percent (1%) per month shall accrue in the event of late payment in addition to a ten percent (10%) penalty for late payment, pursuant to Government Code Section 61115, District Code Section 1.08.080 and District Ordinance No. 22-2.

THE FOREGOING RESOLUTION was passed and adopted by the District Board of the Crockett Community Services District at a Regular Meeting held on July 26, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Luigi Barassi, President

ATTEST:

Gaunt Murdock
General Manager

RESOLUTION

NO. 22/23-04

**A RESOLUTION APPOINTING COMMISSIONER
To the
LANDSCAPE AND LIGHTING COMMISSION**

WHEREAS, Measure L, a citizens initiative was passed the vote of the majority of the voters in general election in the Crockett Community Services District, did agree to levy a tax on property within the District for the purposes as described in the measure,

WHEREAS, the District Board has, by Resolution 22/23-21 recognized the will of the voters by adopting the Measure L Initiative Ordinance,

WHEREAS, the District Board has, by Resolution No. 22/23-22 created the Landscape and Lighting Commission, to oversee the work described in Measure L and,

WHEREAS, the District Board has by Resolution No. 06/07-10 determined that the term of office of a commissioner shall be 24 months.

NOW, THEREFORE, BE IT RESOLVED That **Carla Garbis, Kara Mitzel, and Lindsey Pannel** each be appointed as Commissioners on the Landscape and Lighting Commission for a term of 24 months.

THE **FOREGOING RESOLUTION** was adopted at the District's Regular Meeting held in Crockett on July 26, 2023 by the following vote:

AYES:

NOES:

ABSENT:

Luigi Barassi, President

ATTEST:

Gaunt Murdock
General Manager

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RESOLUTION

NO. 23/24 - 07

A RESOLUTION OF THE CROCKETT COMMUNITY SERVICES DISTRICT LEVYING AN ANNUAL MAINTENANCE SPECIAL TAX FOR FISCAL YEAR 2023-24

WHEREAS, The Crockett Community Services District, (“District”) is authorized by District Resolution 22/23-21, which incorporates the Measure L Initiative Ordinance approved by voters of the District at the November 8, 2022 General Election, to annually adopt a resolution levying a maintenance special tax for the fiscal year; and

WHEREAS, the tax per year on each taxable parcel of the Crockett zone for which the owner receives a separate ad valorem property tax bill shall not exceed \$50.00;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Resolution No. 22/23-21, the Board of Directors of the Crockett Community Services District levies the maintenance special tax on all applicable taxable parcels within the District in the amount of \$50.00 for fiscal year 2023-24 and authorizes and directs its General Manager to take all steps required to place said tax levy on the tax rolls for the 2023-24 fiscal year,

THE FOREGOING RESOLUTION was adopted at the District's Regular Meeting held on July 26, 2023 by the following vote.

AYES:

NOES:

ABSENT:

Luigi Barassi, President

ATTEST:

Gaunt Murdock, General Manager

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CROCKETT COMMUNITY SERVICES DISTRICT FY 2023/24 PROPOSED BUDGET

	PROPOSED (7/26/23)			
	PRIOR YEAR ACTUAL 2021/22	ADOPTED BUDGET 2022/23	ESTIMATED YEAR-END 2022/23	PROPOSED BUDGET 2023/24
Revenue				
CCSD Administration ⁽¹⁾	\$ 90,517	\$ -	\$ 454,962	\$ -
Recreation Dept.	\$ 623,081	\$ 1,047,937	\$ 709,719	\$ 893,819
Maintenance Dept. ⁽⁴⁾	\$ 204,339	\$ 446,835	\$ 129,815	\$ 448,990
Port Costa Sanitary Dept.	\$ 293,813	\$ 299,908	\$ 392,095	\$ 313,070
Crockett Sanitary Dept. ^{(2) (3)}	\$ 1,833,061	\$ 2,558,688	\$ 2,007,495	\$ 2,784,331
Receivable PC Loans ⁽³⁾	\$ 46,074	\$ 45,648	\$ 46,745	\$ 72,107
Rate Stabilization Resrv	\$ -	\$ 112,000		\$ 480,296
Total Revenue	\$ 3,090,885	\$ 4,511,016	\$ 3,740,831	\$ 4,992,613
Expenses				
CCSD Administration ⁽¹⁾	\$ -	\$ -	\$ -	
Recreation Dept.	\$ 586,882	\$ 1,091,814	\$ 863,067	\$ 1,047,601
Maintenance Dept. ⁽⁴⁾	\$ 163,931	\$ 708,873	\$ 89,324	\$ 614,252
Port Costa Sanitary Dept. ⁽³⁾	\$ 233,637	\$ 372,357	\$ 350,507	\$ 417,981
Crockett Sanitary Dept. ⁽²⁾	\$ 1,598,014	\$ 3,355,499	\$ 1,508,443	\$ 2,906,438
Rate Stabilization Resrv	\$ -	\$ -	\$ -	\$ 480,296
Total Expense	\$ 2,582,464	\$ 5,528,543	\$ 2,811,341	\$ 5,466,568
Net Increase (Decrease) in Cash ⁽³⁾	\$ 508,421	\$ (1,017,527)	\$ 929,490	\$ (473,955)
Fund Balance, beginning	\$ 5,586,860	\$ 6,095,282	\$ 6,095,282	\$ 7,024,773
Fund Balance, end of year	\$ 6,095,282	\$ 5,077,755	\$ 7,024,773	\$ 6,550,818
<i>O&M annual - All Depts.</i>	\$ 2,111,733	\$ 2,301,788	\$ 2,756,429	\$ 4,284,514
<i>Payroll Summary All Depts.</i>	\$ 608,350	\$ 619,876	\$ 686,754	\$ 710,990

(1) CCSD Admin Revenues/Expenses held in Fund 3240 and split to Crockett San, Rec. and Maint. Depts.

CSD roll-up reflected on estimated only, revenue/expenses attached to Maintenance Budget

(2) Includes Crockett Sanitary funds 3426, 3427, and 3429, and JIP large project reserves.

(3) Non-operation loan and repayment from Port Costa San. Dept. separated from CVSAN as long-term liability.

(4) Maintenance budget includes District Office O&M, Capital Projects, and CSD Admin

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FY 2023-24 CROCKETT RECREATION DEPARTMENT PROPOSED BUDGET (7/26/23) - FUND 3241

	<u>FY 2022-23 Approved</u>	<u>FY 2022-23 Year- End (Estimated)</u>	<u>FY 2023-24 Draft Budget</u>
O&M Expenses - combined cost centers			
Uniforms	\$ 2,200	\$ 2,422	\$ 1,700
Telephone / Internet	\$ 5,289	\$ 2,504	\$ 5,120
Insurance	\$	\$ 26,158	\$ 22,467
Elections	\$ 0	\$ 0	\$ 0
Maintenance	\$ 94,890	\$ 111,184	\$ 109,407
Memberships	\$ 360	\$ 75	\$ 1,585
Program Supplies	\$ 14,375	\$ 2,071	\$ 4,100
Other Operating (includes repayments to PCSAN	\$ 223,924	\$ 175,412	\$ 95,690
Office	\$ 5,804	\$ 4,806	\$ 6,047
Professional Services	\$ 17,918	\$ 16,832	\$ 13,300
Adverising (add in legal notices from each)	\$ 1,294	\$ 711	\$ 840
Training & Certification	\$ 8,170	\$ 2,700	\$ 3,000
Cost of Goods Sold	\$ 5,196	\$ 1,779	\$ 6,775
Vehicle Travel Reimbursement	\$ 2,357	\$ 2,046	\$ 2,150
Utilities	\$ 61,153	\$ 68,913	\$ 75,429
County Charges (add in parks,)	\$ 4,550	\$ 4,911	\$ 5,288
Salaries and Benefits	\$ 232,387	\$ 235,309	\$ 244,920
Credit Card Purchases	\$	\$ 40,148	\$
Total O&M Expenses	\$ 679,866	\$ 697,980	\$ 597,819
Fixed Assets			
Capital Projects Allocation	\$ 310,000	\$ 160,087	\$ 385,000
Total Fixed Assets	\$ 310,000	160,087	385,000
Contingency Reserve *	\$ 71,074	0	\$ 59,782
Non-Operating expense / interfund trsfrs	\$ 0	\$ 5,000	\$ 5,000
Interfund G/L non-operating adjust.		\$ 0	
Total Expenditures	\$ 1,060,940	\$ 863,067	\$ 1,047,601
TOTAL APPROPRIATIONS	\$ 1,091,814	\$ 863,067	\$ 1,047,601
TOTAL REVENUES **	\$ 1,047,937	\$ 709,719	\$ 893,819
Operating Revenue			
Cost recovery	\$ 8,489	\$ 8,963	\$ 8,550
Community Center income	\$ 279,688	\$ 259,344	\$ 260,700
Aquatics Center income	\$ 87,206	\$ 76,563	\$ 76,350
Other income (park, keys, fines, etc.)	\$ 1,550	\$ 479	\$ 1,790
Donations (other)	\$ 2,000	\$ 200	\$ 1,500
Non-Operating Revenue	\$ 669,003	\$ 364,170	\$ 544,929
Property Tax trsf from 3240	\$ 70,163	\$ 70,163	\$ 70,655
Recreation Tax	\$ 130,818	\$ 136,400	\$ 136,400
Interest (non-op)	\$ 3,201	\$ 2,449	\$ 2,694
Return-to-Source Co-gen grant	\$ 38,562	\$ 38,562	\$ 46,680
Other non-profit grants	\$ 422,560	\$ 111,046	\$ 283,000
Non-operating income	\$ 3,700	\$ 5,550	\$ 5,500

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL
DRAFT B (Proposed 7/26/23) FY 2023/2024**

	<u>Budgeted</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
RECREATION FUND 3241 - Ordinary Income/Expense				
Income				
3241i · FUND 3241 REC. Income*****				
4000 · OPERATING REVENUE				
4180 · Cost recovery - C/D deposits and other	3,000	3,500	8,300	8,000
4200 · Community Center Rentals	211,961	130,400	220,400	200,000
4202 · Center rents - outside classes	1,296	0	1,000	1,200
4203 · Center - clean/damage DEPOSITS	43,000	2,100	26,100	40,000
4750 · Security services	11,431	10,000	10,000	12,000
4780 · Cleaning services	7,000	0	1,680	4,000
4870 & 4880 · Center programs & other sales	5,000	164	164	3,500
4885 · Donations (operations)	1,500	0	0	300
4886 · Donations (restricted) Cap Proj. / Chldr.	500	0	100	500
Total 4000 · OPERATING REVENUE	284,688	146,164	267,744	269,500
4800 · NON-OPERATING REVENUE				
4010 · Property Tax transfer from 3240	17,670	19,670	20,663	19,670
4802 · Recreation tax	1,244	1,000	1,042	1,042
4803 · Investment interest	2,158	0	1,225	1,347
4850 · Cost Recovery (Non-op)	500	35	35	500
4890 · Non-profit grants (operations)	6,000	6,000	6,000	4,000
4891.1 · Non-profit grants (restricted) RTS	11,700	11,700	11,562	30,180
4891.3 · Grants: Capital Impr. (restricted)	6,000	0	0	0
4899 · Non-operating income	3,000	550	550	0
Total 4800 · NON-OPERATING REVENUE	48,273	19,285	20,414	37,069
Total 3241i · FUND 3241 REC. Income*****	332,960	165,449	288,158	306,569
Total Income	332,960	165,449	288,158	306,569
Expense				
3241e · FUND 3241 REC. Expense*****				
5050 · UNIFORMS	200	211	211	800
5060 · TELEPHONE / INTERNET / SOFTWARE	1,814	2,025	2,355	2,900
5100 · INSURANCE				
5101 · Property insurance	0	5,867	5,867	500
5102 · Liability insurance	0	0	6,699	6,967
5103 · Employee bond	0	194	194	80
Total 5100 · INSURANCE	0	6,061	12,760	7,547
5130 · MAINTENANCE				
5131 · Building maint. supplies	1,400	33	33	716
5132 · Building maint. services	1,940	10,830	10,830	5,300
5133 · Bldg. repair supplies & hdwe	497	164	164	331
5134 · Bldg. repair services	517	1,600	1,600	1,059
5135 · Janitorial supplies	513	621	621	5,700
5136 · Janitorial services	5,922	22,919	25,801	26,575
5137 & 5138 · Landscape Supplies & Services	6,523	16,034	17,066	11,824

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL
DRAFT B (Proposed 7/26/23) FY 2023/2024**

	<u>Budgeted</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
Total 5130 · MAINTENANCE	17,311	52,201	56,115	51,505
5150 · MEMBERSHIPS	240	0	45	60
5160 · PROGRAM SUPPLIES				
5160.2 · Programs (restricted)	1,000	0	0	1,000
5160.9 · S. Concert &Other programs	12,800	1,709	1,709	2,000
Total 5160 · PROGRAM SUPPLIES	13,800	1,709	1,709	3,000
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	9,200	0	8,500	16,500
5165.61 · Comm. center - Rental refunds	1,500	14,140	17,955	15,000
5165.62 · Comm. center -Deposit transfers	3,000	3,000	6,600	6,000
5165.63 · Comm. center - Deposit refunds	36,545	12,440	33,020	36,000
5165.7 · Security Alarm/CCTV Comm Center	1,258	604	604	2,800
5165.9 · Recoverable costs	1,000	0	230	615
5165.9e · Other Operating Costs	1,500	2,525	2,525	500
Total 5165 · OTHER OPERATING	54,003	32,709	69,434	77,415
5170 · OFFICE				
5171 · Postal	380	373	373	650
5172 · Supplies	2,000	223	223	675
5173 · Furnishings& Equipment	500	0	0	1,000
5174 · Visa transaction fees	1,100	2,400	2,646	1,100
Total 5170 · OFFICE	3,980	2,996	3,242	3,425
5183 · PROF. SVCS. - Security Guards	8,000	5,323	5,323	11,500
5191 · ADVERTISING	900	621	621	750
5230 · TRAINING & CERTIFICATION	700	0	0	1,500
5250 · VEHICLE/TRAVEL REIMBURSEMENT	740	190	190	400
5260 · UTILITIES				
5261 · Electricity	12,783	7,658	7,658	7,887
5262 · Natural gas	3,064	2,871	2,871	2,957
5263 · Water	2,750	2,803	2,803	3,000
Total 5260 · UTILITIES	18,597	13,332	13,332	13,844
5340 · COUNTY CHARGES	1,380	1,052	1,052	1,313
Total 3241e · FUND 3241 REC. Expense*****	121,665	118,432	166,390	175,959
6560 · PAYROLL EXPENSES *****	43,818	120,263	120,263	123,871
Total O&M Expense	165,483	238,695	286,654	299,830
Contingency Expense (10%)*	16,548	0	0	29,983
Interfund and non-operating adjustments	0	0	0	0
5400 · Other Non-Operating Expense	0	0	0	0
Capital Project Funding Allocation / Expense	44,300	0	25,000	0
TOTAL EXPENSE *	226,331	238,695	311,654	329,813
Net Ordinary O&M Income	158,478	-73,796	954	6,738
Net Including Contingency & Capital Income/Expenses	106,630	-73,246	-23,496	-23,245
Net Income	106,630	-73,246	-23,496	-23,245

**CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL
(Proposed 7/26/23) FY 2023/24**

	<u>Budgeted</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
RECREATION FUND 3241 - Ordinary Income/Expense				
Income				
3241i · FUND 3241 REC. Income*****				
4000 · OPERATING REVENUE				
4180 · Cost recovery	26	215	615	400
4205 · Aquatics rents	21,000	1,197	20,197	21,000
4206 · Concessions	7,839	3,155	8,155	12,000
4860 · Swim admission fees	27,000	17,580	33,580	24,000
4861 · Aquatics season passes	8,000	1,523	14,523	9,000
4874 · Aquatics programs	0	0	0	10,000
4876 · Swim lessons	5,116	0	0	0
4880 · Other sales-aquatics	100	62	141	350
4881 · Cash over/under	0	-33	-33	0
4885 · Donations (operations)	100	0	100	100
4886 · Donations (restricted)	200	0	0	1,000
Total 4000 · OPERATING REVENUE	69,380	23,699	77,278	77,850
4800 · NON-OPERATING REVENUE				
4802 · Recreation tax	38,473	44,258	44,258	44,258
4803 · Investment interest	1,043	0	1,225	1,347
4850/4899 · Cost Recovery Non-op	200			
4891.1 · Grants: RTS non-profit	15,880	0	15,000	11,500
4891.3 · Grants: Capital Impr. (restricted)	178,000	105,046	105,046	175,000
Total 4800 · NON-OPERATING REVENUE	233,596	149,304	165,529	232,105
Total 3241i · FUND 3241 REC. Income*****	302,976	173,003	242,807	309,955
Total Income	302,976	173,003	242,807	309,955
Expense				
3241e · FUND 3241 REC. Expense*****				
5050 · UNIFORMS	2,000	2,211	2,211	900
5060/5070 · TELEPHONE / INTERNET / SOFTWARE	2,600	149	149	2,220
5100 · INSURANCE				
5101c · Property insurance	0	0	0	0
5102a · Liability insurance-aquatics	0	6,699	6,699	6,900
5103c · Employee bond	110	0	0	90
Total 5100 · INSURANCE	110.00	6,699	6,699	6,990
5130 · MAINTENANCE				
5131 & 5133 · Bldg. maint. & repair supplies hdw	1,200	1,410	1,410	1,522
5132 & 5134 · Bldg. maint. & repair services	5,000	4,687	4,687	5,062
5135 · Janitorial supplies	500	87	87	94
5136 · Janitorial services	200	0	0	0
5140 5141 5142 · Landscape & lighting	500	518	518	559

**CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL
(Proposed 7/26/23) FY 2023/24**

	<u>Budgeted</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
5145 · Pool chemical supplies	12,500	14,979	14,979	15,428
5146 · Pool maint. supplies	5,000	5,596	5,596	5,298
5147 · Pool maint. services	2,000	2,538	2,538	1,500
Total 5130 · MAINTENANCE	26,900	29,814	29,814	29,464
5150 · MEMBERSHIPS	120	0	0	250
5160.6 · PROGRAM SUPPLIES	575	362	362	1,100
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	-25,500	0	0	7,500
5165.7 · Security / CCTV monitoring	2,600	0	0	3,000
5165.8 · Cash under	700	0	0	0
5165.9 · Recoverable and Other Oper. Costs	2,541	0	886	1,000
Total 5165 · OTHER OPERATING	-19,659.00	0	886	11,500
5170 5171 5172 5173 5166 · OFFICE SUPPLIES EQ.	952	362	730	1,000
5174 · OFFICE - VISA transaction fees	500	239	723	700
5191 · ADVERTISING	100	0	90	90
5230 · TRAINING & CERTIFICATION	7,070	2,700	2,700	1,400
5240 · COST OF GOODS SOLD				
5241 · Food concession supplies	5,096	1,425	1,425	6,500
5242 · Promotional goods	100	254	354	275
Total 5240 · COST OF GOODS SOLD	5,196	1,679	1,779	6,775
5250 · VEHICLE/TRAVEL REIMBURSEMENT	1,400	1,259	1,789	1,600
5260 · UTILITIES		3,478		
5261 · Electricity	18,492	25,438	26,938	29,094
5262 · Natural gas	5,583	8,923	10,423	10,000
5263 · Water	12,338	14,190	15,266	16,487
Total 5260 · UTILITIES	36,414	52,030	52,628	55,581
5340 · COUNTY CHARGES	1,120	3,153	3,153	3,248
Total 3241e · FUND 3241 REC. Expense*****	65,397	100,657	103,713	122,818
Total 6560 · PAYROLL EXPENSES *****	52,814	40,788	50,186	52,284
Total O&M Expense	118,211	141,445	153,899	175,102
Contingency Expense (10%)*	10,529	0	0	17,511
Other Non-Operating Expense	0	0	0	0
Capital Project Funding Allocation/Expense	334,500	0	130,000	181,000
TOTAL EXPENSE *	463,240	141,445	283,899	373,612
Net Ordinary O&M Profit/Loss	6,765	-73,488	-16,138	-40,147
Net Including Contingency & Capital Income/Expenses	-160,264	31,558	-41,092	-63,657
Net Income	-160,264	31,558	-41,092	-63,657

CROCKETT RECREATION DEPARTMENT - PARKS DETAIL
Proposed (7/26/23) FY 2023/24

	<u>Budgeted</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
RECREATION FUND 3241 - Ordinary Income/Expense				
Income				
3241i · FUND 3241 REC. Income*****				
4000 · OPERATING REVENUE				
4180 · Cost recovery	150	0	0	100
4879 · Tennis/restroom keys	600	50	50	500
4885 · Donations (operations)	200	0	100	100
4886 · Donations (restricted)	200			
Total 4000 · OPERATING REVENUE	1,150	50	150	700
4800 · NON-OPERATING REVENUE				
4802 · Recreation tax	46,600	46,600	46,600	46,600
4891.1 · Grants - RTS	12,013	0	12,000	5,000
4891.3 · Grants: Capital Impr. (restricted)	81,000	0	0	104,000
Total 4800 · NON-OPERATING REVENUE	139,658	46,600	58,600	155,600
Total 3241i · FUND 3241 REC. Income*****	140,808	46,650	58,750	156,300
Total Income	140,808	46,650	58,750	156,300
Expense				
3241e · FUND 3241 REC. Expense*****				
5101 · INSURANCE Property insurance	95	0	0	430
5102 · INSURANCE Liability insurance	3,433	0	6,699	7,500
5130 · MAINTENANCE				
5131-5134 · Building maint.	482	1,583	1,838	2,022
5135-5136 · Janitorial supplies and services	121	36	36	1,720
5137-5138 · Landscape supplies and services	12,082	23,297	23,297	24,496
5139-5144 · Lighting and tennis supplies	168	43	83	200
Total 5130 · MAINTENANCE	12,853	24,959	25,254	28,439
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	4,000	4,145	4,145	5,000
5060 / 5165.9 / 5250 · Recov. / Other	81	646	646	200
Total 5165 · OTHER OPERATING	4,080	4,836	4,791	5,200
5260 · UTILITIES -WATER	6,143	2,953	2,953	6,004
5340 · County & State Charges	3,482			
Total 3241e · FUND 3241 REC. Expense*****	30,086	32,749	39,698	47,573
6560 · PAYROLL EXPENSES *****	8,900	7,091	7,091	7,800
Total O&M Expense	38,986	39,839	46,788	55,373
Contingency Expense (10%) *	3,899	0	0	5,537
5290 · Non-Operating Expense	0	0	0	0
Capital Project Funding Allocation / Expense	107,000	5,087	5,087	204,000
TOTAL EXPENSE *	149,885	44,926	51,875	264,910
Net Ordinary O&M Income	20,823	6,811	11,962	156,300
Net Including Contingency & Capital Income/Expenses	-9,076	1,724	6,875	-108,610
Net Income	-9,076	1,724	6,875	-108,610

CROCKETT RECREATION DEPARTMENT - ADMINISTRATION DETAIL
Proposed (7/26/2023) FY 2023/24

	<u>Budgeted</u>	<u>11 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
RECREATION FUND 3241 -Ordinary Income/Expense				
Income				
3241i · FUND 3241 REC. Income*****				
4000 · OPERATING REVENUE				
4180 · Cost recovery	175.00	0.00	48.00	50.00
Total 4000 · OPERATING REVENUE	175.00	0.00	48.00	50.00
4800 · NON-OPERATING REVENUE				
4010 · Property Tax transfer from 3240	49,500.00	48,500.00	49,500.00	50,985.48
4802 · Recreation tax	44,500.00	44,500.00	44,500.00	44,500.00
4899 · Non-Operating Income / passthrough	0.00	0.00	5,000.00	5,000.00
Total 4800 · NON-OPERATING REVENUE	94,000.00	93,000.00	99,000.00	100,485.48
Total 3241i · FUND 3241 REC. Income*****	94,175.00	93,000.00	99,048.00	100,535.48
Total Income	94,175.00	93,000.00	99,048.00	100,535.48
Expense				
3241e · FUND 3241 REC. Expense*****				
5120 · ELECTIONS	0.00	0.00	0.00	0.00
5150 · MEMBERSHIPS	874.62	30.00	30.00	1,275.00
5165 · OTHER OPERATING / RECOVERABLE	850.00	0.00	0.00	1,500.00
5171/5172 · OFFICE POSTAL/OFFICE	342.10	51.84	100.33	900.00
5180 · PROF. SVCS. (Attorney/Auditor/Consult.)	6,435.97	11,508.48	11,508.48	1,800.00
5190 · PUBLISH LEGAL NOTICES	293.95	500.00	0.00	0.00
5230 · TRAINING & CERTIFICATION	400.00	0.00	0.00	100.00
5250 · VEHICLE/TRAVEL REIMBURSEMENT	216.78	0.00	66.00	150.00
5340 · COUNTY CHARGES	2,050.00	545.82	705.82	727.26
Total 3241e · FUND 3241 REC. Expense*****	11,463	12,136	12,411	6,452
6560 · PAYROLL EXPENSES *****				
5010.1 · REC. MGR- Wage/Benefits (RW)	0	31,427	46,589	48,919
5011.1 · DIST. SECY- Wage/Benefits (SW)	0	0	530	556
5011.3 · GEN. MGR- Wage/Benefits	19,422	0	7,400	7,770
5011 · Hourly/Other - Wage/Benefits	5,000	2,736	2,880	3,024
6560 · PAYROLL - Other (WC Premium etc.)	0	0	0	75
Total 6560 · PAYROLL EXPENSES *****	24,422	34,163	57,399	60,344
Total O&M Expense	35,886	46,299	69,809	66,796
Contingency Expense (10%)*	3,589	0	0	6,679
5400 · Non-Operating Expense / Passthrough	0	0	5,000	5,000
Capital Project Funding Allocation	0	0	0	0
TOTAL EXPENSE *	39,474	46,299	74,809	78,475
Net Ordinary Income	54,701	46,701	24,239	22,060
Net Income	54,701	46,701	24,239	22,060

Capital Projects for FY 2023/24 - Proposed 7-26-23

	CAPITAL IMPROVEMENT	CAPITAL REPLACEMENT	GRANT FUNDED	RTS FUNDED	CAP RESERVE FUNDED	REC TAX or Prop 68 or Other funded
COMMUNITY CENTER						
Repair bar floor						
Replace Evaporitive Cooler						
Repair kitchen tiles						
Paint Janitor Room						
Back Office/Ticket room flooring		\$3,000		\$3,000		
Replacement Tables		\$3,500		\$3,500		
Replace fixtures in bathrooms						
Floor Strip & Varnish						
Upper window shades		\$10,000		\$10,000		
New stage curtains						
Various Misc. Cap. Repl. items						
TOTAL	\$0.00	\$16,500.00				
AQUATICS CENTER						
ADA Compliant Bathrooms (Prop68)	\$155,000					\$155,000
New metered outdoor showers	\$6,000.00				\$ 6,000	
Deck chairs		\$2,500		\$2,500		
Auto flow control valve		\$5,000	\$5,000			
Pool Deck/bleacher seat improvment	\$20,000					20000
Various Cap. Repl. items						
TOTAL	\$181,000.00	\$7,500.00				
PARK, TENNIS, BOCCE						
Retaining Wall (Pomona/Pool)	\$50,000		\$50,000			
Replace Stairs to Pomona	\$50,000		\$50,000			
Park Restroom Security Locks		\$5,000		\$ 5,000		
Park Improvements/ADA access.	\$104,000					\$104,000
Hardwood Playground chips						
Replant park lawn						
Various Cap. Repl. items						
TOTAL	\$204,000.00	\$5,000.00				

POLICE LIAISON

None \$0.00

TOTAL \$0.00 \$0.00

NON-CAP O&M EXPENSES COVERED BY RTS FUNDING

Annual camera maintenance (Comm 50%/Pool 50%)

SUB-TOTALS: \$105,000 \$4,561 \$6,000 \$279,000
\$28,561

** RTS funding in FY 22/23 is \$38,562

TOTAL: \$418,561

totals cap improv cap replace
\$385,000 \$29,000

FY 23/24 MAINTENANCE DEPARTMENT BUDGET PROPOSED - FUND 3242 - OVERVIEW

	FY 2021-22 Actual	FY 2022-23 Adopted	FY 2022-23 Est. Year End	FY 2023-24 Proposed
EXPENSES				
Memorial Hall O&M	\$ 1,978	\$ 3,525	\$ 395	\$ 2,846
Bridgehead O&M	\$ 2,003	\$ 2,075	\$ 2,268	\$ 2,075
Plaza / Streetlights O&M	\$ 553	\$ 608	\$ 1,390	\$ 1,530
1 Rolph Park Drive	\$ 60,917	\$ 111,277	\$ 34,182	\$ 79,118
CSD Administration	\$ 33,742	\$ 19,110	\$ 3,030	\$ 8,590
Sub-Total O&M Expense	\$ 99,194	\$ 136,595	\$ 41,266	\$ 94,159
Fixed Assets - Capital Expense				
Memorial Hall	\$ -	\$ 344,000	\$ 1,525	\$ 344,000
Bridgehead	\$ -	\$ -	\$ -	\$ 0
Plaza / Streetlights	\$ -	\$ -	\$ -	\$ 0
1 Rolph Park Drive	\$ 25,702	\$ 153,342	\$ 21,083	\$ 135,677
Total Fixed Assets	\$ 25,702	\$ 497,342	\$ 22,608	\$ 479,677
Contingency Reserve 10%	\$ -	\$ 13,659	\$ -	\$ 9,416
Non-op Expenses	\$ 39,036	\$ 60,276	\$ 25,450	\$ 30,000
Interfund G/L non-op adj.	\$ -	\$ 1,000	\$ -	\$ 1,000
TOTAL EXPENDITURES	\$ 163,931	\$ 708,873	\$ 89,324	\$ 614,252
TOTAL APROPRIATIONS	\$ 163,931	\$ 708,873	\$ 89,324	\$ 614,252
REVENUES				
Operating Revenue				
Memorial Hall	\$ 1,507	\$ 1,000	\$ -	\$ 1,000
Bridgehead	\$ 1,507	\$ 600	\$ -	\$ 600
Plaza / Streetlights	\$ -	\$ -	\$ -	\$ 0
1 Rolph Park Drive	\$ 46,207	\$ 160,248	\$ 50,723	\$ 165,668
CSD Administration	\$ 32,324	\$ 36,238	\$ 0	\$ 0
Measure L Parcel Tax	\$ 0	\$ 0	\$ 0	\$ 60,000
Total Operating Revenue	\$ 81,545	\$ 198,087	\$ 50,723	\$ 227,268
Non-Operating Revenue				
Memorial Hall	\$ 43,370	\$ 184,450	\$ 15,708	\$ 184,610
Bridgehead	\$ 848	\$ 848	\$ 1,698	\$ 848
Plaza / Streetlights	\$ 887	\$ 922	\$ 922	\$ 959
1 Rolph Park Drive	\$ 77,689	\$ 62,528	\$ 60,764	\$ 35,306
Total Non-Operating Revenue	\$ 122,794	\$ 248,749	\$ 79,092	\$ 221,723
TOTAL REVENUES	\$ 204,339	\$ 446,835	\$ 129,815	\$ 448,990
Net Increase (Decrease)	\$ 40,408	\$ (262,037)	\$ 40,492	\$ (165,261)
BALANCE OVERVIEW				
FUND BALANCE (Beginning)	\$ 182,833.55	\$ 223,241.45	\$ 223,241.45	\$ 263,733.16
Estimated Revenue	\$ 204,339.10	\$ 446,835.49	\$ 129,815.43	\$ 448,990.49
Estimated Expenses	\$ 163,931.20	\$ 708,872.68	\$ 89,323.72	\$ 614,251.70
FUND BALANCE (End of Year)	\$ 223,241.45	\$ (38,795.74)	\$ 263,733.16	\$ 98,471.95
Combined Payroll (Sal-Ben)	\$ 43,943	\$ 62,357	\$ 21,503	\$ 33,006

FY 23/24 MAINTENANCE DEPARTMENT PROPOSED BUDGET (##) - FUND 3242 - MEMORIAL HALL

	<u>FY 2021-22 Actual</u>	<u>FY 2022-23 Adopted</u>	<u>FY 2022-23 Est. Year End</u>	<u>FY 2023-24 Proposed</u>
EXPENSES				
Memorial Hall O&M				
Insurance - Property & Crime	\$ 3	\$ 5	\$ -	\$ 0
Maintenance - building	\$ 1,500	\$ 300	\$ -	\$ 300
Capital Replacement - O&M	\$ -	\$ 250	\$ -	\$ 250
Utilities - electricity & Water	\$ 58	\$ 296	\$ 58	\$ 195
Payroll Expenses and volunteer WC	\$ 375	\$ 413	\$ -	\$ 0
Programs - events (WoH & other)	\$ -	\$ 1,000	\$ 86	\$ 1,000
Prof. Svcs.- Engineer, Attorney, Audit	\$ -	\$ 1,000	\$ 250	\$ 1,000
All Other- Office and other op	\$ 42	\$ 261	\$ -	\$ 101
Total Memorial Hall O&M Expenses	\$ 1,978	\$ 3,525	\$ 395	\$ 2,846
Fixed Assets - Capital Expense				
MH Construction	\$ -	\$ 317,000	\$ -	\$ 317,000
MH Engineering / Architect	\$ -	\$ 25,000	\$ 1,525	\$ 25,000
MH Staff Cap Expense	\$ -	\$ 2,000	\$ -	\$ 2,000
Total Fixed Assets	\$ -	\$ 344,000	\$ 1,525	\$ 344,000
Contingency Reserve 10%	\$ -	\$ 353	\$ -	\$ 285
Memorial Hall Non-op	\$ 15,000	\$ 10,000	\$ 15,000	\$ 10,000
Interfund G/L non-op trns adjust.	\$ -	\$ 1,000	\$ -	\$ 1,000
TOTAL MEMORIAL HALL EXPENDITURES	\$ 16,978	\$ 367,751	\$ 16,920	\$ 367,751
REVENUES				
Operating Revenue				
Memorial Hall				
Donations (restricted)	\$ 1,507	\$ 500	\$ -	\$ 500
Donations / fundraisers (ops)	\$ -	\$ 500	\$ -	\$ 500
Total Operating Revenue	\$ 1,507	\$ 1,000	\$ -	\$ 1,000
Non-Operating Revenue				
Memorial Hall				
Property Tax	\$ 13,370	\$ 13,370	\$ 13,370	\$ 13,370
Cost Recovery and other	\$ -	\$ 25	\$ -	\$ 25
Interest (non-operating)	\$ 250	\$ 1,055	\$ 2,338	\$ 1,215
Non-profit grants (non-op.)	\$ -	\$ 150,000	\$ -	\$ 150,000
Walk of Honor fundraiser	\$ 29,750	\$ 20,000	\$ -	\$ 20,000
Pass-through (WoH & other) *	\$ -	\$ -	\$ -	\$ 0
Total Non-Operating Revenue	\$ 43,370	\$ 184,450	\$ 15,708	\$ 184,610
TOTAL REVENUES	\$ 44,877	\$ 185,450	\$ 15,708	\$ 185,610
Net Increase (Decrease) in Cash	\$ 27,899	\$ (182,301)	\$ (1,212)	\$ (182,142)

FY 23/24 MAINTENANCE DEPT PROPOSED BUDGET - FUND 3242 - BRIDGEHEAD/DOGPARK

	<u>FY 2021-22</u> Actual	<u>FY 2022-23</u> Adopted	<u>FY 2022-23</u> Est. Year End	<u>FY 2023-24</u> Proposed
<u>EXPENSES</u>				
Bridgehead / Landscaping				
Insurance - Liability	\$ -	\$ -	\$ 1	\$ 0
Maintenance	\$ -	\$ 1,500	\$ 877	\$ 1,500
Payroll Expenses and volunteer WC	\$ 1,963	\$ 500	\$ -	\$ 500
Other Office, Attor., Audit., etc.	\$ 41	\$ 75	\$ 1,390	\$ 75
Total Bridgehead O&M	\$ 2,003	\$ 2,075	\$ 2,268	\$ 2,075
Fixed Assets - Capital Expense				
Bridgehead	\$ -	\$ -	\$ -	\$ 0
Total Fixed Assets	\$ -	\$ -	\$ -	\$ 0
Contingency Reserve 10%	\$ -	\$ 208	\$ -	\$ 208
Bridgehead Non-op to Dog Park	\$ -	\$ -	\$ -	\$ -
TOTAL BRIDGEHEAD EXPENDITURES	\$ 2,003	\$ 2,283	\$ 2,268	\$ 2,283
<u>REVENUES</u>				
Operating Revenue				
Bridgehead / Landscaping				
Donations (restricted)	\$ 1,507	\$ 500	\$ -	\$ 500
Donations / fundraisers (ops)	\$ -	\$ 100	\$ -	\$ 100
Total Operating Revenue	\$ 1,507	\$ 600	\$ -	\$ 600
Non-Operating Revenue				
Bridgehead / Landscaping				
Property Tax *	\$ 848	\$ 848	\$ 848	\$ 848
Cost Recovery	\$ -	\$ -	\$ 850	\$ 0
Non-profit grants (non-op.)	\$ -	\$ -	\$ -	\$ 0
RTS Co-gen pass-thru	\$ -	\$ -	\$ -	\$ 0
Pass-through (other) *	\$ -	\$ -	\$ -	\$ 0
Total Non-Operating Revenue	\$ 848	\$ 848	\$ 1,698	\$ 848
TOTAL REVENUES	\$ 2,355	\$ 1,448	\$ 1,698	\$ 1,448
Net Increase (Decrease) in Cash	\$ 352	\$ (835)	\$ (570)	\$ (835)

FY 23/24 MAINTENANCE DEPT PROPOSED BUDGET (##) - FUND 3242 - PLAZA/STREETLIGHTS

	<u>FY 2021-22</u> <u>Actual</u>	<u>FY 2022-23</u> <u>Adopted</u>	<u>FY 2022-23</u> <u>Est. Year End</u>	<u>FY 2023-24</u> <u>Proposed</u>
<u>EXPENSES</u>				
Plaza / Street Lighting / Fence				
Insurance - Property	\$ 553	\$ 608	\$ -	\$ 0
Payroll Expenses	\$ -	\$ -	\$ -	\$ 0
All Other - Maint., Office, Auditor, etc.	\$ -	\$ -	\$ 1,390	\$ 1,530
Total Plaza / Streetlight / Fence O&M	\$ 553	\$ 608	\$ 1,390	\$ 1,530
Fixed Assets - Capital Expense				
Street Lighting / Fence / Plaza	\$ -	\$ -	\$ -	\$ 0
Total Fixed Assets	\$ -	\$ -	\$ -	\$ 0
Contingency Reserve 10%	\$ -	\$ 64	\$ -	\$ 64
Plaza / Streetlights / Fence Non-op	\$ -	\$ -	\$ -	\$ -
TOTAL PLAZA/LIGHTS EXPENDITURES	\$ 553	\$ 672	\$ 1,390	\$ 1,594
<u>REVENUES</u>				
Operating Revenue				
Plaza/Streetlights/Fence				
Donations (restricted)	\$ -	\$ -	\$ -	\$ 0
Donations / fundraisers (ops)	\$ -	\$ -	\$ -	\$ 0
Total Operating Revenue	\$ -	\$ -	\$ -	\$ 0
Non-Operating Revenue				
Plaza/Streetlights/Fence				
Property Tax *	\$ 887	\$ 922	\$ 922	\$ 959
Cost Recovery and other	\$ -	\$ -	\$ -	\$ 0
Non-profit grants (non-op.)	\$ -	\$ -	\$ -	\$ 0
RTS Co-gen pass-thru	\$ -	\$ -	\$ -	\$ 0
Pass-through (other) *	\$ -	\$ -	\$ -	\$ 0
Total Non-Operating Revenue	\$ 887	\$ 922	\$ 922	\$ 959
TOTAL REVENUES	\$ 887	\$ 922	\$ 922	\$ 959
Net Increase (Decrease) in Cash	\$ 334	\$ 250	\$ (468)	\$ (635)

REVENUES**Operating Revenue****CCSD**

Departmental Contributions	\$ 11,362	\$ 13,180	\$ -	\$ 0
Non-Profit grants (restricted)	\$ 20,963	\$ 23,059	\$ -	\$ 0

District Office

Departmental Contributions	\$ 46,207	\$ 55,448	\$ 50,723	\$ 60,868
Loan from CVSAN	\$ -	\$ 100,000	\$ -	\$ 100,000
Rental Revenue	\$ -	\$ 4,800	\$ -	\$ 4,800
Donations / fundraisers (ops)	\$ -	\$ -	\$ -	\$ 0

Total Operating Revenue	\$ 78,531	\$ 196,487	\$ 50,723	\$ 165,668
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Non-Operating Revenue**District Office**

Property Tax	\$ 22,355	\$ 30,000	\$ 30,000	\$ 30,000
Interest (non-operating)	\$ -	\$ -	\$ -	\$ -
Non-profit grants (non-op.)	\$ -	\$ -	\$ -	\$ -
Donations / fundraisers	\$ 508	\$ -	\$ -	\$ -
Cost Recovery and other	\$ 54,826	\$ 32,528	\$ 30,764	\$ 5,306
	\$ -	\$ -	\$ -	\$ -

Total Non-Operating Revenue	\$ 77,689	\$ 62,528	\$ 60,764	\$ 35,306
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TOTAL REVENUES	\$ 156,220	\$ 259,015	\$ 111,487	\$ 200,974
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Net Increase (Decrease) in Cash	\$ 11,824	\$ (74,990)	\$ 42,743	\$ (63,891)
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FY 23/24 MAINTENANCE DEPT. PROPOSED BUDGET (##) - FUND 3242 - DIST. OFFICE/CSD

	FY 2021-22 Actual	FY 2022-23 Adopted	FY 2022-23 Est. Year End	FY 2023-24 Proposed
EXPENSES				
District Office - O&M / Occupancy				
Insurance - Property & Crime	\$ 641	\$ 680	\$ 1,487	\$ 1,576
Cleaning & Maintenance	\$ 1,520	\$ 1,611	\$ 475	\$ 504
Security & Alarm	\$ 528	\$ 560	\$ 731	\$ 775
Capital Replacement - O&M	\$ 10,979	\$ 41,000	\$ 7,385	\$ 41,000
Utilities	\$ 1,742	\$ 1,846	\$ 2,273	\$ 2,409
Phone & Internet	\$ 495	\$ 525	\$ -	\$ 0
Software Subscriptions	\$ -	\$ -	\$ -	\$ 0
Prof. Svcs.- Engineer, Attorney, Audit	\$ 1,832	\$ 1,942	\$ 250	\$ 265
Permits and Fees	\$ -	\$ -	\$ -	\$ 0
Recoverable Expenses	\$ 1,500	\$ 1,590	\$ -	\$ 0
All Other- Office, Acquis., Admin	\$ 75	\$ 79	\$ 78	\$ 83
Total District Office O&M / Occupancy	\$ 19,312	\$ 49,832	\$ 12,680	\$ 46,612
PAYROLL EXPENSES				
Salaries & Benefits				
CCSD (recoverable) ⁽¹⁾	\$ 9,777	\$ 32,528	\$ 50	\$ 5,306
District Office - Cap. Proj.	\$ 20,467	\$ 19,966	\$ 21,453	\$ 22,366
District Office - Admin	\$ 11,362	\$ 8,950	\$ -	\$ 4,833
Total District Office O&M Expenses	\$ 60,917	\$ 111,277	\$ 34,182	\$ 79,118
⁽¹⁾ CSD & Parcel tax included here				
Fixed Assets - Capital Expense				
Construction				
Loan Principal	\$ 4,031	\$ 110,000	\$ 8,244	\$ 110,000
	\$ 21,671	\$ 43,342	\$ 12,839	\$ 25,677
Total Fixed Assets	\$ 25,702	\$ 153,342	\$ 21,083	\$ 135,677
Non-Operating Expenses				
Contingency Reserve 10%	\$ -	\$ 26,462	\$ -	\$ 21,480
Loan Interest	\$ 20,504	\$ 20,000	\$ 10,450	\$ 20,000
Other non-op	\$ 3,532	\$ 3,815	\$ -	\$ 0
TOTAL DISTRICT OFFICE EXPENDITURES*	\$ 110,655	\$ 314,895	\$ 65,715	\$ 256,275
CSD - Admin&Operating				
Elections	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 1,197	\$ -	\$ 66	\$ -
Memberships	\$ -	\$ -	\$ -	\$ -
Office (Postal, supplies, other)	\$ 1,919	\$ 2,111	\$ 443	\$ 487
Professional Services	\$ 9,163	\$ 17,000	\$ 1,076	\$ 8,104
Printing Publishing	\$ -	\$ -	\$ 50	\$ -
Software Subscriptions	\$ -	\$ -	\$ -	\$ -
Vehicle/Travel Reimbursement	\$ 500	\$ -	\$ 105	\$ -
County & State Charges	\$ -	\$ -	\$ -	\$ -
Training & Conferences	\$ -	\$ -	\$ -	\$ -
Recoverable Expenses (hillside)	\$ 20,963	\$ -	\$ -	\$ -
All Other- Office and other Admin	\$ -	\$ -	\$ 1,290	\$ -
Total CCSD Admin Expenditures	\$ 33,742	\$ 19,110	\$ 3,030	\$ 8,590

Capital Projects for FY 2023/24

CROCKETT COMMUNITY SERVICES DISTRICT

<u>ADMINISTRATION BUILDING</u>	<u>CAPITAL REPLACEMENTS O&M</u>	<u>CAPITAL IMPROVEMENTS</u>	<u>CAP. IMP. FUNDING SOURCE</u>
Flat roof and gutter repair	\$21,000.00		<u>all Depts</u>
Moisture damage mitigation and drainage imp		\$45,000.00	<u>#3426</u>
Garage Roof Replacement and rails		\$45,000.00	<u>#3426</u>
Main Hall Modifications/Prep	\$10,000.00	\$5,000.00	<u>all Depts</u>
Lighting, doors, convenience receptacles	\$10,000.00	\$5,000.00	<u>all Depts</u>
Storage and facilities Improvements		\$10,000.00	<u>#3426</u>
<u>TOTAL</u>	<u>\$41,000.00</u>	<u>\$110,000.00</u>	

FY 2023-2024 PORT COSTA SANITARY DEPARTMENT BUDGET - FUND 3425 - PROPOSED

	PY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
	Actual	Approved Budget	Est. Year end	Proposed Budget
Collection System				
Liability Insurance	\$ 3,725	\$ 5,215	\$ 5,237	\$ 7,332
Profess. Services.	\$ 299	\$ 5,000	\$ 1,894	\$ 5,000
Sewers Maint.	\$ 12,010	\$ 13,211	\$ 20,895	\$ 22,985
Other Operating	\$ 0	\$ 461	\$ 0	\$ 461
Permits & Fees	\$ 4,815	\$ 5,297	\$ 8,964	\$ 9,502
Total Collection System	\$ 20,849	\$ 29,184	\$ 36,989	\$ 45,279
Treatment Plant				
Generator fuel / oil	\$ 42	\$ 63	\$ 159	\$ 239
Property Insurance	\$ 2,733	\$ 4,373	\$ 3,393	\$ 4,750
Contract Operator	\$ 52,800	\$ 58,080	\$ 54,706	\$ 60,177
Chemicals	\$ 4,170	\$ 4,796	\$ 8,753	\$ 10,066
Hardware/Supplies & Misc.	\$ 1,699	\$ 2,549	\$ 1,307	\$ 1,960
Profess. Svcs. (Engineer, Lab, Technici	\$ 15,044	\$ 17,282	\$ 27,255	\$ 26,675
Electricity	\$ 4,297	\$ 4,942	\$ 4,490	\$ 5,163
Alarm system phone	\$ 350	\$ 402	\$ 1,693	\$ 1,947
Cap. Replacement	\$ 2,100	\$ 3,000	\$ 0	\$ 3,000
Operating fees/permits	\$ 5,941	\$ 6,535	\$ 3,346	\$ 3,681
Other Operating - septic cleaning	\$ 0	\$ 3,500	\$ 0	\$ 3,500
Total Treatment Plant	\$ 89,176	\$ 105,521	\$ 105,102	\$ 121,158
Administrative				
Elections	\$ 0	\$ 0	\$ 0	\$ 0
Crime Insurance	\$ 38	\$ 61	\$ 40	\$ 64
Memberships	\$ 1,809	\$ 2,080	\$ 2,007	\$ 2,308
Office / Postal	\$ 164	\$ 197	\$ 61	\$ 74
Profess. Svcs.(admin)	\$ 815	\$ 897	\$ 3,075	\$ 2,460
Printing/Publishing	\$ 132	\$ 152	\$ 500	\$ 575
Software Subscription	\$ 672	\$ 739	\$ 640	\$ 704
Vehicle/Travel/Meetings	\$ 0	\$ 131	\$ 0	\$ 131
Other (incl. REC payments)	\$ 3,739	\$ 46	\$ 93,561	\$ 1,476
County Charges	\$ 637	\$ 733	\$ 0	\$ 0
Sub-Total Administrative	\$ 8,005	\$ 5,035	\$ 99,884	\$ 7,792
Salaries and Benefits (O&M)	\$ 40,532	\$ 54,037	\$ 32,786	\$ 35,093
Other Payroll Exp. (WC premiums etc.	\$ 0	\$ 0	\$ 0	\$ 0
Total Administrative	\$ 48,537	\$ 59,072	\$ 132,670	\$ 42,885
Total O&M Expenses	\$ 158,562	\$ 193,777	\$ 274,762	\$ 209,322
Non-Operational Expenses				
Loan Principle	\$ 38,560	\$ 39,648	\$ 39,648	\$ 62,195
Loan Interest on PY Cap Projects	\$ 7,514	\$ 5,166	\$ 7,097	\$ 11,031
Non-Op Other	\$ 0	\$ 0	\$ 0	\$ 0
Fixed Assets and Other				
Capital Projects Allocation	\$ 0	\$ 85,000	\$ 0	\$ 85,000
Allocation to operating reserves	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
Contingency Reserve	\$ 0	\$ 19,766	\$ 0	\$ 21,433
Interfund G/L non-op adjustment	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 204,637	\$ 352,591	\$ 321,507	\$ 396,548
TOTAL APPROPRIATIONS	\$ 233,637	\$ 372,357	\$ 350,507	\$ 417,981
TOTAL REVENUES	\$ 293,956	\$ 299,908	\$ 392,095	\$ 313,070
Sewer use charge	\$ 293,031	\$ 299,278	\$ 299,278	\$ 312,040
Capacity charge	\$ 0	\$ 0	\$ 0	\$ 0
Permit fees	\$ 180	\$ 180	\$ 60	\$ 180
Interest (non-op)	\$ 427	\$ 250	\$ 426	\$ 650
Misc fees / cost recovery (ops)	\$ 0	\$ 200	\$ 92,331	\$ 200
Grants / Interdept Loan (no-op)	\$ 317	\$ 0	\$ 0	\$ 0

PORT COSTA SANITARY DEPARTMENT
Proposed BUDGET 2023/2024

GENERAL FUND 3425: EXPENDITURE DETAIL

	PY Actuals FY 21/22	Current Budget FY 22/23	11 Month Actuals FY 22/23	Est. Year End FY 22/23	Proposed Budget FY 23/24
415 · SEWAGE COLLECTION *****					
415.30 · INSURANCE - Liability	3,725	5,215	0	5,237	7,332
415.55 · PROF. SVCS. (Coll.)	299	5,000	1,394	1,894	5,000
415.70 · MAINTENANCE & EMERGENCY CALL O	12,010	13,211	19,895	20,895	22,985
415.96 · OTHER OPERATING (Coll.)	0	461	0	0	461
415.96.2c · Permits & Fees (Coll.)	4,815	5,297	8,464	8,964	9,502
Total 415 · SEWAGE COLLECTION *****	20,849	29,184	29,753	36,989	45,279
416 · SEWAGE TREATMENT *****					
416.25 · GASOLINE, OIL, FUEL	42	63	109	159	239
416.31 · INSURANCE - Property	2,733	4,373	3,393	3,393	4,750
416.51.1pc · Treatment Plant Operators	52,800	58,080	45,506	54,706	60,177
416.51.2pc · Chemicals	4,170	4,796	7,753	8,753	10,066
416.51.3pc · Hardware, Supplies, & Misc	1,699	2,549	1,107	1,307	1,960
416.56.2pc .3pc · Prof. Svcs. - Engineer	0	0	4,462	4,462	1,000
416.56.3pc · Prof. Svcs. -Technician	5,650	6,498	10,563	10,563	11,619
416.56.7pc · Prof. Svcs. - Lab Testing	9,029	10,383	11,555	12,055	13,863
416.56.x · Prof. Svcs. - Attorney / Other	365	402	175	175	193
416.91.1pc · Electricity	4,297	4,942	3,840	4,490	5,163
416.91.6pc and 416.96.3 · Plant Alarm System	350	402	1,513	1,693	1,947
416.96.1 · Capital Replacements (Treat.)	2,100	3,000	0	0	3,000
416.96.2 · Permits & Fees (Treat.)	5,941	6,535	3,346	3,346	3,681
416.96 · OTHER OP (Treat) - Septic Cleaning	0	3,500	0	0	3,500
416.99 · ENFORCEMENT PENALTIES	0	0	0	0	0
Total 416 · SEWAGE TREATMENT *****	89,176	105,521	93,322	105,102	121,158
417. ADMIN/GENERAL					
417.21 · ELECTIONS	0	0	0	0	0
417.31 · INSURANCE -Crime(employee bond)	38	61	40	40	64
417.36 · MEMBERSHIPS - BACWA & CASA	1,809	2,080	2,007	2,007 #	2,308
417.41 · OFFICE POSTAL / SUPPLIES	164	197	11	61	74
417.45 · RENT / UTILITIES	3,700	3,885	6,261	6,261	5,009
417.56 · PROF SVCS (Admin) Attorney/Auditor	815	897	3,075	3,075	2,460
417.61 · PRINTING/ PUBLISHING	132	152	500	500	575
417.70 · SOFTWARE SUBSCRIPTION	672	739	640	640	704
417.80 · VEHICLE / TRAVEL REIMBURSEMENT	0	131	0	0	131
417.96 · *REC checks payable /OTHER ADMIN. / F	39	46	93,561	93,561	1,476
417.96.3pc · County Charges	637	733		0	0
Total 417 · ADMIN / GENERAL *****	8,005	8,920	106,095	106,145	12,801
6560 · PAYROLL EXPENSES *****					
6560.x · Salary & Benefits	37,832	49,987	26,919	30,621	31,846
6560.2 & .3 · CalPERS UAL & Workers Comp	2,700	4,050	665	2,165	3,247
Total 6560 · PAYROLL EXPENSES *****	40,532	54,037	27,584	32,786	35,093
Total O&M Expense	158,562	197,662	256,755	281,023	214,331
Non-Op and Capitol Expenses					
416.212 · LOAN PRINCIPAL (non-op)	38,560	39,648	39,648	39,648	62,195
419.1 · Loan Interest - Non-Op Expense	7,514	5,166	7,097	7,097	11,031
111.x · Capitol Sewer Projects and CCTV	0	85,000		0	85,000
419 · Non-Op Expense - Other	0			0	
Interfund G/L non-op adjustment	0			0	
Operating Reserves - Budget Allocation					
Septic Tank Heavy Cleaning (\$50k over 5yrs - 2025)	10,000	10,000	10,000	10,000	10,000
NPDES Permit Reserve (\$40k over 4yrs - 2024)	10,000	10,000	10,000	10,000	10,000
WWTP Cap Repl. Reserve (\$20K over 5yrs - 2025)	4,000	4,000	4,000	4,000	4,000
RWQCB Operations Reserve (\$15K over 3yrs - 202	5,000	5,000	5,000	5,000	5,000
Rate Stabilization Reserve					53,658
Contingency 10%		19,766			21,433
TOTAL EXPENSES	233,637	376,242	332,500	356,768	476,648
Net Ordinary O&M Income	135,394	102,246	135,340	111,072	98,739
Net Include. Contingency, Capital, & Reserves	60,319	-76,334	59,595	35,327	-163,578

**PORT COSTA SANITARY DEPARTMENT
Proposed BUDGET FY 2023/2024**

Sewer Use Charge: **\$2,345**

GENERAL FUND 3425: REVENUE DETAIL

	PY Actual FY 21/22	Adopted FY 22/23	Estimated Year End FY 22/23	Proposed Budget FY 23/24
301.0 Sewer use charge	\$293,031	\$299,278	\$299,278	\$312,040
303.0 Capacity charge				
302.0 Permit fees	\$180	\$180	\$60	\$180
306.0 Misc fees			\$0	
SUB-TOTALS O&M	\$293,211	\$299,458	\$299,338	\$312,220
311.0 Interest	\$427	\$250	\$426	\$650
318.0 REC Checks / Cost recovery (Non-op)	\$0	\$200	\$92,331	\$200
317.0 Inter-department Loan	\$317	\$0	\$0	\$0
319.0 Grants	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$293,956	\$299,908	\$392,095	\$313,070

FUND 3425 - BALANCE OVERVIEW

	PY ACTUAL FY 21/22	ADOPTED FY 22/23	EST YEAR END FY 22/23	Proposed BUDGET FY 22/23
Opening Cash Balance				
Septic Tank Replacement Reserve	\$ 10,000	\$ 20,000	\$ 20,000	\$ 30,000
Discharge Permit Reserve	\$ 10,000	\$ 20,000	\$ 20,000	\$ 30,000
Plumbing Pipe Refurb. Reserve	\$ 4,000	\$ 8,000	\$ 8,000	\$ 12,000
RWQCB Violation Fines Reserve	\$ 5,000	\$ 10,000	\$ 10,000	\$ 15,000
Contingency Reserve ***		\$ -		\$ -
Carry Over (unallocated)	\$ 115,299	\$ 175,618	\$ 193,771	\$ 229,098
TOTAL OPENING CASH BALANCE	\$ 162,452	\$ 233,618	\$ 251,771	\$ 316,098
ESTIMATED REVENUE	\$ 293,956	\$ 299,908	\$ 392,095	\$ 313,070
ESTIMATED O&M EXPENSES	\$ (158,562)	\$ (197,662)	\$ (281,023)	\$ (214,331)
ESTIMATED CAP. PROJ. EXPENSES	\$ -	\$ (85,000)	\$ -	\$ (85,000)
ESTIMATED LOAN PRINCIPAL	\$ (38,560)	\$ (39,648)	\$ (39,648)	\$ (62,195)
ESTIMATED LOAN INTEREST	\$ (7,514)	\$ (5,166)	\$ (7,097)	\$ (11,031)
NON-OPERATING EXPENSE - OTHER	\$ -	\$ -	\$ -	\$ -
Closing Fund Balance				
<i>Operating Reserves Included in Balance</i>				
Septic Tank Rehab/Replace Reserve	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000
Discharge Permit Reserve	\$ 20,000	\$ 30,000	\$ 30,000	\$ 30,000
Plumbing Pipe Refurb. Reserve	\$ 8,000	\$ 12,000	\$ 12,000	\$ 12,000
RWQCB Violation Fines Reserve	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000
Contingency ***		\$ 19,766		\$ 21,433
Interfund G/L non-op adjustment		\$ -		\$ -
Carry Over(unallocated)	\$ 193,771	\$ 99,284	\$ 229,098	\$ 148,178
TOTAL CLOSING FUND BALANCE	\$ 251,771	\$ 206,050	\$ 316,098	\$ 256,611

*** Unused contingency reserve moves to unallocated general funds at the end of the fiscal year.

Outstanding Debt	Beginning FY 22/23	Principle Pay FY 22/23	Est. Ending FY 22/23
Crockett Sanitary (WestA Refi)	\$165,426	\$39,648	\$125,778
Crockett Sanitary (Pre-2013 transfers)	\$24,233	\$0	\$24,233
Crockett Sanitary (3rd Loan)	\$150,000	\$0	\$150,000
Total Debt	\$339,660	\$300,012	\$300,012

Capital Projects for FY 2023/24

PORT COSTA SANITARY DEPARTMENT

SEWER COLLECTION SYSTEM PROJECTS	CAPITAL IMPROVEMENTS FIXED ASSET	GRANT FUNDED	PCSAN FUNDED
Sewer Main&Manhole realignment (approx 150+LF)	\$ 50,000		
Emergency project(s)	\$ 10,000		\$ 10,000
CCTV Inspection	\$ 25,000		\$ 25,000
TOTAL	\$ 85,000		
TREATMENT PLANT	CAPITAL REPLACEMENTS O&M	CAPITAL IMPROVEMENTS FIXED ASSET	
Septic Tank Hatches		\$0	\$0
Sump high alarm		\$1,500	\$1,500
Backup chemical pump		\$1,500	\$1,500
Various emergency WWTP	\$3,000.00	\$5,000	\$8,000
TOTAL	\$3,000.00	\$8,000	
EQUIPMENT		CAPITAL IMPROVEMENTS	
No tools or equipment planned		\$0.00	
TOTAL		\$0.00	
			<u>\$46,000.00</u>

Future Capital Reserve for large projects

Sand Replacement Reserve	TBD
Sand bed engineering study	TBD
RR Crossing	TBD
Influent metering MH and flume	TBD
Survey & Main replacement on Canyon Lake	TBD

FY 2023-24 CROCKETT SANITARY DEPARTMENT BUDGET - FUND 3426 PROPOSED

	PY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24
	Actual	Approved	Estimated Year	Proposed
Collection System				
Loan Principal	\$ 87,580	\$ 86,680	\$ 81,970	\$ 48,421
Gas, Fuel, Vehicle (District owned)	\$ 601	\$ 300	\$ 550	\$ 1,000
Insurance (liab, prop, crime)	\$ 29,592	\$ 44,712	\$ 45,694	\$ 50,492
West County O&M Pump Station	\$ 43,306	\$ 47,637	\$ 69,032	\$ 59,403
Prof. Services (Collection Sys) Non WCWD	\$ 9,390	\$ 10,141	\$ 11,258	\$ 12,000
Rent/Lease Easements	\$ 13,708	\$ 14,804	\$ 3,003	\$ 3,000
Maintenance (CSO)	\$ 120,786	\$ 130,257	\$ 190,533	\$ 163,163
Utilities	\$ 48,023	\$ 55,164	\$ 64,649	\$ 54,820
Cap. Replacement (O&M) Pump Station	\$ 3,047	\$ 55,000	\$ 45,567	\$ 55,000
Other	\$ 338	\$ 2,827	\$ 5,282	\$ 3,500
Total Collection System	\$ 356,371	\$ 447,522	\$ 517,539	\$ 450,801
Treatment Plant				
JTP Operations & Maint - C&H	\$ 55,211	\$ 1,176,594	\$ 0	\$ 1,542,831
Professional Services	\$ 0	\$ 0	\$ 21,151	\$ 23,267
Capital Replacement (O&M) JTP	\$ 0	\$ 11,893	\$ 0	\$ 23,786
Total Treatment Plant	\$ 55,211	\$ 1,188,487	\$ 21,151	\$ 1,589,883
Administrative				
Elections	\$ 0	\$ 0	\$ 0	\$ 0
Membership	\$ 2,824	\$ 5,026	\$ 4,567	\$ 4,800
Office - Supplies/Postal/Misc.	\$ 2,704	\$ 6,111	\$ 3,000	\$ 4,391
Professional Services (Admin)	\$ 29,209	\$ 44,493	\$ 59,377	\$ 70,641
Printing / Publishing	\$ 415	\$ 1,800	\$ 1,206	\$ 1,800
Rents/Leases - Office Space	\$ 43,226	\$ 32,713	\$ 48,137	\$ 62,137
Capital Replacement (New Office)	\$ 2,100	\$ 22,335	\$ 0	\$ 10,000
New Office Occupancy	\$ 329	\$ 20,082	\$ 2,232	\$ 3,000
Travel/Meetings/Vehicle	\$ 200	\$ 548	\$ 500	\$ 500
Utilities (phone and internet)	\$ 4,363	\$ 5,018	\$ 1,334	\$ 3,500
Software subscriptions	\$ 5,049	\$ 18,687	\$ 16,277	\$ 16,340
County & State Charges	\$ 9,473	\$ 10,135	\$ 7,769	\$ 6,650
Recoverable Expenses / Other Misc.	\$ 1,542	\$ 9,226	\$ 15,363	\$ 9,000
Training and Conferences	\$ 760	\$ 1,500	\$ 0	\$ 1,500
Sub-Total Administrative	\$ 102,194	\$ 177,674	\$ 159,762	\$ 194,259
Salaries and Benefits (O&M)	\$ 290,262	\$ 309,164	\$ 257,837	\$ 284,840
Recoverable Payroll (REC/PC/MAINT)	\$ 0	\$ 0	\$ 91,000	\$ 67,000
Other Payroll Exp. (WC liab, LTD, etc.)	\$ 736	\$ 13,408	\$ 8,378	\$ 20,000
Total Administrative	\$ 393,192	\$ 500,245	\$ 516,977	\$ 566,099
Fixed Assets				
Capital Projects Allocation	\$ 765,430	\$ 886,323	\$ 435,553	\$ 396,997
423 Other Non-Op Interfund trsfr to 3427	\$ 2,425	\$ 7,275	\$ 0	\$ 7,275
Total Fixed Assets	\$ 767,855	\$ 893,598	\$ 435,553	\$ 404,272
Interfund loan to Maint. Dept. - 1 R.P.	\$ 0	\$ 100,000	\$ 0	\$ 100,000
Non-operation expenses	\$ 10,122	\$ 12,022	\$ 17,223	\$ 15,000
Contingency Expense 10%	\$ 0	\$ 213,625	\$ 0	\$ 260,678
Interfund G/L operation adjustment	\$ 15,263	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 1,598,014	\$ 3,355,499	\$ 1,508,443	\$ 3,386,734
TOTAL APPROPRIATIONS	\$ 1,598,014	\$ 3,355,499	\$ 1,508,443	\$ 3,386,734
TOTAL REVENUES	\$ 1,879,134	\$ 2,716,337	\$ 2,054,240	\$ 3,336,734
Property Tax	\$ 310,985	\$ 320,985	\$ 320,985	\$ 323,824
Sewer Use Charges	\$ 1,414,081	\$ 1,556,428	\$ 1,544,428	\$ 1,611,428
Sewer Use Charges - C&H	\$ 49,174	\$ 398,392	\$ 0	\$ 590,088
Permit fees	\$ 1,920	\$ 1,760	\$ 630	\$ 1,312
Capacity charges	\$ 2,425	\$ 7,275	\$ 0	\$ 7,275
Interest (non-op)	\$ 15,970	\$ 20,749	\$ 47,374	\$ 63,112
Cost Recovery including payroll	\$ 750	\$ 12,000	\$ 85,962	\$ 70,276
Grants - RTS (non-op) and others	\$ 36,406	\$ 12,213	\$ 12,213	\$ 7,578
Interfund transfer 3427	\$ 0	\$ 206,387	\$ 0	\$ 106,387
Loan repayment from Port Costa	\$ 38,560	\$ 39,648	\$ 39,648	\$ 61,076
Other - Penalties, pass thru, bonds, etc.	\$ 8,863	\$ 28,500	\$ 3,000	\$ 14,082

**CROCKETT SANITARY DEPARTMENT
OPERATING BUDGET FY 2023-24 PROPOSED (####)**

	<u>PY Actual</u>	<u>Estimated</u>	<u>Proposed Budget</u>
	<u>FY 21-22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
GENERAL FUND 3426: CASH BUDGET DETAIL *****			
Opening Cash Balance			
Contingency Fund roll-over *	-	-	-
Capital Account Balance Carryover	1,459,830	755,583	1,206,353
Rate Stabilization Reserve	2,132,624	3,117,993	3,213,019
TOTAL OPENING CASH BALANCE	3,592,454	3,873,576	4,419,372

ESTIMATED REVENUES (excl. PCSan Repay & Stab Resrv	1,840,574	2,014,592	2,845,362
Interdepartment receivable Port Costa Loans	38,560	39,648	61,076
RSR allocation/Const. Fund 3427 Transfers for projects	0	0	480,296
ESTIMATED O&M OUTLAY EXPENSE	-804,774	-1,055,667	-2,606,783
Interdepartment loan for 1 Rolph Park Dr.	0	0	-100,000
ESTIMATED CAPITAL OUTLAY EXPENSE	-701,430	-403,553	-1,522,570
Contingency Expense 10% *	0	0	-260,678
Non-Op Expense / Cash Bond Refunds	-10,122	-17,223	-22,275
Transfer to Capital Construction Fund # 3427 **	-66,425	-32,000	-39,275
Transfer from Capital Reserve Fund # 3429	0	0	0
Interfund G/L noperating adjust.	-15,263	0	0

TOTAL PROJECTED CLOSING YEAR-END CASH BALANCE

Capital Account Balance in Fund #3426	755,583	1,206,353	41,505
Rate Stabilization Reserve	3,117,993	3,213,019	2,732,723
TOTAL PROJECTED CLOSING YEAR-END CASH BALANCE ***	3,873,576	4,419,372	2,774,228

* Any unused contingency at year-end allocated to Rate Stabilization Reserve

** Includes Clarifier Reserve and Capacity Charges collected

*** Total excluding taxes held in 3240

INVESTMENT ASSETS OUTSIDE FUND 3426

Accrued Debt PCSan Beginning Balance	378,219.98	339,659.68	300,011.98
Loan Principle Payments	-38,560.30	-39,647.70	-61,076.00
Accrued Debt PCSan Ending Balance	339,659.68	300,011.98	238,935.98

CSD GENERAL FUND 3240: CASH BUDGET DETAIL *****

Property Taxes Held in 3240 Beginning Balance

Property Taxes Held in 3240 Ending Balance

Difference (increase / decrease)

County charges held in 3240

CROCKETT SANITARY DEPARTMENT
10-MONTH ACTUALS AND PROPOSED BUDGET FY 2023/24 (May 2023)

	PY Actual	Budgeted	11-month Actuals	Estimated Current Year	Proposed Budget
	FY 21/22	FY 22/23	FY 22/23	FY 22/23	FY 23/24
GENERAL FUND 3426 - Revenue					
3426i · FUND 3426 CVSAN. Revenue*****					
300 · OPERATING REVENUE					
301.1 · SEWER USE CHARGES - CY **	\$ 1,414,081	1,556,428	862,708	1,544,428	1,544,428
301.2 · SEWER USE CHARGES - PY	\$ 49,174	5,000	0	0	67,000
301.3 · SEWER USE CHARGES - C&H **	\$ -	393,392	0	0	590,088
302 · PERMIT FEES	\$ 1,920	1,760	630	630	1,312
303 · CONNECTION / CAPACITY CHARGES	\$ 2,425	7,275	0	0	7,275
307 · PENALTIES AND FINES COLLECTED	\$ -	500	0	0	1,000
318 · COST RECOVERY					
318.2 · Abatement Costs	\$ -	5,000	0	0	1,000
318.1 .3 .6 · C&H reimburse and Other	\$ 750	7,000	155	2,275	2,276
318.8m · Payroll - repaid by Maint.	\$ -		0	7,781	7,000
318.8pc · Payroll - repaid by PCSan	\$ 35,643		0	27,761	30,000
318.8re · Payroll - repaid by Rec	\$ 14,952		0	48,145	30,000
Total 318 · COST RECOVERY	51,345	12,000	155	85,962	70,276
Total 300 · OPERATING REVENUE	1,518,945	1,976,355	863,493	1,631,020	2,281,379
325 · NON-OPERATING REVENUE					
311 · INTEREST	\$ 15,970	20,749	36,445	47,374	63,112
314 · PROPERTY TAX-transfer from 3240	\$ 310,985	320,985	300,985	320,985	323,824
316 · PAYMENTS PRIVATE SEWER AGRMT	\$ -	5,000	0	0	7,682
319 · GRANTS	\$ 36,406	12,213	0	12,213	7,578
320 · OTHER NON-OP INCOME / PASSTHRU	\$ 2,863	15,000	0	1,000	2,400
322 · INTERFUND TRANSFER FROM 3427	\$ -	206,387	0	0	106,387
325.8 · CONTRACTOR BONDS	\$ 6,000	8,000	1,000	2,000	3,000
325.9 · INTERFUND LOAN PRINCIPAL PCSAN	\$ 38,560	39,648	39,648	39,648	61,076
Total 325 · NON-OPERATING REVENUE	410,784	627,982	378,078	423,220	575,059
Allocation from Rate Stabilization Reserve	0	112,000	0	0	480,296
Interfund G/L non-operating income adj.	0	50,000			50,000
Total 3426i · FUND 3426 CVSAN. Revenue *****	1,929,729	2,766,336	1,241,571	2,054,240	3,386,734

CROCKETT SANITARY DEPARTMENT
10-MONTH ACTUALS AND PROPOSED BUDGET FY 2023/24 (May 2023)

	PY Actual	Budgeted	11-month Actuals	Estimated Current Year	Proposed Budget
	FY 21/22	FY 22/23	FY 22/23	FY 22/23	FY 23/24
GENERAL FUND 3426 - Expense					
3426e · FUND 3426 CVSAN. Expense*****					
410 · COLLECTION SYSTEM *****			***** COLLECTION SYSTEM *****		
410.211 · LOAN PRINCIPAL	87,580	86,680	81,970	81,970	48,421
410.25 · GAS, FUEL, OIL, MAINT (DIST. VEHIC	601	300	137	550	1,000
410.30 · INSURANCE	29,592	44,712	45,694	45,694	50,492
410.50 · WEST COUNTY O&M (PS)	43,306	47,637	59,032	69,032	59,403
410.55 · PROF. SVCS. (Coll.)	9,390	10,141	10,258	11,258	12,000
410.65 · RENT/LEASE EASEMENTS	13,708	14,804	3,003	3,003	3,000
410.70 · MAINTENANCE					
70.1 · Sewers - preventive maint.	111,168	120,062	171,521	181,525	153,664
70.2 70.3 70.4 · Weeds, Hardware, & Repairs	9,618	10,195	8,045	9,008	9,499
Total 410.70 · MAINTENANCE	120,786	130,257	179,566	190,533	163,163
410.90 · UTILITIES					
90.1 · Electricity	39,714	45,671	45,384	49,056	46,604
90.2 · Water	5,953	6,548	11,211	12,800	5,312
90.6 · Autodialer Alarm	2,356	2,945	2,127	2,793	2,905
Total 410.90 · UTILITIES	48,023	55,164	58,722	64,649	54,820
410.95 · OTHER OPERATING (Coll.)					
95.1 · Capital Repl. - Pump Station	3,047	55,000	28,131	45,567	55,000
95.2 · Other Operating Costs + HHW	338	2,827	5,117	5,282	3,500
Total 410.95 · OTHER OPERATING (Coll.)	3,385	57,827	33,248	50,849	58,500
Total 410 · COLLECTION SYSTEM *****	356,371	447,523	471,631	517,539	450,801
411 · TREATMENT PLANT *****			***** TREATMENT PLANT *****		
411.50 · C&H - JTP O&M	55,211	1,176,594	0	0	1,542,831
411.55 · PROF. SVCS. - Treatment Plant	0	0	21,151	21,151	23,267
411.95 · CAPITAL REPLACEMENT (Treat)	0	11,893	0	0	23,786
Total 411 · TREATMENT PLANT *****	55,211	1,188,487	21,151	21,151	1,589,883
414 · ADMINISTRATIVE *****			***** ADMINSTRATIVE *****		
414.20 · ELECTIONS	0	0	0	0	0
414.35 · MEMBERSHIPS	2,824	5,026	713	4,567	4,800
414.40 · OFFICE					
40.1 · Postal	150	1,400	215	1,000	2,000
40.2 · Supplies	985	3,019	642	1,000	1,042
40.3 · Miscellany	1,568	1,692	82	1,000	1,348
Total 414.40 · OFFICE	2,703	6,111	939	3,000	4,391
414.55 · PROF. SVCS. (Admin.)					
55.4 · Attorney	22,912	19,910	39,587	41,587	45,746
55.5 · Auditor / Financial Consult.	6,222	8,608	8,910	9,210	12,895
55.6 · Engineer / Consultants (non-Capl)	0	10,566	0	0	2,000
55.7 · Consultants	75	5,409	8,079	8,579	10,000
Total 414.55 · PROF. SVCS. (Admin.)	29,209	44,493	56,577	59,377	70,641

CROCKETT SANITARY DEPARTMENT
10-MONTH ACTUALS AND PROPOSED BUDGET FY 2023/24 (May 2023)

	<u>PY Actual</u>	<u>Budgeted</u>	<u>11-month</u>	<u>Estimated</u>	<u>Proposed</u>
	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>Actuals</u>	<u>Current Year</u>	<u>Budget</u>
			<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
414.60 · PRINTING/PUBLISHING	415	1,800	706	1,206	1,800
414.65 · RENTS&LEASES (Loan share)	43,226	32,713	47,850	48,137	62,137
414.70 · CAPITAL REPL. (Admin Bld.)	2,100	22,335	0	0	10,000
414.75 · ADMIN BLDG Utilities/O&M	329	20,082	1,461	2,232	3,000
414.80 · VEHICLE / TRAVEL REIMBURSE	200	548	23	500	500
414.90 · TELEPHONE / INTERNET / CELL	4,363	5,018	1,134	1,334	3,500
414.94 · SOFTWARE SUBSCRIPTIONS	5,049	18,687	2,172	16,277	16,340
414.95 · OTHER ADMIN					
95.3 · County & State Charges	9,473	10,135	5,542	7,769	6,650
95.x · Recoverable exp. (excl. Payroll)	224	8,226	6,900	6,900	8,000
95.9 · Training and Conferences	760	1,500	0	0	1,500
95 · SUC Refund, COVID-19, Other Misc.	1,318	1,000	8,448	8,463	1,000
Total 414.95 · OTHER ADMIN	11,775	20,861	20,890	23,132	17,150
Total 414 · ADMINISTRATIVE *****	102,193	177,674	132,465	159,762	194,259
Total 3426e · SUB-TOTAL O&M Expense*****	513,775	1,813,684	625,248	698,453	2,234,943
6560 · PAYROLL EXPENSES *****					
CVSan - O&M SALARY/BENEFITS					
General Manager	104,456	112,812	92,764	96,475	106,829
Department Manager	92,176	94,941	82,912	95,544	108,956
Administrative Services Manager	64,827	51,861	44,901	50,065	17,555
Assistant District Secretary	26,366	39,549	12,118	15,753	20,000
Other hrly employees	2,438	10,000	0	0	31,500
Total CVSan O&M SALARY/BENEFITS	290,263	309,164	232,695	257,837	284,840
Recoverable REC Payroll	0		45,145	48,000	30,000
Recoverable PCSAN Payroll	0		28,855	35,000	30,000
Recoverable MAINT Payroll	0		6,781	8,000	7,000
Total Recoverable Payroll	0	0	80,781	91,000	67,000
Other Payroll Exp. (WC premium / credit adj.)	736	13,408	6,378	8,378	20,000
Total 6560 · PAYROLL O&M EXPENSES *****	290,999	322,572	319,854	357,215	371,840
Total O&M Expense	804,774	2,136,255	945,101	1,055,667	2,606,783
411.99 Other Non-Op Interfund trsfr to 3427	2,425	7,275	0	0	7,275
423.1 Loan Interest Non-Op Expense	9,122	10,022	14,223	14,223	12,000
423 Non-Op Expense Other / Cash Bond Refund	1,000	2,000	1,000	3,000	3,000
Contingency Expense 10%		213,625			260,678
111 Capital Project Funding Allocation		886,323			396,997
<i>Actual spent on Capital Projects</i>	701,430		388,926	403,553	
411.98 Trnsfr to 3427 for 3rd-clarifier capx reser	64,000	32,000	0	32,000	
Interdepartment Loan for 1 Rolph Park Dr.	0	100,000	0	0	100,000
Payroll Liability G/L adjustment	-15,263	0	0	0	0
TOTAL EXPENSE (w/ Capital Alloc. & Contingency)	1,567,488	3,387,500	1,349,250	1,508,443	3,386,734
NET BUDGET EXCESS or (DEFICIT)	362,241	-621,164	-107,679	545,796	-0

**CROCKETT SANITARY DEPARTMENT
OPERATING BUDGET FY 2023/24 PROPOSED**

	<u>PY Actual</u>	<u>Budgeted</u>	<u>Estimated Yearly Totals</u>	<u>Proposed Budget</u>
	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 22/23</u>	<u>FY 23/24</u>
CONSTRUCTION FUND 3427: BUDGET DETAIL *****				
Opening Cash Balance	961,888	1,030,821	1,030,821	1,078,385
Interest (non-operating)	2,518	2,800	15,639	10,000
Connection Fees / Capacity Charges *	2,425	7,275	0	7,275
Misc. Fees	0	0	0	0
Annexation Fees	0	0	0	0
Investment Fees	-10	-20	-75	-20
Transfer for JTP Plant Cap Impr.	0	-106,387	0	-106,387
Transfer for PS & collec sewer Cap Impr.	0	-100,000	0	-350,000
Interfund Transfers - to JTP CapX Reserves *	64,000	32,000	32,000	32,000
YEAR-END BALANCE	<u>1,030,821</u>	<u>866,489</u>	<u>1,078,385</u>	<u>671,253</u>

CAPITAL RESERVE FUND 3429: BUDGET DETAIL *****

Opening Cash Balance	71,664	72,117	71,664	72,794
Loans	0	0	0	0
Interfund Transfers	0	0	0	0
Interest (non-operating)	457	503	1,134	1,361
Cost Recovery	0	0	0	0
Investment Fees	-4	-8	-4	-8
Interfund Transfers	0	0	0	0
YEAR-END BALANCE	<u>72,117</u>	<u>72,612</u>	<u>72,794</u>	<u>74,147</u>

CROCKETT SANITARY DEPARTMENT
OPERATING BUDGET FY 2023/24 PROPOSED (May 2023)

	Funding Carryover	Funded	Estimated Spending	Estimated Balance
	FY 21/22	FY 22/23	FY 22/23	June 30, 2023
CAPITAL BUDGET DETAIL *****				
Capital Project Cost Centers	+	+	-	=
Sewers (collection system)	43,343	840,573	388,926	494,990
Pump Station	584,754	0	14,627	570,128
Treatment Plant	108,023	0	0	108,023
JTP Clarifier Reserve to Fund 3427	0	32,000	32,000	0
Equipment	5,500	13,750	0	19,250
Admin Bldg / Other	13,962	0	0	13,962
TOTAL	755,583	886,323	435,553	1,206,353

	Funding Carryover	Capital Improvements Identified		Draft Budget Allocation
	FY 23/2	FY 23/24		FY 23/24
Capital Projects Cost Centers	-	+	<i>Contingency **</i>	=
Sewer Projects	494,990	784,883	10%	318,883
Pump Station	570,128	613,300	10%	47,490
Treatment Plant	108,023	106,387	10%	
JTP Cap Reserve *	0	32,000		32,000
Equipment	19,250	18,000	10%	-1,375
Other	13,962	0	10%	
TOTAL	1,206,353	1,554,570		396,997

* \$32K allocation to JTP large cap reserve for projects such as CapX Clarifier, Polishing Clarifier, Diffuser Membranes

** Capital Replacements are included in O&M Budget and not Capital Budget, 10% contingency on allocation

*** State Revolving Fund (SFR) Loan identified as funding source for collection system projects

****Actual spending in FY22/23 incomplete

Capital Projects for FY 2023/24

PROPOSED (7/26/23)

CROCKETT SANITARY DEPARTMENT

SEWER PROJECTS	CAPITAL IMPROVEMENTS FIXED ASSET	CAP. IMP. FUNDING SOURCE
Planned projects funding	\$450,000.00	#3426
Prior uncompleted projects	\$129,883.00	Reserves
Emergency projects / unidentified	\$95,000.00	Reserves
TV inspection program	\$50,000.00	#3426
Flow metering	\$5,000.00	#3426
Staff salary & benefits	\$20,000.00	#3426
Capital project District Engineer oversight	<u>\$35,000.00</u>	#3426
TOTAL	\$784,883.00	

EQUIPMENT	CAPITAL IMPROVEMENTS	CAP. IMP. FUNDING SOURCE
Safety equipment and tools	\$3,000.00	#3426
Camera and Security	\$10,000.00	#3426
Office equipment	<u>\$5,000.00</u>	#3426
TOTAL	\$18,000.00	

Capital Projects for FY 2023/24

PROPOSED (6/4/19)

CROCKETT SANITARY DEPARTMENT

PUMP STATION	CAPITAL REPLACEMENTS O&M	CAPITAL IMPROVEMENTS FIXED ASSET	CAP. IMP. FUNDING SOURCE
MCC Phase 1 - Parts, Phase 2 install ASAP		\$600,000.00	#3426/Reserve
Improve ventilation of wet well (additional. vent fans)		\$3,300.00	Reserve
Loring Power Generator Package		\$10,000.00	
Rebuild Air Compressor and motor 1 & 2	\$25,000.00		
Rebuild of Grit Pump No. 1	\$25,000.00		
Install Pump No. 5 air vent system	\$5,000.00		
	TOTAL	\$613,300.00	

TREATMENT PLANT

	REPLACEMENTS O&M	IMPROVEMENTS FIXED ASSET	FUNDING SOURCE
Replace DAF air compressor	\$3,370.00		
Install french drain south of reactors	\$5,055.00		Fund 3427
New wires from control room to reactor pump	\$940.00		
Miscellaneous projects - cap replacement	\$2,528.00		
Replace influent pumps, impellers, etc.		\$8,425.00	
Replace sewer liner		\$13,712.00	Fund 3427
Overhaul DAF #1		\$84,250.00	Fund 3427
Trns to JTP Cap. Reserve - diffusers/3rd clarifier		\$32,000.00	#3426
	TOTAL	\$138,387.00	

RESOLUTION

NO. 23/24-05

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CROCKETT COMMUNITY SERVICES DISTRICT
ADOPTING AN OPERATING AND CAPITAL
BUDGET FOR THE FISCAL YEAR 2023/2024**

WHEREAS, the Administrative Services Manager has prepared the proposed the operating budget for the fiscal year 2023/24; and

WHEREAS, the Members of the District Board of Directors have studied that proposed budget and made amendments thereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Crockett Community Services District that the general fund interim budget allocation approved for fiscal year 2023/24 is \$5,466,568, including an allocation of \$1,346,674 for capital improvements, and \$170,081 for debt service.

PASSED AND ADOPTED by the Board of Directors of the Crockett Community Services District at the Regular Meeting held on July 26, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Luigi Barassi, President

ATTEST:

Gaunt Murdock,
General Manager

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