

# CROCKETT COMMUNITY SERVICES DISTRICT

## Special Meeting

AGENDA FOR MONDAY, OCTOBER 30, 2023

TIME: 6:00 PM – Regular Meeting  
PLACE: Crockett Community Center, 850 Pomona Street, Crockett, CA

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1. CALL TO ORDER - ROLL CALL
2. CLOSED SESSION:
  - a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION.  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case.
3. OPEN SESSION:
  - a. Announcement of actions taken during closed session.
4. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
5. ADMINISTRATIVE:
  - a. Approve Resolution 23/24-09, appointing an Interim General Manager.
  - b. Approve Resolution 23/24-10, reject all bids for the Alexander Park, Pool Building, and Park Renovation Project
6. ADJOURNMENT: until November 15, 2023.

### HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us/meetings](http://www.town.crockett.ca.us/meetings) Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the **meeting or time when services are needed will assist District staff in assuring that reasonable arrangements** can be made to provide accessibility to the meeting or service.

***In accordance with California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.***

**RESOLUTION**

**NO. 23/24-09**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CROCKETT  
COMMUNITY SERVICES DISTRICT APPOINTING AN INTERIM GENERAL  
MANAGER**

**WHEREAS**, the Crockett Community Services District is a Special District in the State of California with an elected governing board; and

**WHEREAS**, Government Code §61050 allows the District Board to fill the role of General Manager by appointment with a qualified individual; and,

**WHEREAS**, the employment contract for the current General Manager, who also serves as District Engineer, allows for the District Board, in its discretion, to appoint another individual as General Manager,

**NOW, THEREFORE, BE IT RESOLVED** that the Crockett Community Services District hereby appoints Sonia Rivas, the current District Secretary, to also serve as Interim General Manager, effective immediately.

**THE FOREGOING RESOLUTION** was adopted at the District's Special Meeting held on October 30, 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Luigi Barassi, President

**ATTEST:** \_\_\_\_\_  
Nick Spinner, Vice-President

**RESOLUTION**

**NO. 23/24-10**

**A RESOLUTION TO REJECT ALL BIDS SUBMITTED IN RESPONSE TO THE ALEXANDER PARK POOL BUILDING AND PARK RENOVATION PROJECT**

**WHEREAS**, On August 1, 2023 the Crockett Community Services District issued project specifications and a request for bids for the Alexander Park Pool Building & Park Renovation project; and

**WHEREAS**, The bid specifications did list an Engineers Estimate of \$390,000; and

**WHEREAS**, on September 22, 2023 at 10:00 am the Crockett Community Services District did hold a pre-bid meeting; and

**WHEREAS**, the date for final submission of bids was set as 2:00 pm, October 6, 2023 at the Crockett Community Center at 850 Pomona in Crockett; and

**WHEREAS**, Three bids were presented and opened at the appointed time from the contractors: Construction West Services Inc. for \$1,135,850, FRC Inc. for \$1,333,000, and JPB Designs, \$572,000; and

**WHEREAS**, On October 9, 2023 The lowest bidder communicated that their bid was the result of a mistake, and requested to modify the bid to the new amount of \$772,000, Citing Public Contract Code 5101 and 5103; and,

**WHEREAS**, The District considers all bids to be so high as to not be in the interest of the district;

**NOW, THEREFORE, BE IT RESOLVED** That all of the bids submitted in response to the request for bids for the Alexander Park Pool Building & Park Renovation be and hereby are rejected: and

**BE IT FURTHER RESOLVED** The District Board authorizes that the bid specifications for the Alexander Park Pool Building & Park Renovation be revised as needed and to be rebid.

**THE FOREGOING RESOLUTION** was adopted at the District's Regular Meeting held on October 30, 2023 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
Luigi Barassi , President

**ATTEST:**

\_\_\_\_\_  
Sonia Rivas, District Secretary

5.b