

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, DECEMBER 3, 2019

1. CALL TO ORDER: The Joint Business meeting with the Port Costa Sanitary Commission and the Crockett Community Services District Board was unable to be called due to lack of quorum of the Board of Directors. The meeting was therefore held as the regular Port Costa Sanitary Commission meeting. The meeting was called to order at 4:02 PM by Chairperson Surges. Present were Commissioners Scheer, Mann, and Cusack, along with Dept. Manager Barnhill and General Manager Mr. McDonald. Mr. Cusack was absent excused. Mr. Barassi and Mr. Kirker were also in attendance as members of the public. The group was informed that Commissioner Beauchemin recently passed away.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None.
4. PUBLIC HEARING: None.
- 5.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported that the District Board passed six Ordinances to Codify the District Code.
- 5.b. SELF-MONITORING REPORT: The Commission received the cover letters for September and October 2019 electronic Self-Monitoring Reports (eSMR). The reports were certified and submitted through the California Integrated Water Quality System (CIWQS). The pH exceedances that occurred from August 30 through September 3 initiated accelerated monitoring and an operator began testing the pH once per day period on September 4 and September 5 test result showed a pH of 6.0 was reached.
- 5.c. MEETING SCHEDULE FOR 2020: The meeting schedule for 2020 as presented was approved unanimously (jm/tc).
- 5.d. CONDITIONAL OFFER TO SETTLE VIOLATIONS: The Commission received a copy of the Conditional Offer to Settle Violations of the NPDS permit CA0037885 for the Port Costa Wastewater Treatment Plant in the amount of \$15,000. The consensus of the commission was to recommend to the Board that they accept the offer of conditional resolution and waiver of right to hearing, choosing the option to pay the full \$15,000 of assessed liability to the SEP fund.
6. FINANCIAL REPORT: The Commission received the monthly Summary Worksheet. Mr. McDonald reported it is anticipated that all investment funds will be transferred to cash to be used for the septic tank cleaning project.
- 7.a. PUBLIC SAFETY POWER SHUTOFF (PSPS) EVENT REPORT: Mr. Barnhill said the Port Costa operations ran smoothly during the PSPS event of October 25-October 28. The backup generator was filled with diesel fuel by Valley Operators and two five gallon diesel cans are in the lower

storeroom. Valley Operators spent approximately 3 1/2 hours of extra time during the PSPS event which will show on next month's billing. Mr. Barassi said he noticed during the wind event that branches of a tree were hitting the power line which supplies the wastewater treatment plant, near the new pole. He suggested that the limbs be trimmed.

7.b. CCTV INSPECTION PROJECT: Mr. Barnhill presented an agreement from L.R. Paulsell Consulting for Project #19-TV-PC in the amount not to exceed \$9,890 dollars for approximately 43 hours of work to clean and televise the majority of the gravity sewers in Port Costa. A map showing the tentative gravity sewers to be inspected was shared with the Commission. There was discussion on prior CCTV work done on some sections in Port Costa and the need for re-inspection using a standard PACP that will import into the Districts Asset Management System ICOM for study. The data collected will be used to help identify priorities for collection system repair and maintenance. Ms. Scheer believes preventative maintenance is important. Mr. Kirker took offense that it was implied that maintenance was put off in the past, he said more pipe had been replaced when he was the port Costa Department manager then in the prior 20 to 30 years. He believes work should be done efficiently, determining where funds are spent should be considered more than a wide blanket path of inspections for some lines that have previous televised work. Mr. Barassi prefers to wait on spending any money until after we determine the requirements of the septic tank cleaning and any rehabilitation and then revisit the CCTV project. He said there still should be inflow and infiltration in March due to the rains inspection being done then still would have value. Mr. Barnhill said the system is completely unknown and that other older videos are not included in our asset management system. Mr. Mann asked if Mr. Barnhill has seen the old videos and questioned if they should just be dismissed because they could have value. Mr. Barnhill said he's been focusing his energies on the treatment plant and was hoping the televised inspection program will give him data to begin examining the collection system. Chairperson Surges continued the item to allow staff to pinpoint lines and present a scope of work with fewer inspections, then bring options back to the Port Costa Commission in January or February.

7.c. AUTHORIZE SEPTIC TANK CLEANING BY CLEAN HARBORS: Mr. Barnhill presented Clean Harbors proposal to clean the Port Costa septic tank. The proposal includes cleaning, pump rental, odor control, and disposal of materials. The total cost of the estimated quote was \$117,657.82, based on 10 days of work. Mr. Mann asked about the experience clean harbors has with cleaning septic tanks. Mr. Barnhill said they are a large company with many resources behind them. Ms. Scheer asked if staff had an opinion on whether they prefer Ponder or Clean Harbor. Mr. Barnhill said he is indifferent to the choice of contractor as both seem qualified. He said that baffle work is not included with the Clean Harbor proposal where Ponder was including the baffle repair. Mr. Mann said having the bypass allow staff to coordinate with the engineer and coordinate repair of the baffle knowing that we won't be pressed with time if something comes up during the cleaning. Mr. Barnhill reminded the Commission that if there were delays and extra rentals days for tank rental required it will add to the cost of the project. A motion to accept the proposal by Clean Harbors and enter into agreement to perform the septic tank cleaning carried unanimously (as/tc). Mr. McDonald said that the issue of additional funding required to complete the project will go before the board in January or February before final payment of the project can be made.

7.d. AUTHORIZE EXECUTION OF REVISED HYDROSCIENCE ENGINEERS CONTRACT: Hydro science has added structural engineer field design of baffle replacement to their previously approved engineering quote. The revised quote includes an additional \$2,085 bringing the total engineer agreement to \$36,885. Mr. Barnhill said that he has a lead on a contractor, Pacific infrastructures (PAC), who may be able to perform the baffle repair work. He said once work on the septic tank begins, the jobsite will be considered closed as there are risks to the public. The jobsite access will be restricted to the contractors, engineers, and staff working on the project, there were no objections or comments. A motion to authorize execution of revised contract carried unanimously (jm/tc).

8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill Reported that Melton has paid their out of area sewer use charge. Telstar certified the HydroRanger meter, the BACWA report has been submitted on time, and that CD & Power load bank tested the backup diesel generator just before the PSPS event in later October. He has asked for an update from Valley operators on pump room ventilation.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

8.c. STAFF ANNOUNCEMENTS: Mr. Barnhill said that the District received a request for public comment for approval of construction plans for the house that burned, 58 Canyon Lake Drive. The plans show an expanded footprint, the existing footprint which is over the public sewer will remain. Unless there is an objection, staff will follow previous method of requiring an encroachment permit be pulled by the property owner and will require them to install a new sewer with sewer structures on both sides of the house. Mr. Kirker suggested having interior plumbing come out the side of the house and drop into the public sewer there so as to avoid backups into the house in the future.

9.a. BUDGET & FINANCE COMMITTEE REPORT: None

9.b. INTER-AGENCY MEETINGS: None.

10. CONSENT CALENDAR: The consent item was approved unanimously (tc/jm):
a. Approve Minutes of October 9, 2019

11. FUTURE AGENDA ITEM:
Consider vacancy on Port Costa Commission (Jan).

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned in honor of Rene Beauchemin at 5:20 PM until January 8, 2020.

Respectfully submitted,

James Barnhill
January 3, 2020