

CROCKETT SANITARY COMMISSION

Regular Business Meeting
AGENDA FOR WEDNESDAY, SEPTEMBER 16, 2020

TIME: 7:00 PM

PLACE: ** TELECONFERENCE - SEE BELOW **

IMPORANT NOTICE REGARDING COVID -19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See *Resolution No. 19/20-18*)
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below. See end of agenda for information on How to Submit Public Comments.

Agenda packet can be accessed at <https://www.town.crockett.ca.us/2020-09-16-crockett-sanitary-commission-meeting>.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at 1 (669) 900 9128.

Enter the Meeting ID# 245 517 801 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at <https://zoom.us/j/abb4GNs5xM>.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/245517801> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Login through the Zoom mobile app on a smartphone, enter Meeting ID# 245 517 801.

The Crockett Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL

2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared for a future date.)

4. PUBLIC HEARING:

- a. Hearing on Notice of Violation of Ordinance No. 07-1, (Lateral Inspection), 570 Kendall Avenue (APN 355-114-011).

5. **CONSENT CALENDAR:** Consideration of a motion to approve the following item:
(Items are subject to removal from Consent Calendar by request of any Commissioner on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of August 19, 2020.
 - b. Consider Status Report on outstanding issues.

6. **ADMINISTRATIVE:**
 - a. Consider report on actions taken by the District Board.
 - b. Status Report on Recent Enforcement Actions.

7. **WASTEWATER:** Incomplete application for General Lease 2595.9 Existing Outfall, discuss and form recommendations.

8. **BUDGET AND FINANCE:**

Consider monthly Summary Worksheet and staff report on financial matters.

9. **REPORT OF DEPARTMENT MANAGER:** *(These items are typically for exchange of information only. No action will be taken at this time.)*
 - a. Operations, maintenance and capital improvements.
 - b. Governmental matters.
 - c. Announcements and discussion.

10. **REPORTS FROM COMMISSIONERS:** *(These items are typically for exchange of information only. No action will be taken at this time.)*
 - a. Wastewater Committee – Members Bartlebaugh and Manzione
 - b. Budget & Finance Committee – Members Wolthuis and Adams
 - c. Inter-agency meetings:

11. **FUTURE AGENDA ITEMS:**

Capacity Charge Accessory Dwelling Unit (ADU) Ordinance.
Video outreach for FOG and no wipes down drain.
Recommend award of contract(s).
Recommend payment for sewer project(s).

12. **COMMENTS FROM COMMISSIONERS:**

13. **ADJOURNMENT** to October 21, 2020.

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to manager@town.crockett.ca.us, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (*not to exceed three minutes at staff's cadence*), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 3:00 PM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. The public can speak up at that time or use the Zoom chat feature to indicate they want to make a public comment. If needed, a short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Use Zoom chat or email your comments to manager@town.crockett.ca.us, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all submitted comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us after they are adopted. Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager. at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: manager@town.crockett.ca.us

website: www.town.crockett.ca.us

August 27, 2020

Chemedikian Psycheva
3150 Willow Pass Road
Concord, CA 94519

NOTICE OF PUBLIC HEARING

570 Kendall Avenue, Crockett, CA 94525
APN 355-114-011

As the owner of the above referenced property, you have previously been notified by the Crockett Sanitary Department that your property is in violation of District Ordinance No. 07-1, the District Code and Standard Specifications. The Notice of Violation dated February 28, 2020, was duly mailed to you at your address of record (a copy of the violation is attached). A copy of the Deficiency Report dated July 29, 2020 has been attached. The District suspended enforcement during the initial months of the coronavirus pandemic but is now addressing backlogged enforcement action items such as the once against your property.

The Crockett Sanitary Commission will consider this violation and available remedies at a public hearing to be held at 7:00 PM on September 16, 2020 by teleconference using Zoom. You can access the meeting by any of the below options:

Telephone: Listen to the meeting live by calling Zoom at 1 (669) 900 9128.
Enter the Meeting ID# 245 517 801 followed by the pound (#) key.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/245517801> using a computer with internet access that meets Zoom's system requirements.

Mobile: Login through the Zoom mobile app on a smartphone, enter Meeting ID# 245 517 801.

Your failure to correct the deficiencies by this deadline is likely to result in the following actions taken by the Commission:

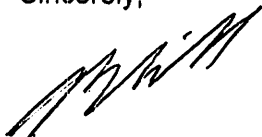
- a. Staff will recommend recording the Notice with the County Recorder at the property owners expense and;
- b. If a signed contract for repair or replacement of the building sewer has been submitted to the Crockett Sanitary Department on or before the above hearing date, staff will recommend continuing the hearing for one month.

- c. Otherwise, recommend a second public hearing be scheduled to address the Notice of Violation of Ordinance No. 07-1 and all available remedies under the law, including imposing a fine of \$200 against the property, as allowed by Administrative Enforcement Ordinance No. 10-1 and set by Government Code Section 36900(b)

Please be advised that all unpaid costs incurred by the Sanitary Department regarding this enforcement action can be recovered from the property owner on the property tax roll. Attention to these matters are required.

You are invited to attend the public hearing to be held at 7:00 PM on September 16, 2020. Please call us at (510) 787-2992 with any questions that you might have.

Sincerely,



James Barnhill
Assistant Sanitary Department Manager

CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
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website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, AUGUST 19, 2020

1. CALL TO ORDER: The meeting was called to order at 7:01 PM by Chairperson Bartlebaugh. Present were Commissioners Adams, Wais and Wolthuis, along with General Manager McDonald and Assistant District Secretary Witschi. Also present was Director Kirker. Commissioner Manzione and Assistant Dept. Manager Barnhill were absent.
2. AGENDA ORDER: Mr. McDonald said 5.b. should be removed.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
5. CONSENT CALENDAR: The consent item was approved unanimously (mw/jw):
 - a. Approve Minutes of June 17, 2020.
- 6.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in July. He said the Board authorized the purchase of the Hosselkus Chapel for \$615K. Debt management installment loan combining purchase and refinance of 2006 City National Bank installment was approved. The Board approved to collect annual installments for sewer lateral repair work, as agreed to by the Access and Repair Agreements, with property owners on their next property tax roll for 1334 Wanda and 1225 Starr.
- 6.b. RECENT ENFORCEMENT ACTIONS: Mr. McDonald reported there have been 22 properties that sold since January. He said staff suspended enforcement since the pandemic. The County is now open and backlogged. Staff would like to restart limited enforcement. There are approximately 43 properties in various stages of enforcement that need individual attention, 18 of them are routine enforcement related to building lateral inspections. This does not include the new properties recently sold. It was the consensus of the Commission to have staff restart enforcement as they see fit.
7. STATUS REPORT ON OUTSTANDING ISSUES: Mr. McDonald reported he has spent 25% of his time on Crockett Sanitary and 46% on CSD (audit and financials). Commissioner Wolthuis said staff should continue to work through the list of backlogged items. Commissioner Bartlebaugh asked staff where do you see the advanced planning of the Joint Use Agreement (JUA). Mr. McDonald said that is going to happen in 2021.
- 8.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported a majority of the annual audit was completed last week.
- 8.b. CAPITAL SEWER COLLECTION SYSTEM PROJECTS: Mr. McDonald reported staff is seeking authorization to replace 10 sewer line segments and repair 17 sewer segments in FY 20/21. The adopted budget includes funding for the projects identified, included in the

authorization is \$53,986 for capital project oversight and \$12,939 in staff costs. A motion to approve authorization of \$652,285 for identified projects and for staff to begin planning for the construction of projects carried unanimously (mw/jw).

9.a. STAFF REPORT ON OPERATIONS: Mr. McDonald reported C&H will pay their 4th quarter FY 19/20 sewer use fees on August 24. The annual District Audit is underway. He said staff will be offsetting increased PG&E's costs and paying the Recreation Department for our departments increased use of the Multi-Purpose Room as an office during COVID-19 restrictions.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9.c. STAFF ANNOUNCEMENTS: None

10.a. WASTEWATER COMMITTEE REPORT: None

10.b. BUDGET & FINANCE COMMITTEE REPORT: None

10.c. INTER-AGENCY MEETINGS: None

11. FUTURE AGENDA ITEMS:

Capacity Charge Accessory Dwelling Unit (ADU) Ordinance (Sept.).

Video outreach for FOG and no wipes down drain (Sept.).

Recommend award of contract(s).

Recommend payment for sewer project(s).

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 7:37 PM until September 16, 2020.

Respectfully submitted,



Susan Witschi
August 13, 2020

CROCKETT SAN. DEPT. STATUS REPORT

SEPT

<u>DATE</u>	<u>REF.</u>	<u>TASK</u>	<u>STATUS</u>	<u>NEXT STEP</u>	<u>RESPONSIBLE</u>
Ongoing		Flow data analysis - gather meter data regularly, process flow data, print and archive, update dry weather and wet weather worksheets.	Hydraulic study underway on capacity of collection systems.	Meter calibrations in 2021	JB
Ongoing		Sewer database & repair records - permanent paper and digital records of construction projects.	Paper files through 2018, ICOM maintenance scheduled updates, map and line segment data current thru 6/13	Catalog and archive paper records. Update ICOM3 data records, create new wall map based on changes.	JB
Ongoing		Financial accounting & budget	Adopted FY 20/21	Mid-Year FY 20/21 report in December	GM
Ongoing		JTP cost allocation adjustment - annual review done in April to adjust treatment plant costs based on actual flow.	Allocation complete for April 2019-March 2020	Review in April 2021	JB
Ongoing		C&H diversion analysis - data gathered monthly and records stored with flow data.	current thru 4/20	Verify diversions reported by review of flow data, complete in March 2021.	JB
Ongoing		Creek pollution monitoring - SSMP requires monitoring of large spills that reach the waters of the state. WCWC to perform these services as needed. Insufficient staff to be proactive for collection of baseline data.	BACKLOGGED		WCWD
Ongoing		Manhole maintenance - annual maintenance to site visit known trouble spots to clear brush and debris.	brush & debris cleared	Review Summer 2020	JB

FINANCIAL MATTERS

4/18	F-23	10-year revenue program	updated in 2018	BACKLOGGED	GM
3/18	F-22	Climate change impacts	POSTPONED	Strategic planning in fall	Comm/Board
3/18	F-21	Advance planning renegotiate JUA	POSTPONED	Review JUA in winter	Comm/Board
3/18	F-20	Advance planning for flow reduction C&H	POSTPONED	To Wastewater Committee	WWC

ENGINEERING MATTERS

5/18	E-27	Flyght SCADA with MCC	engineer investigating	To bid October 2020	VW Housen
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5.b.

<u>DATE</u>	<u>REF.</u>	<u>TASK</u>	<u>STATUS</u>	<u>NEXT STEP</u>	<u>RESPONSIBLE</u>
12/12	E-26	Protect pump station from floods	POSTPONED	remove bricks by Feb 2021	CIA
5/12	E-25	6" sewer behind Third/Wanda	BACKLOGGED	install access point	Constr. Mgr.
10/10	E-24	Loring pump station alt. power backup	WCWD Power	install generator	WCWD / JB
7/07	E-21	Mercury TMDL	BACKLOGGED	review / research	WWC
4/07	E-20	Pool discharge permitting	BACKLOGGED	create permit	GM / Legal
3/05	E-10	EQ tank rehabilitation	cleaned 9/14	engineers study required	VW Housen & other engin.
6/04	E-9.5	Sewer replacement schedule	2% per year	Wastewater to review 2021	GM / WWC
10/01	E-4	Easement agreement (405 Alhambra)	BACKLOGGED	hire surveyor	GM
8/01	E-3	Edwards Creek tunnel project	COMPLETED	record grant of easement	GM
7/17	E-28	Update contacts with DIR	BACKLOGGED	Contractors must be registered	Constr. Mgr.

ADMINISTRATIVE MATTERS

1/18	A-32	Easement Protection Program	BACKLOGGED	revisit enforcement priority	GM / Board
6/17	A-31	Access & Repair Agreement Program	BACKLOGGED	develop formal program	GM / Board
4/17	A-30	Abandon sewer easement 550 Alhambra	Attorney for language	record abandonment	GM
10/15	A-29	Order protection of easement 515 Winslow	BACKLOGGED	draft letter and request payment of abatement costs	GM
8/15	A-33	Enforcement Procedures - rewrite	BACKLOGGED	Draft and legal review	GM / Legal
9/14	A-34	Grant Easement Transfer 330 Alhambra	BACKLOGGED	draft and record	GM
9/12	A-28	Capacity charge payment plan	POSTPONED	revise fee ordinance	GM / Legal
3/12	A-27	Common lateral ordinance	DELAYED	review ordinance	GM / Legal
2/10	A-26	Capacity charge ordinance	POSTPONED	revise by ordinance	GM / Legal
11/09	A-25	Double permit fees for no permit	drafted	adopt ordinance	GM / Legal
3/08	N-11	Penalties for lateral SSO negligence	BACKLOGGED	develop fines	GM / Board
4/07	A-20.5	Lateral replacement	ON HOLD		GM / Board
11/06	A-19	Safety training requirements	Identify	annual training	JB
3/04	A-16	C&H access requirements	BACKLOGGED	abandon sewers	GM / Legal


<u>DATE</u>	<u>REF.</u>	<u>TASK</u>	<u>STATUS</u>	<u>NEXT STEP</u>	<u>RESPONSIBLE</u>
8/03	A-15.9	Grease trap inspection control program	BACKLOGGED	develop procedures	JB
8/03	A-15.7	Grease traps/FOG	BACKLOGGED	notify commercial kitchens	JB
3/03	A-15	N-00-29 sewer easement	Docs updated	parties to sign	GM / Prop. Owner
3/02	A-14	Encroachment permit (9 Crotona Hgts)	BACKLOGGED	send agreement	JB
2/01	A-11	Sewer main acceptance records	BACKLOGGED	disavow by resolution	GM / Legal
2/99	A-8	West County contract review	ON HOLD	continue with existing	GM / Comm.
5/98	A-4	Emergency binder	BACKLOGGED	Update and revise	GM
6/20	A-33	Letter to railroad re crossing	BACKLOGGED	Protect access to outfall	GM / Legal
1/20	A-34	Outfall lease SLC #25959	Incomplete	Address outstanding items	GM

L:\Sanitary_Depts\Crockett Sanitary\StatusReport.CVSan.xls

CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

TO: Crockett Sanitary Commission
FROM: General Manager 
SUBJECT: Status Report on Recent Enforcement Actions
DATE: September 9, 2020

Staff has begun enforcement of Ordinance No. 07-1, the District's building lateral sewer inspection requirement, and has issued Notices of Violation to four property owners with hearings planned for October if no action is taken. In addition, staff has begun mailing Notices of Public Hearing to property owners who have previously been issued violation.

The following properties are no longer in violation and/or received a Certificate of Compliance prior to the sale of the building:

1. 2 CROLONA HEIGHTS – Owner paid abatement charges and NOV released.

Enforcement action on the following property has been postponed:

1. 1524 LILLIAN STREET– Notice of Public Hearing sent. Owner obtained video inspection on their HDPE pipe, received report but not inspection. Staff requested video and postponed action until October.
2. 225 VIRGINA STREET– Notice of Public Hearing sent. Owner said they provided video inspection a few months ago. Staff asked for copy as we have no record of receiving. Postponed action until October.
3. 1325 ROSE STREET – Notice of Public Hearing sent. Owner contracted to replace sewer. Staff postponed action until November.
4. 1515 FLORA STREET – Email sent to property owner requesting permit be obtained within the next 30 days for repair or replacement of their defective sewer.
5. 625 HEALD COURT – Owner listed property for sale and is planning to repair lateral connection to common private main sewer. Private main sewer serves four properties.
6. 167 BALDWIN AVE – Request for hardship granted to property owners, postponing requirement to fix defective lateral connection to main sewer on Baldwin until July 2024. The offset is not impacting flow and would only result in additional District expense in August 2024 when CCTV inspection is performed.

Three property owners had permits that expired and letters were sent asking for a status within 30 days, otherwise permits will be considered expired. Staff will continue to address routine and emergency enforcement in the months ahead.

CALIFORNIA STATE LANDS COMMISSION

100 Howe Avenue, Suite 100-South
Sacramento, CA 95825-8202



Established in 1938

JENNIFER LUCCHESI, *Executive Officer*

(916) 574-1800 FAX (916) 574-1810

California Relay Service from TDD Phone **1-800-735-2929**

from Voice Phone **1-800-735-2922**

Contact Phone: (916) 574-2320

Contact FAX: (916) 574-1925

August 10, 2020

File Ref: 2595.9

Dale McDonald, General Manager
Crockett Community Services District
P.O. Box 578
Crockett, CA 94525

SUBJECT: Incomplete Application for a General Lease – Public Agency Use, for
an existing 20-inch Diameter Sewer Outfall in the Carquinez Strait,
Contra Costa County

Dear Mr. McDonald:

By letter dated January 2, 2020, a copy of which is attached, additional items were requested in order to continue processing the subject application for consideration by the California State Lands Commission.

Please advise the status of your efforts to provide the requested information. If you have any questions, please feel free to contact me at (916) 574-2320 or by e-mail at marlene.schroeder@slc.ca.gov.

I look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink that reads "Marlene Schroeder". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Marlene Schroeder
Public Land Management Specialist

Enclosure

cc: Alexandra Borack
Senior Environmental Scientist
Commission

CALIFORNIA STATE LANDS COMMISSION

100 Howe Avenue, Suite 100-South
Sacramento, CA 95825-8202



Established in 1938

January 2, 2020

JENNIFER LUCCHESI, Executive Officer

(916) 574-1800 FAX (916) 574-1810

California Relay Service From TDD Phone 1-800-735-2929

from Voice Phone 1-800-735-2922

Contact Phone: (916) 574-2320

Contact FAX: (916) 574-1925

File Ref: 2595.9

Dale McDonald, General Manager
Crockett Community Services District
P.O. Box 578
Crockett, CA 94525

COPY

Subject: Incomplete Application for a General Lease – Public Agency Use, for an existing 20-inch Diameter Sewer Outfall in the Carquinez Strait, Contra Costa County

Dear Mr. McDonald:

I have recently been assigned to process the application for the facilities identified above. Staff reviewed the application to determine if it contains sufficient information to be determined complete as provided by law and the Commission's application requirements.

According to the information provided, the application is incomplete and the following needs to be provided:

1. The July 8, 2009 application includes a narrative indicating that "it is the District's understanding that outfall inspection and repairs have occurred only in 1998. An unknown number of diffusers were repaired or replaced that year, and an unrecorded length of the outfall pipe was lined using 'Insituform' technology. We have contacted C&H Sugar Co. again on this matter but they are unable to provide any more details..." Please submit any additional information on the 1998 repairs from the Crockett Community Sanitation District and/or C&H Sugar, and whether any subsequent repairs/replacements have occurred since 2009.
2. Please provide color, close-up photographs, taken within the last six months, of existing facilities in the lease area to ensure that they are in an acceptable state or repair and that the period exposure in the mudflat area does not create a public or navigational hazard.

3. The email (copy enclosed) between Kent Peterson and Jane Smith dated November 19, 2009 discusses the possibility of pilings being within the 20-foot-wide easement area. Please provide either a survey or a detailed sketch labeling the sewer outfall and pilings. Please include distances in feet between the sewer outfall and each piling.
4. Please provide updated information regarding pipeline inspections, inspection results and a NPDES permit, to ensure the outfall pipeline remains in good condition. We received the C&H Sugar Co. Inc. outfall inspection by Tidal Marine Construction (Project Number 13012) dated August 12, 2013 to August 13, 2013 and the San Francisco Bay Regional Water Quality Control Board NPDES Permit No. CA0005240. However, we request submittal of current inspection reports, repair reports and a NPDES permit. In addition, we request a structural evaluation and integrity assessment of the outfall pipeline by a CA registered Civil/Structural engineer.

Upon receipt and review of the above information, you will be notified if your application is complete. Once your application has been deemed complete, the California State Lands Commission must act on your application as provided by law.

You are encouraged to submit the information listed above at the earliest possible time in order for us to process your application in a timely manner.

Thank you for your attention in this matter. If you have any questions, please contact me at (916) 574-2320 or email at Marlene.Schroeder@slc.ca.gov.

Sincerely,



Marlene Schroeder
Public Land Management Specialist

Enclosure

cc: Alexandra Borack
Senior Environmental Scientist
Commission

From: "Kent Peterson" <manager@town.crockett.ca.us>
To: "Jane Smith" <SMITHJ@slc.ca.gov>
Date: 11/19/2009 9:38 AM
Subject: RE: Outfall

Jane -

Our discharge point 002 may technically be out in the Strait, but our measuring point for 002 is actually located at our treatment plant, where we measure the quality of our effluent going to our outfall. We do not take measurements from the outfall, itself.

Those old pilings may be 100 years old. There was a car ferry pier in this area until the 1927 bridge was built. We also know that bridge builders abandoned some things in the water, some of which Caltrans discovered in building the 2003 bridge. Only a surveyor could determine where the piers are in relation to our outfall. I would not be surprised to find that our upper outfall piping shown in the mudflat is supported by its own set of piers to keep it from sagging. However, we have no drawings from the time of its construction, nor does Contra Costa County, the responsible agency prior to 1953 when we were created.

We are formulating comments regarding the proposed inspection schedule and will advise you as soon as possible. Thanks!

Kent Peterson
Crockett CSD

-----Original Message-----

From: Jane Smith [mailto:SMITHJ@slc.ca.gov]
Sent: Thursday, November 19, 2009 8:24 AM
To: manager@town.crockett.ca.us
Subject: Outfall
Importance: High

**** High Priority ****

Kent, a couple of questions have been asked by our management.

1. The NPDES permit obviously addresses other facilities maintained by C&H and Crockett. Would you confirm that the outfall pipe that is the subject of Lease PRC 2595 is Discharge 002?
2. The photos you provided show some pilings adjacent to the outfall pipe. Please confirm that the pilings are outside of the 20' wide easement and advise who is responsible for those pilings.

Also, some additional language may be added to the lease addressing future abandonment/removal of the outfall.


Please get back to me as soon as you can ...

jane

CROCKETT SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

TO: Commissioners / Board of Directors
FROM: General Manager 
SUBJECT: Crockett Sanitary Department Managers Report
DATE: September 9, 2020

The Crockett Sanitary Department Managers Report highlights items of interest that occurred between August 12, 2020 and September 9, 2020. The District offices remains closed to the public due to Coronavirus (COVID-19) orders. Social distancing and other safe practices recommended by the CDC and County Health Officer are being followed.

Operation and Maintenance

- There were no Sanitary Sewer Overflows (SSO) in August. Staff responded to five incidents since last month's report, three at the Crockett Pump Station; engine running, low water pressure, and air pressure tank alarm. Sink hole near 598 Pomona was determined not to be sewer related. Private lateral sewer discharge at 29 Baldwin.
- West County Wastewater District noticed that the grit system pump isolation valves were unable to close completely. Gaskets expanded which prevents valves from closing. This occurred once before in 2011 with different pumps. In both instances C&H was by-passing process wastewater through our pump station over a lengthy period, it is suspect the process wastewater is causing expansion of the gaskets in the pumps. Tanya at C&H has been notified, and staff has asked for temperature readings of the process wastewater. WCWD will test isolation valves one week after C&H by-pass is over.
- Transfer Pump #5 impeller and ball bearings failed, WCWD authorized to repair at estimated cost of \$2,500. Transfer Pump #5 remains out of service until repair is completed scheduled end of September.

Capital Improvements / Projects

- Limited planning activity in August and September. No projects performed.

Administrative/Financial:

- C&H Sugar paid their 4th installment of FY 19/20 sewerage fees. 1st installment for FY 20/21 sewerage fees, due September 15, has not yet been received.
- General Manager McDonald spent 35% of his time towards Crockett Sanitary Department operations and 0% on Capital Projects in August. The rest of his time was spent on District business 42%, Recreation 6%, Port Costa 7%, Maintenance 1%, and Hosselkus Chapel 9%. He worked a total of 171 hours in August with 2 hours of overtime.
- Assistant Sanitary Department Manager Barnhill spent 85% of his time towards Crockett Sanitary Department operations. The rest of his time, 15%, was spent on Port Costa business. He worked a total of 170 hours in August with 1 hour of overtime.