

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting AGENDA FOR WEDNESDAY, July 26, 2023

TIME: 7:00 PM
PLACE: 850 Pomona Street, Crockett

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING: *(Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*
5. CLOSED SESSION: Conference With Labor Negotiators
Discussions with and about labor Discussions with and about labor negotiators and applicants regarding employment of a District Secretary. Pursuant to Government Code Section 54957.6.
6. OPEN SESSION: Announcements of actions taken during closed session:
7. ADMINISTRATIVE SERVICES MANAGER:
 - a. Resignation of Administrative Services Manager
 - b. Approval of Resolution 23/24-06, Granting Temporary Additional Authorities to the Vice President of the Board of Directors
8. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for exchange of information only. No action will be taken at this time.)*
 - a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.
9. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of CCSD Board meeting on June 28, 2023.
 - b. Approve payment of District bills.

(By request of any commissioner or member of public Items are subject to removal from the consent calendar for discussion. Such Items will be considered with Administrative items.)

10. ADMINISTRATIVE:

- a. Consider consent items removed from Consent Calendar.
- b. Receive withdrawal from Landscaping and Lighting Commission application from Bud Burlison
- c. Receive application for the Police Liaison Committee from Robert Ritchey
- d. Approval of Resolution 23/24-01, Appointing a District Secretary
- e. Approval of Resolution 23/24-02, Collection of Sewer Service Charges for Port Costa
- f. Approval of Resolution 23/24-03, Collection of Sewer Service Charges for Crockett
- g. Approval of Resolution 23/24-04, Appointing Commissioners to the Landscape and Lighting Committee
- h. Approval of Resolution 23/24-07, Levying an annual Maintenance Special Tax

11. BUDGET AND FINANCE:

- a. Receive budget for FY2023-24, give comments and direction to staff
- b. Approval of Resolution 23/24-05, Adopting an Operating and Capital Budget for the Fiscal Year 2023/24
- c. Discuss financial matters related to the District

12. REPORTS FROM BOARD MEMBERS AND COMMITTEES:

(These items are typically for exchange of information only. No action will be taken at this time.)

- a. Personnel Committee - Members Cusack(chair) Goodman, Spinner, Wais, and Wilson
- b. Budget & Finance Committee - Members Mackenzie and Spinner
- c. Police Liaison Committee
- d. Ad Hoc committees:
- e. Inter-agency meetings

13. FUTURE AGENDA ITEMS/BOARD COMMENTS

14. ADJOURNMENT until August 23, 2023

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the **meeting or time when services are needed will assist District staff in assuring that reasonable arrangements** can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available/or public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager, at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.