

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, OCTOBER 14, 2020

1. CALL TO ORDER: The meeting was called to order at 7:02 PM by Chairperson Surges. Present were Commissioners Cusack and List, along with Dept. Manager Barnhill and Asst. Secretary Witschi. Also present was Director Kirker. Commissioners Klaiber and Scheer arrived later.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: No report.
- 5.b. SELF-MONITORING REPORT FOR AUGUST: Mr. Barnhill reported no exceedences in August.
- 5.c. STATUS REPORT ON OUTSTANDING ITEMS: No report. Commissioner Scheer arrived at 7:04 pm.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances was examined by the Commission. Mr. Barnhill reported the Advance-on-Taxes should be in next month.
- 6.b. INTER-DEPARTMENT LOAN PAYMENT: Mr. Barnhill reported he is looking for authorization to pay the loan due Crockett Sanitary Department in the amount of \$93,563.29. Commissioner Klaiber arrived at 7:08 pm. A motion to approve annual inter-department loan payment to Crockett Sanitary Department in the amount of \$93,563.29 after the Advance-on-Taxes have been received carried unanimously (as/tc).
- 7.a. SMOKE TESTING: Mr. Barnhill reported the day rate cost to smoke test a requested 851 linear feet of sewer main is \$3,960. He said the smoke testing will help to identify faults in the sewer main and laterals which can be a source of I&I. He said the affected properties will be on Erskine Street, South Street, and Canyon Lake Drive.
- 7.b. MAINTENANCE OF DEGRADED PLUMBING: Mr. Barnhill reported that Valley Operators received a proposal to replace the degraded water pipe plumbing in the pump room of the Wastewater Treatment Plant (WWTP). Mr. Barnhill said the quote was extremely high and asked Valley Operators to give the contractor a chance to amend their proposal. Mr. Barnhill said he will present proposals once reasonable quotes are received
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported no Sewer Sanitary Overflows. Commissioner Surges asked if there is any progress hiring a new General Manager. Director Kirker said he has interviewed six candidates. The District Board is restructuring for future management. A Special District Board meeting will be held on Tuesday, October 20 to discuss further.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9.c. STAFF ANNOUNCEMENTS: None

10. CONSENT CALENDAR: The consent item was approved unanimously (as/tc):

a. Approve Minutes of September 9, 2020.

11. FUTURE AGENDA ITEMS:

Approve meeting calendar for 2021 (Nov.).

Appoint officers for 2021 (Nov.).

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 7:24 PM until November 4, 2020.

Respectfully submitted,

Susan Witschi

Susan Witschi
October 26, 2020