

## Regular Business Meeting - Amended AGENDA FOR WEDNESDAY, APRIL 24, 2024

Time: 6:00 PM - Closed Session  
TIME: 7:00 PM – Regular Meeting  
PLACE: Crockett Community Center, 850 Pomona Street, Crockett, CA

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1. CALL TO ORDER - ROLL CALL
2. CLOSED SESSION: pursuant to Government Code Section 54957.
  - a. CONFERENCE WITH LABOR NEGOTIATORS.
    - Agency designated representatives: Nicholas Spinner, Board President; Richard D. Pio Roda, District Counsel
    - Unrepresented employee: District Engineer
  - b. PUBLIC EMPLOYMENT
    - Public Employment: District Engineer. Pursuant to Government Code Section 54957.6.
3. RECONVENE TO REGULAR SESSION:
4. REPORT ON CLOSED SESSION:
5. CALL TO ORDER – ROLL CALL:
6. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER:
7. PUBLIC COMMENTS ON NON-AGENDA ITEMS  
*(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
8. PUBLIC HEARINGS: None  
*(Public comments are limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*
9. CONSENT CALENDAR: Consideration of a motion to approve the following items:  
*(Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*
  - a. Approve Minutes of CCSD Board meeting on March 27, 2024.
  - b. Receive minutes of commissions and committees.
  - c. Recieve payment of District bills.

- d. Receive the resignation of Raina Currington of the Police Liaison Committee.
  - e. Receive CSDA Magazine.
10. ADMINISTRATIVE:
- a. Consider items removed from the Consent Calendar.
  - b. Approve Resolution 23/24-26 to Re-appointment of Commissioner to Recreation Commission
  - c. Receive the Crockett Sanitary Sewer Use Charge (SUC) Study Report for FY 2024/25, consider recommendation of Crockett Sanitary Commission on increasing SUCs for the town of Crockett, consider approval of Prop. 218 notice for Crockett on proposed rate increase for sewer service, set date for public hearing, and on method of collection.
  - d. Receive the Port Costa Sanitary Sewer Use Charge (SUC) Study Report for FY 2024/25, consider recommendation of Port Costa Sanitary Commission on increasing SUCs for the town of Port Costa, consider approval of Prop. 218 notice for Port Costa on proposed rate increase for sewer service, set date for public hearing, and on method of collection.
  - e. Review quote and authorize the Interim General Manager to sign a contract with Maze & Associates for accounting services.
  - f. Discuss authority for the District Engineer to sign emergency contracts up to \$50,000.
  - g. Review draft response to the Caltrans Maintenance Agreement.
  - h. Discuss Dog Park.
  - i. Discuss 1 Rolph Park Drive Ad Hoc Committee.
11. BUDGET AND FINANCE:
- a. Discuss financial matters related to the District.
  - b. Consider report on Budget for FY 2023/24.
12. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:  
*(These items are typically for the exchange of information only. No action will be taken at this time.)*
- a. Recreation Department
  - b. District Secretary
  - c. Administrative Services Manager
  - d. Maintenance Department
  - e. Port Costa Sanitary Department
  - f. Crockett Sanitary Department
  - g. Lighting & Landscape Commission
  - h. Governmental matters
  - i. Announcements and discussion

13. REPORTS FROM BOARD MEMBERS AND COMMITTEES:  
*(These items are typically for the exchange of information only. No action will be taken at this time.)*
  - a. Personnel Committee: Cusack (chair), Martinez, Spinner, Wais, and Wilson
  - b. Budget & Finance Committee: Mackenzie and Barassi
  - c. Police Liaison Committee: Wais, Pennisi, and Ritchey
  - d. CVSAN Wastewater Committee: Members Bartlebaugh and Manzione (chair)
  - e. Memorial Hall Advisory Committee: Members Peterson and Wilson (chair)
  - f. Ad Hoc committee(s)
    - Personnel/District Code: Members Brosnan, Cusack, Martinez (chair), Peterson, and Wais.
  - g. Inter-agency meetings: CCCSDA Bi-monthly meeting is May 27<sup>th</sup>.
14. FUTURE AGENDA ITEMS/BOARD COMMENTS
15. ADJOURNMENT: until May 22, 2024.

**HOW TO SUBMIT PUBLIC COMMENTS:**

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us/meetings](http://www.town.crockett.ca.us/meetings)

Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at [www.town.crockett.ca.us/meetings](http://www.town.crockett.ca.us/meetings) as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*