

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

Regular Business Meeting

AGENDA FOR MONDAY, DECEMBER 2, 2024

TIME: 6:00 PM – Regular Meeting

PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a. Approve minutes for November 4, 2024.
5. BUDGET AND FINANCE:
 - a. Receive Recreation transmittals.
 - b. Update on District finances.
7. ADMINISTRATIVE:
 - a. Election of Officers.
 - b. Discuss Pickleball as a recreation service.
 - c. Consider Meeting and Holiday Schedule for 2024.
 - d. Receive report on annual Recreation Use Tax for FY 23/24.
 - e. Receive report on actions taken by the District Board.
8. REPORT OF DEPARTMENT MANAGER:
(This item is typically for the exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS:
(This item is typically for the exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEMS:
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT: to January 6, 2025.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

Minutes of this meeting are posted on our website at <https://www.town.crockett.ca.us/meetings>

Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record relates to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

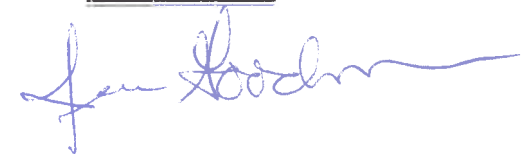
Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1010 - Fund 3241 - Recreation				
11/03/2024	CONTRA COSTA COUNTY TREASURER	Netchex payroll nbr 37, SPLIT	9,474.51	15083
Total 1010 - Fund 3241 - Recreation			<u>9,474.51</u>	
Total 1000 - County Operating Funds			<u>9,474.51</u>	
TOTAL			<u><u>9,474.51</u></u>	

Jan [Signature]
11/13/24

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1010 - Fund 3241 - Recreation				
11/06/2024	CINTAS CORP	Sprinkler Inspection and Svc charge	789.00	15084
11/06/2024	DOLORES M. MORALES	Mileage reimbursement October 2024	22.78	15085
11/06/2024	Let's Dig, Inc.	October Landscaping and Irrigation repairs	6,713.00	15086
11/06/2024	Maze & Associates	Aug 2024 svcs Inv# 53476, SPLIT	2,364.30	15087
11/06/2024	OLIVERO PLUMBING CO.	Inv# 50039, backflow test	200.00	15088
11/06/2024	PG&E	acct# 6757445609-0	1,880.05	15089
11/06/2024	PG&E	acct# 8212111930-7	1,904.03	15090
11/06/2024	PG&E	acct# 2501517473-0	903.54	15091
11/06/2024	PRECISION SECURITY SOLUTIONS	Inv# 24-SE10-730	595.00	15092
11/06/2024	Redwood Public Law	Inv#12256, SPLIT	340.00	15093
11/06/2024	Susan Witschi	October Mileage	52.26	15094
11/06/2024	UNIVERSAL BUILDING SERVICES	Inv# 529881, 529880, 530248	1,790.00	15095
Total 1010 - Fund 3241 - Recreation			<u>17,553.96</u>	
Total 1000 - County Operating Funds			<u>17,553.96</u>	
TOTAL			<u>17,553.96</u>	



CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1010 - Fund 3241 - Recreation				
11/18/2024	CONTRA COSTA COUNTY TREASURER	Netchex payroll nbr 38, SPLIT	7,919.99	15096
11/18/2024	U.S. BANK	Credit Card Payment 9.22-10.22.24, SPLIT	3,790.36	15097
Total 1010 - Fund 3241 - Recreation			<u>11,710.35</u>	
Total 1000 - County Operating Funds			<u>11,710.35</u>	
TOTAL			<u>11,710.35</u>	

Jan Hoard
11/18/24

Trial Balance

02:00 PM

11/19/2024

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Organization Contra Costa County
Periods FY 2024-25 : 01 Jul - 12 Jun
Ledger Actuals
Ledger Account/Summary 0010:CASH
 0530:WARRANTS PAYABLE
Accounting Worktag 324100 CROCKETT RECREATION DEPT
Book Operating Book
Company Currency USD
Translation Currency USD
Run 11/19/2024 02:00 PM

Consolidation Data

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
0010:CASH	0.00	1,264,084.44	1,145,465.07	118,619.37
0530:WARRANTS PAYABLE	0.00	562,904.30	587,880.68	(24,976.38)
Total	0.00	1,826,988.74	1,733,345.75	93,642.99

MEETING SCHEDULES/HOLIDAYS FOR 2025

<i>Commission</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>June</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
Recreation (6 pm) 1st Mon	6	3	3	7	5	2	7	None	8*	6	3	1
Personnel (4 PM) 2nd Tue	14	11	11	8	13	10	8	12	9	14	4*	9
Police Liaison (7 PM) 2nd Tue	14	11	11	8	13	10	8	None	9	14	4*	9
Port Costa Sanitation (7 PM) 2nd Wed	8	12	12	9	14	11	9	13	10	8	5*	3*
Lighting & Landscaping (7 PM) 3rd Tue	21	18	18	15	20	17	15	19	16	21	18	16
Crockett Sanitary (4 PM) 3rd Wed	15	19	19	16	21	18	16	20	17	15	12*	10*
District Board (7 PM) 4th Wed	22	26	26	23	28	25	23	27	24	22	19*	17*
Holidays - Offices are closed.												
New Year's (Mon)	1											
Martin Luther King (Mon)	20											
Presidents' Day (Mon)		17										
Cesar Chavez Day (Mon)			31									
Memorial Day (Mon)					26							
Juneteenth (Wed)						19						
Independence Day (Fri)							4					
Labor Day (Mon)									1			
Veterans Day (Tue)											11	
Thanksgiving Day (Thu & Fri)											27,28	
Christmas Day (Thu)												25