

Regular Business Meeting AGENDA FOR WEDNESDAY, JULY 24, 2024

TIME: 7:00 PM – Regular Meeting
PLACE: Crockett Community Center, 850 Pomona Street, Crockett, CA

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING:
(Public comments are limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)
 - a. Hearing on proposed increase of annual sewer use charges, within the area served by the Crockett Sanitary Department, to be collected on the tax roll; Receive confirmation of Prop. 218 mailing to property owners and report on how many properties would constitute majority protest in Crockett; Waive reading of ordinance; Tabulate written responses from property owners; determine whether a majority protest exists; Consider adoption of Ordinance No. 24-01 determining charges; Consider adoption of Resolution No. 24/25-01 overruling objections to the method of collection, confirm acceptance of the Department Manager's Sewer Use Charge Report originally presented May 20, 2024 and levying charges on the tax roll.
 - b. Hearing on proposed budget for FY 2024/25; Consider Resolution No. 24/25-02 adopting an expenditure budget for FY 2024/25.
5. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of the CCSD Board meeting on June 26, 2024.
 - b. Receive minutes of commissions and committees.
 - c. Approve payment of District Bills.
6. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:

7. **MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:**
(These items are typically for the exchange of information only. No action will be taken at this time.)
 - a. Recreation Department
 - b. District Secretary
 - c. Administrative Services Manager
 - d. Port Costa Sanitary Department
 - e. Crockett Sanitary Department
 - f. Maintenance Department
 - g. Lighting & Landscape Commission
 - h. Governmental matters
 - i. Announcements and discussion
8. **ADMINISTRATIVE:**
 - a. Discuss employee contracts versus employee agreements.
 - b. Approve Resolution 24/25-03 – Sewer Use Charge Method of Collection for Port Costa for FY 2024/25.
 - c. Update on response to Caltrans Memorandum of Understanding (MOU).
 - d. Consider Dog Park Memorandum of Understanding (MOU).
 - e. Discuss an appointment to fill a Personnel Committee vacancy.
9. **BUDGET AND FINANCE:**
 - a. Discuss financial matters related to the District.
10. **REPORTS FROM BOARD MEMBERS AND COMMITTEES:**
(These items are typically for the exchange of information only. No action will be taken at this time.)
 - a. Personnel Committee/e: Cusack (chair), Martinez, Spinner, Wais
 - b. Budget & Finance Committee: Mackenzie and Barassi
 - c. Police Liaison Committee: Pennisi (chair), Ritchey (vice-chair), and Wais
 - d. CVSAN Wastewater Committee: Members Bartlebaugh and Manzione (chair)
 - e. Memorial Hall Advisory Committee: Members Goodman (chair) Peterson
 - f. Ad Hoc committees
 - Personnel/District Code: Members Brosnan, Cusack, Martinez (chair), and Wais.
 - g. Inter-agency meetings
11. **FUTURE AGENDA ITEMS/BOARD COMMENTS**
 - a. 1 Rolph Park Drive ad hoc committee.
 - b. Caltrans Maintenance Agreement
12. **ADJOURNMENT:** until August 28, 2024.

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings

Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at www.town.crockett.ca.us/meetings as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.