

# PORT COSTA SANITARY COMMISSION

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of the Crockett Community Services District

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## MINUTES OF REGULAR MEETING, August 14, 2019

1. CALL TO ORDER: The meeting was called to order at 7:01 PM by Chairperson Surges. Present were Commissioners Scheer, and Cusack, along with Dept. Manager Barnhill. Mr. Mann and Mr. Beauchemin were absent excused. Mr. Barassi was in attendance as a member of the public.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None.
4. PUBLIC HEARING: None.
5. REPORT OF DISTRICT COUNSEL: None.
- 6.a. DISTRICT BOARD ACTIONS: None.
- 6.b. SELF-MONITORING REPORT: The Commission received the cover letters for May and June 2019 electronic Self-Monitoring Reports (eSMR). The reports were certified and submitted through the California Integrated Water Quality System (CIWQS). No violations occurred in May or June.
- 6.c. STATUS REPORT ON ENFORCEMENT ACTIONS: Mr. Barnhill reported that enforcement action is currently suspended so staff can maintain focus on Collection System, Wastewater Treatment Plant, and Septic Tank issues. He said the enforcement actions are not critical in relation to the sewer system system issues. Mr. Barassi said 2 Railroad Ave lateral extends South into East Bay Regional Park land, he said there is an easement and he considers the sewer line in that easement to be public and not the responsibility of 2 Railroad Ave. Mr. Barassi said that the District Standard Specifications do not mesh well with the existing sewer collection system in Port Costa. He said standard specifications, more specific to Port Costa should be considered to be drafted. Mr. Surges suggested that the Commission review the District Standard Specifications and discuss them at the next meeting. Mr. Barnhill said the Standard Specifications can be found on Crockett Community Services website and he will add the discussion to the next agenda.
- 7.a. FINANCIAL REPORT: The Commission received the monthly Summary Worksheet. No questions were raised.
- 7.b. INTERDEPARTMENT LOAN: Mr. Barnhill reported that the fourth annual invoice from Crockett Sanitary Department inter-department loan is \$47,787.26. There was a consensus of the Commission to approve payment.
- 7.c. CCTV BUDGETED FOR FY 19/20: Mr. Barnhill reported that \$10,000 has been budgeted to for CCTV inspection of the Port Costa sewer collection system. He requested authorization to perform the CCTV inspection. The Commission authorized capital project spending to obtain bid to perform CCTV inspection was unanimous (as/tc):

8. WASTEWATER: Mr. Barnhill said Mr. Mann installed the door louver on the wastewater treatment plant (WWTP) pump room door. He said solar fabric was installed above the contact basin to provide shade in order to slow algae growth.

9a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in June or July.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9.c. STAFF ANNOUNCEMENTS: None.

10.a. BUDGET & FINANCE COMMITTEE REPORT: None

10.b. INTER-AGENCY MEETINGS: None.

11. CONSENT CALENDAR: The consent item was approved unanimously (ts/as):

- a. Approve Minutes of June 12, 2019.
- b. Receive Status Report for August.

12. FUTURE AGENDA ITEMS:

- Engineering proposal to inspect and assess septic tank.
- Receive proposal to pump septic tank and repair baffles.

13. COMMISSIONER COMMENTS: None

14. ADJOURNMENT: The meeting was adjourned at 7:24 PM until September 11, 2019.

Respectfully submitted,

James Barnhill  
August 28, 2019