

CROCKETT RECREATION COMMISSION AND CROCKETT POLICE LIAISON COMMITTEE

Joint Business Meeting
AGENDA FOR MONDAY, NOVEMBER 4, 2019

TIME: 7:00 PM
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Recreation Commission and Crockett Police Liaison Committee are agents of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS AND ANNOUNCEMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. RECREATION CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Minutes of September 9, 2019.
 - b. Receive Recreation Financial Summary Worksheet.
5. LAW ENFORCEMENT ISSUES AND REPORTS:
(These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Consider report from Resident Deputy and allow public to discuss issues of concern.
 - b. Consider report from CHP Officer and allow public to discuss issues of concern.
 - c. Receive Neighborhood Watch reports from neighborhood captains and others.
 - d. Receive report from Ad Hoc Committee on Illegal Sideshows, form recommendations.
6. REPORTS FROM POLICE LIAISON COMMITTEE MEMBERS:
7. POLICE LIAISON COMMITTEE CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Minutes of October 7, 2019.
 - b. Receive Police Liaison Committee Financial Report.
8. ADJOURNMENT to December 2, 2019

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, SEPTEMBER 9, 2019

1. CALL TO ORDER: The meeting was called to order at 6:01 PM by Chairperson Cusack. Present were Commissioners Botta, Choquette, Scheer and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioner Choquette arrived later and Commissioner Airoidi was absent
2. AGENDA ORDER: Commissioner Cusack asked to move Item 7.b. after Item 2.
- 7.b. PERFORMANCE SURVEY FORMS: Commissioner Cusack said he is the Chair of the Personnel Committee and he has only received 2 performance reviews back from Commissioners. Commissioner Valentini said he doesn't deal with Dale. He said he only deals with Mr. Wilson. Commissioner Cusack would like the Commissioners to fill out the attached survey for the General Manager. Commissioner Choquette arrived at 6:08 pm.
3. PUBLIC COMMENTS: Commissioner Choquette said she would like to put on a future agenda item making our facility a cooling center for the general public.
4. CONSENT CALENDAR: The following consent item was approved unanimously (jv/lc):
 - a. Receive Report from Facilities Manager.
5. ANNOUNCEMENT OF VACANCY: Mr. McDonald reported there is an open seat on the commission. He said you can either announce a vacancy or keep the commission at six. Commissioner Scheer asked how long has it been at seven. Mr. McDonald said since 2006. It was the consensus of the commission to remain at six.
6. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald said we earned \$2,080 in interest this quarter.
- 7.a. DISTRICT BOARD ACTIONS: Mr. McDonald said the Board authorized investigating the purchase of the Hosselkus Chapel for public use.
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the tennis courts were completed on August 1 for \$19K. The motor starter at the pool went out and was replaced. Mr. Wilson reported he met with the Crockett Community Foundation last week and wrote the final report on the deck project. Funds for architect to make changes to plans using the returned \$18K to Crockett Community Foundation were requested. Commissioner Cusack said the tennis courts look gorgeous.
9. COMMISSIONERS: No reports.
10. FUTURE AGENDA ITEM:
Consider Community Center as a Cooling Center.

11. COMMISSIONER COMMENTS: Commissioner Choquette said the tennis courts look beautiful and the pool looks great. Commissioner Scheer asked if we lost lifeguards over the summer. Mr. Wilson said we had enough for the season and only towards the end when school was getting close did we have to shuffle the work schedule.

12. ADJOURNMENT: The meeting was adjourned at 6:35 PM until October 7, 2019.

Respectfully submitted,



Susan Witschi
September 10, 2019

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD. MTC 10-23-19

LATEST FUND REPORT: 10-11-19

OPERATING FUND 3241

CASH CARRIED FORWARD: \$55,145.91

INVESTED BALANCE: \$363,924.52
 Trns to cash (\$20,000.00)

ACTIVITY:

NET INVESTED: \$343,924.52

CHECKS AND PAYMENTS

Warrants (8359-8406) (\$37,905.84)
 Wells Fargo CC Fees (\$143.89)
 Payroll recovery (\$1,577.57)

\$43,537.82 c/d deposits
 \$300,386.70 avail. funds

FUND BALANCE: \$536,490.16

DEPOSITS AND CREDITS

Comm Center Rentals \$15,364.00
 Nutrition / Classes \$520.00
 Cleaning/Damage Depos \$3,300.00
 Security Services \$420.00
 Cleaning Services \$528.00
 Tennis Restroom Keys \$44.00
 Parking fines \$41.44
 Payroll recovery \$509.13
 Other recovery \$40.79
 Bocce recovery \$99.67
 Trns from Investmnt \$20,000.00

*** Below held in cash account ***
 C/D BEGINNING BALANCE: \$43,737.82
 c/d deposit receipts \$3,300.00
 c/d deposit refunds (\$3,350.00)
 Trnsfr recovery (\$150.00)
 NET C/D ENDING BALANCE: \$43,537.82

CAP / RESTRICTED BAL: \$807.99
 Revenue (Donations) \$ -
 Cap Exp. Chem pump \$ (629.23)
 NET CAPITAL REPL. BAL: \$178.76

POLICE LIAISON BALANCE: \$8,467.65
 Fines & Fees Aug \$41.44
 Payroll/Expenses (\$110.10)
 NET PLC ENDING BALANCE: \$8,398.99

XMAS LIGHT BALANCE: \$1,043.11

CROCKETT CERT ACTIVITY:

CERT Beginning Bal: \$0.00
 No activity \$0.00
 CERT Ending Balance: \$0.00

CASH BALANCE: \$56,385.64

ADV ON TAXES : \$0.00

REC Tax Adv-on-Taxes \$136,180.00

NET ADV ON TAXES: \$136,180.00

PETTY CASH BALANCE: \$60.00

TAXES held in 3240: \$ 59,956.91

CO.charges in 3240: \$ -

ACCRUED CREDIT: \$ 8,000.00

PY due from MAINT Dept.

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation Detail
FUND 3241 - RECREATION, Period Ending 10/11/2019

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							419,070.43
Cleared Transactions							
Checks and Payments - 50 items							
Check	09/17/2019		CONTRA COSTA ...	Wells Fargo Fees DP794178	X	-143.89	-143.89
Check	09/18/2019	8373	EBMUD	Water	X	-4,924.75	-5,068.64
Check	09/18/2019	8381	U.S. BANK	Various	X	-2,718.60	-7,787.24
Paycheck	09/18/2019	8361	SUSAN G. WITSCHI	Payroll Sept 1-15	X	-1,859.66	-9,646.90
Check	09/18/2019	8377	UNIVERSAL BUIL...	Monthly Janitorial Services	X	-1,271.00	-10,917.90
Liability Ch...	09/18/2019	8370	STATE COMPENS...	Workers Comp	X	-1,235.75	-12,153.65
Check	09/18/2019	8379	David Peraza	Cleaning & Damage Refund	X	-700.00	-12,853.65
Check	09/18/2019	8380	Shawna Johnson	Cleaning & Damage Refund	X	-700.00	-13,553.65
Paycheck	09/18/2019	8359	DOLORES M. MO...	Payroll Sept 1-15	X	-666.10	-14,219.75
Check	09/18/2019	8378	Julissa Cabrera	Cleaning & Damage Refund	X	-625.00	-14,844.75
Check	09/18/2019	8375	PG&E	Gas & Electric	X	-621.81	-15,466.56
Paycheck	09/18/2019	8360	KATELYNN M. CL...	Payroll Sept 1-15	X	-538.44	-16,005.00
Check	09/18/2019	8376	TERRACARE ASS...	Landscaping services	X	-350.00	-16,355.00
Paycheck	09/18/2019	8367	KARA D. BROWN	Payroll Sept 1-15	X	-327.74	-16,682.74
Check	09/18/2019	8374	LESLIE'S POOL S...	Pool Chemicals	X	-299.07	-16,981.81
Paycheck	09/18/2019	8366	JUSTIN T. CROW	Payroll Sept 1-15	X	-264.82	-17,246.63
Paycheck	09/18/2019	8369	ZOE H. LABINSKI	Payroll Sept 1-15	X	-133.29	-17,379.92
Check	09/18/2019	8372	Alhambra & Sierra ...	Concessions water	X	-119.79	-17,499.71
Paycheck	09/18/2019	8365	DENISSE V. COR...	Payroll Sept 1-15	X	-101.82	-17,601.53
Paycheck	09/18/2019	8363	TREVOR B. DEES	Payroll Sept 1-15	X	-75.34	-17,676.87
Check	09/18/2019	8371	LINCOLN FINANCI...	LTD Insurance CCSVD-BL-15...	X	-69.19	-17,746.06
Paycheck	09/18/2019	8368	SOPHIA R. AYALA	Payroll Sept 1-15	X	-65.06	-17,811.12
Paycheck	09/18/2019	8364	ASHER H. LABINS...	Payroll Sept 1-15	X	-53.74	-17,864.86
Paycheck	09/18/2019	8362	HARLEY W. MAN...	Payroll Sept 1-15	X	-34.77	-17,899.63
Check	10/07/2019	8400	PG&E	Gas & Electric	X	-3,229.10	-21,128.73
Paycheck	10/07/2019	8382	RONALD D. WILS...	Payroll Sept 2019	X	-2,490.99	-23,619.72
Check	10/07/2019	8406	TERRACARE ASS...	Landscaping services	X	-2,171.00	-25,790.72
Liability Ch...	10/07/2019	8388	UNITED STATES ...	Fed Tax Payroll Liability	X	-2,125.14	-27,915.86
Paycheck	10/07/2019	8387	SUSAN G. WITSCHI	Payroll Sept 16-30	X	-1,915.52	-29,831.38
Transfer	10/07/2019			Payroll recovery REC to CVS...	X	-1,877.01	-31,708.39
Liability Ch...	10/07/2019	8391	CalPERS Public E...	CalPERS Retirement and 457 ...	X	-1,551.96	-33,260.35
Check	10/07/2019	8395	Delta One Security...	Security Guards	X	-1,110.06	-34,370.41
Check	10/07/2019	8404	Procesa Aguirre	Cleaning & Damage Refund	X	-700.00	-35,070.41
Paycheck	10/07/2019	8386	DOLORES M. MO...	Payroll Sept 16-30	X	-637.69	-35,708.10
Check	10/07/2019	8405	Jose Diaz	Cleaning & Damage Refund	X	-625.00	-36,333.10
Check	10/07/2019	8393	MEYERS NAVE	General Advice	X	-622.86	-36,955.96
Check	10/07/2019	8398	UNIVERSAL BUIL...	Janitorial Services	X	-509.90	-37,465.86
Check	10/07/2019	8397	LESLIE'S POOL S...	Pool Chemicals	X	-477.64	-37,943.50
Paycheck	10/07/2019	8385	KATELYNN M. CL...	Payroll Sept 16-30	X	-376.14	-38,319.64
Check	10/07/2019	8399	AT&T	Phone & Internet	X	-353.59	-38,673.23
Check	10/07/2019	8394	ARMOR LOCKSMI...	Locksmith Services	X	-330.00	-39,003.23
Liability Ch...	10/07/2019	8389	EMPLOYMENT D...	State EDD Tax Payroll Liability	X	-210.04	-39,213.27
Check	10/07/2019	8392	Regional Governm...	Health Benefits Study	X	-176.26	-39,389.53
Check	10/07/2019	8390	TERMINIX	Pest Control	X	-131.00	-39,520.53
Check	10/07/2019	8402	RONALD D. WILS...	Mileage reimbursement Sept 2...	X	-113.10	-39,633.63
Paycheck	10/07/2019	8384	TREVOR B. DEES	Payroll Sept 16-30	X	-98.52	-39,732.15
Check	10/07/2019	8403	SUSAN G. WITSCHI	Mileage reimbursement June...	X	-64.96	-39,797.11
Paycheck	10/07/2019	8383	HARLEY W. MAN...	Payroll Sept 16-30	X	-52.15	-39,849.26
Check	10/07/2019	8396	Don Barton	Plumbing Repair	X	-45.00	-39,894.26
Check	10/07/2019	8401	DOLORES M. MO...	Mileage reimbursement Sept 2...	X	-32.48	-39,926.74
Total Checks and Payments						-39,926.74	-39,926.74
Deposits and Credits - 18 items							
Deposit	09/13/2019			Park Restroom Key - cc	X	20.00	20.00
Deposit	09/13/2019			Community Center Deposit	X	6,966.00	6,986.00
Deposit	09/17/2019			Rent - cc	X	850.00	7,836.00
Transfer	09/19/2019			Payroll recovery Sep 1-15 PC...	X	28.59	7,864.59
Deposit	09/19/2019			Booking - cc	X	200.00	8,064.59
Transfer	09/19/2019			Payroll recovery Sep 1-15 CV...	X	430.71	8,495.30
Deposit	09/20/2019			Cost Recovery - Bocce	X	99.67	8,594.97
Deposit	09/20/2019			Comm Ctr Deposit	X	3,452.00	12,046.97
Deposit	09/24/2019			Rent - cc	X	180.00	12,226.97
Deposit	09/30/2019			Booking - cc	X	200.00	12,426.97
Deposit	09/30/2019			Booking - cc	X	200.00	12,626.97
Deposit	09/30/2019			Comm Ctr Deposit	X	5,261.44	17,888.41

1:00 PM

10/14/19

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation Detail
FUND 3241 - RECREATION, Period Ending 10/11/2019

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/02/2019			Rent and CD - cc	X	2,330.00	20,218.41
Deposit	10/04/2019			Tennis & Park Key - cc	X	24.00	20,242.41
Transfer	10/07/2019			Payroll recovery PCSAN to R...	X	49.83	20,292.24
Transfer	10/07/2019			Payroll recovery CVSAN to R...	X	340.23	20,632.47
Deposit	10/08/2019			Cleaning & Rent - cc	X	534.00	21,166.47
Deposit	10/08/2019			REC Tax Assmt Adv onTax	X	136,180.00	157,346.47
Total Deposits and Credits						157,346.47	157,346.47
Total Cleared Transactions						117,419.73	117,419.73
Cleared Balance						117,419.73	536,490.16
Register Balance as of 10/11/2019						117,419.73	536,490.16
Ending Balance						117,419.73	536,490.16

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD. MTK 9-25-19

LATEST FUND REPORT: 9-12-19

OPERATING FUND 3241

CASH CARRIED FORWARD: \$29,880.81

INVESTED BALANCE: \$413,924.52
Trns to cash (\$50,000.00)

ACTIVITY:

NET INVESTED: \$363,924.52

CHECKS AND PAYMENTS

Warrants (8281-8358) (\$49,895.56)
Wells Fargo CC Fees (\$187.91)
Payroll recovery (\$1,904.06)
Passthru CSDA CVSAN (\$825.00)

\$43,737.82 c/d deposits
\$320,186.70 avail. funds

FUND BALANCE: \$419,070.43

DEPOSITS AND CREDITS

Comm Center Rentals \$10,048.00
Nutrition / Classes \$550.00
Cleaning/Damage Depos \$3,500.00
Security Services \$827.00
Cleaning Services \$504.00
Aquatics rents \$1,820.00
Concessions \$1,947.01
Swim admission fees \$7,057.50
Tennis Restroom Keys \$158.00
Other sales \$25.00
Cashover \$8.75
Parking fines \$247.10
Donations (restrictd) \$109.04
Payroll recovery \$451.23
Trns from Investmnt \$50,000.00
Passthru CSDA credit \$825.00

*** Below held in cash account ***
C/D BEGINNING BALANCE: \$43,737.82
c/d deposit receipts \$3,500.00
c/d deposit refunds (\$2,148.50)
Trnsfr recovery (\$1,351.50)
NET C/D ENDING BALANCE: \$43,737.82

CAP / RESTRICTED BAL: \$698.95
Revenue (Donations) \$ 109.04
Cap Exp. - none \$ -
NET CAPITAL REPL. BAL: \$807.99

POLICE LIAISON BALANCE: \$8,220.35
Fines & Fees July \$247.10
Payroll/Expenses \$0.00
NET PLC ENDING BALANCE: \$8,467.45

XMAS LIGHT BALANCE: \$1,043.11

CROCKETT CERT ACTIVITY:

CERT Beginning Bal: \$0.00
No activity \$0.00
CERT Ending Balance: \$0.00

CASH BALANCE: \$55,145.91

PETTY CASH BALANCE: \$60.00
TAXES held in 3240: \$ 58,567.26
CO.charges in 3240: \$ -

ADV ON TAXES : \$0.00
No activity \$0.00

NET ADV ON TAXES: \$0.00

ACCRUED CREDIT: \$ 8,000.00

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation Detail
FUND 3241 - RECREATION, Period Ending 09/12/2019

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							443,805.33
Cleared Transactions							
Checks and Payments - 80 Items							
Paycheck	08/18/2019	8292	SUSAN G. WITSCHI	Payroll 8/1 to 8/15	X	-1,835.62	-1,835.62
Paycheck	08/18/2019	8290	DOLORES M. MORA...	Payroll 8/1 to 8/15	X	-645.64	-2,481.26
Paycheck	08/18/2019	8291	KATELYNN M. CLE...	Payroll 8/1 to 8/15	X	-377.69	-2,858.95
Check	08/20/2019	8288	U.S. BANK	Various	X	-3,659.00	-6,517.95
Check	08/20/2019	8289	UNIVERSAL BUILDI...	Janitorial Services	X	-1,947.60	-8,465.55
Paycheck	08/20/2019	8306	KARA D. BROWN	Payroll 8/1 to 8/15	X	-1,208.86	-9,674.41
Check	08/20/2019	8284	TERRACARE ASSO...	Landscaping services - Invoice CD5003-4...	X	-850.00	-10,524.41
Check	08/20/2019	8281	Delta One Security, Inc.	July Security - Invoice 3926	X	-753.12	-11,277.53
Paycheck	08/20/2019	8293	ANA B. GAMERO-H...	Payroll 8/1 to 8/15	X	-609.79	-11,887.32
Paycheck	08/20/2019	8301	HARIKESH SHRI-SH...	Payroll 8/1 to 8/15	X	-579.96	-12,467.28
Paycheck	08/20/2019	8297	CASSANDRA D. CO...	Payroll 8/1 to 8/15	X	-569.90	-13,037.18
Check	08/20/2019	8285	Sierra Chemical Com...	Chemicals - Invoice 125321	X	-548.56	-13,585.74
Check	08/20/2019	8287	LESLIE'S POOL SUP...	Fresh N Clear	X	-537.95	-14,123.69
Paycheck	08/20/2019	8312	SOPHIA R. AYALA	Payroll 8/1 to 8/15	X	-452.28	-14,575.97
Paycheck	08/20/2019	8298	DENISSE V. CORREA	Payroll 8/1 to 8/15	X	-444.03	-15,020.00
Check	08/20/2019	8286	Jesus Magana	Cleaning and Damage Deposit	X	-436.00	-15,456.00
Paycheck	08/20/2019	8303	JOCELYN M. OSTI	Payroll 8/1 to 8/15	X	-409.20	-15,865.20
Paycheck	08/20/2019	8315	TREVOR B. DEES	Payroll 8/1 to 8/15	X	-333.21	-16,198.41
Paycheck	08/20/2019	8308	MADISON A. KOZIER	Payroll 8/1 to 8/15	X	-318.04	-16,516.45
Paycheck	08/20/2019	8299	ELEXIA B. PONTHER	Payroll 8/1 to 8/15	X	-300.60	-16,817.05
Paycheck	08/20/2019	8302	HARLEY W. MANDI...	Payroll 8/1 to 8/15	X	-292.65	-17,109.70
Paycheck	08/20/2019	8304	JOSHUA A. WENTZ	Payroll 8/1 to 8/15	X	-281.99	-17,391.69
Check	08/20/2019	8282	G & C Refrigeration I...	Ice Machine Repair - Invoice 3454	X	-250.00	-17,641.69
Paycheck	08/20/2019	8313	STELLA T.E. MANN...	Payroll 8/1 to 8/15	X	-249.18	-17,890.87
Paycheck	08/20/2019	8300	GABRIEL J. OSTI	Payroll 8/1 to 8/15	X	-222.92	-18,113.79
Paycheck	08/20/2019	8310	MONICA A. MUNOZ	Payroll 8/1 to 8/15	X	-175.35	-18,289.14
Check	08/20/2019	8283	Vallejo Shakespeare ...	Insurance Reimbursement - Invoice 400	X	-172.50	-18,461.64
Paycheck	08/20/2019	8294	ANDREW LOPEZ-P...	Payroll 8/1 to 8/15	X	-149.60	-18,611.24
Paycheck	08/20/2019	8296	ASHER H. LABINSKI	Payroll 8/1 to 8/15	X	-144.25	-18,755.49
Paycheck	08/20/2019	8305	JUSTIN T. CROW	Payroll 8/1 to 8/15	X	-131.69	-18,887.18
Paycheck	08/20/2019	8309	MADISON N. UDY	Payroll 8/1 to 8/15	X	-86.92	-18,974.10
Paycheck	08/20/2019	8314	STEVEN A. GRAY	Payroll 8/1 to 8/15	X	-47.69	-19,021.79
Paycheck	08/20/2019	8311	PAIGE E. PAULSELL	Payroll 8/1 to 8/15	X	-47.69	-19,069.48
Paycheck	08/20/2019	8307	KELSEY S. O'SHEA	Payroll 8/1 to 8/15	X	-36.02	-19,105.50
Paycheck	08/20/2019	8295	ARIANA M. BUGGS	Payroll 8/1 to 8/15	X	-24.94	-19,130.44
Check	09/05/2019		Wells Fargo Fees	Wells Fargo Fees minus pool items Depos...	X	-60.41	-19,190.85
Liability Che...	09/06/2019	8336	UNITED STATES TR...	Fed Payroll Tax Liability	X	-4,354.84	-23,545.69
Check	09/06/2019	8349	PG&E	Gas & Electric	X	-3,642.58	-27,188.27
Check	09/06/2019	8352	TERRACARE ASSO...	Landscaping services	X	-3,119.00	-30,307.27
Paycheck	09/06/2019	8316	RONALD D. WILSON	Payroll Aug 2019	X	-2,490.99	-32,798.26
Paycheck	09/06/2019	8319	SUSAN G. WITSCHI	Payroll Aug 16-31	X	-1,927.26	-34,725.52
Liability Che...	09/06/2019	8339	CalPERS Public Emp...	CalPERS 457 and Retirement	X	-1,588.07	-36,313.59
Check	09/06/2019	8344	Sierra Chemical Com...	Chemicals	X	-1,441.57	-37,755.16
Check	09/06/2019	8342	MEYERS NAVE	General legal advice	X	-878.81	-38,633.97
Paycheck	09/06/2019	8317	DOLORES M. MORA...	Payroll Aug 16-31	X	-722.48	-39,356.45
Check	09/06/2019	8347	Construct Your Image	Uniforms	X	-710.12	-40,066.57
Check	09/06/2019	8358	Pat Wilson	Cleaning & Damage Deposit Refund	X	-700.00	-40,766.57
Paycheck	09/06/2019	8326	JUSTIN T. CROW	Payroll Aug 16-31 plus bonus	X	-689.98	-41,456.55
Check	09/06/2019	8354	Fox Electric	Replace Starter at Pool	X	-675.00	-42,131.55
Paycheck	09/06/2019	8318	KATELYNN M. CLE...	Payroll Aug 16-31 plus bonus	X	-662.28	-42,793.83
Check	09/06/2019	8343	Jeannine Viola	Aqua Zumba Classes	X	-540.00	-43,333.83
Paycheck	09/06/2019	8324	DENISSE V. CORREA	Payroll Aug 16-31 plus bonus	X	-532.57	-43,866.40
Liability Che...	09/06/2019	8337	EMPLOYMENT DEV...	EDD State Payroll Tax Liability	X	-487.85	-44,354.25
Paycheck	09/06/2019	8327	KARA D. BROWN	Payroll Aug 16-31	X	-437.62	-44,791.87
Check	09/06/2019	8356	Jacqueline Gutierrez	Cleaning & Damage Deposit Refund	X	-430.00	-45,221.87
Check	09/06/2019	8353	AT&T	Phone & Fax	X	-359.00	-45,580.87
Paycheck	09/06/2019	8323	CASSANDRA D. CO...	Payroll Aug 16-31	X	-340.81	-45,921.68
Paycheck	09/06/2019	8333	MADISON A. KOZIER	Payroll Aug 16-31 plus bonus	X	-338.69	-46,260.37
Check	09/06/2019	8346	Alhambra & Sierra S...	Concessions water	X	-303.62	-46,563.99
Check	09/06/2019	8357	Alejandra Velasquez	Cleaning & Damage Deposit Refund	X	-300.00	-46,863.99
Paycheck	09/06/2019	8331	STELLA T.E. MANN...	Payroll Aug 16-31 plus bonus	X	-286.12	-47,150.11
Check	09/06/2019	8355	Maria Vargas	Cleaning & Damage Deposit Refund	X	-282.50	-47,432.61
Paycheck	09/06/2019	8322	ASHER H. LABINSKI	Payroll Aug 16-31	X	-265.99	-47,698.60
Paycheck	09/06/2019	8328	MONICA A. MUNOZ	Payroll Aug 16-31	X	-263.04	-47,961.64
Paycheck	09/06/2019	8330	SOPHIA R. AYALA	Payroll Aug 16-31	X	-250.03	-48,211.67
Check	09/06/2019	8338	CalPERS Administrat...	GASB-68 retirement report fee	X	-216.86	-48,428.53
Paycheck	09/06/2019	8335	TREVOR B. DEES	Payroll Aug 16-31	X	-208.62	-48,637.15
Paycheck	09/06/2019	8332	HARIKESH SHRI-SH...	Bonus - excompary commitment to Crock...	X	-184.70	-48,821.85
Check	09/06/2019	8350	Ron Wilson	Mileage Expense	X	-176.90	-48,998.75
Check	09/06/2019	8341	MacDonald Accounti...	Pre for audit and in-system review invoice ...	X	-163.20	-49,161.95
Check	09/06/2019	8348	LESLIE'S POOL SUP...	Pool Chemicals	X	-151.40	-49,313.35
Paycheck	09/06/2019	8334	HARLEY W. MANDI...	Payroll Aug 16-31	X	-130.39	-49,443.74
Paycheck	09/06/2019	8320	ANA B. GAMERO-H...	Payroll Aug 16-31	X	-125.97	-49,569.71
Check	09/06/2019	8345	OLIVERO PLUMBIN...	Backflow Prevention Test	X	-125.00	-49,694.71
Paycheck	09/06/2019	8325	JOCELYN M. OSTI	Payroll Aug 16-31	X	-93.32	-49,788.03

10:20 AM

09/16/19

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation Detail
FUND 3241 - RECREATION, Period Ending 09/12/2019

Type	Date	Num	Name	Memo	Cir	Amount	Balance
Check	09/06/2019	8340	LINCOLN FINANCIA...	LTD & STD Private Insurance	X	-69.19	-49,857.22
Paycheck	09/06/2019	8329	NATHAN B. ROCK	Payroll Aug 16-31	X	-62.98	-49,920.20
Paycheck	09/06/2019	8321	ANDREW LOPEZ-P...	Payroll Aug 16-31	X	-22.16	-49,942.36
Check	09/06/2019	8351	DOLORES M. MORA...	Spray Paint	X	-13.61	-49,955.97
Transfer	09/09/2019			Payroll recovery REC to CVSAN	X	-2,227.76	-52,183.73
Total Checks and Payments						-52,183.73	-52,183.73
Deposits and Credits - 36 Items							
Deposit	08/13/2019			Pool Deposit #71	X	228.75	228.75
Deposit	08/13/2019			Pool Deposit #72	X	403.50	632.25
Deposit	08/13/2019			Pool Deposit #73	X	487.75	1,120.00
Deposit	08/13/2019			Pool Deposits #70-72, Pool Rental, Rent, ...	X	1,405.25	2,525.25
Deposit	08/16/2019			Pool Deposit #74	X	339.50	2,864.75
Deposit	08/16/2019			Pool Deposit #75	X	381.00	3,245.75
Deposit	08/16/2019			Pool Deposit #74 / Rent - cc	X	542.50	3,788.25
Deposit	08/16/2019			Pool Deposit #77	X	574.75	4,363.00
Deposit	08/16/2019			Pool Deposit #76	X	1,356.25	5,719.25
Deposit	08/19/2019			Pool Deposit #80	X	199.75	5,919.00
Deposit	08/19/2019			Pool Deposit #75, Park Restroom Keys - cc	X	208.00	6,127.00
Deposit	08/19/2019			Pool Deposit #79	X	379.25	6,506.25
Deposit	08/19/2019			Pool Deposit #78	X	489.76	6,996.01
Deposit	08/19/2019			Pool Deposit #76 / Rent - cc	X	1,619.00	8,615.01
Deposit	08/19/2019			Comm Ctr Deposit	X	3,122.00	11,737.01
Deposit	08/21/2019			Pool Deposit #80 - cc	X	167.00	11,904.01
Deposit	08/21/2019			Pool Deposits #77-80 / Rent - cc	X	783.00	12,687.01
Deposit	08/22/2019			Rent/CD/Bundle - cc	X	2,417.00	15,104.01
Deposit	08/23/2019			Comm Ctr Deposit	X	415.00	15,519.01
Deposit	08/26/2019			Pool Deposit #82	X	617.75	16,136.76
Deposit	08/26/2019			Pool Deposit #81	X	966.50	17,103.26
Transfer	08/27/2019			Payroll recovery Aug 1-15 PCSAN to REC	X	35.30	17,138.56
Transfer	08/27/2019			Payroll recovery Aug 1-15 CVSAN to REC	X	379.15	17,517.71
Deposit	08/27/2019			Pool Deposit #81 / Rent & CD - cc	X	1,851.25	19,368.96
Deposit	08/28/2019			Pool Deposit #82 - cc	X	92.00	19,460.96
Deposit	08/30/2019			Booking / Park Restroom Key - cc	X	220.00	19,680.96
Deposit	08/30/2019			Rent,Security,Cleaning	X	1,724.00	21,404.96
Deposit	09/04/2019			Pool Deposit #83	X	279.00	21,683.96
Deposit	09/04/2019			Pool Deposit #85	X	557.25	22,241.21
Deposit	09/04/2019			Pool Deposit #84	X	651.25	22,892.46
Deposit	09/04/2019			Pool Deposits 83-84, Rent & CD - cc	X	1,520.75	24,413.21
Deposit	09/05/2019			Pool Deposit #85 - cc	X	334.00	24,747.21
Deposit	09/06/2019			Comm Ctr Deposit	X	1,341.14	26,088.35
Transfer	09/09/2019			Payroll recovery CVSAN to REC	X	323.70	26,412.05
Deposit	09/10/2019			C/D & Rent - cc	X	1,000.00	27,412.05
Transfer	09/11/2019			Payroll recovery PCSAN to REC	X	36.78	27,448.83
Total Deposits and Credits						27,448.83	27,448.83
Total Cleared Transactions						-24,734.90	-24,734.90
Cleared Balance						-24,734.90	419,070.43
Register Balance as of 09/12/2019						-24,734.90	419,070.43
Ending Balance						-24,734.90	419,070.43

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD. MTC 10-23-19

LATEST FUND REPORT: 10-11-19

OPERATING FUND 3241

CASH CARRIED FORWARD: \$55,145.91

INVESTED BALANCE: \$363,924.52
Trns to cash (\$20,000.00)

ACTIVITY:

NET INVESTED: \$343,924.52

CHECKS AND PAYMENTS

Warrants (8359-8406) (\$37,905.84)
Wells Fargo CC Fees (\$143.89)
Payroll recovery (\$1,577.57)

\$43,537.82 c/d deposits
\$300,386.70 avail. funds

FUND BALANCE: \$536,490.16

DEPOSITS AND CREDITS

Comm Center Rentals \$15,364.00
Nutrition / Classes \$520.00
Cleaning/Damage Depo: \$3,300.00
Security Services \$420.00
Cleaning Services \$528.00
Tennis Restroom Keys \$44.00
Parking fines \$41.44
Payroll recovery \$509.13
Other recovery \$40.79
Bocce recovery \$99.67
Trns from Investmnt \$20,000.00

*** Below held in cash account ***
C/D BEGINNING BALANCE: \$43,737.82
c/d deposit receipts \$3,300.00
c/d deposit refunds (\$3,350.00)
Trnsfr recovery (\$150.00)
NET C/D ENDING BALANCE: \$43,537.82

CAP / RESTRICTED BAL: \$807.99
Revenue (Donations) \$ -
Cap Exp. Chem pump \$ (629.23)
NET CAPITAL REPL. BAL: \$178.76

POLICE LIAISON BALANCE: \$8,467.65
Fines & Fees Aug \$41.44
Payroll/Expenses (\$110.10)
NET PLC ENDING BALANCE: \$8,398.99

XMAS LIGHT BALANCE: \$1,043.11

CROCKETT CERT ACTIVITY:

CERT Beginning Bal: \$0.00
No activity \$0.00
CERT Ending Balance: \$0.00

CASH BALANCE: \$56,385.64

PETTY CASH BALANCE: \$60.00

ADV ON TAXES : \$0.00

REC Tax Adv-on-Tax: \$136,180.00

TAXES held in 3240: \$ 59,956.91

CO.charges in 3240: \$ -

NET ADV ON TAXES: \$136,180.00

ACCRUED CREDIT: \$ 8,000.00

1:00 PM

10/14/19

CROCKETT COMMUNITY SERVICES DISTRICT

Reconciliation Detail

FUND 3241 - RECREATION, Period Ending 10/11/2019

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							419,070.43
Cleared Transactions							
Checks and Payments - 50 items							
Check	09/17/2019		CONTRA COSTA ...	Wells Fargo Fees DP794178	X	-143.89	-143.89
Check	09/18/2019	8373	EBMUD	Water	X	-4,924.75	-5,068.64
Check	09/18/2019	8381	U.S. BANK	Various	X	-2,718.60	-7,787.24
Paycheck	09/18/2019	8361	SUSAN G. WITSCHI	Payroll Sept 1-15	X	-1,859.66	-9,646.90
Check	09/18/2019	8377	UNIVERSAL BUIL...	Monthly Janitorial Services	X	-1,271.00	-10,917.90
Liability Ch...	09/18/2019	8370	STATE COMPENS...	Workers Comp	X	-1,235.75	-12,153.65
Check	09/18/2019	8379	David Peraza	Cleaning & Damage Refund	X	-700.00	-12,853.65
Check	09/18/2019	8380	Shawna Johnson	Cleaning & Damage Refund	X	-700.00	-13,553.65
Paycheck	09/18/2019	8359	DOLORES M. MO...	Payroll Sept 1-15	X	-666.10	-14,219.75
Check	09/18/2019	8378	Julissa Cabrera	Cleaning & Damage Refund	X	-625.00	-14,844.75
Check	09/18/2019	8375	PG&E	Gas & Electric	X	-621.81	-15,466.56
Paycheck	09/18/2019	8360	KATELYNN M. CL...	Payroll Sept 1-15	X	-538.44	-16,005.00
Check	09/18/2019	8376	TERRACARE ASS...	Landscaping services	X	-350.00	-16,355.00
Paycheck	09/18/2019	8367	KARA D. BROWN	Payroll Sept 1-15	X	-327.74	-16,682.74
Check	09/18/2019	8374	LESLIE'S POOL S...	Pool Chemicals	X	-299.07	-16,981.81
Paycheck	09/18/2019	8366	JUSTIN T. CROW	Payroll Sept 1-15	X	-264.82	-17,246.63
Paycheck	09/18/2019	8369	ZOE H. LABINSKI	Payroll Sept 1-15	X	-133.29	-17,379.92
Check	09/18/2019	8372	Alhambra & Sierra ...	Concessions water	X	-119.79	-17,499.71
Paycheck	09/18/2019	8365	DENISSE V. COR...	Payroll Sept 1-15	X	-101.82	-17,601.53
Paycheck	09/18/2019	8363	TREVOR B. DEES	Payroll Sept 1-15	X	-75.34	-17,676.87
Check	09/18/2019	8371	LINCOLN FINANCI...	LTD Insurance CCSVD-BL-15...	X	-69.19	-17,746.06
Paycheck	09/18/2019	8368	SOPHIA R. AYALA	Payroll Sept 1-15	X	-65.06	-17,811.12
Paycheck	09/18/2019	8364	ASHER H. LABINS...	Payroll Sept 1-15	X	-53.74	-17,864.86
Paycheck	09/18/2019	8362	HARLEY W. MAN...	Payroll Sept 1-15	X	-34.77	-17,899.63
Check	10/07/2019	8400	PG&E	Gas & Electric	X	-3,229.10	-21,128.73
Paycheck	10/07/2019	8382	RONALD D. WILS...	Payroll Sept 2019	X	-2,490.99	-23,619.72
Check	10/07/2019	8406	TERRACARE ASS...	Landscaping services	X	-2,171.00	-25,790.72
Liability Ch...	10/07/2019	8388	UNITED STATES ...	Fed Tax Payroll Liability	X	-2,125.14	-27,915.86
Paycheck	10/07/2019	8387	SUSAN G. WITSCHI	Payroll Sept 16-30	X	-1,915.52	-29,831.38
Transfer	10/07/2019			Payroll recovery REC to CVS...	X	-1,877.01	-31,708.39
Liability Ch...	10/07/2019	8391	CalPERS Public E...	CalPERS Retirement and 457 ...	X	-1,551.96	-33,260.35
Check	10/07/2019	8395	Delta One Security...	Security Guards	X	-1,110.06	-34,370.41
Check	10/07/2019	8404	Procesa Aguirre	Cleaning & Damage Refund	X	-700.00	-35,070.41
Paycheck	10/07/2019	8386	DOLORES M. MO...	Payroll Sept 16-30	X	-637.69	-35,708.10
Check	10/07/2019	8405	Jose Diaz	Cleaning & Damage Refund	X	-625.00	-36,333.10
Check	10/07/2019	8393	MEYERS NAVE	General Advice	X	-622.86	-36,955.96
Check	10/07/2019	8398	UNIVERSAL BUIL...	Janitorial Services	X	-509.90	-37,465.86
Check	10/07/2019	8397	LESLIE'S POOL S...	Pool Chemicals	X	-477.64	-37,943.50
Paycheck	10/07/2019	8385	KATELYNN M. CL...	Payroll Sept 16-30	X	-376.14	-38,319.64
Check	10/07/2019	8399	AT&T	Phone & Internet	X	-353.59	-38,673.23
Check	10/07/2019	8394	ARMOR LOCKSMI...	Locksmith Services	X	-330.00	-39,003.23
Liability Ch...	10/07/2019	8389	EMPLOYMENT D...	State EDD Tax Payroll Liability	X	-210.04	-39,213.27
Check	10/07/2019	8392	Regional Governm...	Health Benefits Study	X	-176.26	-39,389.53
Check	10/07/2019	8390	TERMINIX	Pest Control	X	-131.00	-39,520.53
Check	10/07/2019	8402	RONALD D. WILS...	Mileage reimbursement Sept 2...	X	-113.10	-39,633.63
Paycheck	10/07/2019	8384	TREVOR B. DEES	Payroll Sept 16-30	X	-98.52	-39,732.15
Check	10/07/2019	8403	SUSAN G. WITSCHI	Mileage reimbursement June...	X	-64.96	-39,797.11
Paycheck	10/07/2019	8383	HARLEY W. MAN...	Payroll Sept 16-30	X	-52.15	-39,849.26
Check	10/07/2019	8396	Don Barton	Plumbing Repair	X	-45.00	-39,894.26
Check	10/07/2019	8401	DOLORES M. MO...	Mileage reimbursement Sept 2...	X	-32.48	-39,926.74
Total Checks and Payments						-39,926.74	-39,926.74
Deposits and Credits - 18 items							
Deposit	09/13/2019			Park Restroom Key - cc	X	20.00	20.00
Deposit	09/13/2019			Community Center Deposit	X	6,966.00	6,986.00
Deposit	09/17/2019			Rent - cc	X	850.00	7,836.00
Transfer	09/19/2019			Payroll recovery Sep 1-15 PC...	X	28.59	7,864.59
Deposit	09/19/2019			Booking - cc	X	200.00	8,064.59
Transfer	09/19/2019			Payroll recovery Sep 1-15 CV...	X	430.71	8,495.30
Deposit	09/20/2019			Cost Recovery - Bocce	X	99.67	8,594.97
Deposit	09/20/2019			Comm Ctr Deposit	X	3,452.00	12,046.97
Deposit	09/24/2019			Rent - cc	X	180.00	12,226.97
Deposit	09/30/2019			Booking - cc	X	200.00	12,426.97
Deposit	09/30/2019			Booking - cc	X	200.00	12,626.97
Deposit	09/30/2019			Comm Ctr Deposit	X	5,261.44	17,888.41

1:00 PM
10/14/19

CROCKETT COMMUNITY SERVICES DISTRICT
Reconciliation Detail
FUND 3241 - RECREATION, Period Ending 10/11/2019

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Deposit	10/02/2019			Rent and CD - cc	X	2,330.00	20,218.41
Deposit	10/04/2019			Tennis & Park Key - cc	X	24.00	20,242.41
Transfer	10/07/2019			Payroll recovery PCSAN to R...	X	49.83	20,292.24
Transfer	10/07/2019			Payroll recovery CVSAN to R...	X	340.23	20,632.47
Deposit	10/08/2019			Cleaning & Rent - cc	X	534.00	21,166.47
Deposit	10/08/2019			REC Tax Assmt Adv onTax	X	136,180.00	157,346.47
Total Deposits and Credits						157,346.47	157,346.47
Total Cleared Transactions						117,419.73	117,419.73
Cleared Balance						117,419.73	536,490.16
Register Balance as of 10/11/2019						117,419.73	536,490.16
Ending Balance						117,419.73	536,490.16

CROCKETT POLICE LIAISON COMMITTEE

of the Crockett Community Services District

P.O. Box 578 – Crockett, CA 94525

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: manager@town.crockett.ca.us

website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, OCTOBER 7, 2019

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Angell. Present were Committee members Cardwell, Currington, Melero, and Wais. Committee members Botta and Valentini were absent.

2. AGENDA ORDER: No requests for items out of order.

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: It was reported that the stop signal at San Pablo and Merchant is not working correctly. Mr. Angell will contact Public Works.

5.a. REPORT FROM DEPUTY: Deputy Spangler reported that she is still working on removing vehicles by the gate on San Pablo Avenue. She reminded us that this is a slow process. She is working on RV's parked on public streets and driveways. She also reported that the Nantucket was broken into again. Vandals got in underneath the structure. They broke out the front windows and damaged the back of the building. Plywood was used to board up the building again. They might have found a company to remove the sunken boats next to Nantucket but the deal is not confirmed. The Bass Club has been working to remove junk around their building and it is looking good.

It was reported that there will be a meeting with State Lands on October 24 in Martinez at 651 Pine Street in the Supervisors Chambers to discuss the Nantucket property. The public was urged to attend as the rumor is the State is leaning towards tearing everything down.

5.b. REPORT FROM CHP ON TRAFFIC ISSUES: Mr. Angell reported for the CHP. Citizens can park for 72 hours on public streets/neighborhoods, after that they are subject to tickets unless they move their vehicles. There were three crashes on Crockett Roads and two DUI arrests.

5.c. NEIGHBORHOOD WATCH: Some residents want to meet but as to date there have been no meetings.

5.d. AD HOC COMMITTEE REPORT: None

6. REPORTS FROM COMMITTEE MEMBERS: It was reported that there have been some recent seshows on Hercules Avenue in Hercules. The fire in Crolona Heights was a vegetation fire. Our Firefighters did a great job controlling the fire. There will be upcoming power outages for fire protection, Crockett should not be affected.

7. CONSENT CALENDAR: The consent items were approved unanimously (mw/sm):

- a. Approve Minutes of September 9, 2019.
- b. Approve Financial Report.

8. FUTURE AGENDA ITEM:

Safe refuge bulb outs at Merchant and Pomona.

9. ADJOURNMENT: The meeting was adjourned at 7:14 PM until November 4, 2019.

Respectfully submitted,
Barbara Cardwell

CROCKETT POLICE LIAISON COMMITTEE

of the Crockett Community Services District

P.O. Box 578 – Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

FINANCIAL REPORT

AS OF OCTOBER 31, 2019

Opening balance: 10/1/2019 \$8,493.34

Activity:

Revenue

September *Clancy pending* -

Expenditures

Payroll recovery for October (10/18) (\$110.10)

Clock (\$102.31)

Postage (\$2.05)

Current balance as of 10/31/19 \$8,278.88

Staff spent approximately 6.75 hours on PLC issues in October.



District Finance Officer

//admin/districtsecretary/plc/financialreport