

# CROCKETT RECREATION COMMISSION

## MINUTES OF REGULAR MEETING, JANUARY 8, 2018

1. CALL TO ORDER: The meeting was called to order at 6:01 PM by Chairperson Cusack. Present were Commissioners Airoldi, Botta, Choquette, and Valentini, along with General Manager McDonald and Department Manager Wilson. Commissioners Faria and Gomez were absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: Mr. Wilson reminded everyone that on February 1 between 6:00-8:00 pm the State will have a town meeting at the Community Center on the Selby Slag Remediation Project.
4. CONSENT CALENDAR: The following consent items were approved unanimously (jv/lc):
  - a. Approve Minutes of December 4, 2017.
  - b. Receive Report from Facilities Manager.
5. RECREATION: None
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald said half of the Recreation Tax, \$68K, was transferred from the Advance-on-Taxes sub-account to the Cash sub-account on December 18. He presented the proposed budget schedule for the upcoming FY 2018/19 budget. Mr. McDonald said it is important to note key dates in the budget process. He said the Recreation Budget & Finance Committee will be called together to develop the FY 2018/19 preliminary budget.
- 6.b. MID-YEAR BUDGET REPORT: Mr. McDonald presented the mid-year budget report for FY 17/18 and initial draft budget for FY 18/19. He said the Recreation Department is in a good financial position. Barring any large unforeseen projects or operating expenses staff does not foresee a deficit for FY 17/18. Mr. McDonald said that a director at the District Board meeting in December share a concern that the Annual Report on the Use of Recreation Taxes should have clearly stated that the \$110 parcel tax is used before any revenue from Community Center or Aquatics rentals is recognized. The report was approved as submitted but recommendations were made for next year's report. Mr. Wilson said the Recreation Tax is critical to the operation of the department and said it is being managed well. He said staff payroll is one of highest aquatics expense. Mr. Cusack asked how many months ago did the Crockett Swim Team take advantage of using the community auditorium for its fundraising event. He asked if the loss of the hall affected the budget. Mr. Wilson said the impact to the budget was inconsequential. He said the swim team had a pancake breakfast in July and they will have one more this summer hopefully with better advertising to make it even more successful. He said the Recreation Department acted as a sponsor for the swim team so they can get matching funds from the Crockett Community Foundation for their fundraising activity. He said the swim team received a reduced rate for their pool rental as the Recreation

Department recognizes that there is a public benefit to having a local swim team for families in Crockett.

7.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in December. He said Luigi Barassi was voted in as President of the Board and Kent Peterson as Vice-President. The Board established the day after Thanksgiving as a District recognized holiday. The sick leave policy was modified increasing sick leave for non-exempt regular full time employees, Dolores and Susan, to 5 days. A revised Pay Schedule of Wages was adopted to address the minimum wage increase requirement of January 1, 2018.

7.b. COMMITTEE APPOINTMENTS: Mr. Cusack said the Budget & Finance Committees will remain the same with Mr. Valentini, Mr. Botta, and Mr. Cusack serving on the committee. Mr. Botta offered to step down from the committee but was told that his knowledge is valuable to the group and he decided to stay on.

8. REPORT OF DEPT. MANAGER: Mr. Wilson said that a new heater for the pool has just been ordered. He explained the life expectancy for pool heaters is about 10 years and the one we have now is 11 years old. In deciding whether to repair or replace, staff looked into the cost to repair the heater which was around \$2,000 and decided that the value of a new heater for \$6,000 was the better option. The heater will be installed by the end of the month. On February 5 the John Sweat High School swim team will begin to use the pool. A battery powered vacuum pack for the pool was purchased and paid for from donations. The new vacuum is powerful enough to pick up a dime at the bottom of the pool and it has really helped the staff clean up the bottom of the pool more efficiently. Mr. Wilson said he remains very disappointed with the cost of the planned Community Center Deck Project. He really liked the design of the entrance way into the Community Center that was developed to make the center better handicap accessible. He will meet with the architect to see if the deck project can be salvaged. If the deck project does not move forward, the commission should look to allocate funding to resurface the tennis courts. Another large project that can be considered is straightening the decorative green fence on Pomona along with a new retaining wall installed below it so that the fence won't lean in the future. Mr. Wilson said he's always had a vision to have a covered walkway from the pool to the community center, maybe with a pergola above it, and landscaping along Pomona Avenue with stairs at the corner leading up to Pomona Avenue. He said he knows this would be a lot of money but would be a signature project that would enhance both the pool and the community center grounds. Mr. Cusack asked if resurfacing the tennis courts should be included in the upcoming budget. Mr. Wilson said it should be and is on the Recreation Department's five-year plan. He said as we get closer to summer the five-year plan will be updated as part of the budget process and projects will be prioritized. Mr. Airoidi asked if the County should be responsible for the sidewalks along the roadways. He said that in both North Richmond and Rodeo the sidewalks were upgraded and paid for by the County. Mr. Wilson said in Crockett the County has made the property owner responsible for sidewalks that abut their property.

9. COMMISSIONER REPORTS: None

10. FUTURE AGENDA ITEMS:

- Outside appraisal of District-owned properties.
- Backup generator for Community Center.

11. COMMISSIONER COMMENTS: Mr. Botta said that Mr. Wilson did a tremendous job putting together the District Christmas party. Ms. Choquette thanked Mr. Wilson so much for the

wonderful meal and said her husband enjoyed every last morsel. Mr. Wilson said that the recycling money from cans and plastic bottles left after community center events paid for all but \$140 of the dinner. Ms. Choquette said she will continue to bring her recycling down to the community center.

12. ADJOURNMENT: The meeting was adjourned at 6:42 PM until February 5, 2018.

Respectfully submitted,

Dale McDonald  
January 25, 2018