

# CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting  
AGENDA FOR WEDNESDAY, NOVEMBER 17, 2021

TIME: 7:00 PM

PLACE: \*\* TELECONFERENCE - SEE BELOW \*\*

## IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See *Resolution No. 19/20-18*)
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below. See end of agenda for information on How to Submit Public Comments.

## HOW TO OBSERVE THE MEETING:

**Telephone:** Listen to the meeting live by calling Zoom at +1 669 900 9128.

Enter the Meeting ID# 817 9049 0694 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at <https://zoom.us/u/aeON0A5qL>.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/81790490694> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Login through the Zoom mobile app on a smartphone and enter Meeting ID# 817 9049 0694.

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1. CALL TO ORDER – ROLL CALL
  2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
  3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
  4. PUBLIC HEARING: (Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)
  5. UPDATE BY DIRECTOR:  
  
Update District Board on actions taken by Director Barassi.
  6. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
    - a. Recreation Department.

- b. Maintenance Department.
- c. Port Costa Sanitary Department.
- d. Crockett Sanitary Department.
- e. Governmental matters.
- f. Announcements and discussion.

7. **CONSENT CALENDAR:** Consideration of a motion to approve the following items:  
*(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*

- a. Approve Minutes of October 27, 2021.
- b. Approve payment of District bills.
- c. Receive Minutes of Commissions and Committees.

8. **ADMINISTRATIVE:**

- a. Consider consent Items removed from Consent Calendar.
- b. Approve Meeting and Holiday schedule for 2022.
- c. Consider Resolution No. 21/22-08 authorizing remote teleconferencing meetings for the period of November 30 through December 29, 2021 pursuant to Brown Act provisions.
- d. Consider resignation of Anne Scheer from the Crockett Recreation Commission.
- e. Consider resignation of Greg Mauler from the Crockett Sanitary Commission.
- f. Consider interest statement and recommendation for D'Arcy Trask to the Crockett Sanitary Commission.
- g. Receive report on potential development in Upper Valona. Form recommendations for Staff.

9. **BUDGET AND FINANCE:**

- a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.
- b. Consider contract change order for Project #2122.
- c. Consider Refund Request for appeal of Sewer Use Charge assessed at 1334 Wanda Street.

10. **REPORTS FROM BOARD MEMBERS:**

*(These items are typically for exchange of information only. No action will be taken at this time.)*

- a. Personnel Committee – Members Barassi, Bartlebaugh, Cusack and Wilson
- b. Budget & Finance Committee – Members Mackenzie and Peterson
- c. Inter-agency meetings:

11. **CLOSED SESSION:**

- a. **CONFERENCE WITH LABOR NEGOTIATOR(S):** Agency Designated Representative(s) to confer with Crockett Community Services District Board regarding General Manager, Administrative Services Manager, District Engineer and District Secretary positions, Pursuant to Government Code Section 54957.6.

**OPEN SESSION:**

12. **ANNOUNCEMENT OF ACTIONS TAKEN DURING CLOSED SESSION:**

13. **FUTURE AGENDA ITEMS:**

- Election of officers (Dec.).
- Discuss Accessory Dwelling Units.
- Discuss policy on delegation of authority to Commissions.
- Adopt capital asset depreciation schedule.
- Adopt capacity charge ordinance on Accessory Dwelling Units.
- Review and adopt ADA compliance plan.
- Adopt policy for use of private devices and e-accounts.
- Develop policy on proposals for new programs without established funding.

14. **BOARD COMMENTS:**

15. **ADJOURNMENT** to December 15, 2021

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Written/ Read Aloud:** Please email your comments to [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us), write "*Public Comment*" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (*not to exceed three minutes at staff's cadence*), prominently write "*Read Aloud at Meeting*" at the top of the email. All comments received before 3:00 PM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. The public can speak up at that time or use the Zoom chat feature to indicate they want to make a public comment. If needed, a short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Use Zoom chat or email your comments to [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all submitted comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us) Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

# CROCKETT COMMUNITY SERVICES DISTRICT

P.O. Box 578 - Crockett, CA 94525  
850 Pomona Street

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)

website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MINUTES OF REGULAR MEETING, OCTOBER 27, 2021

1. CALL TO ORDER: The meeting was called to order at 7:04 PM by President Barassi. Present were Board Members Bartlebaugh, Kirker, Mackenzie and Peterson, along with Recreation Department Manager Wilson, District Engineer Murdock, Administrative Services Manager Gunkelman and Dept. Manager Barnhill. Also present was Sanitary Commissioner Wais. Asst. District Secretary Witschi was absent but excused.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
5. UPDATE BY DIRECTOR: Director Barassi reported he continues to have weekly staff meetings with the Recreation Department and the Sanitary Department. He said the meetings have been fairly productive and promotes team building. He said this month his effort was getting the General Manager contract ready for review.
- 6.a. RECREATION DEPT. REPORT: The Board received the Minutes of July 12. Mr. Wilson reported the new lounge chairs that were ordered last April have finally arrived. He said none of the contractors that he contacted for the Pomona Street Wall and Stairs Project gave him a bid. He did get a call from a contractor yesterday and he is going to meet him on Friday, so maybe there will be one bid.
- 6.b. MAINTENANCE DEPARTMENT: Director Peterson said the residential cleanup has been moved to a new date of November 20. Mr. Murdock reported staff has pretty much finished working upstairs at the new District office. He said the Sanitary Department has temporarily hired Joel Cadena, who is a Port Costa resident, and has been performing various work. He is doing some landscape cleanup in the front of the building. He said staff is in the process of disposing of the surplus property that was not purchased. He said the bulk of the surplus property that was left in the chapel is gone.
- 6.c. PORT COSTA SANITARY DEPT.: The Board received the Minutes of September 8. Mr. Barnhill reported there were no exceedances and no Sanitary Sewer Overflows (SSO's) in September. He said the Automatic Transfer Switch (ATS) has been having issues. He said a CD & Power technician found a burned wire in the ATS panel. The technician replaced the wire. He said the ATS did not switch power over to the treatment plant during the most recent outage, a Valley operator manually switched the generator. He said that effluent quality has been good; the treatment plant is operating well, other than the generator. He said that Valley Operators reported no issues other than the ATS during the storm event.

6.d. CROCKETT SANITARY DEPT.: The Board received the Minutes of September 15. Mr. Murdock reported a Sanitary Sewer Overflow (SSO) with two appearance points at 17 Baldwin and 23 Baldwin. He said the appearance point at 17 Baldwin resulted in sewage coming into the interior of the house. The owner did not have a backflow prevention device but had a sump pump that did not pump out of the house. He believes the owner has problems with his interior plumbing and the sanitary sewer backed up. The sewer popper on the lateral at 23 Baldwin overflowed, and as a result we are in the process of a full line replacement of that section. It has turned out to be fairly difficult. The USA was pretty complicated and there are a lot of gas lines and some abandoned lines that took a long time to recognize as abandoned. He said they are additionally replacing a line on Winslow Street. He received a grant from the Crockett Community Foundation for hillside mitigation and that is almost complete.

6.e. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. Gunkelman reported the State Lands Commission does want to meet. He said he has not reached out to Tanya Akkerman at C&H. He said Mr. Murdock and myself are both reviewing the historical documents on what has been going on there.

6.f. STAFF ANNOUNCEMENTS: Mr. Gunkelman reported he received an email from Anne Scheer and she is resigning from the Recreation Commission.

7. CONSENT CALENDAR: The consent items were approved with 3 Ayes and 2 Abstentions (mk/jm):

- a. Approve Minutes of August 25 and September 22, 2021.
- b. Approve payment of District bills (warrants Rec. 9450-9489; PCSan, 1360-1369; CVSan 6543-6565; Maintenance 445-455).
- c. Receive Minutes of Commissions and Committees.

8.a. CONSENT ITEMS REMOVED: None

8.b. REMOTE TELECONFERENCING: A motion to approve Resolution No. 21/22-06 authorizing remote teleconferencing meetings for the period of October 29 through November 28, 2021 pursuant to Brown Act provisions carried unanimously (sb/jm).

9.a. FINANCIAL REPORT: The monthly statements of District finances and reports on investments were examined by the Board.

9.c. RETURN-TO-SOURCE: Mr. Gunkelman said he was going to report on this item but he has not heard back from anyone. He has completed the allocations and has most of the information he needs from Mr. Wilson for his five-year plan.

9.d. DISTRICT OFFICE FUNDING ALLOCATIONS: Director Barassi suggested discussing this item once the General Manager was confirmed.

10.a. PERSONNEL COMMITTEE REPORT: Director Bartlebaugh reported the Committee met and reviewed the General Manager contract and had discussion with the labor negotiator. The outcome was to recommend approval of the contract.

10.b. BUDGET & FINANCE COMMITTEE REPORT: None

10.c. AD HOC COMMITTEE REPORTS: None

10.d. INTER-AGENCY MEETINGS: None

11. CLOSED SESSION:

- a. CONFERENCE WITH LABOR NEGOTIATOR(S): Agency Designated Representative(s) to confer with Crockett Community Services District Board regarding General Manager, Administrative Services Manager, District Engineer and District Secretary positions, Pursuant to Government Code Section 54957.6.

OPEN SESSION: The Board resumed in open session at 9:15 pm.

12. ANNOUNCEMENT OF ACTIONS TAKEN DURING CLOSED SESSION: Director Barassi said no reportable actions were taken while in closed session.

9.b. NEW CONTRACT FOR GENERAL MANAGER: Director Barassi moved this item after the closed session for further discussion in open session. The Board will hold a special meeting on November 5 at 1:00 pm to discuss this item.

13. FUTURE AGENDA ITEMS:

- Approve meeting and holiday schedule for 2021 (Nov.).
- Election of officers (Dec.).
- Consider District office funding allocations.
- Discuss Accessory Dwelling Units.
- Discuss policy on delegation of authority to Commissions.
- Adopt capital asset depreciation schedule.
- Adopt capacity charge ordinance on Accessory Dwelling Units.
- Review and adopt ADA compliance plan.
- Adopt policy for use of private devices and e-accounts.
- Develop policy on proposals for new programs without established funding.

14. BOARD COMMENTS: None

15. ADJOURNMENT: The meeting was adjourned at 9:24 PM until November 5, 2021 for a special meeting. The next regular scheduled meeting is on November 17, 2021.

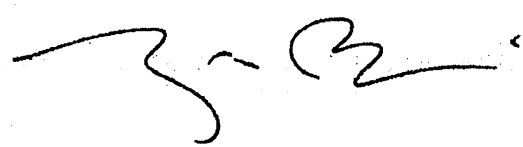
Respectfully submitted,

*Susan Witschi*

Susan Witschi  
November 15, 2021

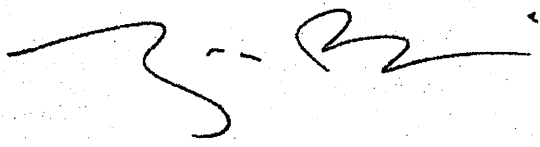
CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District  
Auditor's Date: 11/2/21 Fund: 342500 Account: 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M 11/08/2021	CSRMA	Invoice 6828, property insurance	2,732.46	1370
Total FUND 3425 - PC SANITARY - O&M			2,732.46	
TOTAL			2,732.46	



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**  
Auditor's Date: 11/18/21 Fund: 324-100 Account: 0830

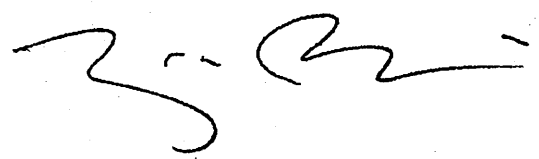
<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>FUND 3241 - RECREATION</b>				
11/08/2021	UNITED STATES TREASURY (...)	68-0114159	1,317.14	9490
11/08/2021	DAMOND L. BAL	Payroll Oct 16-31	90.50	9491
11/08/2021	DOLORES M. MORALES	Payroll Oct 16-31	1,062.53	9492
11/08/2021	RONALD D. WILSON	Payroll, Oct. 2021	2,572.37	9493
11/08/2021	STELLA T.E. MANNELL	Payroll Oct 16-21	56.34	9494
11/08/2021	SUSAN G. WITSCHI	Payroll Oct 16-21	2,040.64	9495
11/08/2021	CSRMA	Invoice 6828, property insurance	4,736.27	9496
Total FUND 3241 - RECREATION			<u>11,875.79</u>	
<b>TOTAL</b>			<u><u>11,875.79</u></u>	





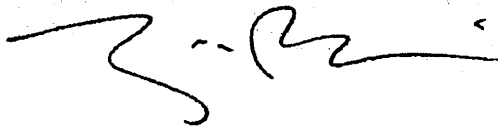
**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**  
Auditor's Date: 11/8/21 Fund: 342600 Account: 0830

Date	Name	Memo	Credit	Num
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
11/08/2021	UNITED STATES TREASURY...	68-0114159	4,721.68	6566
11/08/2021	VAUGHN P. GUNKELMAN	replacement for lost check #6557...	2,344.02	6567
11/08/2021	CSRMA	Invoice 6828. Property Insurance	4,345.91	6568
11/08/2021	GAUNT A. MURDOCK	Reimbursement for supplies for E...	674.54	6569
11/08/2021	GAUNT A. MURDOCK	Payroll Oct. 16-31	2,059.29	6570
11/08/2021	JAMES G. BARNHILL	October 2021 Payroll	4,386.40	6571
11/08/2021	VAUGHN P. GUNKELMAN	Payroll Oct 16-31	1,905.59	6572
Total FUND 3426 - CV SANITARY - O&M			<u>20,437.43</u>	
<b>TOTAL</b>			<u><u>20,437.43</u></u>	



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**  
Auditor's Date: 11/9/21 Fund: 324200 Account: 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>FUND 3242 - MAINTENANCE</b>				
11/08/2021	Joel Cadena	Construction and repair work at 1 ...	1,375.00	456
11/08/2021	CSRMA	Invoice 6828, property insurance	1,197.08	457
Total FUND 3242 - MAINTENANCE			<u>2,572.08</u>	
<b>TOTAL</b>			<u><u>2,572.08</u></u>	



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**  
 Auditor's Date: 11/9/21 Fund: 342600 Account : 0830

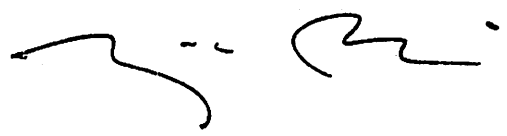
Date	Name	Memo	Credit	Num
<b>FUND 3426 - CV SANITARY - O&amp;M</b>				
11/09/2021	AT&T	Telephone	196.83	6573
11/09/2021	MEYERS NAVE	Invoice 183569 for services throu...	1,369.50	6574
11/09/2021	PG&E	Account 6193854060-8, Gas and...	2,827.10	6575
11/09/2021	Bills Underground	CVSAN_2111	25,170.00	6576
11/09/2021	SEWER CONNECTION	Job #2105	37,250.00	6577
11/09/2021	EMPLOYMENT DEVELOPME...	698-1442-4	957.95	6578
Total FUND 3426 - CV SANITARY - O&M			<u>67,771.38</u>	
<b>TOTAL</b>			<u><u>67,771.38</u></u>	



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: 11/9/21 Fund: 342500 Account : 0830

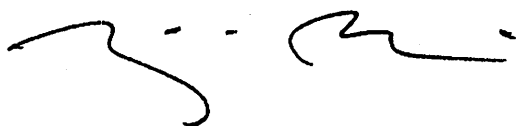
Date	Name	Memo	Credit	Num
<b>FUND 3425 - PC SANITARY - O&amp;M</b>				
11/09/2021	Valley Operators, LLC	Invoice #1781, monthly service fee	4,400.00	1371
11/09/2021	PG&E	Electric - #2704121327-6	314.66	1372
11/09/2021	TELSTAR INSTRUMENTS, INC.	Invoice #109740,	745.00	1373
11/09/2021	MEYERS NAVE	Invoice# 183569	150.03	1374
Total FUND 3425 - PC SANITARY - O&M			<u>5,609.69</u>	
<b>TOTAL</b>			<u><u>5,609.69</u></u>	



CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: 11/9/21 Fund: 324200 Account: 0830

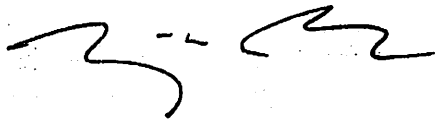
Date	Name	Memo	Credit	Num
<b>FUND 3242 - MAINTENANCE</b>				
11/09/2021	PG&E	Acct # 61938554060-8	194.29	458
11/09/2021	Villa's Landscape	Invoices CCSD-502 and 504	7,925.00	459
11/09/2021	EBMUD	Acct: 86466230369	100.00	460
Total FUND 3242 - MAINTENANCE			8,219.29	
<b>TOTAL</b>			<b>8,219.29</b>	



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: 11/9/21 Fund: 324100 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
<b>FUND 3241 - RECREATION</b>				
11/09/2021	AT&T (Phone)	Acct: 5107872414 3684	387.76	9497
11/09/2021	California Cement	Remainder due from original estim...	8,650.00	9498
11/09/2021	Delta One Security, Inc.	Invoice # 4925, 1 Security Guard o...	208.00	9499
11/09/2021	Clean Hood Pros	Invoice 140029	395.00	9500
11/09/2021	UNIVERSAL BUILDING SERVI...	Inv# 493837 & 494187. Janitorial ...	1,613.00	9501
11/09/2021	Jorge Biviano	C/D deposit from 10/23/21	700.00	9502
11/09/2021	Marisela Medena	C/D refund for 10/24/21	220.00	9503
11/09/2021	Ron Wilson	Mileage Reimbursement	92.40	9504
11/09/2021	PG&E	Gas & Electric	3,081.82	9505
11/09/2021	MEYERS NAVE	Invoice # 183569	716.41	9506
11/09/2021	EMPLOYMENT DEVELOPMEN...	698-1442-4	208.62	9507
<b>Total FUND 3241 - RECREATION</b>			<b>16,273.01</b>	
<b>TOTAL</b>			<b>16,273.01</b>	



## MEETING SCHEDULES/HOLIDAYS FOR 2022

<i>Commission</i>	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
PLC/Recreation	3	7	7	4	2	6	11	1	12	3	7	5
Port Costa	12	9	9	13	11	8	13	10	7	12	2**	7**
Crockett Sanitary	19	16	16	20	18	15	20	17	14	19	9**	14**
District Board	26	23	23	27	25	22	27	24	21	26	16**	21**
Memorial Hall												
<i>Holidays</i>												
New Year's	12/31*											
Presidents' Day		21										
Memorial Day					30							
Independence Day							4					
Labor Day									5			
Veterans Day											11	
Thanksgiving Day											24, 25	
Christmas Day												26*

\* Observed  
 \*\* One Week Early  
 \*\*\* Tuesday

**RESOLUTION NO. 20/22-8**

**A RESOLUTION OF THE CROCKETT COMMUNITY SERVICES DISTRICT  
PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION  
OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-15-21,  
SEPTEMBER 20, 2021, AND AUTHORIZING REMOTE TELECONFERENCING  
MEETINGS OF THE LEGISLATIVE BODIES OF THE CROCKETT COMMUNITY  
SERVICES DISTRICT FOR THE PERIOD OF NOVEMBER 30, 2021 THROUGH  
DECEMBER 29, 2021, PURSUANT TO BROWN ACT PROVISIONS**

WHEREAS, the Crockett Community Services District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, the District is an independent special district and the meetings of its legislative bodies are open and public in compliance with the legal requirements of the Ralph M. Brown Act (Government Code§ 54950 - 54963); and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution Number 21/22-6 on October 27<sup>th</sup>, finding that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e) the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**8.c.**



WHEREAS, such conditions persist in the District, specifically, under the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Executive Order N-12-21 extending the effective date through December 31, 2021; and

WHEREAS, Contra Costa County has issued health orders and guidelines for public safety, requiring masks indoors and proof of vaccinations at all government facilities; and

WHEREAS, the Board of Directors does hereby find that a potential threat to public health and safety continues to exist, and is likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to re-ratify the proclamation of the state of emergency by the Governor of the State of California, and the guidelines set forth by Contra Costa County; and

WHEREAS, as a consequence of the emergency circumstances, the Board of Directors does hereby find that the legislative bodies of the Crockett Community Services District shall continue to conduct their meetings without compliance with section 54953(b)(3), as authorized by section 54953(e), and such legislative bodies shall comply with the requirements for the public to access the meetings as described in 54953(e)(2); and

WHEREAS, the District's regular meeting place has been established as the Crockett Community Center in Crockett by District Code Section 2.04.040, except as otherwise designated pursuant to District Resolution 1920-18; and

WHEREAS, it is the intent of the Board for it and its other legislative bodies to continue to hold meetings in order to receive information, provide direction, and make decisions on behalf of the District while still complying with social distancing requirements during the pandemic; and

WHEREAS, the District shall continue to hold all meetings subject to the Brown Act via teleconference or other electronic means, as posted on the District webpage, and as noticed on the bulletin boards located at the Crockett Community Center.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Crockett Community Services District, that:

1. The above referenced recitals are true and correct and material to the adoption of this Declaration.
2. The Board hereby proclaims that the safety of life and property cannot be assured in the District at this time.
3. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of November 30, 2021.
4. The Staff and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting regular meetings of the Board, and any and all other meetings of the Crockett Community Services District's legislative bodies that are subject to the Brown Act.

5. This Resolution shall take effect immediately and shall remain in effect until December 29, 2021, or such time that the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Crockett Community Services District may continue to teleconference without compliance with section 54953(e)(3).

This Declaration is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the Crockett Community Services District, its departments, officers, employees, contractors, or any other person.

**PASSED AND ADOPTED** by the Board of Directors of the Crockett Community Services District on this 30th day of November, 2021, by the following roll call votes:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

**ATTEST:**

---

Kent Peterson,  
Board Secretary

---

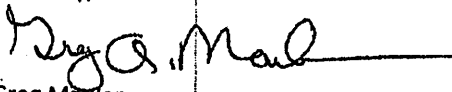
Luigi Barassi  
Board President

Greg Mauler  
1863 Johnson St.  
Crockett, CA 94525  
11/9/2021

Crockett Sanitary Commission  
P.O. Box 578  
Crockett, CA 94525

To Whom It May Concern, I respectfully submit my resignation to the Board of the Crockett Sanitary Commission. When joining, I had hoped to have more time and energy to devote to the service of my community. I have found, over the past several months that I have neither. I travel a great deal for work and have missed several monthly meetings as a result. Thank you for allowing me the honor of serving my community and I hope to be able to serve in a different capacity in the future.

Sincerely,

  
Greg Mauler

**RESOLUTION**

**NO. 21/22-09**

**A RESOLUTION APPOINTING COMMISSIONER**

**WHEREAS**, the District Board has by Resolution No. 06/07-02 created the Crockett Sanitary Commission and made appointments thereto; and

**WHEREAS**, the District Board has by Resolution No. 06/07-10 determined that the term of office of a commissioner shall be 24 months.

**BE IT FURTHER RESOLVED** that D'Arcy Trask is hereby appointed to the Crockett Sanitary Commission as Commissioner for two years.

**THE FOREGOING RESOLUTION** was adopted at the District's Regular Meeting held in Crockett on November 17, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Luigi Barassi, President

**ATTEST:**

---

Kent Peterson  
Board Secretary



Community Center <recreation@town.crockett.ca.us>

---

## Crockett Sanitation Committee member

1 message

---

D'Arcy Trask <darcytrask@gaugepoint.com>  
To: Susan Witschi <switschi@town.crockett.ca.us>

Wed, Nov 10, 2021 at 8:20 PM

Good morning Susan,

I would like to request to participate in the Crockett Sanitations District as a Commissioner. I'm a resident of Crockett and a registered voter. Please contact me at your convenience.

Thank you,

**D'Arcy Trask**

**President and Founder**

**Gauge Point Calibration, Inc.**



**713 2<sup>nd</sup> Avenue**

**Crockett, Ca 94525**

**Office 510 787 9715**

**Direct 510 894 6083**

**Cell 510 551 8265**

**Follow us at LinkedIn**

# CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
e-mail: [engineer@town.crockett.ca.us](mailto:engineer@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

TO: Board of Directors, CCSD  
FROM: Gaunt Murdock,  
SUBJECT: Information regarding possible development on upper Valona  
DATE: 11/12/2021

I met with two gentlemen, David Fowler and Robert Ford on Fri, 11/12/21 to discuss their property and sewer service issues in upper Valona (3<sup>rd</sup> & Rose) vicinity—their request is essentially twofold:

1. Robert Ford wishes owns 2 properties (A, Bon map) and seeks permission to share a lateral and sump with his neighbor at 1205. Ford is asking for a short timeline on this project. Fowler would also probably want to develop one property. There is currently a sump at 1205 and a 6" line from the sump to sewer at C-00-32 or thereabouts on Rose street. This request is to allow multiple properties to share a sump/pump station and is at odds with our standards.
2. David Fowler wishes to develop up to 40 lots, and proposed installing a gravity sewer to connect c-00-26 or similar. He would like me to arrange meetings with school official to facilitate such an agreement.

My concern with the first request is that we must not allow the district to become owner of another Loring-style pump station, as that facility has been and continues to be an excessive cost and risk. Fowler and Ford propose to take on ownership and maintenance of their community sump, which essentially requires formation of a district and requires service agreements similar to the one CCSD has with WCWD. Furthermore, by allowing one person to join into a private sump might create precedence to a second, a third and a fortieth. There would be capacity issues associated with influx of large volume from a sump station. In short I think they may have an unrealistic assessment of what is required to maintain operation and oversight of a pumping station.

To speak to the second request David Fowler is offering to build the connection to C-00-35. We need to guarantee sufficient collection capacity on that line (7" at c-00-26 turning to 8" then 10" then back to 8" several sections later, finally joining with the south basin as a 16". The 7 inch section and the downstream reduction to 8 from 10 both present weaknesses in this basin system that may fall under an increased load.

Of note, Fowler is also interested in building a road thru PGE easement to south of school district property to Crockett Blvd, a separate discussion altogether. Fowler has a lot of plans for use of his special road surface, in conjunction with a possible treatment plant he is also proposing to service his lots. These ideas are interesting but not central to his sewer access requests.

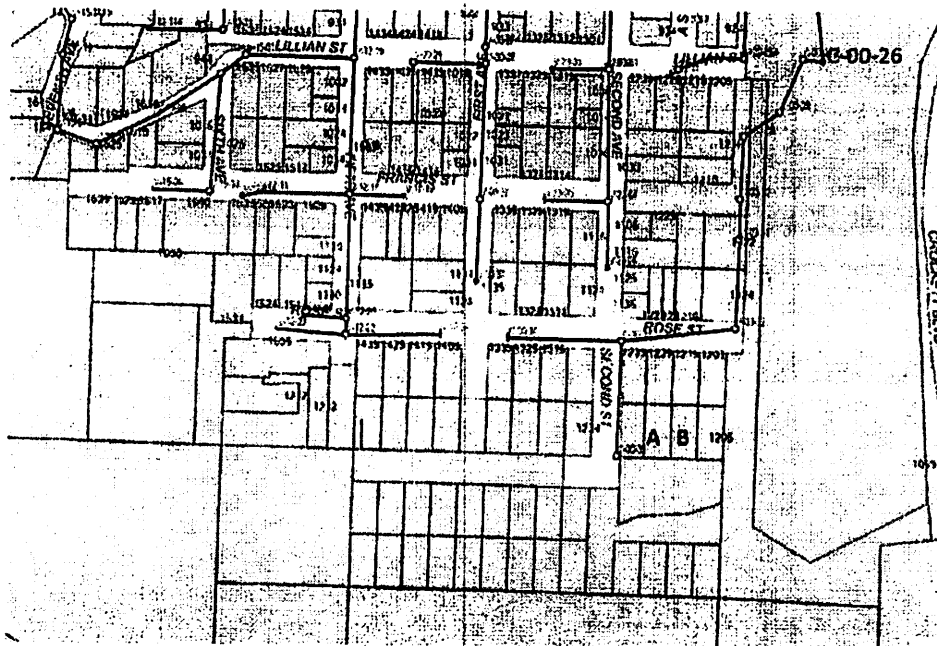
8.g.

# CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
e-mail: [engineer@town.crockett.ca.us](mailto:engineer@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

Map of upper Valona area.



Directors: Luigi Barassi, Scott Bartlebaugh, Micheal Kirker, Kent Peterson, John Mackenzie

# CROCKETT COMMUNITY SERVICES DISTRICT

P.O. Box 578 - Crockett, CA 94525

850 Pomona Street

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)

website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MONTHLY SUMMARY WORKSHEET

PREPARED FOR BD. MTG:	11-17-21	LATEST FUND REPORT:	11-12-21
CCSD FUND 3240		CCSD FUND 3240	
CASH CARRIED FORWARD:		CASH CARRIED FORWARD:	
REC DEPT:	\$17,481.77	CVSAN DEPT:	\$74,454.44
ACTIVITY:		ACTIVITY:	
PY Sec & abstract Corr \$	(8.31)	PY Sec & abstract Co: \$	(42.41)
CASH BALANCE (Rec):	\$17,473.46	CASH BALANCE (CVSan):	\$74,412.03
ADV ON TAXES (Rec):	\$ 62,402.37	ADV ON TAXES (CVSan):	\$318,481.75
060 Adv beginning bal	\$62,044.99	060 Adv beginning ba:	\$316,657.47
Cash Conversion		Cash Conversion	
Sec Tax Apportion		Sec Tax Apportion	
Ending Balance	\$ 62,044.99	Ending Balance	\$316,657.47
160 Supplmt begin bal	\$357.38	160 Supplmt begin ba:	\$1,824.28
Uns Prop Tax		Uns Prop Tax	
Cash Conversion		Cash Conversion	
Ending Balance	\$357.38	Ending Balance	\$1,824.28
FUND BALANCE (Rec):	\$79,875.83	FUND BALANCE (CVSan):	\$392,893.78
		MAINT DEPT PROPERTY TAXES ALLOC:	
		Cash Carried Forward:	\$2,980.34
		PY Sec & abstract Co: \$	(0.98)
		Cash Balance (Maint)	\$2,979.36
		060 Adv Beginning Ba:	\$7,344.56
		Cash Conversion	\$0.00
		Ending Balance	\$7,344.56
		160 Supplmt begin ba:	\$42.25
		Uns Prop Tax	
		Cash Conversion	
		Ending Balance	\$42.25
		FUND BALANCE (Maint):	\$10,366.17
		TOTAL CSD 3240 BALANCE:	\$483,135.78

administrative\budget\monthly worksheet CSD.xls



# CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: [recreation@town.crockett.ca.us](mailto:recreation@town.crockett.ca.us)

website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 11-17-21 LATEST FUND REPORT: 11-12-21

OPERATING FUND 3241			
CASH CARRIED FORWARD:	\$ 35,222.88	INVESTED BALANCE:	\$298,396.94
ACTIVITY:		Invest Interest	\$201.16
		Transfer to Cash	(\$120,000.00)
		NET INVESTED:	\$178,598.10
<u>CHECKS AND PAYMENTS</u>			
Warrants (9473-9507)	(\$47,287.37)	\$50,222.82	c/d deposits
Wells Fargo CC Fees	(\$233.73)	\$128,375.28	avail. funds
Levy&Assr code fees	(\$1,303.91)		
Invest Fees	(\$21.00)	FUND BALANCE:	\$428,538.97
		*** Below held in cash account ***	
<u>DEPOSITS AND CREDITS</u>		C/D BEGINNING BALANCE:	\$50,222.82
Comm Center Booking	\$7,164.00	c/d deposit receipts	\$0.00
Pool Deposit		c/d deposit refunds	\$0.00
Cost Recovery Bocce		Trnsfr recovery	\$0.00
Donations&Pool Rental		NET C/D ENDING BALANCE	\$50,222.82
Tennis keys			
Transfer from Invest	\$120,000.00	CAP / RESTRICTED BAL:	\$4,639.60
		Donations	\$0.00
			\$0.00
		NET CAPITAL REPL. BAL:	\$4,639.60
		POLICE LIAISON BALANCE	\$8,171.84
		Parking revenue	\$0.00
		Payroll/Expenses	\$0.00
		NET PLC ENDING BALANCE	\$8,171.84
		XMAS LIGHT BEG BALANCE	\$496.57
		No activity	\$0.00
		XMAS LIGHT END BALANCE	\$496.57
		CERT ACTIVITY: None	\$0.00
CASH BALANCE:	\$ 113,540.87	CERT Ending Balance:	\$0.00
ADV ON TAXES :	\$136,400.00	PETTY CASH BALANCE:	\$60.00
Rec Tax appor. 9/21/21		TAXES held in 3240:	\$ 79,875.83
		CO.charges in 3240:	\$ -
NET ADV ON TAXES:	\$136,400.00		

M:\L Drive Backup 3 24 2021\Recreation\_Dept\Budget & Finance\Wrksht\_REC\_.xlsx

Commissioners: Jeff Airoldi, Louise Choquette, Tom Cusack, Anne Scheer, John Valentini

# CROCKETT MAINTENANCE DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
 Telephone (510) 787-2992  
 Fax (510) 787-2459  
 e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
 website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MONTHLY SUMMARY WORKSHEET

PREPARED FOR BD. MTG:	11-17-21	LATEST FUND REPORT	11-12-21
OPERATING FUND 3242		BALANCES BY CLASS	
CASH CARRIED FORWARD:	\$42,156.06	MEMORIAL HALL	
ACTIVITY:		Walk Honor & P66	\$258,500.00
CHECKS and PAYMENTS		Archt. Phase1	(\$15,427.99)
Warrant (452-460)	(\$17,518.89)	Engnr. Phase1	(\$33,934.00)
CXL check (447)	\$909.94	Other CapX	(\$4,605.65)
Invst Srvc 1st qtr \$	(1.00)	WofH P66 Balance	\$204,532.36
DEPOSITS		Other MH O&M Bal	\$8,609.44
Walk of Honor DP		BRIDGEHEAD	\$1,174.34
Donations		PLAZA/FENCES/LIGHT:	(\$876.68)
Suplus sale		DOGPARK COST CENTE:	\$844.14
CASH BALANCE:	\$25,546.11	ACCRUED DEBT:	
INVESTED BEG. BAL:	\$166,110.75	PCADVISORY due MH	\$1,170.20
LAIF int 1st qtr	\$113.33		
INVESTED END. BAL:	\$166,224.08		
FUND BALANCE:	\$191,770.19	TAXES held in 3240	\$10,336.17

# PORT COSTA SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MONTHLY SUMMARY WORKSHEET

PREPARED FOR MTG.:	11/77/21	LATEST FUND REPORT	11/12/21
OPERATING FUND 3425			
CASH CARRIED FORWARD:	\$22,706.67	ACCRUED DEBT:	
ACTIVITY:			
Warrants (1365-1374)	(\$15,788.77)	PYs due CVSan Dep	\$24,233.49
Levy/assr code and co.	(\$322.25)	Loan#2 due CVSan	\$165,426.19
Investment Services	(\$1.00)	Loan#3 due CVSan	\$150,000.00
LAIF x-fer to cash	60,000.00		
Loan Partial to CVSAN	(43,329.77)		
CASH BALANCE:	\$23,264.88	ACCRUED DEBT:	\$339,659.68
ADV ON SUC BEG. BALANCE	\$290,786.38		
Sewer Service Charge			
Ending Balance	\$290,786.38		
INVESTED BEGIN. BALANCE	\$100,272.71		
LAIF Interest 1st qt	\$76.29		
Transfer to Cash	(\$60,000.00)		
Ending Balance	\$40,349.00		
FUND BALANCE:	\$354,400.26	\\san\pc\bud&fin\wrksht	

# CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
 Telephone (510) 787-2992  
 Fax (510) 787-2459  
 e-mail: manager@town.crockett.ca.us  
 website: www.town.crockett.ca.us

## MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG:	11/17/21	LATEST FUND REPORT:	11-12-21
-----		-----	
OPERATING FUND 3426		CONSTRUCTION FUND 3427	
-----		-----	
CASH CARRIED FORWARD:	\$78,404.66	CASH CARRIED FORWARD:	\$60,017.28
ACTIVITY:		ACTIVITY:	
Warrants (6559-6578)	\$ (163,311.92)	Invstmnt Srvc 1st qtr	(\$2.00)
Invst Srvc 1st qtr	(\$27.00)		
Levy/Assr Code Fees	\$ (1,241.86)		
Trnsrf from 3425	\$43,329.77		
		CASH BALANCE:	\$60,015.28
CXL outdtd Chk (6557)	\$ 2,344.02	INVESTED BEGIN BAL.:	\$902,606.75
Permit 21-18	\$60.00	1st Qtr Interest	\$549.62
Capacity Charge	\$ 2,425.00		
		INVESTED BALANCE:	\$903,156.37
CASH BALANCE:	(\$38,017.33)	FUND 3427 BALANCE:	\$963,171.65
ADV ON TAXES:	\$1,342,616.24		
060 Prop tax Beginning	\$ 1,342,616.24		
No activity			
Ending Balance	\$ 1,342,616.24		
160 Adv Supp Prop tax	\$0.00		
Zero out until Dec			
Ending Balance	\$0.00		
INVESTED BEG. BALANCE:	\$3,280,350.08		
Invst Interest 1st qtr	\$2,042.52		
Transfer to Cash			
Ending Balance:	\$3,282,392.60		
FUND 3426 BALANCE:	\$4,586,991.51		
TAXES held in 3240:	\$392,893.78		
CO.charges in 3240:	\$0.00		
ACCRUED DEBT OWED TO CVSAN:			
PCSAN DEPT.	\$339,659.68		

-----	
CAPITAL RESERVE FUND 3429	
-----	
CASH CARRIED FORWARD:	\$259.00
ACTIVITY:	
Invstmnt Srvc 1st qtr	(\$1.00)
CASH BALANCE:	\$258.00
INVESTED BEGIN BAL.:	\$71,463.61
1st Qtr Interest	\$43.52
INVESTED BALANCE:	\$71,507.13
FUND 3429 BALANCE:	\$71,765.13
-----	
CONTRACTOR BONDS ON FILE:	
-----	
37 contractors	\$37,500.00



Gaunt Murdock  
Crockett Sanitary District  
850 Pomona St  
Crockett, CA 94525  
510-520-4937

## Change Order

Date: November 3, 2021  
Estimate #: 226

All Bay Sewer  
Mobile: (415) 702 - 8626  
1378 Funston Dr., Santa Rosa, CA 95407  
[contact@allbaysewer.com](mailto:contact@allbaysewer.com)  
C-34 C.S.L #1076969  
Bonded & Insured

---

### Project Description: 6-inch TRENCHED Sewer Main Replacement

#### Scope of Project:

- Original Estimate #226
- Change order increase due to unforeseen circumstances
- Unforeseen circumstances: PGE Gas line laid within inches above sewer main
  - Sewer Main owned by Crockett Sanitary District
- Unable to perform sewer lateral replacement trenchless due to hazard
- Trenching up to 155 feet from manhole E-00-09 to E-00-10
- Hand digging trench due to safety
- Additional labor required to perform careful hand digging around the utilities for safety
- Additional demolition and disposal of excess construction debris due to trenching
- Will repour and finish additional concrete with rebar, form boards, etc. from sidewalk area and driveways
  - All Bay Sewer assumes no liability for conditions of sidewalk and driveway areas during and after the project.
- Will cover trenched areas for safety
- Extension on Dig 811
- Extension on encroachment permit with Contra Costa County
- If necessary, will arrange onsite with PGE during pull of sewer main
- If necessary, will arrange onsite with District Inspector during pull of sewer main

Original Bid:	\$105,000.00
Change Order:	\$70,000.00
New Due Upon Completion:	\$175,000.00

9.b.

**AGREEMENT**

<b>All Bay Sewer Signature</b>	
<b>Print</b>	<b>Client / Owner Signature</b>
<b>Date</b>	<b>Print</b>
<b>Contractor's License Number: #1076969</b> <b>C-34 Pipeline</b>  <b>1378 Funston Drive, Santa Rosa, CA 95407</b> <b>Business Address</b>  <u><a href="http://www.allbaysewer.com">www.allbaysewer.com</a></u> <u><a href="mailto:Contact@allbaysewer.com">Contact@allbaysewer.com</a></u> <b>(415) 702 - 8626</b>	<b>Date</b>

Susan Purcell

[REDACTED]  
November 1, 2021

To: Vaughn, Crockett Community Services District

Re: 2021-2022 CROCKETT CSD-SAN overcharge for 354-124-006

Dear Vaughn:

I have owned the above property, 1334 Wanda Street in Crockett, since 1998. In 1998 it had three units: a duplex and a single-family. It still has three units. There has been no change.

You told me that the sewer rate had not gone up this year. When I asked why my CSD-SAN fee had gone up by ~~\$1,218~~ <sup>\$1,318</sup> over last year's, you said you didn't know but that maybe the number of units in the duplex had been increased by two, the rate for each unit being  $\$659 \times 2 = \$1,318$ , more or less the ~~\$1,218~~ <sup>\$1,318</sup> increase in my assessment. I asked to see the record where the increase in units would be. To date I have not seen where an increase was recorded.

Prior to meeting with you, I had gone to the county treasurer's office, trying to find out the breakdown of the \$6,065.24 CSD-SAN fee on my 2021-2022 property tax bill this year. They said "We are told the total of what to charge by Crockett. You must talk to them."

Vaughn, you have recommended the following steps: Step 1. I give this protest letter to you. Step 2. You (or someone) goes to my property and verifies that there are three units. Step 3. The board votes at the November 17<sup>th</sup> meeting.

I have let my tenants know that you will be coming to verify the number of units. They are all nice and said they will be happy to cooperate. I am waiting to notify them of your ETA.

Yours,  
Susan Purcell, [REDACTED]

PS Please help me resolve this issue before December 10<sup>th</sup> so I can avoid a 10% tax penalty.

PPS FYI, each unit in the duplex occupies the entire floor, 1500 sq. ft, and the bottom unit has an attached (lean-to) art studio. The duplex units are separately metered and share a sewer lateral. I replaced that lateral in 2019 and am repaying a loan that the Crockett district graciously offered me in three yearly installments, the last of which is this year's. The single-family has its own utilities.

Attached: My property tax bills for 2020-2021 & 2021-2022  
Crockett District's statement of my payments on the sewer lateral loan

9.c.



# RUSSELL V. WATTS

CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR  
ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553  
TELEPHONE: (925) 957-5280 FAX: (925) 957-2898

## 2020-2021

FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021  
**SECURED PROPERTY TAX BILL**  
INTERNET COPY

**PROPERTY ADDRESS**  
1334 WANDA ST, CROCKETT CA

**ASSESSEE AS OF JANUARY 1, 2020**

**PAY ONLINE AT WWW.CCTAX.US**

**PROPERTY ASSESSMENT**

354-124-006-0  
ADDRESS INFORMATION NOT AVAILABLE ONLINE  
ACCURACY OF THIS BILL MAY BE AFFECTED BY  
PENDING PAYMENTS AND CORRECTIONS

LAND \$140,631  
IMPROVEMENTS \$222,041  
PERSONAL PROP \$0  
GROSS VALUE \$362,572  
EXEMPTIONS \$0

TO CHANGE MAILING ADDRESS, VISIT WWW.CCCOUNTY.US/ASSESSOR OR CALL (925) 313-7400

NET VALUE \$362,572

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	CORTAC	DEFAULT #
354-124-006-9 0	2020-273871	62006	09/07/2020	PRIOR		
SPECIAL TAXES & ASSESSMENTS				AD VALOREM TAXES & ASSESSMENTS		
DESCRIPTION	CODE	INFORMATION	AMOUNT	DESCRIPTION	RATE	AMOUNT
CC-FED STRMMTR FEE	DB	(925) 313-2023	\$21.00	1% COUNTYWIDE TAX	1.0	\$3,625.72
MOSQUITO & VECTOR	DV	(925) 857-3400	\$7.28	BART	0.0071	\$25.74
EMERGENCY MED B	DY	(925) 603-5454	\$30.00	BART BOND 2018	0.0068	\$24.85
CROCKETT CSD-SAN	GC	(610) 787-2992	\$4,846.96	EAST BAY REG PK BD	0.0014	\$5.08
CROCKETT CSD-REC	HC	(510) 787-2992	\$110.00	J SWETT 2002 BND	0.0218	\$79.04
SFBRA PCL TAX	IB	(888) 508-8167	\$12.00	J SWETT BOND 2008	0.0529	\$191.60
EASTBAY TRAILS LLD	KA	(888) 512-0316	\$8.16	JOHN SWETT BND 18P	0.0418	\$151.55
SERV AREA L-100	LO	(925) 313-2206	\$44.82	JOHN SWETT BND 16Q	0.0289	\$104.79
				COMM COLL 2002 BND	0.0058	\$21.03
				COMM COLL 2006 BND	0.0011	\$3.99
				COMM COLL 2014 BND	0.0092	\$33.35
				TOTAL AD VALOREM TAXES	1.1768	\$4,266.74
				ADD: SPECIAL TAXES & ASSESSMENTS		\$5,080.22
				DELINQUENT PENALTY		\$0.00
				DELINQUENT COST		\$0.00
				LESS: PAYMENTS RECEIVED		\$9,346.98
TOTAL SPECIAL TAXES & ASSESSMENTS			\$5,080.22	TOTAL AMOUNT DUE		\$0.00

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
354-124-006-9 0	2020-273871 2	62006	09/07/2020	PRIOR		

**2ND INSTALLMENT** SIGN UP FOR E-BILLING IT'S EASY AND FREE! SEE BACKSIDE FOR MORE INFORMATION

## 2020-2021 SECURED PROPERTY TAXES

**PAY THIS AMOUNT** PAID 04/10/2021 \$4,673.48 PAYABLE WITH OR AFTER 1ST COUPON. SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

MAKE CHECK PAYABLE TO:  
CONTRA COSTA COUNTY TAX COLLECTOR  
625 COURT STREET, ROOM 100  
MARTINEZ, CA 94553

NON-PAYABLE COPY OF PRIOR-YEAR TAX BILL

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year(s) delinquent taxes	DEFAULT #
354-124-006-9 0	2020-273871 1	62006	09/07/2020	PRIOR		

**1ST INSTALLMENT** SAVE TIME - PAY ONLINE WWW.CCTAX.US SEE BACKSIDE FOR MORE INFORMATION

## 2020-2021 SECURED PROPERTY TAXES

**PAY THIS AMOUNT** PAID 12/10/2020 \$4,673.48 PAYABLE BEFORE 2ND COUPON. SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

MAKE CHECK PAYABLE TO:  
CONTRA COSTA COUNTY TAX COLLECTOR  
625 COURT STREET, ROOM 100  
MARTINEZ, CA 94553

NON-PAYABLE COPY OF PRIOR-YEAR TAX BILL

PLEASE WRITE THE PARCEL NUMBER ON CHECK





# RUSSELL V. WATTS

CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR  
ROOM 100, 625 COURT STREET, MARTINEZ, CA 94553  
TELEPHONE: (925) 608-9500 FAX: (925) 608-9598

## 2021-2022

FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022  
**SECURED PROPERTY TAX BILL**

### PROPERTY ADDRESS

1334 WANDA ST, CROCKETT CA

### ASSESSEE AS OF JANUARY 1, 2021

PAY ONLINE AT [WWW.CCTAX.US](http://WWW.CCTAX.US)

### PROPERTY ASSESSMENT

354-124-006-0  
ADDRESS INFORMATION NOT AVAILABLE ONLINE  
ACCURACY OF THIS BILL MAY BE AFFECTED BY  
PENDING PAYMENTS AND CORRECTIONS

LAND \$141,989  
IMPROVEMENTS \$224,341  
PERSONAL PROP \$0  
GROSS VALUE \$366,327  
EXEMPTIONS \$0

\*TO CHANGE MAILING ADDRESS, VISIT [WWW.CC.COUNTY.US/AUSSESSOR](http://WWW.CC.COUNTY.US/AUSSESSOR) OR CALL (925) 313-7460 NET VALUE AS OF JAN 1, 2021 \$366,327

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	CORTAC	DEFAULT #
354-124-006-9 0	2021-275638	62000	09/07/2021	ORIGINAL		
SPECIAL TAXES & ASSESSMENTS				AD VALOREM TAXES & ASSESSMENTS		
DESCRIPTION	CODE	INFORMATION	AMOUNT	DESCRIPTION	RATE	AMOUNT
CC-FED STRAWTR FEE	DB	(925) 313-2023	\$21.00	1% COUNTYWIDE TAX	1.0000	\$3,663.27
MOSQUITO & VECTOR	DV	(925) 857-3400	\$7.28	BART	0.0025	\$9.15
EMERGENCY MED B	DY	(925) 608-5454	\$30.00	BART BOND 2018	0.0035	\$12.82
CROCKETT CSD-SAN	GC	(510) 787-2002	\$8,065.24	EAST BAY REG PK BD	0.0020	\$7.33
CROCKETT CSD-REG	HC	(510) 787-2092	\$110.00	J SWETT 2002 BND	0.0192	\$70.34
SFBRA PCL TAX	IB	(858) 508-8167	\$12.00	J SWETT BOND 2008	0.0532	\$194.88
EASTBAY TRAILS LLD	KA	(858) 512-0316	\$8.18	JOHN SWETT BND 16P	0.0490	\$179.50
SERV AREA L-100	LO	(925) 313-2295	\$44.02	JOHN SWETT BND 16Q	0.0310	\$113.56
				COMM COLL 2002 BND	0.0039	\$14.29
				COMM COLL 2008 BND	0.0044	\$16.12
				COMM COLL 2014 BND	0.0093	\$34.07
				TOTAL AD VALOREM TAXES	1.1780	\$4,315.33
				ADD: SPECIAL TAXES & ASSESSMENTS		\$6,298.50
				DELINQUENT PENALTY		\$0.00
				DELINQUENT COST		\$0.00
				LESS: PAYMENTS RECEIVED		\$0.00
TOTAL SPECIAL TAXES & ASSESSMENTS			\$6,298.50	TOTAL AMOUNT DUE		\$10,613.83

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year (s) delinquent taxes	DEFAULT #
354-124-006-9 0	2021-275638 2	62006	09/07/2021	ORIGINAL		

**2ND** INSTALLMENT  
SIGN UP FOR E-BILLING  
IT'S EASY AND FREE!  
SEE BACKSIDE FOR MORE INFORMATION

## 2021-2022 SECURED PROPERTY TAXES

PAY THIS AMOUNT: **\$5,306.91**  
FEB 1, 2022  
PAYABLE WITH OR AFTER 1ST COUPON  
SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

To ensure proper credit, please write the parcel number on check

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR  
625 COURT STREET, ROOM 100  
MARTINEZ, CA 94553

After APR 11, 2022 pay **\$5,857.60**  
(Includes 10% late-payment penalty and \$20 cost)

PARCEL NUMBER	BILL NUMBER	TRA	ISSUE DATE	TYPE	Numbers in this section indicate you owe prior year (s) delinquent taxes	DEFAULT #
354-124-006-9 0	2021-275638 1	62006	09/07/2021	ORIGINAL		

**1ST** INSTALLMENT  
SAVE TIME - PAY ONLINE  
[WWW.CCTAX.US](http://WWW.CCTAX.US)  
SEE BACKSIDE FOR MORE INFORMATION

## 2021-2022 SECURED PROPERTY TAXES

PAY THIS AMOUNT: **\$5,306.91**  
NOV 1, 2021  
PAYABLE BEFORE 2ND COUPON  
SEND COUPON WITH FULL AMOUNT. DO NOT STAPLE, TAPE OR WRITE ON COUPON.

To ensure proper credit, please write the parcel number on check

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR  
625 COURT STREET, ROOM 100  
MARTINEZ, CA 94553

After Dec 10, 2021 pay **\$5,837.60**  
(Includes 10% late-payment penalty)

To pay both installments by Dec 10, 2021, pay **\$10,613.82**

13541240069202127563810000053069102021121000005837600

PLEASE WRITE THE PARCEL NUMBER ON CHECK

**CROCKETT SANITATION DEPARTMENT REPAIR AGREEMENT & SEWER USE CHARGES FOR:**

APN: 354-124-006

**FY 2018/19**

1/17/2019 Repair Agreement: \$ 7,690.00

**FY 2019/20**

August of 2019

**Sewer Use Charges**

Installment #1 \$ 2,563.33

\$ 2,037.00

4.07% interest \$ 197.63

balance: \$ 5,126.67

**FY 2020/21**

August of 2020

Installment #2 \$ 2,563.34

\$ 2,137.00

2.86% interest \$ 146.62

balance: \$ 2,563.33

**FY 2021/22**

August of 2021

Installment #3 \$ 2,563.33

\$ 3,455.00

1.83% \$ 46.91

balance: 0.00

Date: 10/28/2021

**CROCKETT COMMUNITY SERVICES DISTRICT**

  
\_\_\_\_\_  
Administrative Services Manager

Property tax receipt  
1 message

Tue, Nov 9, 2021 at 12:41 PM



# CONTRA COSTA COUNTY, CALIFORNIA

Thank you for your payment

Confirmation Number  
G7119175740

Items Paid

DESCRIPTION	QUANTIT Y	AMOUN T
Property Tax Secured - Parcel Number: 354-124-006 Bill Number: 2021-275636 Installment Number: 1 Due Date: Dec 10, 2021	1	\$5306.91
<b>Subtotal</b>	<b>\$5306.91</b>	
The payment will appear on your statement as "CONTRA COSTA TAX COLL."		
<b>TOTAL CHARGED</b>		<b>\$5306.91</b>

Transaction Details

Payment      Checking Account  
Account      Checking ending in 5351  
Paid          \$5306.91  
Payment Date    Nov 9, 2021, 12:27 PM PST  
Recipient      Contra Costa County  
Paid by  
Susan Purcell

Your payment still needs to be cleared by your bank. Your bank should inform us of an unsuccessful e-check within three business days.

Contact Information

Contra Costa County - Treasurer - Tax Collector  
625 N Court St #100, Martinez, CA 94553  
(925) 957-5280 | Website