

CROCKETT RECREATION COMMISSION

Regular Business Meeting
AGENDA FOR MONDAY, MAY 4, 2020

TIME: 6:00 PM

PLACE: **** TELECONFERENCE - SEE BELOW ****

IMPORANT NOTICE REGARDING COVID -19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via tele conference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

Agenda packet can be accessed at <https://www.town.crockett.ca.us/2020-05-04-recreation-commission-meeting>. *Public comments by phone and chat (online only) will be available during the teleconference.*

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at (669) 900-9128. Enter the Meeting ID# 842 738 244 followed by the pound (#) key. More phone numbers can be found on Zoom's website by visiting Zoom Support and searching for local dial in numbers if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/842738244> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# 842 738 244.

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Minutes of March 2, 2020.
 - b. Receive Status Report on outstanding issues.
5. RECREATION:
 - a. Discuss impact prolonged COVID-19 stay-at-home Order will have on recreation facilities.

- b. Recommend continuation of recreation special tax in the amount of \$110 per residential parcel.

6. **BUDGET AND FINANCE:**

- a. Consider monthly Summary Worksheet and staff report on financial matters.
- b. Receive 9-month Budget Report and Preliminary FY 2020/21 Budget for Fund 3241.

7. **ADMINISTRATIVE:**

Receive report on actions taken by the District Board.

8. **REPORT OF DEPARTMENT MANAGER:** (This item is typically for exchange of information only. No action will be taken at this time.)

9. **REPORTS FROM COMMISSIONERS:** (This item is typically for exchange of information only. No action will be taken at this time.)

10. **FUTURE AGENDA ITEMS:**

11. **COMMENTS FROM COMMISSIONERS:**

12. **ADJOURNMENT** to June 1, 2020.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525
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MINUTES OF REGULAR MEETING, MARCH 2, 2020

1. CALL TO ORDER: The meeting was called to order at 6:01 PM by Vice-Chairperson Airoldi. Present were Commissioners Choquette, Scheer and Valentini, along with Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioner Cusack was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent items were approved unanimously (lc/as):
 - a. Approve Minutes of February 3, 2020.
 - b. Receive Report from Facilities Manager.
 - c. Receive Minutes from Budget & Finance Committee of February 25, 2020.
5. RECREATION: No report.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. Wilson reported \$491K in investments.
- 6.b. DRAFT BUDGET FY 2020/2021: Mr. Wilson presented the 7-month draft budget report for FY 2019/20. He said a budget deficit for the District is not forecast and there is no need to adopt a revised District budget for FY 2019/20. Unused contingency fund and excess revenue will roll over to the following year to the respective Capital Fund and O&M General Fund.
7. DISTRICT BOARD ACTIONS: No report.
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the John Swett High School started using the pool last month. The Crockett Swim Team (CST) will begin using the pool tonight. A new shed for the Crockett Swim Team, purchased and installed by them, replaces their old shed so that they have more room for storage of swim team equipment. He said the February 15 Centennial Celebration at the Community Center was a nice event and thanked all the Commissioners for helping out that day. Mr. Wilson said he received an estimate for the bench for David Botta and the cost is \$2,139. He said the Crockett Community Foundation (CCF) will grant up to \$100 per person.
9. COMMISSIONERS: Commissioner Choquette thanked the Recreation Department for putting the 100th Centennial celebration together. She said it turned out really nice.
10. FUTURE AGENDA ITEMS:
11. COMMISSIONER COMMENTS: No reports.

12. ADJOURNMENT: The meeting was adjourned at 6:35 PM.

Respectfully submitted,

Susan Witschi

Susan Witschi
March 3, 2020

CROCKETT COMMUNITY SERVICES DISTRICT

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850 Pomona Street
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

TO: Board of Directors / *Commissioners*
FROM: General Manager *M*
SUBJECT: Status Reports on previously ordered actions
DATE: March 9, 2020

District staff has strived to address the backlogged items on the various Status Reports presented, balancing risk and costs in prioritizing action. It has become increasingly difficult to keep up with the ever-growing list with existing staff.

I have reprioritized tasks and directed staff to focus on State mandated items as their priority along with focusing on their day-to-day operations. Backlogged work will remain on the Status Report lists as pending until such time staff can free up time, additional staff is brought on board, consultants leveraged, and/or volunteers are identified to assist.

I have also implemented an administrative order limiting multiple large-scale projects from occurring simultaneously across various departments absent funding to address the administrative burden these large projects have on our limited staff.

ACTION

Discuss and formulate opinions, direct staff accordingly.

REC. DEPT. STATUS REPORT

MARCH

<u>DATE</u>	<u>REF.</u>	<u>TASK</u>	<u>STATUS</u>	<u>NEXT STEP</u>
Ongoing		Facility maintenance - Community Center, pool, and park.	All safety issued corrected	
Ongoing		Financial accounting & budget	Draft 20/21	Prelim FY 20/21 Budget
Ongoing		Prop 68 Park & Water Bond	Filed notice of interest	Get update from State
Ongoing		Hazardous Material Training	Update I&I	Train seasonal staff

FINANCIAL MATTERS

2/09	F-9	Fence damage recovery (#2) - Harris	\$1300.26 judgment	Ron to collect or sell debt
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MAINTENANCE ISSUES

4/13	M-8	Hillside Maintenance - long-term hillside cleaning plan needs to be developed.	grass cut	Move to Maint Dept. identify funding
2/19	M-9	Signage for the Park - post rules	Pending	Get new signs - summer trash

CAPITAL IMPROVEMENTS

3/14	C-1	West side covered deck Project	pending	Identify funding. Do project in phases
12/18	C-2	Fire suppression system for Center	pending	Waiting on additional quotes
2/20	C-3	Memorial bench for David Botta	pending	Funding and concrete pad

ADMINISTRATIVE MATTERS

10/17	A-30	Add More Classes and Activities - at the Community Center	future item to Commission	Ad Hoc to identify costs and resources to implement.
4/12	A-31	Alcohol rules for youth groups	Incorporated in contracts	Update Code by Ordinance
9/10	A-21	Signs - no skateboards or bikes	Sec. 7.12.090 prohibits	add to signage for park rules
11/08	A-20	Rec Policies & Procedures Manual - both the community center and aquatics center.	BACKLOGGED	
2/20	A-35	Policy on memorial donations	BACKLOGGED	Staff to develop
2/20	A-36	100-year plaque at Community Center	Pending	Order plaque

** Larger project tasks are included on the Status Report. Smaller incidental and regular ongoing tasks are excluded from this report.

Crockett Recreation Department
Crockett Community Services District

850 Pomona Street
Crockett, CA 94525

Phone: (510) 787-2414
Fax: (510) 787-3049

Memo

To: Directors, Crockett Community Services District
From: Ron Wilson
Date: March 21, 2020
Re: Impact of Prolonged COVID 19 Self Quarantine

The immediate impact was cancelling Community Center rentals through March, and temporarily laying off two event supervisors. We expect self-quarantine to be extended through April and possibly May. The Recreation Department will take a hard financial hit, both for the Community Center and the pool.

Following is the financial impact:

Community Center Rent	
March	7,197.00
April	11,612.00
May	12,420.00
	<u>31,229.00</u>
Pool - John Swett	
March	1,800.00
April	1,800.00
Crockett Swim Team	
March	480.00
April	1,980.00
May	3,150.00
	<u>9,210.00</u>
Total Lost Revenue	\$40,439.00

Community Center

The Community Center is closed to the public. Susan comes to the office daily to support the sanitary departments and basic operations at the center.

Senior Nutrition Program – daily hot meals have been eliminated. Once per week, frozen meals are provided for seniors to pick up. These meals will be available outside. We still store the Meals on Wheels delivery boxes at the Center. We take them outside each morning for the delivery volunteers to use. The boxes are returned in the afternoon, and are sanitized before we bring them into the building.

Park

Park restroom is sanitized daily. The park itself is open. Under self-quarantine people are allowed to take walks and exercise. People still walk through the park, parents are bringing younger children to the park. Safety and maintenance inspections are performed daily.

Pool

The pool is closed. Maintenance inspections are performed daily.

Recreation Programs

Scottish Dancers – The weekly Scottish dancing class at the Community Center was cancelled.

Bocce Ball League – Crockett Bocce League usually starts in April. For now it is cancelled until self-quarantine is lifted.

Walk of Honor – This is scheduled for May 16. It will probably be cancelled. This will be a loss of \$25,000 for Memorial Hall. I did speak with Aimee Henry at Phillips 66 about rescheduling. The problem is the Center does not have a Saturday available for the rest of this year. Our next planning meeting is April 1 and I should find out more then.

Seasonal Aquatic Staff – The John Swett job fair was cancelled and the school is closed. We usually recruit potential lifeguards at the job fair and from the high school swim team. Efforts to recruit lifeguards could be made via social media. However, there may not be lifeguard certification classes available. Our lifeguard class for new and re-certifying lifeguards is scheduled for May 2 and 3. If the class is canceled it will have a severe impact on the operation of the pool. We may not have enough lifeguards to support a full pool schedule. We would have to operate on a very limited schedule, if at all.

In addition, we have three lifeguards being promoted into management positions. They have to complete Water Safety Instructor certification. The class is scheduled to begin March 27 at the Benicia swimming pool. If this class is cancelled they will not be qualified for the positions, unless we waive the requirement for this year. Further, two of these potential new managers have to be re-certified as lifeguards. These are returning lifeguards and excellent employees – if they cannot be re-certified as lifeguards they, in effect, lose their jobs.

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD. MTC 3-25-20

LATEST FUND REPORT: 3-11-20

OPERATING FUND 3241

CASH CARRIED FORWARD: \$88,729.30

INVESTED BALANCE: \$343,422.98

No activity \$0.00

ACTIVITY:

NET INVESTED: \$343,422.98

CHECKS AND PAYMENTS

Warrants (8586-8616) (\$30,641.90)
Wells Fargo CC Fees (\$66.90)
Payroll recovery (\$662.69)

\$47,022.82 c/d deposits
\$296,400.16 avail. funds

FUND BALANCE: \$487,099.16

DEPOSITS AND CREDITS

Comm Center Rentals \$13,562.00
Nutrition / Classes \$460.00
Cleaning/Damage Depos \$3,300.00
Security Services \$1,288.00
Cleaning Services \$960.00
Payroll recovery \$1,102.18
Tennis/restroom key \$140.00
Cost Recov 100th cele \$30.00
Parking fines \$10.17
Aquatics Rentals \$6,360.00
Cxl outdated check \$36.02

*** Below held in cash account ***
C/D BEGINNING BALANCE: \$45,822.82
c/d deposit receipts \$3,300.00
c/d deposit refunds (\$1,402.50)
Trnsfr recovery (\$697.50)
NET C/D ENDING BALANCE: \$47,022.82

CAP / RESTRICTED BAL: \$4,773.43
Donations \$ -
No expenses \$ -
NET CAPITAL REPL. BAL: \$4,773.43

POLICE LIAISON BALANCE: \$7,988.37
Parking revenue \$10.17
Payroll/Expenses (\$137.79)
NET PLC ENDING BALANCE: \$7,860.75

XMAS LIGHT BEG BALANCE: \$496.57
No activity \$0.00
XMAS LIGHT END BALANCE: \$496.57
CERT ACTIVITY: None \$0.00
CERT Ending Balance: \$0.00

CASH BALANCE: \$84,606.18

PETTY CASH BALANCE: \$60.00
TAXES held in 3240: \$ 32,289.66
CO.charges in 3240: \$ -

ADV ON TAXES : \$59,070.00
No activity \$0.00

NET ADV ON TAXES: \$59,070.00

ACCRUED CREDIT: \$ 8,000.00
PY due from MAINT Dept.

\\rec\bud&fin\wrksht.xls

Commissioners: Jeff Airoidi, Louise Choquette, Tom Cusack, Anne Scheer, John Valentini

6.a.

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation Detail
FUND 3241 - RECREATION, Period Ending 03/11/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							491,222.28
Cleared Transactions							
Checks and Payments - 32 items							
Check	02/21/2020	8595	U. S. BANK	Various maintenance and of...	X	-3,119.65	-3,119.65
Check	02/21/2020	8592	LESLIE'S POOL SU...	Chemical supplies and servi...	X	-2,006.56	-5,126.21
Paycheck	02/21/2020	8588	SUSAN G. WITSCHI	Payroll Feb 1-15	X	-1,737.92	-6,864.13
Liability ...	02/21/2020	8590	STATE COMPENS...	Workers Comp Payroll Liabil...	X	-939.53	-7,803.66
Paycheck	02/21/2020	8586	DOLORES M. MOR...	Payroll Feb 1-15	X	-784.19	-8,587.85
Check	02/21/2020	8594	Marie Kricken	Cleaning and damage depo...	X	-550.00	-9,137.85
Paycheck	02/21/2020	8587	KATELYNN M. CLE...	Payroll Feb 1-15	X	-506.20	-9,644.05
Check	02/21/2020	8593	Sierra Chemical Co...	Acid chemicals for pool	X	-480.63	-10,124.68
Paycheck	02/21/2020	8589	TREVOR B. DEES	Payroll Feb 1-15	X	-253.40	-10,378.08
Liability ...	02/21/2020	8591	LINCOLN FINANCI...	LTD Insurance Payroll Liaibl...	X	-69.19	-10,447.27
Paycheck	03/06/2020	8596	RONALD D. WILSON	Payroll Feb 2020	X	-2,494.10	-12,941.37
Check	03/06/2020	8609	TERRACARE ASS...	Landscaping services	X	-2,171.00	-15,112.37
Check	03/06/2020	8612	PG&E	Gas & Electric	X	-2,132.93	-17,245.30
Paycheck	03/06/2020	8599	SUSAN G. WITSCHI	Payroll Feb 16-29	X	-1,922.58	-19,167.88
Liability ...	03/06/2020	8603	CalPERS Public Em...	CalPERS retirement & 457	X	-1,693.05	-20,860.93
Liability ...	03/06/2020	8604	SDRMA	Health Benefits April 2020	X	-1,636.08	-22,497.01
Check	03/06/2020	8611	Vetter Landscapes	Repair Pavers and Trim Trees	X	-1,500.00	-23,997.01
Check	03/06/2020	8610	UNIVERSAL BUILDI...	Janitorial Services	X	-1,356.80	-25,353.81
Liability ...	03/06/2020	8601	UNITED STATES T...	Fed Tax Payroll Liability	X	-1,259.24	-26,613.05
Check	03/06/2020	8613	Delta One Security, ...	Security Guards	X	-858.96	-27,472.01
Check	03/06/2020	8616	Tom Saephan	Cleaning & Damage Refund	X	-700.00	-28,172.01
Paycheck	03/06/2020	8597	DOLORES M. MOR...	Payroll Feb 16-29	X	-672.71	-28,844.72
Paycheck	03/06/2020	8598	KATELYNN M. CLE...	Payroll Feb 16-29	X	-472.68	-29,317.40
Check	03/06/2020	8607	AT&T	Phone Message & Long Dis...	X	-365.93	-29,683.33
Liability ...	03/06/2020	8602	EMPLOYMENT DE...	State Tax Payroll Liability	X	-254.18	-29,937.51
Check	03/06/2020	8605	MEYERS NAVE	Attorney general advice	X	-200.93	-30,138.44
Check	03/06/2020	8614	RONALD D. WILSON	Mileage reimbursement Feb	X	-167.33	-30,305.77
Check	03/06/2020	8615	Noemmy Guzman	Cleaning & Damage Refund	X	-152.50	-30,458.27
Paycheck	03/06/2020	8600	TREVOR B. DEES	Payroll Feb 16-29	X	-87.60	-30,545.87
Check	03/06/2020	8608	LESLIE'S POOL SU...	Pool Chemicals	X	-76.83	-30,622.70
Check	03/06/2020	8606	Alhambra & Sierra S...	Water	X	-19.20	-30,641.90
Transfer	03/11/2020			Payroll reovery Feb 2020	X	-1,604.45	-32,246.35
Total Checks and Payments						-32,246.35	-32,246.35
Deposits and Credits - 15 items							
Deposit	02/14/2020			DP803547	X	433.10	433.10
Deposit	02/18/2020			Comm Ctr Deposit #1017	X	9,802.00	10,235.10
Deposit	02/19/2020			DP803704	X	20.00	10,255.10
Deposit	02/21/2020			Comm Ctr Deposit #1018	X	3,520.00	13,775.10
Transfer	02/26/2020			Payroll recovery PCSan to ...	X	35.65	13,810.75
Transfer	02/26/2020			Payroll recovery CVSan to ...	X	986.81	14,797.56
Deposit	02/28/2020			DP804344	X	400.00	15,197.56
Deposit	02/28/2020			DP804487	X	560.00	15,757.56
Deposit	02/28/2020			Comm Ctr Deposit #1019	X	4,581.17	20,338.73
Deposit	03/03/2020			DP804589	X	3,907.00	24,245.73
Deposit	03/06/2020		CONTRA COSTA C...	Cxl outdated chk 8307	X	36.02	24,281.75
Deposit	03/09/2020			Park Restroom Key	X	20.00	24,301.75
Deposit	03/09/2020			DP805043	X	2,800.00	27,101.75
Transfer	03/11/2020			Payroll reovery Feb 16-29 2...	X	79.72	27,181.47
Transfer	03/11/2020			Payroll reovery Feb 16-29 2...	X	941.76	28,123.23
Total Deposits and Credits						28,123.23	28,123.23
Total Cleared Transactions						-4,123.12	-4,123.12
Cleared Balance						-4,123.12	487,099.16
Register Balance as of 03/11/2020						-4,123.12	487,099.16
Ending Balance						-4,123.12	487,099.16

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TO: Board of Directors and Recreation Commissioners
FROM: General Manager 
SUBJECT: 9-month Budget Report and prelim FY 20120/21 Budget for General Fund 3241
DATE: March 22, 2020

The 9-month Recreation Budget Report details are incorporated within the attached draft FY 20/21 budget. Even with the Novel Coronavirus (COVID-19) crisis, and more operating expenditures than revenue, a budget deficit for the recreation department is not forecast as some large capital improvements approved in the budget were not completed. The projected year end fund balance as of June 30, 2020 is anticipated to be \$492,748. \$14,710 from the contingency fund will be used to cover the expense shortfall in FY 19/20. Unused contingency fund and any excess revenue will roll over to the following year to the respective Capital Fund and O&M General Fund.

The budget report financials are based on the COVID-19 crisis resolving itself by the end of April and the pool opening for the summer. The recreation department will face a greater financial impact if the shelter-at-home and prohibition of large gatherings continues through the summer. Alternate worksheets were created based on longer closure of recreation facilities; balance summary, Community Center detail with closure thru June, and Aquatics Detail with the pool closed for the season.

COMMUNITY CENTER:

- The Community Center is primarily funded through operating revenue and grants. A prolonged closure past June 2020 would have a drastic impact on its budget. \$17,670 of Property Tax (#4010) is allocated to the Community Center cost center for FY 20/21.
- The ADA entrance project is anticipated to be funded through a capital improvement grant of \$180,000 with the balance paid from Capital Reserve Fund.
- Various maintenance and contract expense items are anticipated to increase 2% to 3%.

AQUATIC:

- Historically the pool is subsidized and receives the largest share of the Recreation Special Parcel Tax (#4802). If the pool were not to open, the tax would be used to offset the loss of rental revenue at the Community Center.
- Payroll expenses will continue to be the largest expense to operate the pool. Lifeguard training and certification (#5230) costs will be higher in FY 20/21.
- Restroom improvements of \$75,000 has been removed from the budget and the project has been moved to FY 21/22.

PARKS:

- Retaining wall along Pomona and replacement stairs at the corner of Rolph and Pomona will be treated as a capital improvement under the parks cost center. Architectural grant has been awarded. Planning for this project has been halted due to COVID-19. Management is hopeful a grant can be obtained in late 2020 or early 2021 to complete this project.
- The 2020 Summer Concert series and Shakespeare in the Park are still planned for and included in the budget.
- Incidental landscaping expenses for Crockett's Memorial Hall are included in the parks cost center.

ADMINISTRATIVE:

- Property Tax and Recreation Tax is the primary source of revenue supporting the administrative costs of the District office. Payroll costs for the Recreation Department Manager and General Manager is the primary expense for this cost center.

POLICE LIAISON:

- District wages and incidental expenses continue to be recovered from Police Liaison parking fine revenue.
- Parking revenue is anticipated to remain nearly the same in FY 20/21 at \$1,1174. Some jurisdictions have suspended enforcement of violations, such as parking fines, during the COVID-19 crisis and as such little extra revenue through June 30, 2020 is anticipated. Expenses will exceed revenue in both FY 19/20 and FY 20/21.

SUMMARY

Total expenses budgeted will exceed revenue in FY 20/21 by almost \$200,000. Both the Capital Reserve Fund and O&M General Fund balances will be drawn down. The total Recreation Fund 3241 balance ending June 30, 2021 is anticipated to be \$316,881. Having enough funds in the O&M General Fund, helps guarantee that unforeseen capital replacements or decrease in revenue will not affect the quality of services provided to the public. A transfer from the Capital Fund to the O&M General Fund will be considered in January 2021 to avoid the O&M General Fund to go into a negative balance before June 30, 2021.

FY 2020-21 CROCKETT RECREATION DEPARTMENT PRELIM BUDGET (3/21/20) - FUND 3241

	PY 2018-19 Actual	FY 2019-20 Approved	FY 2019-20 Year-End Estimated	FY 20-21 Prelim Budget
O&M Expenses - combined cost centers				
Uniforms	\$ 3,327	\$ 2,500	\$ 2,124	\$ 2,500
Telephone / Internet / Software Subscriptions	\$ 6,190	\$ 6,162	\$ 7,050	\$ 7,354
Insurance	\$ 15,085	\$ 16,134	\$ 20,056	\$ 21,093
Elections	\$ 1,128	\$ 0	\$ 0	\$ 1,200
Maintenance	\$ 101,757	\$ 96,493	\$ 98,485	\$ 102,632
Memberships	\$ 235	\$ 360	\$ 529	\$ 360
Program Supplies	\$ 7,370	\$ 11,900	\$ 8,633	\$ 9,000
Other Operating incld. Capital Replcmt.	\$ 78,735	\$ 111,993	\$ 101,796	\$ 108,698
Office	\$ 6,512	\$ 6,401	\$ 6,210	\$ 7,267
Professional Services	\$ 12,194	\$ 15,214	\$ 16,174	\$ 17,714
Advertising & Legal Notices	\$ 1,172	\$ 1,250	\$ 1,412	\$ 1,450
Training & Certification	\$ 5,550	\$ 5,400	\$ 4,836	\$ 6,100
Cost of Goods Sold	\$ 5,665	\$ 6,513	\$ 6,828	\$ 7,408
Vehicle Travel Reimbursement	\$ 2,561	\$ 2,780	\$ 2,268	\$ 2,590
Utilities	\$ 52,643	\$ 52,382	\$ 58,893	\$ 59,813
County Charges	\$ 5,522	\$ 5,784	\$ 5,462	\$ 6,175
Salaries and Benefits	\$ 210,188	\$ 227,090	\$ 242,312	\$ 277,381
Total O&M Expenses	\$ 515,834	\$ 568,356	\$ 583,067	\$ 638,735
Fixed Assets				
Capital Projects Allocation / Expenses	\$ 2,472	\$ 200,000	\$ 22,056	\$ 310,000
Total Fixed Assets	\$ 2,472	\$ 200,000	22,056	310,000
Contingency Reserve *	\$ 0	\$ 56,837	0	\$ 63,904
Non-Operating expense / interfund trsfrs	\$ 17,455	\$ 0	\$ 3,300	\$ 0
Payroll Liabilities G/L adjust.	-1,870		\$ 0	
Total Expenditures	\$ 533,890	\$ 825,193	\$ 608,423	\$ 1,012,639
	\$	\$		
TOTAL APPROPRIATIONS	\$	\$ 825,193	\$	\$ 1,012,639
TOTAL REVENUES **	\$ 553,317	\$ 733,253	\$ 556,089	\$ 836,772
Operating Revenue	\$ 296,793	\$ 307,193	\$ 287,812	\$ 300,621
Cost recovery	\$ 4,036	\$ 3,325	\$ 5,055	\$ 3,425
Community Center income	\$ 205,237	\$ 212,960	\$ 198,315	\$ 207,622
Aquatics Center income	\$ 82,546	\$ 84,599	\$ 81,394	\$ 85,300
Other income (park, keys, fines, etc.)	\$ 3,016	\$ 3,209	\$ 1,998	\$ 2,474
Donations (other)	\$ 1,958	\$ 3,100	\$ 1,050	\$ 1,800
Non-Operating Revenue	\$ 256,524	\$ 426,060	\$ 268,277	\$ 536,151
Property Tax trsf from 3240	\$ 58,000	\$ 59,947	\$ 67,947	\$ 63,949
Recreation Tax	\$ 136,180	\$ 136,620	\$ 136,180	\$ 156,232
Interest (non-op)	\$ 8,601	\$ 9,891	\$ 10,058	\$ 7,180
Return-to-Source Co-gen grant	\$ 42,789	\$ 43,852	\$ 36,078	\$ 38,290
Other non-profit grants	\$ 166	\$ 172,500	\$ 8,586	\$ 267,000
Non-operating income	\$ 10,787	\$ 3,250	\$ 9,428	\$ 3,500

CROCKETT RECREATION DEPARTMENT - BALANCE SUMMARY
PRELIM (3/21/20) RECREATION BUDGET FY 2020/21

	<u>PY Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Prelim</u>	
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	
REC FUND 3241: BUDGET DETAIL ***					Opening
					Balance
Opening Cash Balance in Fund 3241					FY 21/22
Opening Damage Deposit Balance	18,376.32	22,260.82	22,260.82	17,582.82	12,904.82
Opening Restricted O&M Funds	45,530.52	45,530.52	45,530.52	45,530.52	45,530.52
Opening Restricted Childrens Programs	0.00	0.00	0.00	0.00	0.00
Opening Capital Fund Balance	93,598.85	341,126.85	341,126.85	351,967.69	289,967.69
Opening Cap / Restricted Donations	3,438.50	3,600.79	3,600.79	5,173.43	5,373.43
Opening Police Liaison Funds	9,280.40	8,228.86	8,228.86	7,754.75	7,100.75
Opening O&M General Funds *	331,027.83	99,930.69	99,930.69	64,738.69	-43,996.32
TOTAL OPENING CASH BALANCE	<u>501,252.42</u>	<u>520,678.53</u>	<u>520,678.53</u>	<u>492,747.90</u>	<u>316,880.89</u>
ESTIMATED REVENUES					
Community Center	251,140.64	248,362.00	247,659.49	441,301.00	
Aquatics Center	167,271.45	239,094.00	167,793.89	169,565.00	
Parks, Bocce, Tennis Courts	60,765.96	166,828.00	86,467.11	134,328.00	
Administrative	72,173.75	77,160.00	78,166.83	90,404.00	
Police Liaison	1,964.74	1,809.00	404.64	1,174.00	
TOTAL REVENUES	<u>553,316.54</u>	<u>733,253.00</u>	<u>580,491.96</u>	<u>836,771.99</u>	
ESTIMATED O&M OUTLAY EXPENSE					
Community Center	230,567.06	251,175.00	280,534.21	303,842.00	
Aquatics Center	157,969.46	174,968.00	170,691.51	183,755.00	
Parks, Bocce, Tennis Courts	54,179.05	69,608.00	55,559.95	67,288.00	
Administrative	70,102.03	70,145.00	75,402.12	82,185.00	
Police Liaison	3,016.28	2,460.00	878.75	1,665.00	
SUB -TOTAL O&M EXPENSE	<u>515,833.88</u>	<u>568,356.00</u>	<u>583,066.54</u>	<u>638,735.00</u>	
Contingency	0.00	56,837.00	0.00	63,904.00	
Non-operating expense	17,455.01	0.00	3,299.89	0.00	
Payroll Liability G/L adjust.	-1,870.46	0.00	0.00	0.00	
ESTIMATED CAPITAL OUTLAY EXPENSE					
Community Center	0.00	0.00	2,441.16	205,000.00	
Aquatics Center	0.00	80,000.00	0.00	5,000.00	
Park, Tennis, Bocce	2,472.00	120,000.00	19,615.00	100,000.00	
Police Liaison	0.00	0.00	0.00	0.00	
TOTAL EXPENSE	<u>533,890.43</u>	<u>825,193.00</u>	<u>608,422.59</u>	<u>1,012,639.00</u>	
CLOSING BALANCE - FUND 3241 ***	<u>520,678.53</u>	<u>428,738.53</u>	<u>492,747.90</u>	<u>316,880.89</u>	
Prop. Taxes Held in 3240 as of June 30	8,918.23	10,000.00	8,918.23	10,000.00	
County charges held in 3240	0.00	0.00	0.00	0.00	
Cash On Hand Balance (cash register)	60.00	60.00	60.00	60.00	

** Due from Legion Hall for acquisition fees to CCCounty \$8,000

CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/2021 (Closure thru April 30)

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 - Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery - C/D and other	1,943.93	3,000.00	4,299.39	4,789.39	3,000.00
4200 · Community Center Rentals	140,212.00	155,000.00	109,483.00	136,403.00	146,000.00
4201 · Center rents - senior nutrition	4,000.00	4,800.00	4,000.00	4,800.00	4,800.00
4202 · Center rents - outside classes	1,440.00	1,200.00	780.00	880.00	1,200.00
4203 · Center - clean/damage DEPOSITS	44,435.00	38,000.00	29,060.00	35,392.00	40,722.00
4750 · Security services *	9,236.00	8,960.00	8,187.00	10,425.00	9,400.00
4780 · Cleaning services *	5,112.00	4,000.00	4,416.00	5,415.00	4,500.00
4870 & 4880 · Summer Concert & other	801.60	1,000.00	5,000.00	5,000.00	1,000.00
4885 · Donations (operations)	1,338.00	2,300.00	200.00	700.00	1,000.00
4886 · Donations (restricted)	640.78	800.00	959.77	959.77	700.00
Total 4000 · OPERATING REVENUE	209,159.31	219,060.00	166,385.16	204,764.16	212,322.00
4800 · NON-OPERATING REVENUE					
4010 · Property Tax transfer from 3240	0.00	7,200.00	2,000.00	15,200.00	17,670.00
4802 · Recreation tax	17,579.00	1,195.00	1,085.00	1,085.00	1,195.00
4803 · Investment interest	5,635.76	6,481.00	5,547.87	7,328.87	4,724.00
4850 · Cost Recovery (Non-op)	3,271.87	750.00	460.25	647.75	1,000.00
4890 · Non-profit grants (operations)	0.00	6,000.00	0.00	0.00	6,000.00
4891.1 · Non-profit grants RTS (restrict.)	10,941.00	5,676.00	4,690.00	4,690.00	16,390.00
4891.3 · Grants: Capital Impr. (restrict.)	0.00	0.00	8,494.00	8,494.00	180,000.00
4899 · Non-operating passthru & other	4,553.70	2,000.00	4,949.70	5,449.71	2,000.00
Total 4800 · NON-OPERATING REVENUE	41,981.33	29,302.00	27,226.82	42,895.33	228,979.00
Total 3241i · FUND 3241 REC. Income*****	251,140.64	248,362.00	193,611.98	247,659.49	441,301.00
Total Income	251,140.64	248,362.00	193,611.98	247,659.49	441,301.00
Expense					
3241e · FUND 3241 REC. Expense*****					
5050 · UNIFORMS	546.17	500.00	56.80	156.80	500.00
5060 · TELEPHONE / INTERNET	2,881.94	2,812.00	2,888.38	3,593.38	3,100.00
5070 · SOFTWARE SUBSCRIPTIONS	137.44	250.00	170.74	293.23	250.00
5100 · INSURANCE					
5101 · Property insurance	1,088.46	1,447.00	1,401.52	1,401.52	1,472.00
5102 & 5103 · Liab. & Empl. Bond Ins.	4,580.69	4,691.00	9,839.34	9,839.34	10,331.00
Total 5100 · INSURANCE	5,669.15	6,138.00	11,240.86	11,240.86	11,803.00
5130 · MAINTENANCE					
5131 · Building maint. supplies	1,368.70	1,239.00	704.37	1,014.12	1,227.00
5132 · Building maint. services	4,474.91	4,966.00	4,957.06	6,198.67	5,497.00
5133 · Bldg. repair supplies & hdwe	1,706.57	1,514.00	962.83	1,340.83	1,569.00
5134 · Bldg. repair services	6,088.04	3,707.00	1,527.30	2,454.30	4,399.00
5135 · Janitorial supplies	4,899.97	5,588.00	4,480.49	5,878.49	6,054.00
5136 · Janitorial services	18,783.84	19,368.00	16,181.51	21,023.51	21,654.00

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/2021 (Closure thru April 30)**

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
5140 & 5141 · Landscp Supp. & Srvs	13,087.77	12,184.00	10,119.95	13,113.95	13,507.00
Total 5130 · MAINTENANCE	50,409.80	48,566.00	38,933.51	51,023.87	53,907.00
5150 · MEMBERSHIPS	117.50	240.00	413.82	528.82	240.00
5160 · PROGRAM SUPPLIES					
5160.2 · Xmas program (restricted)	1,363.73	800.00	1,018.11	1,018.11	1,000.00
5160.9 · S. Concert & 100 Year Celeb.	4,894.26	10,000.00	1,254.40	7,054.40	7,000.00
Total 5160 · PROGRAM SUPPLIES	6,257.99	10,800.00	2,272.51	8,072.51	8,000.00
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	7,427.49	13,100.00	862.74	5,862.74	16,400.00
5165.61 · Comm. center Rental refunds	270.50	1,400.00	7,757.00	15,337.00	1,200.00
5165.62 · Comm. center Deposit transfer	1,851.50	2,800.00	4,224.39	4,690.39	3,400.00
5165.63 · Comm. center Deposit refunds	40,598.50	36,000.00	28,075.61	43,308.61	42,000.00
5165.7 · Security Alarm/CCTV	2,712.05	2,800.00	2,934.00	2,934.00	2,950.00
5165.9 · Recoverable costs	1,346.33	800.00	566.70	766.71	1,000.00
5165.9e · Other Operating Costs	1,340.37	1,500.00	1,337.37	1,712.37	1,500.00
Total 5165 · OTHER OPERATING	55,546.74	58,400.00	45,757.81	74,611.82	68,450.00
5170 · OFFICE					
5171 · Postal	308.71	380.00	364.95	367.95	380.00
5172 · Supplies	889.34	1,000.00	1,963.33	2,213.32	2,000.00
5173 · Furnishings& Equipment	562.52	750.00	116.60	116.60	500.00
5174 · Visa transaction fees	1,211.64	1,200.00	681.64	981.64	1,200.00
Total 5170 · OFFICE	2,972.21	3,330.00	3,126.52	3,679.51	4,080.00
5183 · PROF. SVCS. Sec. Guards & Other	9,032.24	10,194.00	7,410.16	8,218.16	9,414.00
5191 · ADVERTISING	891.40	900.00	854.11	854.11	1,050.00
5230 · TRAINING & CERTIFICATION	0.00	500.00	752.39	752.39	700.00
5250 · VEHIC./TRAVEL REIMBURSEMENT	705.94	900.00	500.84	725.84	740.00
5260 · UTILITIES					
5261 · Electricity	9,378.32	11,499.00	9,312.38	10,878.98	12,237.00
5262 · Natural gas	2,628.04	2,551.00	2,179.71	2,759.85	2,537.00
5263 · Water	1,717.16	2,776.00	1,892.34	2,355.01	2,128.00
Total 5260 · UTILITIES	13,723.52	16,826.00	13,384.43	15,993.84	16,902.00
5340 · COUNTY CHARGES	1,011.00	1,200.00	1,248.14	1,358.14	1,380.00
Total 3241e · FUND 3241 REC. Expense*****	149,903.04	161,556.00	129,011.02	181,103.28	180,516.00
6560 · PAYROLL EXPENSES *****	80,664.02	89,619.00	80,497.93	99,430.93	123,326.00
Total O&M Expense	230,567.06	251,175.00	209,508.95	280,534.21	303,842.00
Contingency Expense (10%)*		25,118.00			30,384.00
Interfund and non-operating adjustments	0.00	0.00	0.00	0.00	0.00
5400 · Other Non-Operating Expense	14,755.01	0.00	2,064.89	2,064.89	0.00
Capital Project Funding Alloc. / Expense	0.00	0.00	2,441.16	2,441.16	205,000.00
TOTAL EXPENSE *	245,322.07	276,293.00	214,015.00	285,040.26	539,226.00
Net Ordinary O&M Increase/Decrease	16,019.88	-4,813.00	-29,340.67	-46,818.43	-44,541.00
Net Including Contingency & Cap. Income/Exp.	5,818.57	-27,931.00	-20,403.02	-37,380.77	-97,925.00
Net Income	5,818.57	-27,931.00	-20,403.02	-37,380.77	-97,925.00

CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/21 (Pool to open on time)

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budge</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 - Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery	8.00	100.00	36.02	61.01	100.00
4205 · Aquatics rents	19,664.00	21,000.00	11,067.00	16,467.00	21,000.00
4206 · Concessions	9,321.70	9,681.00	6,233.48	10,783.48	11,058.00
4860 · Swim admission fees	27,042.36	27,942.00	17,066.00	30,608.00	28,531.00
4861 · Aquatics passes	10,360.20	9,089.00	1,090.00	9,389.00	9,613.00
4874 · Aquatics programs	120.00	250.00	0.00	150.00	250.00
4876 · Swim lessons	15,522.00	16,437.00	4,674.50	13,774.50	14,648.00
4880 · Other sales-aquatics	211.00	200.00	107.00	207.00	200.00
4881 · Cash over / unidentified	304.77	0.00	14.75	14.75	0.00
4885 · Donations (operations)	50.00	100.00	0.00	50.00	100.00
4886 · Donations (restricted)	570.26	500.00	0.00	300.00	500.00
Total 4000 · OPERATING REVENUE	83,174.29	85,299.00	40,288.75	81,804.74	86,000.00
4800 · NON-OPERATING REVENUE					
4802 · Recreation tax	66,746.00	74,209.00	74,099.00	74,099.00	74,209.00
4803 · Investment interest	2,965.41	3,410.00	1,779.34	2,729.34	2,456.00
4850/4899 · Cost Recovery Non-op	44.75	500.00	2,305.81	2,305.81	500.00
4891.1 · Grants: RTS non-profit	14,341.00	8,176.00	6,855.00	6,855.00	6,400.00
4891.3 · Grants: Cap. Impr. (restrctc	0.00	67,500.00	0.00	0.00	0.00
Total 4800 · NON-OPERATING REVENUE	84,097.16	153,795.00	85,039.15	85,989.15	83,565.00
Total 3241i · FUND 3241 REC. Income****	167,271.45	239,094.00	125,327.90	167,793.89	169,565.00
Total Income	167,271.45	239,094.00	125,327.90	167,793.89	169,565.00
Expense					
3241e · FUND 3241 REC. Expense*****					
5050 · UNIFORMS	2,780.87	2,000.00	766.92	1,966.92	2,000.00
5060 · TELEPHONE / INTERNET	1,937.69	1,800.00	1,065.21	1,515.21	1,800.00
5070 · SOFTWARE SUBSCRIPTIONS	768.00	800.00	0.00	768.00	800.00
5100 · INSURANCE					
5101c · Property insurance	275.14	344.00	573.60	573.60	602.00
5102a · Liability insurance-aquatics	4,467.98	4,736.00	3,980.79	3,980.79	4,219.00
5103c · Employee bond	112.70	110.00	0.00	110.00	110.00
Total 5100 · INSURANCE	4,855.82	5,190.00	4,554.39	4,664.39	4,931.00
5130 · MAINTENANCE					
5131 & 5133 · Bldg. repair supplies	588.08	924.00	697.01	928.01	606.00
5132 & 5134 · Bldg. repair services	967.10	555.00	645.31	784.06	890.00
5135 · Janitorial supplies	876.84	814.00	131.32	531.32	725.00
5136 · Janitorial services	267.69	150.00	0.00	75.00	150.00
5140 5141 5142 · Landscape & light	1,872.23	100.00	230.60	230.60	100.00

CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/21 (Pool to open on time)

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budge</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
5145 · Pool chemical supplies	12,012.62	11,968.00	10,652.47	14,820.47	12,710.00
5146 · Pool maint. supplies	3,963.26	4,100.00	1,468.68	2,493.69	4,100.00
5147 & 5148 · Pool maint. services	1,387.04	1,564.00	1,315.22	1,990.22	1,624.00
Total 5130 · MAINTENANCE	21,934.86	20,175.00	15,140.61	21,853.37	20,905.00
5150 · MEMBERSHIPS	117.50	120.00	0.00	0.00	120.00
5160.6 · PROGRAM SUPPLIES	1,111.87	1,100.00	540.00	560.00	1,000.00
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	13,000.20	27,500.00	712.12	13,712.12	17,500.00
5165.7 · Security / CCTV monitoring	2,268.05	2,700.00	2,490.00	2,490.00	2,600.00
5165.8 · Cash under	34.00	0.00	0.00	0.00	0.00
5165.9 · Recoverable & Other Oper.	401.14	1,643.00	2,310.81	2,421.57	1,448.00
Total 5165 · OTHER OPERATING	15,703.39	31,843.00	5,512.93	18,623.69	21,548.00
5170 5171 5172 5173 · OFFICE SUPPLI	1,761.26	1,321.00	1,099.48	1,749.48	1,637.00
5174 · OFFICE - VISA transaction fees	582.42	700.00	423.67	473.67	600.00
5180 · PROF. SVCS. - Consultants	0.00	0.00	0.00	0.00	0.00
5191 · ADVERTISING	0.00	100.00	0.00	0.00	100.00
5230 · TRAINING & CERTIFICATION	5,444.00	4,500.00	253.40	3,803.40	5,000.00
5240 · COST OF GOODS SOLD					
5241 · Food concession supplies	5,445.40	6,293.00	5,425.85	6,750.85	7,188.00
5242 · Promotional goods	220.09	220.00	76.66	76.66	220.00
Total 5240 · COST OF GOODS SOLD	5,665.49	6,513.00	5,502.51	6,827.51	7,408.00
5250 · VEHIC./TRAVEL REIMBURSMNT	1,405.10	1,400.00	970.97	1,285.97	1,400.00
5260 · UTILITIES					
5261 · Electricity	16,153.19	16,262.00	14,584.86	19,244.86	20,338.00
5262 · Natural gas	11,428.44	9,686.00	4,215.56	8,915.56	9,966.00
5263 · Water	6,066.25	3,554.00	5,854.59	6,754.59	6,276.00
Total 5260 · UTILITIES	33,647.88	29,502.00	24,655.01	34,915.01	36,580.00
5340 · COUNTY CHARGES	2,671.00	2,724.00	2,073.14	2,073.14	2,745.00
Total 3241e · FUND 3241 REC. Expense**	100,387.15	109,788.00	62,558.24	101,079.76	108,574.00
Total 6560 · PAYROLL EXPENSES *****	57,582.31	65,180.00	50,299.75	69,611.75	75,181.00
Total O&M Expense	157,969.46	174,968.00	112,857.99	170,691.51	183,755.00
Contingency Expense (10%)*		17,497.00			18,410.00
Other Non-Operating Expense	0.00	0.00	210.00	210.00	0.00
Capital Project Funding Allocation/Exper	0.00	80,000.00	0.00	0.00	5,000.00
TOTAL EXPENSE *	157,969.46	272,465.00	113,067.99	170,901.51	207,165.00
Net Ordinary O&M Increase/Decrease	9,301.99	-3,374.00	12,469.91	-2,897.62	-14,190.00
Net Including Contingncy & Cap. Inc./Expense	9,301.99	-33,371.00	12,259.91	-3,107.62	-37,600.00
Net Income	9,301.99	-33,371.00	12,259.91	-3,107.62	-37,600.00

**CROCKETT RECREATION DEPARTMENT - PARKS DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/21**

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 - Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery	1,986.71	150.00	0.00	37.50	150.00
4879 · Tennis/restroom keys	410.00	600.00	534.00	634.00	600.00
4885 · Donations (operations)	0.00	200.00	0.00	0.00	200.00
Total 4000 · OPERATING REVENUE	2,396.71	950.00	534.00	671.50	950.00
4800 · NON-OPERATING REVENUE					
4802 · Recreation tax	40,696.00	36,878.00	36,768.00	36,768.00	36,878.00
4891.1 · Grants - RTS	17,507.00	30,000.00	24,533.00	24,533.00	15,500.00
4891.3 · Grants: Capital Impr. (restricted)	0.00	99,000.00	24,403.00	24,403.00	81,000.00
4899 · Other Non-Operating	166.25	0.00	91.61	91.61	0.00
Total 4800 · NON-OPERATING REVENUE	58,369.25	165,878.00	85,795.61	85,795.61	133,378.00
Total 3241i · FUND 3241 REC. Income*****	60,765.96	166,828.00	86,329.61	86,467.11	134,328.00
Total Income	60,765.96	166,828.00	86,329.61	86,467.11	134,328.00
Expense					
3241e · FUND 3241 REC. Expense*****					
5101 · INSURANCE Property insurance	91.71	115.00	112.00	112.00	118.00
5102 · INSURANCE Liability insurance	4,467.98	4,691.00	4,038.90	4,038.90	4,241.00
5130 · MAINTENANCE					
5131-5134 · Building & play eq. maint.	4,857.76	1,000.00	447.37	697.39	1,000.00
5135-5136 · Janitorial supplies & services	100.95	641.00	61.09	221.35	431.00
5140-5141 · Landscape suppl. & services	24,141.54	25,811.00	18,122.64	24,437.62	26,089.00
5142-5144 · Lighting and tennis supplies	312.12	300.00	176.07	251.19	300.00
Total 5130 · MAINTENANCE	29,412.37	27,752.00	18,807.17	25,607.55	27,820.00
5160 / 5165 · OTHER OPERATING					
5165.5 · Capital Replacements	4,604.85	20,700.00	7,665.35	7,665.35	17,500.00
5060 / 5165.9 / 5250 · Recov. / Other	1,362.50	200.00	30.74	80.75	200.00
Total 5165 · OTHER OPERATING	5,967.35	20,900.00	7,696.09	7,746.10	17,700.00
5180 · PROF. SVCS. (Safety Inspection)	0.00	720.00	0.00	0.00	0.00
5260 · UTILITIES -WATER	5,271.64	6,054.00	6,975.56	7,984.56	6,331.00
Total 3241e · FUND 3241 REC. Expense*****	45,211.05	60,232.00	37,629.72	45,489.11	56,210.00
6560 · PAYROLL EXPENSES *****	8,968.00	9,376.00	7,726.85	10,070.84	11,078.00
Total O&M Expense	54,179.05	69,608.00	45,356.57	55,559.95	67,288.00
Contingency Expense (10%) *	0.00	6,961.00	0.00	0.00	6,728.00
5290 · Non-Operating Expense	0.00	0.00	0.00	0.00	0.00
Capital Project Funding Allocation / Expense	2,472.00	90,000.00	26,365.00	19,615.00	100,000.00
TOTAL EXPENSE *	56,651.05	166,569.00	71,721.57	75,174.95	174,016.00
Net Ordinary O&M Increase/Decrease	6,586.91	-1,780.00	40,973.04	30,907.16	-13,960.00
Net Including Contingency & Cap. Income/Expense	4,114.91	259.00	14,608.04	11,292.16	-39,688.00
Net Revenue	4,114.91	259.00	14,608.04	11,292.16	-39,688.00

**CROCKETT RECREATION DEPARTMENT - ADMINISTRATION DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/21**

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month</u>	<u>Estimated</u>	<u>Draft Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 -Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery	97.75	75.00	148.08	166.83	175.00
Total 4000 · OPERATING REVENUE	97.75	75.00	148.08	166.83	175.00
4800 · NON-OPERATING REVENUE					
4010 · Property Tax transfer from 3240	58,000.00	52,747.00	30,000.00	52,747.00	46,279.00
4802 · Recreation tax	11,159.00	24,338.00	24,228.00	24,228.00	43,950.00
4899 · Non-Op Income / passthrough	2,917.00	0.00	1,025.00	1,025.00	0.00
Total 4800 · NON-OPERATING REVENUE	72,076.00	77,085.00	55,253.00	78,000.00	90,229.00
Total 3241i · FUND 3241 REC. Income*****	72,173.75	77,160.00	55,401.08	78,166.83	90,404.00
Total Income	72,173.75	77,160.00	55,401.08	78,166.83	90,404.00
Expense					
3241e · FUND 3241 REC. Expense*****					
5120 · SOFTWARE SUBSCRIPTIONS	465.23	500.00	700.51	880.51	1,404.00
5120 · ELECTIONS	1,128.42	0.00	0.00	0.00	1,200.00
5165 · OTHER OPERATING / RECOVERABLE	807.96	700.00	536.71	711.70	850.00
5171/5172/5173 · OFFICE POSTAL/OFFICE	823.13	900.00	75.67	263.29	900.00
5180 · PROF. SVCS. (Attor./Audit./Consult.)	3,161.42	4,300.00	7,230.70	7,955.71	8,300.00
5190 · PUBLISH LEGAL NOTICES	280.17	250.00	433.38	558.38	300.00
5230 · TRAINING & CERTIFICATION	105.56	400.00	0.00	280.00	400.00
5250 · VEHICLE/TRAVEL REIMBURSEMENT	449.52	480.00	175.93	255.93	450.00
5340 · COUNTY CHARGES	1,840.37	1,860.00	2,030.22	2,030.22	2,050.00
Total 3241e · FUND 3241 REC. Expense*****	9,061.78	9,390.00	11,183.12	12,935.74	15,854.00
6560 · PAYROLL EXPENSES *****					
5010.1 · REC. MGR- Wage/Benefits (RW)	35,797.62	37,841.00	28,869.28	38,751.28	40,310.00
5011.1 · DIST. SECY- Wage/Benefits (SW)	1,871.41	2,156.00	1,656.84	2,256.84	2,708.00
5011.3 · GEN. MGR- Wage/Benefits (DMc)	22,588.48	20,265.00	16,042.10	21,108.35	23,113.00
5011.5 · ASST. MGR- Wage/Benefits	408.60	493.00	44.70	44.70	200.00
6560 · PAYROLL Other (WC Premium etc.)	374.14	0.00	305.21	305.21	0.00
Total 6560 · PAYROLL EXPENSES *****	61,040.25	60,755.00	46,918.13	62,466.38	66,331.00
Total O&M Expense	70,102.03	70,145.00	58,101.25	75,402.12	82,185.00
Contingency Expense (10%)*		7,015.00			8,219.00
5400 · Non-Operating Expense / Passthrough	2,700.00	0.00	1,025.00	1,025.00	0.00
Capital Project Funding Allocation	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSE *	72,802.03	77,160.00	59,126.25	76,427.12	90,404.00
Net Ordinary Income	-628.28	0.00	-3,725.17	1,739.71	0.00
Net Income	-628.28	0.00	-3,725.17	1,739.71	0.00

**CROCKETT RECREATION DEPARTMENT - POLICE LIAISON DETAIL
PRELIM BUDGET (3/21/20) FY 2020/21**

	<u>PY Actual</u>	<u>Budgeted</u>	<u>9 Mo. Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 -Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4882 · Parking fines	1,964.74	1,809.00	359.64	404.64	1,174.00
Total 3241i · FUND 3241 REC. Income*****	<u>1,964.74</u>	<u>1,809.00</u>	<u>359.64</u>	<u>404.64</u>	<u>1,174.00</u>
Total Income	<u>1,964.74</u>	<u>1,809.00</u>	<u>359.64</u>	<u>404.64</u>	<u>1,174.00</u>
Expense					
3241e · FUND 3241 REC. Expense*****					
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	0.00	0.00	0.00	0.00	0.00
5165.9 · Recoverable costs	0.00	0.00	0.00	0.00	0.00
5165.9e · Other Op Costs / LE Fees	709.85	150.00	102.31	102.31	150.00
Total 5165 · OTHER OPERATING	<u>709.85</u>	<u>150.00</u>	<u>102.31</u>	<u>102.31</u>	<u>150.00</u>
5171/5172 · OFFICE POSTAL/SUPPLIES	372.99	150.00	10.45	44.45	50.00
Total 3241e · FUND 3241 REC. Expense*****	<u>1,082.84</u>	<u>300.00</u>	<u>112.76</u>	<u>146.76</u>	<u>200.00</u>
6560 · PAYROLL EXPENSES *****					
5011 · Staff- Wage/Benefits	1,933.44	2,160.00	611.99	731.99	1,465.00
Total 6560 · PAYROLL EXPENSES *****	<u>1,933.44</u>	<u>2,160.00</u>	<u>611.99</u>	<u>731.99</u>	<u>1,465.00</u>
Total O&M Expense	<u>3,016.28</u>	<u>2,460.00</u>	<u>724.75</u>	<u>878.75</u>	<u>1,665.00</u>
Contingency 10%	0.00	246.00	0.00	0.00	163.00
Capital Project Funding Allocation / Expense	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSE	<u>3,016.28</u>	<u>2,706.00</u>	<u>724.75</u>	<u>878.75</u>	<u>1,828.00</u>
Net Including Capital Income/Expenses	<u>-1,051.54</u>	<u>-897.00</u>	<u>-365.11</u>	<u>-474.11</u>	<u>-654.00</u>
Net Income	<u><u>-1,051.54</u></u>	<u><u>-897.00</u></u>	<u><u>-365.11</u></u>	<u><u>-474.11</u></u>	<u><u>-654.00</u></u>

CAPITAL PRELIMINARY (3/21/2020) FY 20/21

	CAPITAL IMPROVEMENT	CAPITAL REPLACEMENT	GRANT FUNDED	RTS FUNDED	CAP RESERVE FUNDED	REC TAX FUNDED
COMMUNITY CENTER						
Repair bar floor		\$3,000.00		\$3,000		
Repair kitchen tiles		\$2,500.00			\$2,500	
Replacement Tables		\$3,500.00		\$3,500		
Replace fixtures in bathrooms		\$400.00		\$400		
Improve ADA entrance	\$200,000.00		\$180,000		\$20,000	
New LED light fixtures	\$5,000.00			\$5,000		
New stage curtains		\$2,000.00		\$2,000		
Various Misc. Cap. Repl. items		\$5,000.00			\$5,000	
TOTAL	\$205,000.00	\$16,400.00				
AQUATICS CENTER						
Silicon roof for pool bld.	\$10,000.00			\$10,000		
Metered outdoor showers	\$5,000.00				\$5,000	
New pool cover winder		\$6,500.00			\$6,500	
New pool covers		\$8,000.00		\$6,000		
Various Cap. Repl. items		\$3,000.00			\$2,000	
TOTAL	\$15,000.00	\$17,500.00				
PARK, TENNIS, BOCCE						
Retaining Wall (Pomona/Pool)	\$45,000.00		\$40,500		\$4,500	
Replace Stairs to Pomona	\$45,000.00		\$40,500		\$4,500	
Hardwood chips for playground		\$5,500.00		\$5,500		
Park improvements	\$10,000.00				\$10,000	
Replant park lawn		\$10,000.00		\$10,000		
Various Cap. Repl. items		\$2,000.00			\$2,000	
TOTAL	\$100,000.00	\$17,500.00				
POLICE LIAISON						
None		\$0.00				
TOTAL	\$0.00	\$0.00				
NON-CAP O&M EXPENSES COVERED BY RTS FUNDING						
Annual camera maintenance (Comm 50%/Pool 50%)				\$4,980		
			SUB-TOTALS:	\$261,000	\$50,380	\$62,000
					\$0	

** Est. RTS funding in FY 20/21 is \$40,800

TOTAL: \$373,380

CROCKETT RECREATION DEPARTMENT - BALANCE SUMMARY
PRELIM (3/21/20) RECREATION BUDGET FY 2020/21 (COVID-19 thru Summer)

	<u>PY Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Prelim</u>	
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	
REC FUND 3241: BUDGET DETAIL ***					Opening
					Balance
Opening Cash Balance in Fund 3241					FY 21/22
Opening Damage Deposit Balance	18,376.32	22,260.82	22,260.82	17,582.82	12,904.82
Opening Restricted O&M Funds	45,530.52	45,530.52	45,530.52	45,530.52	45,530.52
Opening Restricted Childrens Programs	0.00	0.00	0.00	0.00	0.00
Opening Capital Fund Balance	93,598.85	341,126.85	341,126.85	351,967.69	289,967.69
Opening Cap / Restricted Donations	3,438.50	3,600.79	3,600.79	5,173.43	5,373.43
Opening Police Liaison Funds	9,280.40	8,228.86	8,228.86	7,754.75	7,100.75
Opening O&M General Funds *	331,027.83	99,930.69	99,930.69	9,703.78	-49,744.23
TOTAL OPENING CASH BALANCE	501,252.42	520,678.53	520,678.53	437,712.99	311,132.98
ESTIMATED REVENUES					
Community Center	251,140.64	248,362.00	210,170.49	441,301.00	
Aquatics Center	167,271.45	239,094.00	119,917.90	128,627.00	
Parks, Bocce, Tennis Courts	60,765.96	166,828.00	86,467.11	134,328.00	
Administrative	72,173.75	77,160.00	78,166.83	90,404.00	
Police Liaison	1,964.74	1,809.00	404.64	1,174.00	
TOTAL REVENUES	553,316.54	733,253.00	495,126.97	795,833.99	
ESTIMATED O&M OUTLAY EXPENSE					
Community Center	230,567.06	251,175.00	285,197.80	304,962.00	
Aquatics Center	157,969.46	174,968.00	135,697.84	91,475.00	
Parks, Bocce, Tennis Courts	54,179.05	69,608.00	55,559.95	67,288.00	
Administrative	70,102.03	70,145.00	75,402.12	82,185.00	
Police Liaison	3,016.28	2,460.00	878.75	1,665.00	
SUB -TOTAL O&M EXPENSE	515,833.88	568,356.00	552,736.46	547,575.00	
Contingency	0.00	56,837.00	0.00	54,839.00	
Non-operating expense	17,455.01	0.00	3,299.89	0.00	
Payroll Liability G/L adjust.	-1,870.46	0.00	0.00	0.00	
ESTIMATED CAPITAL OUTLAY EXPENSE					
Community Center	0.00	0.00	2,441.16	205,000.00	
Aquatics Center	0.00	80,000.00	0.00	15,000.00	
Park, Tennis, Bocce	2,472.00	120,000.00	19,615.00	100,000.00	
Police Liaison	0.00	0.00	0.00	0.00	
TOTAL EXPENSE	533,890.43	825,193.00	578,092.51	922,414.00	
CLOSING BALANCE - FUND 3241 ***	520,678.53	428,738.53	437,712.99	311,132.98	
Prop. Taxes Held in 3240 as of June 30	8,918.23	10,000.00	8,918.23	10,000.00	
County charges held in 3240	0.00	0.00	0.00	0.00	
Cash On Hand Balance (cash register)	60.00	60.00	60.00	60.00	

** Due from Legion Hall for acquisition fees to CCCounty \$8,000

CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/2021 (Closure thru June 30)

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 - Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery - C/D and other	1,943.93	3,000.00	4,299.39	4,789.39	3,000.00
4200 · Community Center Rentals	140,212.00	155,000.00	109,483.00	109,483.00	146,000.00
4201 · Center rents - senior nutrition	4,000.00	4,800.00	4,000.00	4,400.00	4,800.00
4202 · Center rents - outside classes	1,440.00	1,200.00	780.00	780.00	1,200.00
4203 · Center - clean/damage DEPOSITS	44,435.00	38,000.00	29,060.00	29,060.00	40,722.00
4750 · Security services *	9,236.00	8,960.00	8,187.00	8,187.00	9,400.00
4780 · Cleaning services *	5,112.00	4,000.00	4,416.00	4,416.00	4,500.00
4870 & 4880 · Summer Concert & other	801.60	1,000.00	5,000.00	5,000.00	1,000.00
4885 · Donations (operations)	1,338.00	2,300.00	200.00	200.00	1,000.00
4886 · Donations (restricted)	640.78	800.00	959.77	959.77	700.00
Total 4000 · OPERATING REVENUE	209,159.31	219,060.00	166,385.16	167,275.16	212,322.00
4800 · NON-OPERATING REVENUE					
4010 · Property Tax transfer from 3240	0.00	7,200.00	2,000.00	15,200.00	17,670.00
4802 · Recreation tax	17,579.00	1,195.00	1,085.00	1,085.00	1,195.00
4803 · Investment interest	5,635.76	6,481.00	5,547.87	7,328.87	4,724.00
4850 · Cost Recovery (Non-op)	3,271.87	750.00	460.25	647.75	1,000.00
4890 · Non-profit grants (operations)	0.00	6,000.00	0.00	0.00	6,000.00
4891.1 · Non-profit grants RTS (restrict.)	10,941.00	5,676.00	4,690.00	4,690.00	16,390.00
4891.3 · Grants: Capital Impr. (restrict.)	0.00	0.00	8,494.00	8,494.00	180,000.00
4899 · Non-operating passthru & other	4,553.70	2,000.00	4,949.70	5,449.71	2,000.00
Total 4800 · NON-OPERATING REVENUE	41,981.33	29,302.00	27,226.82	42,895.33	228,979.00
Total 3241i · FUND 3241 REC. Income*****	251,140.64	248,362.00	193,611.98	210,170.49	441,301.00
Total Income	251,140.64	248,362.00	193,611.98	210,170.49	441,301.00
Expense					
3241e · FUND 3241 REC. Expense*****					
5050 · UNIFORMS	546.17	500.00	56.80	156.80	500.00
5060 · TELEPHONE / INTERNET	2,881.94	2,812.00	2,888.38	3,593.38	3,100.00
5070 · SOFTWARE SUBSCRIPTIONS	137.44	250.00	170.74	293.23	250.00
5100 · INSURANCE					
5101 · Property insurance	1,088.46	1,447.00	1,401.52	1,401.52	1,472.00
5102 & 5103 · Liab. & Empl. Bond Ins.	4,580.69	4,691.00	9,839.34	9,839.34	10,331.00
Total 5100 · INSURANCE	5,669.15	6,138.00	11,240.86	11,240.86	11,803.00
5130 · MAINTENANCE					
5131 · Building maint. supplies	1,368.70	1,239.00	704.37	1,014.12	1,227.00
5132 · Building maint. services	4,474.91	4,966.00	4,957.06	5,370.93	6,297.00
5133 · Bldg. repair supplies & hdwe	1,706.57	1,514.00	962.83	1,340.83	1,569.00
5134 · Bldg. repair services	6,088.04	3,707.00	1,527.30	1,836.30	4,719.00
5135 · Janitorial supplies	4,899.97	5,588.00	4,480.49	4,930.49	6,054.00
5136 · Janitorial services	18,783.84	19,368.00	16,181.51	16,181.51	21,654.00

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/2021 (Closure thru June 30)**

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
5140 & 5141 · Landscp Supp. & Srvs	13,087.77	12,184.00	10,119.95	13,113.95	13,507.00
Total 5130 · MAINTENANCE	50,409.80	48,566.00	38,933.51	43,788.13	55,027.00
5150 · MEMBERSHIPS	117.50	240.00	413.82	528.82	240.00
5160 · PROGRAM SUPPLIES					
5160.2 · Xmas program (restricted)	1,363.73	800.00	1,018.11	1,018.11	1,000.00
5160.9 · S. Concert & 100 Year Celeb.	4,894.26	10,000.00	1,254.40	7,054.40	7,000.00
Total 5160 · PROGRAM SUPPLIES	6,257.99	10,800.00	2,272.51	8,072.51	8,000.00
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	7,427.49	13,100.00	862.74	5,862.74	16,400.00
5165.61 · Comm. center Rental refunds	270.50	1,400.00	7,757.00	30,757.00	1,200.00
5165.62 · Comm. center Deposit transfer	1,851.50	2,800.00	4,224.39	4,690.39	3,400.00
5165.63 · Comm. center Deposit refunds	40,598.50	36,000.00	28,075.61	46,308.61	42,000.00
5165.7 · Security Alarm/CCTV	2,712.05	2,800.00	2,934.00	2,934.00	2,950.00
5165.9 · Recoverable costs	1,346.33	800.00	566.70	766.71	1,000.00
5165.9e · Other Operating Costs	1,340.37	1,500.00	1,337.37	1,712.37	1,500.00
Total 5165 · OTHER OPERATING	55,546.74	58,400.00	45,757.81	93,031.82	68,450.00
5170 · OFFICE					
5171 · Postal	308.71	380.00	364.95	367.95	380.00
5172 · Supplies	889.34	1,000.00	1,963.33	2,213.32	2,000.00
5173 · Furnishings& Equipment	562.52	750.00	116.60	116.60	500.00
5174 · Visa transaction fees	1,211.64	1,200.00	681.64	981.64	1,200.00
Total 5170 · OFFICE	2,972.21	3,330.00	3,126.52	3,679.51	4,080.00
5183 · PROF. SVCS. Sec. Guards & Other	9,032.24	10,194.00	7,410.16	8,218.16	9,414.00
5191 · ADVERTISING	891.40	900.00	854.11	854.11	1,050.00
5230 · TRAINING & CERTIFICATION	0.00	500.00	752.39	752.39	700.00
5250 · VEHIC./TRAVEL REIMBURSEMENT	705.94	900.00	500.84	725.84	740.00
5260 · UTILITIES					
5261 · Electricity	9,378.32	11,499.00	9,312.38	10,412.38	12,237.00
5262 · Natural gas	2,628.04	2,551.00	2,179.71	2,729.78	2,537.00
5263 · Water	1,717.16	2,776.00	1,892.34	2,355.01	2,128.00
Total 5260 · UTILITIES	13,723.52	16,826.00	13,384.43	15,497.17	16,902.00
5340 · COUNTY CHARGES	1,011.00	1,200.00	1,248.14	1,358.14	1,380.00
Total 3241e · FUND 3241 REC. Expense*****	149,903.04	161,556.00	129,011.02	191,790.87	181,636.00
6560 · PAYROLL EXPENSES *****	80,664.02	89,619.00	80,497.93	93,406.93	123,326.00
Total O&M Expense	230,567.06	251,175.00	209,508.95	285,197.80	304,962.00
Contingency Expense (10%)*		25,118.00			30,384.00
Interfund and non-operating adjustments	0.00	0.00	0.00	0.00	0.00
5400 · Other Non-Operating Expense	14,755.01	0.00	2,064.89	2,064.89	0.00
Capital Project Funding Alloc. / Expense	0.00	0.00	2,441.16	2,441.16	205,000.00
TOTAL EXPENSE *	245,322.07	276,293.00	214,015.00	289,703.85	540,346.00
Net Ordinary O&M Increase/Decrease	16,019.88	-4,813.00	-29,340.67	-88,971.02	-45,661.00
Net Including Contingency & Cap. Income/Exp.	5,818.57	-27,931.00	-20,403.02	-79,533.36	-99,045.00
Net Income	5,818.57	-27,931.00	-20,403.02	-79,533.36	-99,045.00

CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/21 (Pool closed for season)

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budget</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
RECREATION FUND 3241 - Ordinary Income/Expense					
Income					
3241i · FUND 3241 REC. Income*****					
4000 · OPERATING REVENUE					
4180 · Cost recovery	8.00	100.00	36.02	36.02	100.00
4205 · Aquatics rents	19,664.00	21,000.00	11,067.00	4,707.00	9,933.00
4206 · Concessions	9,321.70	9,681.00	6,233.48	6,233.48	3,448.00
4860 · Swim admission fees	27,042.36	27,942.00	17,066.00	17,066.00	10,876.00
4861 · Aquatics passes	10,360.20	9,089.00	1,090.00	1,090.00	7,999.00
4874 · Aquatics programs	120.00	250.00	0.00	0.00	250.00
4876 · Swim lessons	15,522.00	16,437.00	4,674.50	4,674.50	11,763.00
4880 · Other sales-aquatics	211.00	200.00	107.00	107.00	93.00
4881 · Cash over / unidentified	304.77	0.00	14.75	14.75	0.00
4885 · Donations (operations)	50.00	100.00	0.00	0.00	100.00
4886 · Donations (restricted)	570.26	500.00	0.00	0.00	500.00
Total 4000 · OPERATING REVENUE	83,174.29	85,299.00	40,288.75	33,928.75	45,062.00
4800 · NON-OPERATING REVENUE					
4802 · Recreation tax	66,746.00	74,209.00	74,099.00	74,099.00	74,209.00
4803 · Investment interest	2,965.41	3,410.00	1,779.34	2,729.34	2,456.00
4850/4899 · Cost Recovery Non-op	44.75	500.00	2,305.81	2,305.81	500.00
4891.1 · Grants: RTS non-profit	14,341.00	8,176.00	6,855.00	6,855.00	6,400.00
4891.3 · Grants: Cap. Impr. (restrctc	0.00	67,500.00	0.00	0.00	0.00
Total 4800 · NON-OPERATING REVENUE	84,097.16	153,795.00	85,039.15	85,989.15	83,565.00
Total 3241i · FUND 3241 REC. Income****	167,271.45	239,094.00	125,327.90	119,917.90	128,627.00
Total Income	167,271.45	239,094.00	125,327.90	119,917.90	128,627.00
Expense					
3241e · FUND 3241 REC. Expense*****					
5050 · UNIFORMS	2,780.87	2,000.00	766.92	766.92	2,000.00
5060 · TELEPHONE / INTERNET	1,937.69	1,800.00	1,065.21	1,515.21	1,800.00
5070 · SOFTWARE SUBSCRIPTIONS	768.00	800.00	0.00	768.00	800.00
5100 · INSURANCE					
5101c · Property insurance	275.14	344.00	573.60	573.60	602.00
5102a · Liability insurance-aquatics	4,467.98	4,736.00	3,980.79	3,980.79	4,219.00
5103c · Employee bond	112.70	110.00	0.00	110.00	110.00
Total 5100 · INSURANCE	4,855.82	5,190.00	4,554.39	4,664.39	4,931.00
5130 · MAINTENANCE					
5131 & 5133 · Bldg. repair supplies	588.08	924.00	697.01	928.01	606.00
5132 & 5134 · Bldg. repair services	967.10	555.00	645.31	784.06	875.00
5135 · Janitorial supplies	876.84	814.00	131.32	181.32	545.00
5136 · Janitorial services	267.69	150.00	0.00	0.00	150.00
5140 5141 5142 · Landscape & light	1,872.23	100.00	230.60	230.60	100.00

CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL
PRELIM BUDGET (3/21/2020) FY 2020/21 (Pool closed for season)

	<u>PY Actual</u>	<u>Adopted</u>	<u>9 Month Actual</u>	<u>Estimated</u>	<u>Prelim Budge</u>
	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 19/20</u>	<u>FY 20/21</u>
5145 · Pool chemical supplies	12,012.62	11,968.00	10,652.47	12,220.47	6,269.00
5146 · Pool maint. supplies	3,963.26	4,100.00	1,468.68	2,152.02	2,400.00
5147 & 5148 · Pool maint. services	1,387.04	1,564.00	1,315.22	1,990.22	1,624.00
Total 5130 · MAINTENANCE	21,934.86	20,175.00	15,140.61	18,486.70	12,569.00
5150 · MEMBERSHIPS	117.50	120.00	0.00	0.00	120.00
5160.6 · PROGRAM SUPPLIES	1,111.87	1,100.00	540.00	560.00	575.00
5165 · OTHER OPERATING					
5165.5 · Capital Replacements	13,000.20	27,500.00	712.12	13,712.12	17,500.00
5165.7 · Security / CCTV monitoring	2,268.05	2,700.00	2,490.00	2,490.00	2,600.00
5165.8 · Cash under	34.00	0.00	0.00	0.00	0.00
5165.9 · Recoverable & Other Oper.	401.14	1,643.00	2,310.81	2,421.57	1,448.00
Total 5165 · OTHER OPERATING	15,703.39	31,843.00	5,512.93	18,623.69	21,548.00
5170 5171 5172 5173 · OFFICE SUPPLII	1,761.26	1,321.00	1,099.48	1,124.48	1,000.00
5174 · OFFICE - VISA transaction fees	582.42	700.00	423.67	423.67	440.00
5180 · PROF. SVCS. - Consultants	0.00	0.00	0.00	0.00	0.00
5191 · ADVERTISING	0.00	100.00	0.00	0.00	100.00
5230 · TRAINING & CERTIFICATION	5,444.00	4,500.00	253.40	1,003.40	5,000.00
5240 · COST OF GOODS SOLD					
5241 · Food concession supplies	5,445.40	6,293.00	5,425.85	5,425.85	869.00
5242 · Promotional goods	220.09	220.00	76.66	76.66	145.00
Total 5240 · COST OF GOODS SOLD	5,665.49	6,513.00	5,502.51	5,502.51	1,014.00
5250 · VEHIC./TRAVEL REIMBURSMNT	1,405.10	1,400.00	970.97	1,180.97	500.00
5260 · UTILITIES					
5261 · Electricity	16,153.19	16,262.00	14,584.86	16,984.86	14,028.00
5262 · Natural gas	11,428.44	9,686.00	4,215.56	4,515.56	4,970.00
5263 · Water	6,066.25	3,554.00	5,854.59	6,754.59	5,409.00
Total 5260 · UTILITIES	33,647.88	29,502.00	24,655.01	28,255.01	24,407.00
5340 · COUNTY CHARGES	2,671.00	2,724.00	2,073.14	2,073.14	2,745.00
Total 3241e · FUND 3241 REC. Expense**	100,387.15	109,788.00	62,558.24	84,948.09	79,549.00
Total 6560 · PAYROLL EXPENSES *****	57,582.31	65,180.00	50,299.75	50,749.75	11,926.00
Total O&M Expense	157,969.46	174,968.00	112,857.99	135,697.84	91,475.00
Contingency Expense (10%)*		17,497.00			9,345.00
Other Non-Operating Expense	0.00	0.00	210.00	210.00	0.00
Capital Project Funding Allocation/Exper	0.00	80,000.00	0.00	0.00	15,000.00
TOTAL EXPENSE *	157,969.46	272,465.00	113,067.99	135,907.84	115,820.00
Net Ordinary O&M Increase/Decrease	9,301.99	-3,374.00	12,469.91	-15,779.94	37,152.00
Net Including Contingncy & Cap. Inc./Expense	9,301.99	-33,371.00	12,259.91	-15,989.94	12,807.00
Net Income	9,301.99	-33,371.00	12,259.91	-15,989.94	12,807.00