

CROCKETT SANITARY COMMISSION

Regular Meeting AGENDA FOR WEDNESDAY, MAY 17, 2023

TIME: 4:00 PM
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING:
5. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a) Approve Minutes of April 19, 2023

(Items are subject to removal from Consent Calendar by request of any commissioner on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
6. WASTEWATER:
 - a. Consider report on enforcement actions.
 - b. Review completed projects
 - c. Approve future project, Alhambra easement near Heald
7. ADMINISTRATIVE:
 - a. Consider report on actions taken by the District Board.
8. BUDGET AND FINANCE:
 - a. Consider Summary Worksheet and staff report on financial matters
9. REPORT OF DEPARTMENT MANAGER: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Operations, maintenance and capital improvements.
 - b. Governmental matters.

- c. Announcements and discussion.
- 10. REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Wastewater Committee – Members Manzione and Wais
 - b. Budget & Finance Committee – Members Adams and Trask
 - c. Recycled Water Ad Hoc Committee: Members Manzione and Trask
 - d. Inter-agency meetings:
- 11. FUTURE AGENDA ITEMS:
- 12. COMMENTS FROM COMMISSIONERS:
- 13. ADJOURNMENT until APRIL 19, 2023

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You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/4107659435> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING

CALL TO ORDER 4:08

Commissioners present:

Scott Bartlebaugh, Mark Manzione, Mary Wais, Howard Adams(remotely)

Staff present:

Gaunt Murdock, James Barnhill, Vaughn Gunkelman

REQUESTS TO TAKE AGENDA ITEMS OUT OF ORDER none

PUBLIC COMMENTS none, no public present

PUBLIC HEARING none

CONSENT CALENDAR Spelling correction(Wais),Move to approve minutes with correction, (MW 1st, SB 2nd)Carried unanimously

WASTEWATER

No enforcement actions,

Estimate for repairs of EQ tank & JTP received and discussed

Discussion on subject of encroachment liability and responsibility, Commissioner Adams noted that title company is liable for notification to purchaser of presence of easement on the property

Murdock reported that BAAQMD had said investigation was underway and they would let us know of any findings or actions regarding odor releases from Mears JTP. The inspector from BAAQMD also noted that the plant was "worn out and had no value left".

FINANCIAL REPORT . Sewer Use Charge report (23/24) was discussed, Commissioner Bartlebaugh noted that the amount of \$100,000 was insufficient for the MCC project, Staff answered that there was other money previously allocated and that the cost could be spread multiple years. Motion to approve SUC report and its recommendation to the Board of no increase in SUC for 23/24. (Sb 1st, HA 2nd) Approved unanimously.

Commissioner Manzione requested a separate meeting to name and specify reserve funds.

Staff Gunkelman reported that 1214 Starr was not assessed for the repairs we made on the property last year, due to the low assessors appraisal of the property which approached the value of the repairs cost

DISTRICT BOARD ACTIONS none reported

STAFF REPORT ON OPERATIONS Staff Murdock reported that there was a chance to meet online with a WWTP design firm on the coming Friday, and invite would be sent shortly.

STAFF REPORT ON GOVERNMENTAL MATTERS—none other than previous discussion of BAAQMD.

COMMITTEE REPORTS Budget and Finance reported that they last met March 21 It was agreed there should be a Budget and Finance committee meeting before June 1st. No other committees met.

INTERAGENCY MEETINGS

FUTURE AGENDA ITEMS

- Committee Appointments
- Plant evaluations by C&H

ADJOURNMENT at 5:41 until May 17

5a

BILL'S UNDERGROUND

Lic. No. 533042

5489 Sobrante Ave.

EL SOBRANTE, CALIFORNIA 94803-1435

(510) 223-8205

Crockett Sanitary
PO Box 578
Crockett, CA 94525

ATTENTION:
Gaunt Murdock

STATEMENT

DATE	4/13/2023
NUMBER	13994

CVSAN 2312

TERMS: Immediately upon completion
If not paid within 30 days statement will
be subject to a 19% service charge

\$ 6,975.00

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

DATE	CHARGES AND CREDITS	BALANCE
4/13/23	806-808 Winslow St. Crockett Sewer main spot repair	6,975.00

FUND 3426 *GM*
 ACCOUNT 410 20.4
 APPROVED *[Signature]*

Person Ordering service is responsible
for Payment, Cash or Check ONLY

PLEASE SEND COPY OF STATEMENT
OR STATEMENT NUMBER WITH PAYMENT

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L. R. PAUSELL CONSULTING, INC.

PIPELINE VIDEO INSPECTION AND CLEANING

GENERAL ENGINEERING CONTRACTOR

May 2, 2023

Crockett Sanitary Department
PO Box 578
Crockett, CA 94525

Attention: Accounts Payable

INVOICE CVSD 23-17

Services performed for Crockett Sewer Replacement Project MH E-04-08 to MH E-00-04 completed on May 1, 2023. *CVSAN 2301*

Replace 267 lf of Sewer:	Lump Sum	\$72,300.00
Replace MH E-04-02:	Included	

Total Amount Due		\$72,300.00

Note: Payment is due within 30 days from date of Invoice. Please send payment to address below. L. R. Paulsell Consulting, Inc. is a State of California Certified Small Business Enterprise.

Very truly yours



Lloyd R. Paulsell S.E.T.

FUND 3426 CVSAN
ACCOUNT 410 95-1
APPROVED [Signature]



L. R. PAULSELL CONSULTING, INC.

PIPELINE VIDEO INSPECTION AND CLEANING

GENERAL ENGINEERING CONTRACTOR

May 2, 2022

Crockett Sanitary Department
PO Box 578
Crockett, CA 94525

Attention: Accounts Payable

INVOICE CVSD 23-18

Services performed for Crockett Sewer Replacement Project MH E-03-05 to MH E-03-04 completed on May 1, 2022.

CVSAN 2205

Replace 202 lf of Sewer:	Lump Sum	\$38,500.00
Reconnect Lateral:	15 @ \$1,500.00 ea.	\$22,500.00
Replace Manholes:	2 @ \$7,500.00 ea.	\$15,000.00
Replace Additional Sewer:	35 lf @ \$190.00 ea.	\$6,650.00
Concrete Slab Replacement:	Lump Sum	\$1,100.00

Total Amount Due \$83,750.00

Note: Payment is due within 30 days from date of invoice. Please send payment to address below. L. R. Paulsell Consulting, Inc. is a State of California Certified Small Business Enterprise.

Very truly yours



Lloyd R. Paulsell S.E.T.

FUND	3426	CVSAN
ACCOUNT	419	.95 .1
APPROVED	<i>[Signature]</i>	

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Details_CVSAN 2313 N-03-13 to N-03-12 125 feet 8" VCP to be replaced by 6" HDPE by trenchless method, large stump, access to easment portion may be limited to foot traffic.

5 taps, 2 are in same vicinity

Contractor to verify conditions

