

# **CROCKETT COMMUNITY SERVICES DISTRICT**

Budget, Finance Committee  
Agenda for Wednesday, March 3, 2021

TIME: 3:00 PM  
PLACE: 850 Pomona Street, Outdoor Tables Crockett

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## **CALL TO ORDER:**

## **PUBLIC COMMENTS:**

## **ITEMS FOR CONSIDERATION:**

1. Discuss budget reports for each respective department.
2. Discuss facilities charges at Community Center.
3. Report on other issues of concern related to budget and finance of the District.

## **ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 24 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

# CROCKETT COMMUNITY SERVICES DISTRICT

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P.O. Box 578 - Crockett, CA 94525  
850 Pomona Street  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

TO: Board of Directors  
FROM: Administrative Manager  
SUBJECT: 7-month Budget Report for FY 20/21  
DATE: February 19, 2021

The Crockett Community Services District 7-month budget reports for each of the respective departments have been presented to the Commissions with the exception of the Maintenance Department which is to be reviewed by the Board. All reports are being presented to the Board for review and to allow the Board to comment or question staff.

Each report is broken out by department and includes a written mid-year budget summary report along with a profit and loss statement. The District's fiscal year is July 1 through June 30.

- Recreation Department – Fund 3241.
- Maintenance Department – Fund 3242.
- Port Costa Sanitary Department – Fund 3425.
- Crockett Sanitary Department – Fund 3426, Fund 3427, and Fund 3429.

## HIGHLIGHTS

- The FY 19/20 district audit by David Farnsworth was approved and submitted

## STAFF RECOMMENDATION:

Staff recommends the District Board receive the 7-month budget report.

## NEXT STEPS:

The respective commissions should meet with staff to develop their draft FY 21/22 budgets in March for presentation to the District Board. The District's Budget & Finance Committee will meet to discuss the recommendations and form their own recommendations to the Board.

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# CROCKETT COMMUNITY SERVICES DISTRICT

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P.O. Box 578 - Crockett, CA 94525  
850 Pomona Street  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

TO: Board of Directors  
FROM: Administrative Manager  
SUBJECT: 7-month FY 2020/21 Budget Report  
DATE: February 19, 2021

The Crockett Community Services District Board (CSD) is responsible for reviewing the Maintenance Department budget each year. The CSD Budget & Finance Committee normally reviews the budget but due to time constraints this did not occur.

The Maintenance Department Budget is separated into three cost centers; Memorial Hall, Bridgehead/Dog Park, and Plaza/Street Lighting/Fence. The Maintenance Department Fund balance is \$191,471 as of February 11, 2021.

## HIGHLIGHTS

- Walk of Honor Phillips 66 deposit of \$15,000 was made in January
- There have been no donations or grants made for Maintenance in FY 20/21. The budget included grants totaling \$150,000 for the Memorial Hall.
- Property tax allocations of \$7,716 are being held in fund 3240

## SUMMARY

The Maintenance Department is managing its expenses quite well. The department is currently over budget by \$2,385. However, property tax allocations should keep the department in good financial standing for the remainder of the FY. Concern remains as volunteers and donations shrink.

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**CROCKETT COMMUNITY SERVICES DISTRICT  
MAINT Mem Hall Budget Report  
July 2020 through June 2021**

	Jul '20 ~...	Budget	\$ Over Bud...	% of B...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>3242i - FUND 3424 MAINT.Income***</b>				
<b>4900 - OPERATING REVENUE</b>				
4901 - Donations / Fundrasers (op)	0.00	500.00	-500.00	0.0%
4902 - Donations (restricted)	0.00	500.00	-500.00	0.0%
<b>Total 4900 - OPERATING REVENUE</b>	0.00	1,000.00	-1,000.00	0.0%
<b>4950 - NON-OPERATING REVENUE</b>				
4953 - Property tax from 3240	0.00	13,370.00	-13,370.00	0.0%
4980 - Investment Interest (non-op)	651.88	2,730.00	-2,078.12	23.9%
4980 - Cost Recovery	0.00	25.00	-25.00	0.0%
4991 - Non-profit grants (restricted)	0.00	150,000.00	-150,000.00	0.0%
4998 - Other Non-Operating	399.38	0.00	399.38	100.0%
<b>Total 4950 - NON-OPERATING REVENUE</b>	1,051.28	166,125.00	-165,073.74	0.6%
<b>Total 3242i - FUND 3424 MAINT.Income***</b>	1,051.28	167,125.00	-166,073.74	0.6%
<b>Total Income</b>	1,051.28	167,125.00	-166,073.74	0.6%
<b>Gross Profit</b>	1,051.28	167,125.00	-166,073.74	0.6%
<b>Expense</b>				
<b>3242 - FUND 3242 MAINTENANCE - Expense</b>				
<b>5100m - INSURANCE</b>				
5101m - Property Ins. Maint.	2.12	2.00	0.12	108.0%
<b>Total 5100m - INSURANCE</b>	2.12	2.00	0.12	108.0%
<b>5130m - MAINTENANCE</b>	0.00	300.00	-300.00	0.0%
<b>5160m - PROGRAMS</b>	0.00	1,000.00	-1,000.00	0.0%
<b>5165m - OTHER OPERATING</b>				
5165.1 - County Charges	28.00	0.00	28.00	100.0%
5165.8m - Capital Replacement (O&M)	0.00	250.00	-250.00	0.0%
<b>Total 5165m - OTHER OPERATING</b>	28.00	250.00	-224.00	10.4%
<b>5170m - OFFICE</b>	0.00	100.00	-100.00	0.0%
<b>5180m - PROFESSIONAL SERVICES</b>				
56a - Auditor	37.58	0.00	37.58	100.0%
5180m - PROFESSIONAL SERVICES - Other	0.00	5,000.00	-5,000.00	0.0%
<b>Total 5180m - PROFESSIONAL SERVICES</b>	37.58	5,000.00	-4,962.42	0.8%
<b>5260m - UTILITIES</b>				
5260.3 - Electricity	0.00	480.00	-480.00	0.0%
<b>Total 5260m - UTILITIES</b>	0.00	480.00	-480.00	0.0%
<b>5290m - NON-OPERATING EXPENSES</b>	0.00	10,000.00	-10,000.00	0.0%
<b>Total 3242 - FUND 3242 MAINTENANCE - Expense</b>	65.70	17,132.00	-17,066.30	0.4%
<b>6560 - PAYROLL EXPENSES ***</b>				
<b>5112m - MAINT GEN. MGR. - Wage/Benefits</b>				
12.1m - Payroll - McDonald	173.33	0.00	173.33	100.0%
12.2m - Benefit - McDonald	24.71	0.00	24.71	100.0%
<b>Total 5112m - MAINT GEN. MGR. - Wage/Benefits</b>	198.04	0.00	198.04	100.0%
<b>6560 - PAYROLL EXPENSES *** - Other</b>	0.00	1,001.00	-1,001.00	0.0%
<b>Total 6560 - PAYROLL EXPENSES ***</b>	198.04	1,001.00	-802.96	19.8%
<b>Total Expense</b>	263.74	18,133.00	-17,869.26	1.5%
<b>Net Ordinary Income</b>	787.52	148,992.00	-148,204.48	0.5%
<b>Net Income</b>	787.52	148,992.00	-148,204.48	0.5%

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 02/18/21  
 Cash Basis

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**MAINT Budget Report - Bridge/Dog**  
 July 2020 through June 2021

	<u>Jul '20...</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3242i · FUND 3424 MAINT.Income***				
4900 · OPERATING REVENUE				
4901 · Donatlons / Fundrasers (op)	0.00	100.00	-100.00	0.0%
4902 · Donatlons (restricted)	0.00	500.00	-500.00	0.0%
<b>Total 4900 · OPERATING REVENUE</b>	<b>0.00</b>	<b>600.00</b>	<b>-600.00</b>	<b>0.0%</b>
4950 · NON-OPERATING REVENUE				
4953 · Property tax from 3240	0.00	848.00	-848.00	0.0%
4980 · Cost Recovery	0.00	40.00	-40.00	0.0%
<b>Total 4950 · NON-OPERATING REVENUE</b>	<b>0.00</b>	<b>888.00</b>	<b>-888.00</b>	<b>0.0%</b>
<b>Total 3242i · FUND 3424 MAINT.Income***</b>	<b>0.00</b>	<b>1,488.00</b>	<b>-1,488.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>0.00</b>	<b>1,488.00</b>	<b>-1,488.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>1,488.00</b>	<b>-1,488.00</b>	<b>0.0%</b>
<b>Expense</b>				
3242 · FUND 3242 MAINTENANCE - Expense				
5130m · MAINTENANCE	0.00	250.00	-250.00	0.0%
5170m · OFFICE	0.00	75.00	-75.00	0.0%
<b>Total 3242 · FUND 3242 MAINTENANCE - Expense</b>	<b>0.00</b>	<b>325.00</b>	<b>-325.00</b>	<b>0.0%</b>
3426e · FUND 3426 CVSAN. Expense				
410 · COLLECTION SYSTEM *****				
410.70 · MAINTENANCE				
70.1 · Sewers preventive maint (Coll.)	250.00			
<b>Total 410.70 · MAINTENANCE</b>	<b>250.00</b>			
<b>Total 410 · COLLECTION SYSTEM *****</b>	<b>250.00</b>			
<b>Total 3426e · FUND 3426 CVSAN. Expense</b>	<b>250.00</b>			
6560 · PAYROLL EXPENSES ***				
5112m · MAINT GEN. MGR. - Wage/Benefits				
12.1m · Payroll - McDonald	13.23	0.00	13.23	100.0%
12.2m · Benefit - McDonald	1.89	0.00	1.89	100.0%
<b>Total 5112m · MAINT GEN. MGR. - Wage/Benefits</b>	<b>15.12</b>	<b>0.00</b>	<b>15.12</b>	<b>100.0%</b>
6560 · PAYROLL EXPENSES *** - Other	0.00	500.00	-500.00	0.0%
<b>Total 6560 · PAYROLL EXPENSES ***</b>	<b>15.12</b>	<b>500.00</b>	<b>-484.88</b>	<b>3.0%</b>
<b>Total Expense</b>	<b>265.12</b>	<b>825.00</b>	<b>-559.88</b>	<b>32.1%</b>
<b>Net Ordinary Income</b>	<b>-265.12</b>	<b>663.00</b>	<b>-928.12</b>	<b>-40.0%</b>
<b>Net Income</b>	<b>-265.12</b>	<b>663.00</b>	<b>-928.12</b>	<b>-40.0%</b>

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 Cash Basis

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**MAINT PlazaStreet Budget Report**  
 July 2020 through June 2021

	<u>Jul '2...</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>3242I · FUND 3424 MAINT.Income***</b>				
<b>4900 · OPERATING REVENUE</b>				
4901 · Donations / Fundrasers (op)	0.00	100.00	-100.00	0.0%
4902 · Donations (restricted)	0.00	100.00	-100.00	0.0%
<b>Total 4900 · OPERATING REVENUE</b>	<u>0.00</u>	<u>200.00</u>	<u>-200.00</u>	<u>0.0%</u>
<b>4950 · NON-OPERATING REVENUE</b>				
4953 · Property tax from 3240	0.00	887.00	-887.00	0.0%
<b>Total 4950 · NON-OPERATING REVENUE</b>	<u>0.00</u>	<u>887.00</u>	<u>-887.00</u>	<u>0.0%</u>
<b>Total 3242I · FUND 3424 MAINT.Income***</b>	<u>0.00</u>	<u>1,087.00</u>	<u>-1,087.00</u>	<u>0.0%</u>
<b>Total Income</b>	<u>0.00</u>	<u>1,087.00</u>	<u>-1,087.00</u>	<u>0.0%</u>
<b>Gross Profit</b>	0.00	1,087.00	-1,087.00	0.0%
<b>Expense</b>				
<b>3242 · FUND 3242 MAINTENANCE - Expense</b>				
<b>5100m · INSURANCE</b>				
5101m · Property Ins. Maint.	670.97	553.00	117.97	121.3%
<b>Total 5100m · INSURANCE</b>	<u>670.97</u>	<u>553.00</u>	<u>117.97</u>	<u>121.3%</u>
<b>5170m · OFFICE</b>	0.00	50.00	-50.00	0.0%
<b>Total 3242 · FUND 3242 MAINTENANCE - Expense</b>	<u>670.97</u>	<u>603.00</u>	<u>67.97</u>	<u>111.3%</u>
<b>6560 · PAYROLL EXPENSES ***</b>				
<b>5112m · MAINT GEN. MGR. - Wage/Benefits</b>				
12.1m · Payroll - McDonald	19.36	0.00	19.36	100.0%
12.2m · Benefit - McDonald	2.82	0.00	2.82	100.0%
<b>Total 5112m · MAINT GEN. MGR. - Wage/Benefits</b>	<u>22.18</u>	<u>0.00</u>	<u>22.18</u>	<u>100.0%</u>
<b>6560 · PAYROLL EXPENSES *** - Other</b>	0.00	41.00	-41.00	0.0%
<b>Total 6560 · PAYROLL EXPENSES ***</b>	<u>22.18</u>	<u>41.00</u>	<u>-18.82</u>	<u>54.1%</u>
<b>Total Expense</b>	<u>693.15</u>	<u>644.00</u>	<u>49.15</u>	<u>107.6%</u>
<b>Net Ordinary Income</b>	<u>-693.15</u>	<u>443.00</u>	<u>-1,136.15</u>	<u>-156.5%</u>
<b>Net Income</b>	<u><u>-693.15</u></u>	<u><u>443.00</u></u>	<u><u>-1,136.15</u></u>	<u><u>-156.5%</u></u>

# CROCKETT RECREATION COMMISSION

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of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

TO: Commissioners  
FROM: Administrative Manager  
SUBJECT: Mid-Year Budget Report for General Fund 3241  
DATE: January 29, 2021

The mid-year Recreation Budget Report includes individual 7-month profit and loss statement of each of the Recreation Department's cost centers. The adopted FY 2020/21 budget included an approximate 7-month revenue of \$454,630 (\$632,951 year-end total) and expenses of \$342,032 (\$556,255 year-end total); not including a Capital Project Allocation of \$112,500. We are currently in a budget deficit of approximately \$208,026, much of which can be accounted for. It will be important to review the 7-month budget report and make adjustments accordingly to keep the Recreation budget in check.

## COMMUNITY CENTER:

As of January 28, operating revenue for the Community Center cost center is \$10,400, which is \$122,639 lower than anticipated (7.8% of target) primarily because of lack of rentals and services sold at the Community Center. Expenses are under budget by \$38,804, primarily due to lower maintenance and operational costs. Payroll expenses are currently over budget by \$12,369. It should be noted that the adopted budget allocates approximately \$20,000 less than PY's actuals.

## AQUATICS:

The aquatics program was very successful this summer, with operating revenue of \$24,339 (87% of target). Expenses are over budget by \$15,718, with water and Capital replacements accounting for much of that. Payroll costs are over budget by \$14,112. It should be noted that the adopted budget is considerably less than PY's adopted and actual budgets.

## PARK:

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Commissioners: Jeff Airoidi, Louise Choquette, Tom Cusack, Anne Scheer, John Valentini

This cost center's adopted budget of \$143,610 includes \$96,500 in grants, and a recreation tax allocation of \$46,579. Taking that into consideration, the parks revenue of \$125 is about 24% of target, primarily because tennis/restroom keys are under budget. Expenses are under budget by \$21,764, almost entirely due to lowered maintenance and capital replacement costs. Payroll expenses are just under target by \$442.

#### POLICE LIAISON:

Parking fine revenue is the only source of income for the Police Liaison Committee. Income generated from parking fines is higher than budgeted by \$143. Expenses are under budget, resulting in a net income of \$375.

#### ADMINISTRATIVE:

Recreation property tax revenue is the primary source of income supporting the administrative costs of the District office. The current statement shows the entirety of the \$136,290 recreation tax going here. If we change this to the \$44,379 that was allocated in the budget, the revenue becomes \$93,471 (103% of target). Total expenses are under budget by \$10,968, almost entirely due to decreased payroll costs.

#### SUMMARY:

As of January 28, 2021, the Recreation Department's total income is under budget by \$256,886, based on a 7-month budget of \$454,630. Expenses are also under budget by \$104,025, based on a 7-month budget of \$342,032. Net revenue is under budget by \$208,026. A considerable amount of this can be accounted for due to lack of rental and service income from the current pandemic. Additionally, property tax money being held in fund 3240 could be released if deemed necessary.

The FY 2020/21 budget included RTS and property tax revenue totaling \$116,329, as well as contingency and capital outlay expenses totaling \$169,126.

#### STAFF RECOMMENDATION:

Staff recommends the Recreation Commission receive the 7-month budget report.

Due to the current circumstances, staff also recommends considering reallocation of funds to ensure facility and staffing needs can be met.



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - CommCenter Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bu...</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>3241i · FUND 3241 REC. Income***</b>				
<b>4000 · OPERATING REVENUE</b>				
<b>4180 · COST RECOVERY (OP)</b>				
4180.3 · Other recovery	176.39	0.00	176.39	100.0%
4180 · COST RECOVERY (OP) - Other	0.00	1,725.81	-1,725.81	0.0%
<b>Total 4180 · COST RECOVERY (OP)</b>	<b>176.39</b>	<b>1,725.81</b>	<b>-1,549.42</b>	<b>10.2%</b>
4200 · Community Center Rentals	1,120.00	90,604.84	-89,484.84	1.2%
4201 · Center rents - senior nutrition	1,200.00	2,761.29	-1,561.29	43.5%
4202 · Center rents - outside classes	90.00	690.32	-600.32	13.0%
4203 · Center - clean/damage DEPOSITS	0.00	24,555.95	-24,555.95	0.0%
4750 · Security services	0.00	5,637.62	-5,637.62	0.0%
4780 · Cleaning services	0.00	2,761.29	-2,761.29	0.0%
4870 · Center Programs	0.00	3,451.61	-3,451.61	0.0%
4885 · Donations (operations)	0.00	500.00	-500.00	0.0%
4886 · Donations (restricted)	7,813.43	350.00	7,463.43	2,232.4%
<b>Total 4000 · OPERATING REVENUE</b>	<b>10,399.82</b>	<b>133038.73</b>	<b>-122638.91</b>	<b>7.8%</b>
<b>4800 · NON-OPERATING REVENUE</b>				
4801 · Property Tax transfer from 3240	0.00	10,165.00	-10,165.00	0.0%
4802 · Recreation Tax	0.00	500.00	-500.00	0.0%
4803 · Investment interest	2,279.81	2,445.47	-165.66	93.2%
4850 · Cost Recovery Non-Op	53.78	500.00	-446.22	10.8%
4890 · Non-profit grants (operations)	0.00	3,451.61	-3,451.61	0.0%
4891 · Non-profit grants (restricted)	0.00	8,195.00	-8,195.00	0.0%
4899 · Other Non-Operating Income	11,787.80	1,000.00	10,787.80	1,178.8%
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>14,121.39</b>	<b>26,257.08</b>	<b>-12,135.69</b>	<b>53.8%</b>
<b>Total 3241i · FUND 3241 REC. Income***</b>	<b>24,521.21</b>	<b>159295.81</b>	<b>-134774.60</b>	<b>15.4%</b>
<b>Total Income</b>	<b>24,521.21</b>	<b>159295.81</b>	<b>-134774.60</b>	<b>15.4%</b>
<b>Gross Profit</b>	<b>24,521.21</b>	<b>159295.81</b>	<b>-134774.60</b>	<b>15.4%</b>
<b>Expense</b>				
<b>3241e · FUND 3241 REC. Expense***</b>				
<b>5050 · UNIFORMS</b>	0.00	200.00	-200.00	0.0%
<b>5060 · TELEPHONE / INTERNET</b>				
5061 · Telephone	1,094.43	0.00	1,094.43	100.0%
5062 · Internet	176.39	0.00	176.39	100.0%
5060 · TELEPHONE / INTERNET - Other	909.91	1,794.84	-884.93	50.7%
<b>Total 5060 · TELEPHONE / INTERNET</b>	<b>2,180.73</b>	<b>1,794.84</b>	<b>385.89</b>	<b>121.5%</b>
<b>5070 · SOFTWARE SUBSCRIPTIONS</b>	321.87	143.79	178.08	223.8%
<b>5100 · INSURANCE</b>				
5101 · Property insurance	2,024.18	1,472.00	552.18	137.5%
5102 · Liability insurance	9,820.70	10,331.00	-510.30	95.1%
<b>Total 5100 · INSURANCE</b>	<b>11,844.88</b>	<b>11,803.00</b>	<b>41.88</b>	<b>100.4%</b>
<b>5130 · MAINTENANCE</b>				
5131 · Building maint. supplies	0.00	678.79	-678.79	0.0%
5132 · Building maint. services	3,380.00	2,990.10	389.90	113.0%
5133 · Bldg. repair supplies & hdwe	902.52	906.32	-3.80	99.6%
5134 · Bldg. repair services	940.00	2,336.19	-1,396.19	40.2%
5135 · Janitorial supplies	597.08	2,451.15	-1,854.07	24.4%

1:17 PM  
02/23/21  
Cash Basis

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - CommCenter Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bu...</u>
5136 · Janitorial services	69.71	10,221.95	-10,152.24	0.7%
5140 · Landscape supplies	42.92	7,724.13	-7,681.21	0.6%
5141 · Landscape services	6,179.00	0.00	6,179.00	100.0%
<b>Total 5130 · MAINTENANCE</b>	<b>12,111.23</b>	<b>27,308.63</b>	<b>-15,197.40</b>	<b>44.3%</b>
5150 · MEMBERSHIPS	128.82	138.06	-9.24	93.3%
5160 · PROGRAM SUPPLIES				
5160.3 · Xmas program (restricted)	74.25	1,000.00	-925.75	7.4%
5160.9 · Other programs	0.00	6,400.00	-6,400.00	0.0%
<b>Total 5160 · PROGRAM SUPPLIES</b>	<b>74.25</b>	<b>7,400.00</b>	<b>-7,325.75</b>	<b>1.0%</b>
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	3,648.09	10,815.05	-7,166.96	33.7%
5165.61 · Comm. center - Rental refunds	0.00	17,258.06	-17,258.06	0.0%
5165.62 · Comm. center -Deposit transfers	0.00	1,955.91	-1,955.91	0.0%
5165.63 · Comm. center - Deposit refunds	3,500.00	21,023.19	-17,523.19	16.6%
5165.7 · Security Alarm / CCTV	1,358.73	1,697.04	-338.31	80.1%
5165.9 · Recoverable costs	0.00	575.27	-575.27	0.0%
5165.9e · Other Operating Costs	43.11	862.90	-819.79	5.0%
<b>Total 5165 · OTHER OPERATING</b>	<b>8,549.93</b>	<b>54,187.42</b>	<b>-45,637.49</b>	<b>15.8%</b>
5166 · OTHER OP COVID-19				
5166.1 · Furlough Health & LTD Benefits	4,189.59	0.00	4,189.59	100.0%
5166.2 · Disinfectants & supplies	372.68	0.00	372.68	100.0%
5166.3 · Rental refunds COVID-19	19,752.00	0.00	19,752.00	100.0%
<b>Total 5166 · OTHER OP COVID-19</b>	<b>24,314.27</b>	<b>0.00</b>	<b>24,314.27</b>	<b>100.0%</b>
5170 · OFFICE				
5171 · Postal	0.15	218.60	-218.45	0.1%
5172 · Supplies	673.35	1,150.53	-477.18	58.5%
5173 · Furnishings& Equipment	0.00	287.63	-287.63	0.0%
5174 · Visa transaction fees	83.12	690.32	-607.20	12.0%
<b>Total 5170 · OFFICE</b>	<b>756.62</b>	<b>2,347.08</b>	<b>-1,590.46</b>	<b>32.2%</b>
5180 · PROF. SVCS.				
5181 · Attorney	2,734.52	0.00	2,734.52	100.0%
5183 · Security guards	0.00	4,487.10	-4,487.10	0.0%
5186 · Consultants	43.74	0.00	43.74	100.0%
<b>Total 5180 · PROF. SVCS.</b>	<b>2,778.26</b>	<b>4,487.10</b>	<b>-1,708.84</b>	<b>61.9%</b>
5190 · PRINT/PUBLISH/LEGAL NOTICES				
5191 · Advertising	0.00	517.74	-517.74	0.0%
<b>Total 5190 · PRINT/PUBLISH/LEGAL NOTICES</b>	<b>0.00</b>	<b>517.74</b>	<b>-517.74</b>	<b>0.0%</b>
5230 · TRAINING & CERTIFICATION	0.00	350.00	-350.00	0.0%
5250 · VEHICLE/TRAVEL REIMBURSEMENT	225.08	425.69	-200.61	52.9%
5260 · UTILITIES				
5261 · Electricity	4,954.80	6,685.19	-1,730.39	74.1%
5262 · Natural gas	985.55	1,602.12	-616.57	61.5%
5263 · Water	1,154.54	1,438.17	-283.63	80.3%
<b>Total 5260 · UTILITIES</b>	<b>7,094.89</b>	<b>9,725.48</b>	<b>-2,630.59</b>	<b>73.0%</b>
5340 · COUNTY & STATE CHARGES	69.00	793.87	-724.87	8.7%

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**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - CommCenter Budget Report**  
 July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bu...</u>
<b>Total 3241e · FUND 3241 REC. Expense***</b>	<b>70,449.83</b>	<b>121622.70</b>	<b>-51,172.87</b>	<b>57.9%</b>
<b>6560 · PAYROLL EXPENSES ***</b>				
6560.5 · 1959 Survivor Ben Pool CalPERS	115.20	0.00	115.20	100.0%
6560.2 · CalPERS Unfunded Liability	3,241.36	0.00	3,241.36	100.0%
5011fm · REC - FAC. MGR. - Wage/Benefits				
11.7rec · O&M Salary - Fac. Mgr.	7,007.58	0.00	7,007.58	100.0%
11.8rec · O&M Benefits - Fac. Mgr.	2,580.60	0.00	2,580.60	100.0%
<b>Total 5011fm · REC - FAC. MGR. - Wage/Ben...</b>	<b>9,588.18</b>	<b>0.00</b>	<b>9,588.18</b>	<b>100.0%</b>
6560 · PAYROLL EXPENSES *** - Other	34,936.81	35,513.06	-576.25	98.4%
<b>Total 6560 · PAYROLL EXPENSES ***</b>	<b>47,881.55</b>	<b>35,513.06</b>	<b>12,368.49</b>	<b>134.8%</b>
<b>Total Expense</b>	<b>118331.38</b>	<b>157135.76</b>	<b>-38,804.38</b>	<b>75.3%</b>
<b>Net Ordinary Income</b>	<b>-93,810.17</b>	<b>2,160.05</b>	<b>-95,970.22</b>	<b>-4343.0%</b>
<b>Net Income</b>	<b>-93,810.17</b>	<b>2,160.05</b>	<b>-95,970.22</b>	<b>-4343.0%</b>

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Aquatics Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bud...</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>3241i · FUND 3241 REC. Income***</b>				
<b>4000 · OPERATING REVENUE</b>				
<b>4180 · COST RECOVERY (OP)</b>				
4180.3 · Other recovery	200.00	0.00	200.00	100.0%
4180 · COST RECOVERY (OP) - Other	0.00	57.52	-57.52	0.0%
<b>Total 4180 · COST RECOVERY (OP)</b>	<b>200.00</b>	<b>57.52</b>	<b>142.48</b>	<b>347.7%</b>
4205 · Aquatics rents	2,232.00	5,714.15	-3,482.15	39.1%
4206 · Concessions	4,750.02	4,284.60	465.42	110.9%
4860 · Swim admission fees	14,737.30	11,146.40	3,590.90	132.2%
4861 · Aquatics season passes	2,271.00	3,999.50	-1,728.50	56.8%
4876 · Swim lessons	126.00	2,400.00	-2,274.00	5.3%
4879 · Tennis/restroom keys	4.00	0.00	4.00	100.0%
4880 · Other sales	2.00	50.00	-48.00	4.0%
4881 · Cash over	16.55	0.00	16.55	100.0%
4885 · Donations (operations)	0.00	50.00	-50.00	0.0%
4886 · Donations (restricted)	0.00	100.00	-100.00	0.0%
<b>Total 4000 · OPERATING REVENUE</b>	<b>24,338.87</b>	<b>27,802.17</b>	<b>-3,463.30</b>	<b>87.5%</b>
<b>4800 · NON-OPERATING REVENUE</b>				
4802 · Recreation Tax	0.00	21,111.00	-21,111.00	0.0%
4803 · Investment interest	0.00	1,362.00	-1,362.00	0.0%
4850 · Cost Recovery Non-Op	0.00	100.00	-100.00	0.0%
4891 · Non-profit grants (restricted)				
4891.1 · Return-to-Source	0.00	10,245.00	-10,245.00	0.0%
<b>Total 4891 · Non-profit grants (restricted)</b>	<b>0.00</b>	<b>10,245.00</b>	<b>-10,245.00</b>	<b>0.0%</b>
4899 · Other Non-Operating Income	255.65	0.00	255.65	100.0%
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>255.65</b>	<b>32,818.00</b>	<b>-32,562.35</b>	<b>0.8%</b>
<b>Total 3241i · FUND 3241 REC. Income***</b>	<b>24,594.52</b>	<b>60,620.17</b>	<b>-36,025.65</b>	<b>40.6%</b>
<b>Total Income</b>	<b>24,594.52</b>	<b>60,620.17</b>	<b>-36,025.65</b>	<b>40.6%</b>
<b>Gross Profit</b>	<b>24,594.52</b>	<b>60,620.17</b>	<b>-36,025.65</b>	<b>40.6%</b>
<b>Expense</b>				
<b>3241e · FUND 3241 REC. Expense***</b>				
<b>5050 · UNIFORMS</b>	479.66	1,000.00	-520.34	48.0%
<b>5060 · TELEPHONE / INTERNET</b>				
5061 · Telephone	308.73	0.00	308.73	100.0%
5060 · TELEPHONE / INTERNET - Other	233.06	1,035.48	-802.42	22.5%
<b>Total 5060 · TELEPHONE / INTERNET</b>	<b>541.79</b>	<b>1,035.48</b>	<b>-493.69</b>	<b>52.3%</b>
<b>5070 · SOFTWARE SUBSCRIPTIONS</b>	0.00	400.00	-400.00	0.0%
<b>5100 · INSURANCE</b>				
5101 · Property insurance	756.06	602.00	154.06	125.6%
5102 · Liability insurance	3,856.39	4,219.00	-362.61	91.4%
5103 · Employee bond	0.00	110.00	-110.00	0.0%
<b>Total 5100 · INSURANCE</b>	<b>4,612.45</b>	<b>4,931.00</b>	<b>-318.55</b>	<b>93.5%</b>
<b>5130 · MAINTENANCE</b>				
5131 · Building maint. supplies	0.00	348.61	-348.61	0.0%
5132 · Building maint. services	50.00	476.32	-426.32	10.5%
5133 · Bldg. repair supplies & hdwe	61.81	0.00	61.81	100.0%

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Aquatics Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bud...</u>
5135 · Janitorial supplies	-321.26	402.69	-723.95	-79.8%
5136 · Janitorial services	94.36	86.29	8.07	109.4%
5140 · Landscape supplies	146.12	143.81	2.31	101.6%
5142 · Lighting services	115.23	0.00	115.23	100.0%
5145 · Pool chemical supplies	7,236.68	7,194.89	41.79	100.6%
5146 · Pool maint. supplies	276.74	2,358.60	-2,081.86	11.7%
5147 · Pool maint. services	0.00	1,110.27	-1,110.27	0.0%
5148 · Pool repair services	780.26	0.00	780.26	100.0%
<b>Total 5130 · MAINTENANCE</b>	<b>8,439.94</b>	<b>12,121.48</b>	<b>-3,681.54</b>	<b>69.6%</b>
5150 · MEMBERSHIPS	180.00	69.03	110.97	260.8%
5160 · PROGRAM SUPPLIES				
5160.9 · Other programs	82.41	0.00	82.41	100.0%
5160 · PROGRAM SUPPLIES - Other	0.00	330.77	-330.77	0.0%
<b>Total 5160 · PROGRAM SUPPLIES</b>	<b>82.41</b>	<b>330.77</b>	<b>-248.36</b>	<b>24.9%</b>
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	19,724.45	11,160.21	8,564.24	176.7%
5165.7 · Security Alarm / CCTV	0.00	1,495.69	-1,495.69	0.0%
5165.8 · Cash under	5.00	0.00	5.00	100.0%
5165.9 · Recoverable costs	0.00	781.79	-781.79	0.0%
5165.9e · Other Operating Costs	136.22	0.00	136.22	100.0%
<b>Total 5165 · OTHER OPERATING</b>	<b>19,865.67</b>	<b>13,437.69</b>	<b>6,427.98</b>	<b>147.8%</b>
5166 · OTHER OP COVID-19				
5166.4 · National Paid Leave EE	252.00	0.00	252.00	100.0%
5166.2 · Disinfectants & supplies	1,192.19	0.00	1,192.19	100.0%
<b>Total 5166 · OTHER OP COVID-19</b>	<b>1,444.19</b>	<b>0.00</b>	<b>1,444.19</b>	<b>100.0%</b>
5170 · OFFICE				
5172 · Supplies	105.17	0.00	105.17	100.0%
5173 · Furnishings& Equipment	144.01	0.00	144.01	100.0%
5174 · Visa transaction fees	192.47	287.63	-95.16	66.9%
5170 · OFFICE - Other	0.00	774.31	-774.31	0.0%
<b>Total 5170 · OFFICE</b>	<b>441.65</b>	<b>1,061.94</b>	<b>-620.29</b>	<b>41.6%</b>
5190 · PRINT/PUBLISH/LEGAL NOTICES				
5191 · Advertising	0.00	50.00	-50.00	0.0%
<b>Total 5190 · PRINT/PUBLISH/LEGAL NOTI...</b>	<b>0.00</b>	<b>50.00</b>	<b>-50.00</b>	<b>0.0%</b>
5230 · TRAINING & CERTIFICATION	1,434.75	4,067.14	-2,632.39	35.3%
5240 · COST OF GOODS SOLD				
5241 · Food concession supplies	3,517.06	2,785.45	731.61	126.3%
5242 · Promotional goods	0.00	50.00	-50.00	0.0%
<b>Total 5240 · COST OF GOODS SOLD</b>	<b>3,517.06</b>	<b>2,835.45</b>	<b>681.61</b>	<b>124.0%</b>
5250 · VEHICLE/TRAVEL REIMBURSEMENT	755.57	805.37	-49.80	93.8%
5260 · UTILITIES				
5261 · Electricity	11,865.62	11,318.98	546.64	104.8%
5262 · Natural gas	831.97	5,410.98	-4,579.01	15.4%
5263 · Water	10,648.83	4,504.35	6,144.48	236.4%
<b>Total 5260 · UTILITIES</b>	<b>23,346.42</b>	<b>21,234.31</b>	<b>2,112.11</b>	<b>109.9%</b>
5340 · COUNTY & STATE CHARGES	1,040.00	1,196.56	-156.56	86.9%

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**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Aquatics Budget Report**  
 July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bud...</u>
<b>Total 3241e · FUND 3241 REC. Expense***</b>	<b>66,181.56</b>	<b>64,576.22</b>	<b>1,605.34</b>	<b>102.5%</b>
<b>6560 · PAYROLL EXPENSES ***</b>				
<b>5019 · REC - Park &amp; Pool Wages/Benfits</b>				
19.2 · Payroll - Park & Pool	26,746.44	0.00	26,746.44	100.0%
19.2b · Benefits - Park & Pool	3,569.48	0.00	3,569.48	100.0%
<b>Total 5019 · REC - Park &amp; Pool Wages/Ben...</b>	<b>30,315.92</b>	<b>0.00</b>	<b>30,315.92</b>	<b>100.0%</b>
<b>6560 · PAYROLL EXPENSES *** - Other</b>	<b>8,097.26</b>	<b>24,300.50</b>	<b>-16,203.24</b>	<b>33.3%</b>
<b>Total 6560 · PAYROLL EXPENSES ***</b>	<b>38,413.18</b>	<b>24,300.50</b>	<b>14,112.68</b>	<b>158.1%</b>
<b>Total Expense</b>	<b>104,594.74</b>	<b>88,876.72</b>	<b>15,718.02</b>	<b>117.7%</b>
<b>Net Ordinary Income</b>	<b>-80,000.22</b>	<b>-28,256.55</b>	<b>-51,743.67</b>	<b>283.1%</b>
<b>Net Income</b>	<b>-80,000.22</b>	<b>-28,256.55</b>	<b>-51,743.67</b>	<b>283.1%</b>

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**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Park Budget Report**  
 July 1, 2020 through January 28, 2021

	<u>Jul 1, '20 -...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3241i · FUND 3241 REC. Income***				
4000 · OPERATING REVENUE				
4180 · COST RECOVERY (OP)	0.00	86.29	-86.29	0.0%
4879 · Tennis/restroom keys	20.00	345.16	-325.16	5.8%
4885 · Donations (operations)	0.00	100.00	-100.00	0.0%
<b>Total 4000 · OPERATING REVENUE</b>	<b>20.00</b>	<b>531.45</b>	<b>-511.45</b>	<b>3.8%</b>
4800 · NON-OPERATING REVENUE				
4802 · Recreation Tax	0.00	46,579.00	-46,579.00	0.0%
4850 · Cost Recovery Non-Op	105.00	0.00	105.00	100.0%
4891 · Non-profit grants (restricted)				
4891.1 · Return-to-Source	0.00	15,500.00	-15,500.00	0.0%
4891.3 · Capital projects	0.00	81,000.00	-81,000.00	0.0%
<b>Total 4891 · Non-profit grants (restrict...</b>	<b>0.00</b>	<b>96,500.00</b>	<b>-96,500.00</b>	<b>0.0%</b>
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>105.00</b>	<b>143,079.00</b>	<b>-142,974.00</b>	<b>0.1%</b>
<b>Total 3241i · FUND 3241 REC. Income***</b>	<b>125.00</b>	<b>143,610.45</b>	<b>-143,485.45</b>	<b>0.1%</b>
<b>Total Income</b>	<b>125.00</b>	<b>143,610.45</b>	<b>-143,485.45</b>	<b>0.1%</b>
<b>Gross Profit</b>	<b>125.00</b>	<b>143,610.45</b>	<b>-143,485.45</b>	<b>0.1%</b>
<b>Expense</b>				
3241e · FUND 3241 REC. Expense***				
5100 · INSURANCE				
5101 · Property Insurance	110.05	118.00	-7.95	93.3%
5102 · Liability Insurance	3,646.11	4,241.00	-594.89	86.0%
<b>Total 5100 · INSURANCE</b>	<b>3,756.16</b>	<b>4,359.00</b>	<b>-602.84</b>	<b>86.2%</b>
5130 · MAINTENANCE				
5131 · Building maint. supplies	0.00	575.27	-575.27	0.0%
5133 · Bldg. repair supplies & hdwe	52.05	0.00	52.05	100.0%
5135 · Janitorial supplies	146.69	201.34	-54.65	72.9%
5140 · Landscape supplies	153.50	14,929.95	-14,776.45	1.0%
5141 · Landscape services	9,948.00	0.00	9,948.00	100.0%
5142 · Lighting services	0.00	172.58	-172.58	0.0%
5144 · Tennis supplies	27.20	0.00	27.20	100.0%
<b>Total 5130 · MAINTENANCE</b>	<b>10,327.44</b>	<b>15,879.14</b>	<b>-5,551.70</b>	<b>65.0%</b>
5160 · PROGRAM SUPPLIES				
5160.3 · Xmas program (restricted)	45.75	0.00	45.75	100.0%
<b>Total 5160 · PROGRAM SUPPLIES</b>	<b>45.75</b>	<b>0.00</b>	<b>45.75</b>	<b>100.0%</b>
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	0.00	17,500.00	-17,500.00	0.0%
5165.9 · Recoverable costs	53.78	115.05	-61.27	46.7%
<b>Total 5165 · OTHER OPERATING</b>	<b>53.78</b>	<b>17,615.05</b>	<b>-17,561.27</b>	<b>0.3%</b>
5166 · OTHER OP COVID-19				
5166.2 · Disinfectants & supplies	80.83	0.00	80.83	100.0%
<b>Total 5166 · OTHER OP COVID-19</b>	<b>80.83</b>	<b>0.00</b>	<b>80.83</b>	<b>100.0%</b>
5260 · UTILITIES				

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**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Park Budget Report**  
 July 1, 2020 through January 28, 2021

	<u>Jul 1, '20 -...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
5263 · Water	2,434.61	3,533.87	-1,099.26	68.9%
Total 5260 · UTILITIES	2,434.61	3,533.87	-1,099.26	68.9%
5340 · COUNTY & STATE CHARGES	3,337.00	0.00	3,337.00	100.0%
Total 3241e · FUND 3241 REC. Expense***	20,035.57	41,387.06	-21,351.49	48.4%
6560 · PAYROLL EXPENSES ***				
5019 · REC - Park & Pool Wages/Benfts				
19.2 · Payroll - Park & Pool	1,479.61	0.00	1,479.61	100.0%
19.2b · Benefits - Park & Pool	374.05	0.00	374.05	100.0%
Total 5019 · REC - Park & Pool Wages/Be...	1,853.66	0.00	1,853.66	100.0%
6560 · PAYROLL EXPENSES *** - Other	3,292.80	5,558.82	-2,266.02	59.2%
Total 6560 · PAYROLL EXPENSES ***	5,146.46	5,558.82	-412.36	92.6%
Total Expense	25,182.03	46,945.88	-21,763.85	53.6%
Net Ordinary Income	-25,057.03	96,664.57	-121,721.60	-25.9%
Net Income	-25,057.03	96,664.57	-121,721.60	-25.9%



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**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Police Liaison Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '2...</u>	<u>Budget</u>	<u>\$ Over ...</u>	<u>% of Bu...</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>3241i · FUND 3241 REC. Income***</b>				
<b>4000 · OPERATING REVENUE</b>				
4882 · Parking fines	488.09	345.16	142.93	141.4%
<b>Total 4000 · OPERATING REVENUE</b>	<u>488.09</u>	<u>345.16</u>	<u>142.93</u>	<u>141.4%</u>
<b>Total 3241i · FUND 3241 REC. Income***</b>	<u>488.09</u>	<u>345.16</u>	<u>142.93</u>	<u>141.4%</u>
<b>Total Income</b>	<u>488.09</u>	<u>345.16</u>	<u>142.93</u>	<u>141.4%</u>
<b>Gross Profit</b>	<u>488.09</u>	<u>345.16</u>	<u>142.93</u>	<u>141.4%</u>
<b>Expense</b>				
<b>3241e · FUND 3241 REC. Expense***</b>				
<b>5060 · TELEPHONE / INTERNET</b>				
5061 · Telephone	104.30	0.00	104.30	100.0%
<b>Total 5060 · TELEPHONE / INTERNET</b>	<u>104.30</u>	<u>0.00</u>	<u>104.30</u>	<u>100.0%</u>
<b>5165 · OTHER OPERATING</b>				
5165.9e · Other Operating Costs	0.00	86.29	-86.29	0.0%
<b>Total 5165 · OTHER OPERATING</b>	<u>0.00</u>	<u>86.29</u>	<u>-86.29</u>	<u>0.0%</u>
<b>5170 · OFFICE</b>	<u>0.00</u>	<u>50.00</u>	<u>-50.00</u>	<u>0.0%</u>
<b>Total 3241e · FUND 3241 REC. Expense***</b>	<u>104.30</u>	<u>136.29</u>	<u>-31.99</u>	<u>76.5%</u>
<b>6560 · PAYROLL EXPENSES ***</b>				
<b>5011gm · REC - GEN. MGR- Wage/Benefits</b>				
11.3rec · Payroll - McDonald	7.99	0.00	7.99	100.0%
11.4rec · Benefits - McDonald	1.17	0.00	1.17	100.0%
<b>Total 5011gm · REC - GEN. MGR- Wage/Ben...</b>	<u>9.16</u>	<u>0.00</u>	<u>9.16</u>	<u>100.0%</u>
<b>6560 · PAYROLL EXPENSES *** - Other</b>	<u>0.00</u>	<u>1,465.00</u>	<u>-1,465.00</u>	<u>0.0%</u>
<b>Total 6560 · PAYROLL EXPENSES ***</b>	<u>9.16</u>	<u>1,465.00</u>	<u>-1,455.84</u>	<u>0.6%</u>
<b>Total Expense</b>	<u>113.46</u>	<u>1,601.29</u>	<u>-1,487.83</u>	<u>7.1%</u>
<b>Net Ordinary Income</b>	<u>374.63</u>	<u>-1,256.13</u>	<u>1,630.76</u>	<u>-29.8%</u>
<b>Net Income</b>	<u>374.63</u>	<u>-1,256.13</u>	<u>1,630.76</u>	<u>-29.8%</u>

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Admin Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bu...</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3240i · FUND 3240 - CCSD Income***				
4010rec · CSD Property tax for REC	0.00	46,279.00	-46279.00	0.0%
<b>Total 3240i · FUND 3240 - CCSD Income***</b>	<b>0.00</b>	<b>46,279.00</b>	<b>-46279.00</b>	<b>0.0%</b>
3241i · FUND 3241 REC. Income***				
4000 · OPERATING REVENUE				
4180 · COST RECOVERY (OP)				
4180.3 · Other recovery	17.20	0.00	17.20	100.0%
4180 · COST RECOVERY (OP) - Other	0.00	100.67	-100.67	0.0%
<b>Total 4180 · COST RECOVERY (OP)</b>	<b>17.20</b>	<b>100.67</b>	<b>-83.47</b>	<b>17.1%</b>
<b>Total 4000 · OPERATING REVENUE</b>	<b>17.20</b>	<b>100.67</b>	<b>-83.47</b>	<b>17.1%</b>
4800 · NON-OPERATING REVENUE				
4802 · Recreation Tax	136290.00	44379.00	91,911.00	307.1%
4899 · Other Non-Operating Income	1,543.18	0.00	1,543.18	100.0%
<b>Total 4800 · NON-OPERATING REVENUE</b>	<b>137833.18</b>	<b>44,379.00</b>	<b>93,454.18</b>	<b>310.6%</b>
<b>Total 3241i · FUND 3241 REC. Income***</b>	<b>137850.38</b>	<b>44,479.67</b>	<b>93,370.71</b>	<b>309.9%</b>
<b>Total Income</b>	<b>137850.38</b>	<b>90,758.67</b>	<b>47,091.71</b>	<b>151.9%</b>
<b>Gross Profit</b>	<b>137850.38</b>	<b>90,758.67</b>	<b>47,091.71</b>	<b>151.9%</b>
<b>Expense</b>				
3241e · FUND 3241 REC. Expense***				
5070 · SOFTWARE SUBSCRIPTIONS	582.00	807.68	-225.68	72.1%
5120 · ELECTIONS	0.00	690.32	-690.32	0.0%
5165 · OTHER OPERATING				
5165.9 · Recoverable costs	17.20	0.00	17.20	100.0%
5165 · OTHER OPERATING - Other	0.00	488.98	-488.98	0.0%
<b>Total 5165 · OTHER OPERATING</b>	<b>17.20</b>	<b>488.98</b>	<b>-471.78</b>	<b>3.5%</b>
5170 · OFFICE	0.00	517.74	-517.74	0.0%
5180 · PROF. SVCS.				
5181 · Attorney	4,040.42	0.00	4,040.42	100.0%
5182 · Auditor	1,428.49	0.00	1,428.49	100.0%
5180 · PROF. SVCS. - Other	0.00	4,774.73	-4,774.73	0.0%
<b>Total 5180 · PROF. SVCS.</b>	<b>5,468.91</b>	<b>4,774.73</b>	<b>694.18</b>	<b>114.5%</b>
5190 · PRINT/PUBLISH/LEGAL NOTICES	0.00	287.63	-287.63	0.0%
5230 · TRAINING & CERTIFICATION	0.00	200.00	-200.00	0.0%
5250 · VEHICLE/TRAVEL REIMBURSEMENT	12.15	258.87	-246.72	4.7%
5340 · COUNTY & STATE CHARGES	1,667.12	1,179.30	487.82	141.4%
<b>Total 3241e · FUND 3241 REC. Expense***</b>	<b>7,747.38</b>	<b>9,205.25</b>	<b>-1,457.87</b>	<b>84.2%</b>
6560 · PAYROLL EXPENSES ***				
6560.3 · Workers Comp Surcharges	287.05	0.00	287.05	100.0%
5010 · REC. DEPT. MANAGER O&M				
10.1rw · Payroll - Wilson	5,986.00	0.00	5,986.00	100.0%
10.2rw · Benefits - Wilson	662.66	0.00	662.66	100.0%

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Cash Basis

**CROCKETT COMMUNITY SERVICES DISTRICT**  
**REC - Admin Budget Report**  
July 1, 2020 through January 28, 2021

	<u>Jul 1, '20...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bu...</u>
5010 · REC. DEPT. MANAGER O&M - Other	0.00	23155.72	-23155.72	0.0%
<b>Total 5010 · REC. DEPT. MANAGER O&amp;M</b>	<b>6,648.66</b>	<b>23,155.72</b>	<b>-16507.06</b>	<b>28.7%</b>
5011ds · REC - DIST. SECY- Wage/Benefits				
11.1rec · Payroll - Witschi	733.68	0.00	733.68	100.0%
11.2rec · Benefits - Witschi	108.19	0.00	108.19	100.0%
5011ds · REC - DIST. SECY- Wage/Benefits - Ot...	0.00	2,805.01	-2,805.01	0.0%
<b>Total 5011ds · REC - DIST. SECY- Wage/Benefits</b>	<b>841.87</b>	<b>2,805.01</b>	<b>-1,963.14</b>	<b>30.0%</b>
5011gm · REC - GEN. MGR- Wage/Benefits				
11.3rec · Payroll - McDonald	3,775.53	0.00	3,775.53	100.0%
11.4rec · Benefits - McDonald	535.01	0.00	535.01	100.0%
5011gm · REC - GEN. MGR- Wage/Benefits - Ot...	0.00	12306.73	-12306.73	0.0%
<b>Total 5011gm · REC - GEN. MGR- Wage/Benefits</b>	<b>4,310.54</b>	<b>12,306.73</b>	<b>-7,996.19</b>	<b>35.0%</b>
6560 · PAYROLL EXPENSES *** - Other	16,669.51	0.00	16,669.51	100.0%
<b>Total 6560 · PAYROLL EXPENSES ***</b>	<b>28,757.63</b>	<b>38,267.46</b>	<b>-9,509.83</b>	<b>75.1%</b>
<b>Total Expense</b>	<b>36,505.01</b>	<b>47,472.71</b>	<b>-10967.70</b>	<b>76.9%</b>
<b>Net Ordinary Income</b>	<b>101345.37</b>	<b>43,285.96</b>	<b>58,059.41</b>	<b>234.1%</b>
<b>Net Income</b>	<b>101345.37</b>	<b>43,285.96</b>	<b>58,059.41</b>	<b>234.1%</b>

# PORT COSTA SANITARY DEPARTMENT

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

TO: Commissioners  
FROM: Administrative Manager *Vf*  
SUBJECT: Mid-Year Budget Report for General Fund 3425  
DATE: February 5, 2021

The mid-year Port Costa Budget Report includes a summary 7-month budget report profit and loss statement for fund 3425 of the Port Costa Sanitary Department. The adopted Fiscal Year 20/21 budget included revenue of \$303,488, Operating & Maintenance (O&M) expenses of \$173,970, Operating Reserves (including contingency) of \$34,000, and capital outlay allocation of \$28,000. It is important to review the 7-month budget report and provide direction to staff accordingly.

## HIGHLIGHTS

- Sewer maintenance is over budget by \$2,880, almost entirely due to cleanings and inspections.
- A payment was made on the inter-departmental loan in the amount of \$93,563.29 to Crockett Sanitary Department in November.
- Direct payroll costs are approximately 79% under budget as of the end of January. This amount is expected to change when payroll recovery is completed, but should remain well under budget.

## CAPITAL PROJECTS

The capital budget includes \$15,000 for capital sewer projects; \$10,000 for CCTV inspection and \$5,000 for a yet unidentified emergency sewer project. The treatment plant capital budget includes \$13,000 which includes \$5,000 for the septic tank hatches.

## SUMMARY

The attached budget report shows the Port Costa Sanitary Department is effectively managing its discretionary expenses best they can. Rising maintenance and preventive costs should be taken into account, along with necessary replacements.

**STAFF RECOMMENDATION:**

Staff recommends the Port Costa Sanitary Commission receive the 6-month budget report.

The Budget & Finance Committee should meet to discuss the FY 20/21 budget and form recommendations on development of the FY 21/22 budget. Increased operations and maintenance expenses in the coming years should be planned for. Capital Projects list should be reviewed and updated.

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## CROCKETT COMMUNITY SERVICES DISTRICT PCSAN Budget Report

July 1, 2020 through February 5, 2021

	Jul 1, '20 - Feb 5, 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3425f • FUND 3425 PCSAN, Income***				
30 • OPERATING REVENUE				
301.00 • SEWER USE CHARGES	302,419.36	300,165.00	2,254.36	100.8%
302.00 • PERMIT AND INSPECTION FEES	60.00	180.00	-120.00	33.3%
<b>Total 30 • OPERATING REVENUE</b>	<b>302,479.36</b>	<b>300,345.00</b>	<b>2,134.36</b>	<b>100.7%</b>
31 • NON-OPERATING REVENUE				
311.00 • INTEREST	1.16	215.36	-214.20	0.5%
318.00 • COST RECOVERY	0.00	1,664.78	-1,664.78	0.0%
<b>Total 31 • NON-OPERATING REVENUE</b>	<b>1.16</b>	<b>1,880.14</b>	<b>-1,878.98</b>	<b>0.1%</b>
<b>Total 3425f • FUND 3425 PCSAN, Income***</b>	<b>302,480.52</b>	<b>302,225.14</b>	<b>255.38</b>	<b>100.1%</b>
<b>Total Income</b>	<b>302,480.52</b>	<b>302,225.14</b>	<b>255.38</b>	<b>100.1%</b>
<b>Gross Profit</b>				
	302,480.52	302,225.14	255.38	100.1%
<b>Expense</b>				
3425e • FUND 3425 PCSAN, Expense***				
415 • SEWAGE COLLECTION				
415.25 • GAS, FUEL, OIL (DIST. VEHICLE)	0.00	179.48	-179.48	0.0%
415.30 • INSURANCE - Liability	4,514.19	4,453.00	61.19	101.4%
415.55 • PROF. SVCS. (Coil.)	3,960.00	598.19	3,361.81	662.0%
415.70 • MAINTENANCE				
415.701 • Sowers - preventative maint.	8,661.66	0.00	8,661.66	100.0%
415.70 • MAINTENANCE - Other	0.00	5,982.12	-5,982.12	0.0%
<b>Total 415.70 • MAINTENANCE</b>	<b>8,661.66</b>	<b>5,982.12</b>	<b>2,679.54</b>	<b>148.1%</b>
415.98 • OTHER OPERATING (Coil.)				
98.2c • Permits & Fees (Coil.)	2,848.00	1,601.97	1,246.03	177.8%
415.98 • OTHER OPERATING (Coil.) - Other	0.00	588.19	-588.19	0.0%
<b>Total 415.98 • OTHER OPERATING (Coil.)</b>	<b>2,848.00</b>	<b>2,200.16</b>	<b>647.84</b>	<b>129.4%</b>
<b>Total 415 • SEWAGE COLLECTION</b>	<b>20,184.05</b>	<b>13,412.93</b>	<b>6,771.12</b>	<b>150.5%</b>
416 • SEWAGE TREATMENT				
416.25 • GASOLINE, OIL, FUEL	66.90	0.00	66.90	100.0%
416.31 • INSURANCE - Property	1,573.98	1,267.00	306.98	124.2%
416.51 • TREATMENT O&M				
51.1pc • Treatment Plant Operators	30,800.00	33,021.43	-2,221.43	93.3%
51.2pc • Chemicals	1,782.82	2,355.15	-572.33	75.7%
51.3pc • Hardware, Supplies, & Misc	102.36	588.19	-485.83	17.1%
<b>Total 416.51 • TREATMENT O&amp;M</b>	<b>32,685.18</b>	<b>35,974.77</b>	<b>-3,289.59</b>	<b>90.9%</b>
416.56 • PROF. SVCS. (Treat.)				
56.1pc • Attorney	198.97	119.60	79.37	166.4%
56.2pc • Engineer	0.00	1,196.38	-1,196.38	0.0%
56.3pc • Technician	6,935.20	2,093.70	4,841.50	331.2%
56.7pc • Lab testing	5,820.00	6,043.71	-223.71	93.0%
<b>Total 416.56 • PROF. SVCS. (Treat.)</b>	<b>12,754.17</b>	<b>9,453.39</b>	<b>3,300.78</b>	<b>134.9%</b>
416.91 • UTILITIES				
91.1pc • Electricity	2,843.12	2,129.60	513.52	124.1%
91.9pc • Phone Alarm System	228.55	845.13	-716.58	24.2%
<b>Total 416.91 • UTILITIES</b>	<b>2,871.67</b>	<b>3,074.73</b>	<b>-203.06</b>	<b>93.4%</b>
416.98 • OTHER OPERATING (Treat)				
98.1 • Capital Replacements (Treat.)	1,350.00	1,794.64	-444.64	75.2%
98.2 • Permits & Fees (Treat.)	7,142.00	4,138.45	3,003.55	172.6%
98.3 • Alarm monitoring	37.43	0.00	37.43	100.0%
416.98 • OTHER OPERATING (Treat) - Other	0.00	7,178.57	-7,178.57	0.0%
<b>Total 416.98 • OTHER OPERATING (Treat)</b>	<b>8,529.43</b>	<b>13,111.66</b>	<b>-4,582.23</b>	<b>65.1%</b>
<b>Total 416 • SEWAGE TREATMENT</b>	<b>58,481.23</b>	<b>62,881.55</b>	<b>-4,400.32</b>	<b>93.0%</b>
417 • ADMIN / GENERAL				
417.21 • ELECTIONS	0.00	80.00	-80.00	0.0%
417.31 • INSURANCE -Crime(employee bond)	0.00	25.00	-25.00	0.0%
417.35 • MEMBERSHIPS	1,708.50	1,022.30	686.20	167.1%
417.41 • OFFICE				
41.1pc • Postal	6.02	0.00	6.02	100.0%
41.2pc • Supplies	85.61	0.00	85.61	100.0%
417.41 • OFFICE - Other	0.00	149.53	-149.53	0.0%
<b>Total 417.41 • OFFICE</b>	<b>91.63</b>	<b>149.53</b>	<b>-57.90</b>	<b>61.3%</b>
417.56 • PROF. SVCS. (Admin.)				
56.4pc • Attorney	2,213.03	0.00	2,213.03	100.0%
56.6pc • Auditor	389.45	0.00	389.45	100.0%
417.56 • PROF. SVCS. (Admin.) - Other	0.00	4,160.56	-4,160.56	0.0%

**CROCKETT COMMUNITY SERVICES DISTRICT  
PCSAN Budget Report**

July 1, 2020 through February 5, 2021

	Jul 1, '20 - Feb 5, 21	Budget	\$ Over Budget	% of Budget
<b>Total 417.56 - PROF. SVCS. (Admin.)</b>	<b>2,602.48</b>	<b>4,160.56</b>	<b>-1,558.08</b>	<b>62.6%</b>
417.81 - PRINTING/PUBLISHING	1,372.50	163.31	1,209.19	94.0%
417.70 - SOFTWARE SUBSCRIPTIONS	633.15	805.15	-172.00	78.6%
417.80 - VEHICLE / TRAVEL REIMBURSEMENT	2.55	89.73	-87.18	2.6%
417.98 - OTHER ADMIN.				
88.3pc - County & State Charges	626.01	643.06	-17.05	97.3%
88.6pc - Recoverable expenses	604.39	0.00	604.39	100.0%
417.98 - OTHER ADMIN. - Other	0.00	598.19	-598.19	0.0%
<b>Total 417.98 - OTHER ADMIN.</b>	<b>1,230.40</b>	<b>1,241.25</b>	<b>-10.85</b>	<b>99.1%</b>
<b>Total 417 - ADMIN / GENERAL</b>	<b>7,641.21</b>	<b>7,736.83</b>	<b>-95.62</b>	<b>98.8%</b>
<b>419 - NON-OPERATING EXPENSES</b>				
419.212 - LOAN PRINCIPAL (NON-OP)	0.00	76,083.00	-76,083.00	0.0%
419.1 - LOAN INTEREST (NON-OP)	0.00	15,107.00	-15,107.00	0.0%
<b>Total 419 - NON-OPERATING EXPENSES</b>	<b>0.00</b>	<b>91,170.00</b>	<b>-91,170.00</b>	<b>0.0%</b>
<b>Total 3425e - FUND 3425 PCSAN. Expense***</b>	<b>86,306.49</b>	<b>175,201.31</b>	<b>-88,894.82</b>	<b>49.3%</b>
<b>6560 - PAYROLL EXPENSES ***</b>				
6560.2 - CalPERS Unfunded Liability	678.48	388.79	289.67	174.5%
417.11 - PCSan - O&M BENEFITS				
11.1sa - Asst Mgr	367.51	0.00	367.51	100.0%
11.1dMc - McDonald	237.89	0.00	237.89	100.0%
11.1ds - Witschl	47.69	0.00	47.69	100.0%
<b>Total 417.11 - PCSan - O&amp;M BENEFITS</b>	<b>653.09</b>	<b>0.00</b>	<b>653.09</b>	<b>100.0%</b>
417.6s - PCSan - O&M SALARY				
6.1sa - O&M payroll - Asst Mgr	1,414.88	0.00	1,414.88	100.0%
6.1dMc - O&M payroll - McDonald	1,692.45	0.00	1,692.45	100.0%
6.1ds - O&M payroll - Witschl	323.23	0.00	323.23	100.0%
<b>Total 417.6s - PCSan - O&amp;M SALARY</b>	<b>3,430.54</b>	<b>0.00</b>	<b>3,430.54</b>	<b>100.0%</b>
6560 - PAYROLL EXPENSES *** - Other	0.00	21,990.91	-21,990.91	0.0%
<b>Total 6560 - PAYROLL EXPENSES ***</b>	<b>4,762.09</b>	<b>22,379.70</b>	<b>-17,617.61</b>	<b>21.3%</b>
<b>Total Expense</b>	<b>91,068.58</b>	<b>197,581.01</b>	<b>-106,512.43</b>	<b>46.1%</b>
<b>Net Ordinary Income</b>	<b>211,411.94</b>	<b>104,844.13</b>	<b>106,767.81</b>	<b>202.0%</b>
<b>Net Income</b>	<b>211,411.94</b>	<b>104,844.13</b>	<b>106,767.81</b>	<b>202.0%</b>


# CROCKETT SANITARY DEPARTMENT

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of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

TO: Commissioners

FROM: Administrative Manager 

SUBJECT: Mid-Year Budget Report for General Fund 3426

DATE: February 11, 2021

The mid-year Crockett Sanitary Budget Report includes a summary 7-month budget report of the Crockett Sanitary Department Operating Fund 3426, Construction Fund 3427, and Capital Reserve Fund 3429. The adopted Fiscal Year (FY) 20/21 budget included total revenue of \$2,204,604, Operating & Maintenance (O&M) expenses of \$1,433,570, capital outlay allocation of \$1,117,972, and a contingency reserve of \$143,357. While a budget deficit for the Crockett Sanitary Department is not forecast it is important to review the 6-month budget report.

## HIGHLIGHTS:

- An interfund loan repayment of \$93,563 was transferred from Port Costa (#325.9) in November.
- Sewer preventive maintenance costs (#70.1) are over budget by \$27,878 and should be monitored closely.
- Joint Treatment Plant (JTP) O&M costs (#411) remains the largest expense faced by the Crockett Sanitary Department. JTP costs are currently \$47,509 under budget. Historically C&H completes most of their capital replacement projects in the spring and summer. Repair and replacement work was done during the rain storm at the end of January that we have not seen the cost for yet.
- Payments began on the loan related to the Hosselkus Chapel acquisition (#414.76 & 423.1)
- Payroll O&M expenses (#6560) are over budget by \$35,549, almost entirely due to the General Manager pay out of all vacation and sick days.

## SUMMARY:

The attached budget report shows the Crockett Sanitary Department is managing its expenses well. Capital replacement and improvements costs on the Administration building will continue through this fiscal year. Any remaining funds from the \$121,000 allocated to these projects will roll into FY 21/22. It does not appear the contingency reserve of \$143,357 will need to be used in FY



20/21. The unspent contingency and rate stabilization reserves will roll forward to next fiscal year on June 30, 2021.

**STAFF RECOMMENDATION:**

Staff recommends the Crockett Sanitary Commission receive the 6-month budget report.

The Crockett Sanitary Commission's Budget & Finance Committee should meet to discuss the FY 21/22 draft budget and form recommendations accordingly. Increased operations, maintenance, and capital expenses should be planned for in the coming years.

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## CROCKETT COMMUNITY SERVICES DISTRICT CVSAN Budget Report

July 1, 2020 through February 12, 2021

	Jul 1, '20 - Fe...	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3425i · FUND 3425 PCSAN. Income***				
31 · NON-OPERATING REVENUE				
318.00 · COST RECOVERY	31.61	0.00	31.61	100.0%
<b>Total 31 · NON-OPERATING REVENUE</b>	<b>31.61</b>	<b>0.00</b>	<b>31.61</b>	<b>100.0%</b>
<b>Total 3425i · FUND 3425 PCSAN. Income***</b>	<b>31.61</b>	<b>0.00</b>	<b>31.61</b>	<b>100.0%</b>
3426i · FUND 3426 CVSAN. Income***				
300 · OPERATING REVENUE				
304 · BUILDING RENTAL REVENUE	0.00	4,952.33	-4,952.33	0.0%
301.1 · SEWER USE CHARGES - CY	773,738.01	1,423,521.00	-649,782.99	54.4%
301.3 · SEWER USE CHARGES - C&H	98,915.74	121,764.17	-24,848.43	79.6%
302 · PERMIT FEES	960.00	928.57	31.43	103.4%
303 · CAPACITY CHARGES	0.00	4,503.57	-4,503.57	0.0%
306 · MISC. SERVICE FEES	0.00	928.57	-928.57	0.0%
307 · PENALTIES FINES COLLECTED	0.00	619.02	-619.02	0.0%
318 · COST RECOVERY				
318.2 · Abatement Costs	0.00	619.02	-619.02	0.0%
318.6 · Other	954.51	619.02	335.49	154.2%
<b>Total 318 · COST RECOVERY</b>	<b>954.51</b>	<b>1,238.04</b>	<b>-283.53</b>	<b>77.1%</b>
<b>Total 300 · OPERATING REVENUE</b>	<b>872,598.26</b>	<b>1,658,455.27</b>	<b>-685,857.01</b>	<b>56.0%</b>
325 · NON-OPERATING REVENUE				
311 · INTEREST	15,768.89	17,589.59	-1,820.70	89.6%
314 · PROPERTY TAXES trnsfr from 3240	-4,117.89	192,463.86	-196,571.75	-2.1%
316 · ACCESS REPAIR PAYMENTS	0.00	3,851.05	-3,851.05	0.0%
319 · GRANTS	0.00	19,949.43	-19,949.43	0.0%
320 · OTHER NON-OP INCOME	1,004.49	1,238.05	-233.56	81.1%
322 · INTERFUND TRANSFERS - 3427	0.00	65,858.59	-65,858.59	0.0%
325.8 · CONTRACTOR BONDS	5,000.00	1,857.14	3,142.86	269.2%
325.9 · INTERFUND LOAN PAYMENT PCSAN	0.00	73,977.00	-73,977.00	0.0%
<b>Total 325 · NON-OPERATING REVENUE</b>	<b>17,655.49</b>	<b>376,774.71</b>	<b>-359,119.22</b>	<b>4.7%</b>
<b>Total 3426i · FUND 3426 CVSAN. Income***</b>	<b>890,223.75</b>	<b>1,935,229.98</b>	<b>-1,045,006.23</b>	<b>46.0%</b>
3427i · FUND 3427 CVSAN. Income***				
303x · FUND 3427 Trms capacity charges	0.00	4,503.57	-4,503.57	0.0%
304x · FUND 3427 Trms for Reserve	0.00	19,809.47	-19,809.47	0.0%
311x · FUND 3427 LAIF Interest (Non-op	5,169.08	6,363.76	-1,194.70	81.2%
<b>Total 3427i · FUND 3427 CVSAN. Income***</b>	<b>5,169.08</b>	<b>30,676.80</b>	<b>-25,507.74</b>	<b>16.9%</b>
3429i · FUND 3429 CVSAN. Income***				
311y · FUND 3429 LAIF Interest (Non-op	409.26	906.88	-497.62	45.1%
<b>Total 3429i · FUND 3429 CVSAN. Income***</b>	<b>409.26</b>	<b>906.88</b>	<b>-497.62</b>	<b>45.1%</b>
<b>Total Income</b>	<b>895,833.68</b>	<b>1,966,813.66</b>	<b>-1,070,979.98</b>	<b>45.5%</b>
<b>Gross Profit</b>	<b>895,833.68</b>	<b>1,966,813.66</b>	<b>-1,070,979.98</b>	<b>45.5%</b>
<b>Expense</b>				
3241e · FUND 3241 REC. Expense***				
5170 · OFFICE				
5173 · Furnishings& Equipment	1,602.26	0.00	1,602.26	100.0%
5174 · Visa transaction fees	5.63	0.00	5.63	100.0%
<b>Total 5170 · OFFICE</b>	<b>1,607.89</b>	<b>0.00</b>	<b>1,607.89</b>	<b>100.0%</b>
5250 · VEHICLE/TRAVEL REIMBURSEMENT	25.30	0.00	25.30	100.0%
<b>Total 3241e · FUND 3241 REC. Expense***</b>	<b>1,633.19</b>	<b>0.00</b>	<b>1,633.19</b>	<b>100.0%</b>
3426e · FUND 3426 CVSAN. Expense				
410 · COLLECTION SYSTEM *****				
410.211 · LOAN PRINCIPAL	82,425.38	50,467.86	31,957.52	163.3%
410.25 · GAS, FUEL, OIL (DIST. VEHICLE)	350.15	851.76	-501.61	41.1%
410.30 · INSURANCE				
410.31 · Property	650.30	0.00	650.30	100.0%
410.30 · INSURANCE - Other	37,479.42	23,283.00	14,196.42	161.0%
<b>Total 410.30 · INSURANCE</b>	<b>38,129.72</b>	<b>23,283.00</b>	<b>14,846.72</b>	<b>163.8%</b>
410.50 · WEST COUNTY O&M (PS)	26,501.23	25,702.19	799.04	103.1%
410.55 · PROF. SVCS. (Coll.)				
55.2 · Engineer	13,664.00	0.00	13,664.00	100.0%

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# CROCKETT COMMUNITY SERVICES DISTRICT CVSAN Budget Report

July 1, 2020 through February 12, 2021

	Jul 1, '20 - Fe...	Budget	\$ Over Budget	% of Budget
410.55 · PROF. SVCS. (Coll.) - Other	0.00	3,714.29	-3,714.29	0.0%
<b>Total 410.55 · PROF. SVCS. (Coll.)</b>	<b>13,864.00</b>	<b>3,714.29</b>	<b>9,949.71</b>	<b>367.9%</b>
<b>410.65 · RENT/LEASE EASEMENTS</b>	<b>2,521.96</b>	<b>1,547.59</b>	<b>974.37</b>	<b>163.0%</b>
<b>410.70 · MAINTENANCE</b>				
70.1 · Sewers preventive maint (Coll.)				
70.1e · Emergency Call Out	1,762.50	0.00	1,762.50	100.0%
70.1 · Sewers preventive maint (Coll.) - Other	86,993.30	60,877.74	26,115.56	142.9%
<b>Total 70.1 · Sewers preventive maint (Coll.)</b>	<b>88,755.80</b>	<b>60,877.74</b>	<b>27,878.06</b>	<b>145.8%</b>
70.2 · Weeds	0.00	928.57	-928.57	0.0%
70.3 · Hardware	21.82	928.57	-906.75	2.3%
70.4 · Repairs	2,289.00	928.57	1,360.43	248.5%
410.70 · MAINTENANCE - Other	1,175.00	0.00	1,175.00	100.0%
<b>Total 410.70 · MAINTENANCE</b>	<b>92,241.62</b>	<b>63,663.45</b>	<b>28,578.17</b>	<b>144.9%</b>
<b>410.90 · UTILITIES</b>				
80.6 · Autodialer alarm	365.01	443.86	-78.85	82.2%
80.1 · Electricity	21,671.07	19,166.90	2,504.17	113.1%
80.2 · Water	2,438.58	1,180.43	1,248.15	204.8%
<b>Total 410.90 · UTILITIES</b>	<b>24,474.66</b>	<b>20,801.19</b>	<b>3,673.47</b>	<b>117.7%</b>
<b>410.95 · OTHER OPERATING (Coll.)</b>				
95.1 · Capital Replacements (PS)	1,210.46	17,333.31	-16,122.85	7.0%
95.2 · Other Operating Costs	2,932.77	1,943.78	989.01	150.9%
<b>Total 410.95 · OTHER OPERATING (Coll.)</b>	<b>4,143.23</b>	<b>19,277.07</b>	<b>-15,133.84</b>	<b>21.5%</b>
<b>Total 410 · COLLECTION SYSTEM *****</b>	<b>284,451.95</b>	<b>209,308.40</b>	<b>75,143.55</b>	<b>135.9%</b>
<b>411 · TREATMENT PLANT</b>				
411.50 · C&H - JTP O&M	404,346.96	439,990.57	-35,643.61	91.9%
411.95 · CAPITAL REPLACEMENT (Treat)	0.00	7,362.31	-7,362.31	0.0%
411.99 · CAPACITY CHARGE Trnsfr to 3427	0.00	4,503.57	-4,503.57	0.0%
<b>Total 411 · TREATMENT PLANT</b>	<b>404,346.96</b>	<b>451,856.45</b>	<b>-47,509.49</b>	<b>89.5%</b>
<b>414 · ADMINISTRATIVE</b>				
414.20 · ELECTIONS	0.00	656.17	-656.17	0.0%
414.35 · MEMBERSHIPS				
35.1 · CASA	2,500.00	0.00	2,500.00	100.0%
35.3 · U.S.BANK	55.00	0.00	55.00	100.0%
414.35 · MEMBERSHIPS - Other	189.10	2,971.43	-2,782.33	6.4%
<b>Total 414.35 · MEMBERSHIPS</b>	<b>2,744.10</b>	<b>2,971.43</b>	<b>-227.33</b>	<b>92.3%</b>
414.40 · OFFICE				
40.1 · Postal	205.25	866.62	-661.37	23.7%
40.2 · Supplies	1,027.82	1,402.74	-374.92	73.3%
40.3 · Miscellany	1,389.21	1,114.29	274.92	124.7%
<b>Total 414.40 · OFFICE</b>	<b>2,622.28</b>	<b>3,383.65</b>	<b>-761.37</b>	<b>77.5%</b>
414.55 · PROF. SVCS. (Admin.)				
55.7 · Consultants	4,185.31	1,862.05	2,323.26	224.8%
55.4 · Attorney	7,935.32	8,366.43	-731.11	91.3%
55.5 · Auditor	3,184.13	4,241.05	-1,076.92	74.6%
55.6 · Engineer	2,964.00	13,619.02	-10,655.02	21.8%
<b>Total 414.55 · PROF. SVCS. (Admin.)</b>	<b>17,948.76</b>	<b>28,088.55</b>	<b>-10,139.79</b>	<b>63.9%</b>
414.60 · PRINTING/PUBLISHING	1,485.00	1,114.29	370.71	133.3%
414.65 · RENTS/LEASES	7,200.00	18,571.43	-11,371.43	38.8%
<b>414.70 · ADMIN BUILDING</b>				
414.74 · MAINTENANCE				
414.74e · Bld.. Maint. Services	465.00	0.00	465.00	100.0%
414.74r · Bld.. Repair Services	647.42	0.00	647.42	100.0%
<b>Total 414.74 · MAINTENANCE</b>	<b>1,112.42</b>	<b>0.00</b>	<b>1,112.42</b>	<b>100.0%</b>
414.75 · UTILITIES				
414.75e · Electricity	177.26	0.00	177.26	100.0%
414.75g · Natural Gas	169.14	0.00	169.14	100.0%
414.75w · Water	234.01	0.00	234.01	100.0%
414.75 · UTILITIES - Other	0.00	8,193.71	-8,193.71	0.0%
<b>Total 414.75 · UTILITIES</b>	<b>580.41</b>	<b>8,193.71</b>	<b>-7,613.30</b>	<b>7.1%</b>
414.76 · Loan Principal	11,529.48	0.00	11,529.48	100.0%

## CROCKETT COMMUNITY SERVICES DISTRICT CVSAN Budget Report

July 1, 2020 through February 12, 2021

	Jul 1, '20 - Fa...	Budget	\$ Over Budget	% of Budget
414.70 · ADMIN BUILDING - Other	3,501.80	28,478.17	-24,974.37	12.3%
<b>Total 414.70 · ADMIN BUILDING</b>	<b>16,724.11</b>	<b>36,689.88</b>	<b>-19,945.77</b>	<b>45.6%</b>
414.80 · VEHICLE / TRAVEL REIMBURSEMENT	62.80	495.19	-432.59	12.6%
414.90 · TELEPHONE / INTERNET				
90.3 · Office phone/fax	1,217.42	0.00	1,217.42	100.0%
90.4 · Cell phone	266.18	0.00	266.18	100.0%
90.6 · Internet	976.13	0.00	976.13	100.0%
414.90 · TELEPHONE / INTERNET - Other	0.00	2,228.57	-2,228.57	0.0%
<b>Total 414.90 · TELEPHONE / INTERNET</b>	<b>2,459.73</b>	<b>2,228.57</b>	<b>231.16</b>	<b>110.4%</b>
414.94 · SOFTWARE SUBSCRIPTIONS	3,022.82	8,701.31	-5,678.49	34.7%
414.95 · OTHER ADMIN				
95.8 · Other Misc. Admin	3,034.76	0.00	3,034.76	100.0%
95.3 · County & State Charges	6,274.52	4,580.90	1,693.62	137.0%
95.5 · Recoverable expenses	81.88	4,952.33	-4,870.47	1.7%
95.5r · Recoverable (Rec.)	4.05	0.00	4.05	100.0%
95.5p · Recoverable (PCSan)	0.85	0.00	0.85	100.0%
95.9 · Training and Conferences	0.00	928.57	-928.57	0.0%
414.95 · OTHER ADMIN - Other	610.00	0.00	610.00	100.0%
<b>Total 414.95 · OTHER ADMIN</b>	<b>10,008.04</b>	<b>10,461.80</b>	<b>-455.76</b>	<b>95.6%</b>
414.96 · OTHER OP COVID-19	0.00	619.02	-619.02	0.0%
<b>Total 414 · ADMINISTRATIVE</b>	<b>64,275.44</b>	<b>113,981.29</b>	<b>-49,685.85</b>	<b>56.4%</b>
423 · NON-OPERATING EXPENSES				
423.1 · LOAN INTEREST	25,910.97	10,872.31	15,038.66	238.3%
423 · NON-OPERATING EXPENSES - Other	0.00	1,857.14	-1,857.14	0.0%
<b>Total 423 · NON-OPERATING EXPENSES</b>	<b>25,910.97</b>	<b>12,729.45</b>	<b>13,181.52</b>	<b>203.6%</b>
<b>Total 3426e · FUND 3426 CVSAN. Expense</b>	<b>778,985.32</b>	<b>787,855.59</b>	<b>-8,870.27</b>	<b>98.9%</b>
6580 · PAYROLL EXPENSES ***				
6580.5 · 1999 Survivor Ben Pool CalPERS	115.20	0.00	115.20	100.0%
6580.3 · Workers Comp Surcharges	189.00	0.00	189.00	100.0%
6580.2 · CalPERS Unfunded Liability	5,396.18	0.00	5,396.18	100.0%
414.10 · CVSan - O&M BENEFITS				
10.1as · O&M Benefits - Barnhill	2,588.30	0.00	2,588.30	100.0%
10.1dMo · O&M Benefits - McDonald	1,489.69	0.00	1,489.69	100.0%
10.1ds · O&M Benefits - Witschi	326.81	0.00	326.81	100.0%
<b>Total 414.10 · CVSan - O&amp;M BENEFITS</b>	<b>4,364.80</b>	<b>0.00</b>	<b>4,364.80</b>	<b>100.0%</b>
414.6GM · CVSan - O&M SALARY				
5.1.dMo · O&M payroll - McDonald	10,327.66	0.00	10,327.66	100.0%
5.1as · O&M payroll - Barnhill	9,904.30	0.00	9,904.30	100.0%
5.1ds · O&M payroll - Witschi	2,708.97	0.00	2,708.97	100.0%
<b>Total 414.6GM · CVSan - O&amp;M SALARY</b>	<b>22,940.93</b>	<b>0.00</b>	<b>22,940.93</b>	<b>100.0%</b>
6560 · PAYROLL EXPENSES *** - Other	119,388.07	116,824.78	2,563.31	102.2%
<b>Total 6580 · PAYROLL EXPENSES ***</b>	<b>182,374.18</b>	<b>116,824.78</b>	<b>36,649.42</b>	<b>130.4%</b>
<b>Total Expense</b>	<b>932,992.69</b>	<b>904,680.35</b>	<b>28,312.34</b>	<b>103.1%</b>
<b>Net Ordinary Income</b>	<b>-37,159.01</b>	<b>1,062,133.31</b>	<b>-1,099,292.32</b>	<b>-3.5%</b>
Other Income/Expense				
Other Expense				
3427e · FUND 3427 SAN. Expense***				
414.95x · FUND 3427 service charges	19.00	49.47	-30.47	38.4%
423x · Other Non-Operating Expenses				
321b · INTERFUND TRANSFERS - TO 3426	0.00	65,858.59	-65,858.59	0.0%
<b>Total 423x · Other Non-Operating Expenses</b>	<b>0.00</b>	<b>65,858.59</b>	<b>-65,858.59</b>	<b>0.0%</b>
<b>Total 3427e · FUND 3427 SAN. Expense***</b>	<b>19.00</b>	<b>65,908.06</b>	<b>-65,889.06</b>	<b>0.0%</b>
3429e · FUND 3429 SAN. Expense***				
414.95y · FUND 3429 service charges	3.00	8.00	-5.00	37.5%
<b>Total 3429e · FUND 3429 SAN. Expense***</b>	<b>3.00</b>	<b>8.00</b>	<b>-5.00</b>	<b>37.5%</b>
<b>Total Other Expense</b>	<b>22.00</b>	<b>65,916.06</b>	<b>-65,894.06</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>-22.00</b>	<b>-65,916.06</b>	<b>65,894.06</b>	<b>0.0%</b>

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# CROCKETT COMMUNITY SERVICES DISTRICT CVSAN Budget Report

July 1, 2020 through February 12, 2021

Net Income

<u>Jul 1, '20 - Fe...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<u>-37,181.01</u>	<u>998,217.25</u>	<u>-1,033,398.26</u>	<u>-3.7%</u>