

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting AGENDA FOR WEDNESDAY, MARCH 22, 2023

TIME: 700 PM
PLACE: 850 Pomona Street, Crockett

1. CALL TO ORDER - ROLL CALL
2. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL - REAL PROPERTY NEGOTIATIONS.
Pursuant to Govt. Code, Section 54956.8.
3. OPEN SESSION: Announcements of actions taken during closed session:
4. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
5. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
6. PUBLIC HEARING: *(Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*
7. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for exchange of information only. No action will be taken at this time.)*
 - a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.
8. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of February 22, 2023.
 - b. Approve payment of District bills.
 - c. Receive Minutes of Commissions and Committees.

9. ADMINISTRATIVE:

- a. Consider consent items removed from Consent Calendar.
- b. Approve Resolution 22/23-22, Establishing of Crockett Maintenance Commission.
- c. Appoint members to the Crockett Maintenance Commission.
- d. Approve repair expenses.
- e. Approve County funding of Alexander Park project.

10. BUDGET AND FINANCE:

- a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.
- b. Consider report on Budget for FY 2022/23.

11. REPORTS FROM BOARD MEMBERS AND COMMITTEES:

(These items are typically for exchange of information only. No action will be taken at this time.)

- a. Personnel Committee - Members Barassi, Cusack and Wilson
- b. Budget & Finance Committee - Members Mackenzie and Peterson
- c. Ad-Hoc Committee for Negotiations – Members Goodman and Barassi
- d. Inter-agency meetings:

12. FUTURE AGENDA ITEMS BOARD COMMENTS:

13. ADJOURNMENT to April 26, 2023

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the **meeting or time when services are needed will assist District staff in assuring that reasonable arrangements** can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available/or public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager, at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at +1 669 900 9128.

Enter the Meeting ID# 851 4443 2900 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at <https://zoom.us/ulaeONOA5qL>.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/85144432900> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hclen-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux/>)

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# 851 4443 2900.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525
Telephone (510) 787-2414
Fax (510) 787-3049
e-mail: recreation@town.crockett.ca.us
website: www.town.crockett.ca.us

TO: Luigi Barassi
Jena Goodman
John Mackenzie
Kent Peterson
Nick Spinner

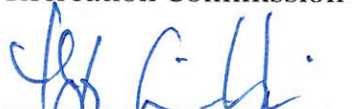
FROM: Crockett Recreation Commissioners

SUBJECT: District Office Ongoing Issues

DATE: March 9, 2023

The Recreation Commissioners are deeply concerned about a number of issues that must be addressed. The following issues are critical to the work of this Commission.


1. We have not received the yearly budget, even though a proposed budget was completed in December 2022.
2. The Recreation Commission has not received the monthly financial worksheet. Checks and balances; deposits and credits; invested balance, beginning and closing balances, and so on are typically included.
3. Why haven't the bills been paid in a timely manner to our outside services.
4. Why has a major credit card been cancelled due to non-payment of \$27,700. This is not acceptable when we are financially sound.
5. How and why has the District Board let this happen.
6. It would be great to have a member of the Board from time to time at the Crockett Recreation Commission meetings.



Jeff Airoldi



Louise Choquette



Tom Cusack



Diana Martinez



John Valentini

7a

RESPONSE TO REC LETTER:

1. We have not received the yearly budget, even though a proposed budget was completed in December 2022.

The budget was approved and adopted on November 16th, 2022, you received a copy at that time. I have not heard that you did not have the budget and could have supplied it to you at any time (please see the attached REC budget)

2. The REC commission has not received the monthly financial worksheet. Checks and balances; deposits and credits; invested balance, beginning, and closing balances, and so on are typically included.

I have not received a request for these items, so I had no idea you were not in possession of them. The REC commission meets too early in the month to receive the most current monthly sheets (CCC sends this info on roughly the 13th of each month). If you can provide me with a list of items you are missing, I can provide them to you (Please see the attached financial info for the most recent sheets).

3. Why haven't the bills been paid in a timely manner to our outside services.

This can be attributed to several root causes. The Port Costa Sanitary Dept. was paying all of REC's bills up until very recently, which caused a great deal of confusion for many associated parties. A great deal of the invoices come to me late – or not at all, and an even larger proportion of those invoices are troublesome to say the least. Problems with REC invoices specifically often include: no signature or initials for approval, a signature that does not match the signatory, misspelling of crucial info (such as names) that result in long delays for cancelling and reissuing checks, incorrect calculations, and requests for alterations to invoices, invoices coming to me to be paid by check that have already been paid with a credit card – resulting in duplicate payment. The list goes on.

4. Why has a major credit card been cancelled due to non-payment of \$27,700.

The US Bank card was cancelled due the nature of the card, not due to nonpayment. The inability to change the account holders name and the lack of control of the account were both major problems. A new payment account is being sought out, with greater controls on it, as CC spending has escalated at an alarming rate recently. The lack of transparency for purchases and their respective departments was unacceptable.

As a general statement regarding the letter from the Recreation Commission, as well as recent events: the person responsible for answering most of these questions (myself) was not notified, CC'd, or sent

this letter in any format. I was informed after the fact by one of the recipients. The same can be said of item 7.b. on the Recreation Commission agenda, which was scheduled for 6pm, Monday March 6th. Within an hour or two of being notified of this item, and confirming I would attend this meeting to participate in the discussion, the meeting was cancelled. Every meeting I have scheduled with the employees of the REC department to discuss communication and procedures has been skipped at the last minute by REC staff. Due to the incorrect and inconsistent content of the financial documents originating from the REC department, a disproportionately large amount of my time is spent on REC business. It is my firm belief that the intent of this is to keep me busy and to shift my focus from other matters – such as improper timesheet hours, and incorrect CalPERS entries dating back many years. The above assertion aside – I remain steadfast that if there are questions like the four answered on the previous page, they should be directed at myself, in writing.

It is my hope that all parties can move forward amicably and that this response is met with cooperation and yields positive results for all departments of the CCSD.

Respectfully,

A handwritten signature in black ink, appearing to read 'V. Gunkelman', written over a horizontal line.

Vaughn Gunkelman
Administrative Services Manager

CROCKETT COMMUNITY SERVICES DISTRICT FY 2022/23 BUDGET

ADOPTED (11/16/2022)

	PRIOR YEAR ACTUAL 2020/21	ADOPTED BUDGET 2021/22	ESTIMATED YEAR-END 2021/22	PROPOSED BUDGET 2022/23
Revenue				
CCSD Administration ⁽¹⁾	\$ 45,845	\$ -	\$ 90,517	\$ -
Recreation Dept.	\$ 378,840	\$ 835,401	\$ 623,081	\$ 1,047,937
Maintenance Dept. ⁽⁴⁾	\$ 36,543	\$ 520,327	\$ 204,339	\$ 446,835
Port Costa Sanitary Dept.	\$ 302,511	\$ 293,813	\$ 293,813	\$ 299,908
Crockett Sanitary Dept. ^{(2) (3)}	\$ 2,013,841	\$ 2,205,148	\$ 1,833,061	\$ 2,558,688
Receivable PC Loans ⁽³⁾	\$ 73,977	\$ 42,681	\$ 46,074	\$ 45,648
Rate Stabilization Resrv	\$ -	\$ -		\$ 112,000
Total Revenue	\$ 2,851,557	\$ 3,897,370	\$ 3,090,885	\$ 4,511,016
Expenses				
CCSD Administration ⁽¹⁾	\$ -	\$ -	\$ -	
Recreation Dept.	\$ 449,055	\$ 781,457	\$ 586,882	\$ 1,091,814
Maintenance Dept. ⁽⁴⁾	\$ 19,999	\$ 850,487	\$ 163,931	\$ 708,873
Port Costa Sanitary Dept. ⁽³⁾	\$ 236,149	\$ 306,475	\$ 233,637	\$ 372,357
Crockett Sanitary Dept. ⁽²⁾	\$ 1,433,678	\$ 1,747,486	\$ 1,598,014	\$ 3,355,499
Rate Stabilization Resrv	\$ -	\$ -	\$ -	
Total Expense	\$ 2,138,881	\$ 3,685,905	\$ 2,582,464	\$ 5,528,543
Net Increase (Decrease) in Cash ⁽³⁾	\$ 712,676	\$ 211,465	\$ 508,421	\$ (1,017,527)
Fund Balance, beginning	\$ 4,866,866	\$ 5,513,308	\$ 5,586,860	\$ 6,095,282
Fund Balance, end of year	\$ 5,586,860	\$ 5,724,773	\$ 6,095,282	\$ 5,077,755
<i>O&M annual - All Depts.</i>	\$ 1,824,616	\$ 2,326,668	\$ 2,111,733	\$ 2,301,788
<i>Payroll Summary All Depts.</i>	\$ 420,734	\$ 543,267	\$ 608,350	\$ 619,876

(1) CCSD Admin Revenues/Expenses held in Fund 3240 and split to Crockett San, Rec. and Maint. Depts.

CSD roll-up reflected on estimated only, revenue/expenses attached to Maintenance Budget

(2) Includes Crockett Sanitary funds 3426, 3427, and 3429, and JIP large project reserves.

(3) Non-operation loan and repayment from Port Costa San. Dept. separated from CVSAN as long-term liability.

(4) Maintenance budget includes District Office O&M, Capital Projects, and CSD Admin

FY 2022-23 CROCKETT RECREATION DEPARTMENT BUDGET - APPROVED 11-16-22 - FUND 3241

	PY 2020-21	FY 2021-22	FY 2021-22	FY 22-23
	Actual	Approved	Estimated Year-End	Proposed Budget
O&M Expenses - combined cost centers				
Uniforms	\$ 1,412	\$ 2,200	\$ 1,412	\$ 2,200
Telephone / Internet / Software Subscriptions	\$ 5,901	\$ 7,986	\$ 5,374	\$ 5,289
Insurance	\$ 20,213	\$ 33,163	\$ 28,325	\$ 30,874
Elections	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance	\$ 60,169	\$ 82,049	\$ 90,371	\$ 94,890
Memberships	\$ 309	\$ 360	\$ 309	\$ 360
Program Supplies	\$ 418	\$ 14,375	\$ 1,180	\$ 14,375
Other Operating/CD Returns/Cash over	\$ 33,458	\$ 135,118	\$ 52,851	\$ 48,124
Capital Replacements				\$ 175,800
Office	\$ 2,930	\$ 6,724	\$ 3,325	\$ 5,804
Professional Services	\$ 13,274	\$ 20,256	\$ 17,103	\$ 17,918
Advertising & Legal Notices	\$ 67	\$ 1,297	\$ 901	\$ 1,294
Training & Certification	\$ 1,435	\$ 8,170	\$ 2,850	\$ 8,170
Cost of Goods Sold	\$ 3,582	\$ 5,196	\$ 6,829	\$ 5,196
Vehicle Travel Reimbursement	\$ 1,492	\$ 2,371	\$ 2,500	\$ 2,357
Utilities	\$ 48,586	\$ 61,824	\$ 62,904	\$ 61,153
County Charges	\$ 5,873	\$ 6,214	\$ 4,856	\$ 4,550
Salaries and Benefits	\$ 179,176	\$ 223,114	\$ 263,465	\$ 232,387
Total O&M Expenses	\$ 378,294	\$ 610,416	\$ 544,555	\$ 710,740
Fixed Assets				
Capital Projects Allocation / Expenses	\$ 2,500	\$ 110,000	\$ 29,269	\$ 310,000
Total Fixed Assets	\$ 2,500	\$ 110,000	29,269	\$ 310,000
Contingency Reserve *	\$ 0	\$ 61,042	0	\$ 71,074
Non-Operating expense / interfund trsfrs	\$ 36,615	\$ 0	\$ 10,653	\$ 0
Payroll Liabilities G/L adjust.	2,636		\$ 2,405	
Total Expenditures	\$ 420,044	\$ 781,457	\$ 586,882	\$ 1,091,814
TOTAL APPROPRIATIONS	\$	\$ 781,457	\$	\$ 1,091,814
TOTAL REVENUES **	\$ 328,797	\$ 835,401	\$ 623,081	\$ 1,047,937
Operating Revenue	\$ 76,963	\$ 313,035	\$ 344,674	\$ 378,933
Cost recovery	\$ 394	\$ 3,451	\$ 7,718	\$ 8,489
Community Center income	\$ 8,295	\$ 236,980	\$ 261,915	\$ 279,688
Aquatics Center income	\$ 48,346	\$ 69,055	\$ 72,672	\$ 87,206
Other income (park, keys, fines, etc.)	\$ 14,747	\$ 1,550	\$ 534	\$ 1,550
Donations (other)	\$ 5,183	\$ 2,000	\$ 1,836	\$ 2,000
Non-Operating Revenue	\$ 251,833	\$ 522,366	\$ 278,407	\$ 669,003
Property Tax trsf from 3240	\$ 60,000	\$ 64,170	\$ 68,119	\$ 70,163
Recreation Tax	\$ 136,290	\$ 136,358	\$ 136,400	\$ 130,818
Interest (non-op)	\$ 3,439	\$ 5,238	\$ 859	\$ 3,201
Return-to-Source Co-gen grant	\$ 42,182	\$ 41,900	\$ 43,029	\$ 38,562
Other non-profit grants	\$ 0	\$ 271,000	\$ 0	\$ 422,560
Non-operating income	\$ 9,922	\$ 3,700	\$ 30,000	\$ 3,700

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 3-22-23 LATEST FUND REPORT: 3-13-23

OPERATING FUND 3241

CASH CARRIED FORWARD: \$ 245,141.05

ACTIVITY:

CHECKS AND PAYMENTS

Warrants (9964-9988) (\$36,229.48)

Wells Fargo Fees (\$127.43)

LAIF deposit 2/27/23 (\$30,000.00)

DEPOSITS AND CREDITS

Comm Center Bookings,
Security & C/D &
Pool Deposits & \$29,591.00
Bathroom keys &
Tennis Court keys

C/D deposit refund (\$1,400.00)
Other returns / deposit \$0.00

CASH BALANCE: \$ 206,975.14

ADV ON TAXES : \$59,290.00
No Activity

NET ADV ON TAXES: \$59,290.00

INVESTED BALANCE: \$180,749.60

LAIF deposit 2/27/23 \$30,000.00

NET INVESTED: \$210,749.60

\$50,222.82 c/d deposits

\$160,526.78 avail. funds

FUND BALANCE: \$ 477,014.74

*** Below held in cash account ***

C/D BEGINNING BALANCE: \$50,222.82

c/d deposit receipts \$0.00

c/d deposit refunds \$0.00

Trnsfr recovery \$0.00

NET C/D ENDING BALANCE \$50,222.82

CAP / RESTRICTED BAL: \$4,639.60

Donations \$0.00

\$0.00

NET CAPITAL REPL. BAL: \$4,639.60

POLICE LIAISON BALANCE \$8,171.84

Parking revenue \$0.00

Payroll/Expenses \$0.00

NET PLC ENDING BALANCE \$8,171.84

XMAS LIGHT BEG BALANCE \$496.57

No activity \$0.00

XMAS LIGHT END BALANCE \$496.57

CERT ACTIVITY: None \$0.00

CERT Ending Balance: \$0.00

PETTY CASH BALANCE: \$60.00

TAXES held in 3240: (\$23,751.26)

CO.charges in 3240: \$ -

Due from PCSAN: \$2,123.06

CROCKETT COMMUNITY SERVICES DISTRICT

MINUTES OF REGULAR MEETING, FEBRUARY 22, 2023

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by President Barassi.
Present were Board Members Goodman, Mackenzie, Peterson and Spinner, along with General Manager Murdock, Recreation Department Manager Wilson, Administrative Services Manager Gunkelman, Sanitary Dept. Manager Barnhill.
2. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
Significant exposure to litigation pursuant to Govt. Code Section 54958.9 subdivision (d), sections (2), (3) and (4).
3. OPEN SESSION: Mr. Murdock said there is no reportable action items to report.
4. AGENDA ORDER: There were no requests to hear agenda items out of order.
5. PUBLIC COMMENTS: None
6. PUBLIC FORUM/DISCUSSION: None
7. PUBLIC HEARING: None
- 8.a. MAINTENANCE DEPARTMENT: GM Murdock reported that we had been granted the lease from CalTrans, and had the copy. It would be \$12 per year. Director Peterson stated that the Dog Park was to be a Rec Committee asset, but that until the Dog park was established it was the responsibility of the Maintenance Department. He also stated the need for a Maintenance Commission to oversee that department. Barassi stressed the importance of moving forward with 1 Rolph Park Drive.
- 8.b. RECREATION DEPT. REPORT:
- 8.c. PORT COSTA SANITARY DEPT.: Mr. Barnhill reported on the need to maintain the septic tank at Port Costa, and that the Pollution Prevention Plan was submitted.
- 8.d. CROCKETT SANITARY DEPT.: Mr. Murdock reported that Concrete Science had looked material condition of the EQ tank and the JTP. Murdock reported 2 SSO's one at 461 Clark, and was awaiting repair. Another SSO on Kendal near Johnson, 760 gallons, this is also scheduled for repair. Murdock reported the completion of the replacement of the line at 208 Alexander, 280 feet. Also reported need to make repairs to water supply line in the C&H truck yard. A spirited discussion ensued of the repairs and property access and property owner complaint issues.
- 8.e. STAFF REPORT ON GOVERNMENTAL MATTERS:
- 8.f. STAFF ANNOUNCEMENTS: None

9.a. PERSONNEL COMMITTEE REPORT: Tom Cusack reported that the Personnel Committee met.

9.b. BUDGET & FINANCE COMMITTEE REPORT: President Barassi noted that Director Peterson was replaced by Director Spinner on the Budget and Finance committee,

9.c. POLICE LIAISON COMMITTEE: None

9.d. MEMORIAL HALL COMMITTEE: Director Peterson reported having difficulties getting a response from the architect.

9.e. AD HOC COMMITTEE REPORTS: President Barassi reported that he had spoken with CVSAN committee and they agreed to appoint Commissioner Manzione to join the Ad-Hoc Committee. Director Goodman reported on the Ad-Hoc meeting, with 15 to 20 attendees including Brian Romero from C&H

9.f. INTER-AGENCY MEETINGS: None

10. CONSENT CALENDAR: The consent items were approved unanimously by roll call vote. (KP/NS). With correction that Personnel Committee consisted of Goodman, Spinner, Mary Wais, Tom Cusack and Ron Wilson

b. Approve payment of District bills (warrants Rec. 9921-9952, 9953 missing, 9954-9963; PCSan, 1658-1670; Maintenance 549-552, 553 missing, 554-555; CVSan 6859-6879, 6880 missing, 6881-6890).

d. Consider Resolution 22/23-20 authorizing teleconferencing and hybrid meetings for the period of March 1, 2023 through March 30, 2023 in conformity with AB 361.

11.a. CONSENT ITEMS REMOVED:

11.b. APPOINT COMMISSIONER: Diana Martinez appointed by Resolution 22/23-19 to the Crockett Recreation Commission for two years, Unanimous (NS/JG).

11.c. MEASURE L INITIATIVE: Resolution 22/23-21(KP/JM) recognizing the will of the people to approve Measure L. Unanimous

12.a. FINANCIAL REPORT: Mr. Gunkelman reported SUC funds transferred to District approximately 77,000 to Rec, 862,762 to CVSan, approx. 157,000 to PCSan. LAIF 2.07%. The county ruled that the charges for repairs to the property at 1214 Starr were uncollectable due to being too high with respect to assessed value of property.

13. REPORTS FROM BOARD MEMBERS: None

14. FUTURE AGENDA ITEMS:

Consider Resolution creating a new Commission for the Maintenance department and to oversee the Measure L funds.

15. BOARD COMMENTS: Director Mackenzie said on February 23 in Port Costa there was a meeting on the Field Semester Project and would be another on the following Thursday.

16. ADJOURNMENT: Adjourned at 8:38 PM until March 22, 2023.

A handwritten signature in black ink, appearing to be "Barassi", is located at the bottom right of the page.

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: 2/23/23 Fund: 324100 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
FUND 3241 - RECREATION				
02/24/2023	DOLORES M. MORALES	Mileage reimbursement - January 2023	22.27	9964
02/24/2023	RONALD D. WILSON	Mileage Reimbursement - Jan 2023	98.25	9965
02/24/2023	LESLIE'S POOL SUPPLIES	Pool Supplies - Jan 23, 27, 29	937.07	9966
02/24/2023	PG&E	Dec, Jan & Feb elec & gas charges - Pool & Comm Ctr	2,765.77	9967
02/24/2023	TERRACARE ASSOCIATES	Landscaping services - Feb. 2023	3,635.00	9968
02/24/2023	UNIVERSAL BUILDING SERVI...	10 Invoices - Sept-Jan	2,711.76	9969
02/24/2023	DOLORES M. MORALES		648.70	9970
02/24/2023	SUSAN G. WITSCHI		2,516.34	9971
02/24/2023	DAMOND L. BAL		184.28	9972
Total FUND 3241 - RECREATION			<u>13,519.44</u>	
TOTAL			<u>13,519.44</u>	



AUDITOR-CONTROLLER
2023 FEB 23 A 11:13

98

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: 2/23/23 Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
02/24/2023	Valley Operators, LLC	January Monthly Service Fee. Inv#2290	4,600.00	1671
02/24/2023	PG&E	Elec. charges -Jan to Feb - Acct# 2704121327-6	576.22	1672
Total FUND 3425 - PC SANITARY - O&M			5,176.22	
TOTAL			5,176.22	



2023 FEB 23 A 11: 53
AUDITOR-CONTROLLER

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: 2/23/23 Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
02/24/2023	L.R. PAULSELL CONSULTING	Emergency Call outs - Jan 31 to Feb 16. Inv# 23-6 to 23-10	16,542.94	6891
02/24/2023	PG&E	Gas and electric charges for CVSAN & 1 Rolph Park - Acct 6193...	7,987.48	6892
02/24/2023	Brian Montgomery	SUC refund - Duplex charge reduced to SFR - 3 years	1,457.00	6893
02/24/2023	Mike Kirker	SUC refund for 101 Alexander and 525 West	5,341.00	6894
Total FUND 3426 - CV SANITARY - O&M			<u>31,328.42</u>	
TOTAL			<u>31,328.42</u>	



AUDITOR-CONTROLLER
 2023 FEB 23 A 11:44

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: 2/24/23 Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3241 - RECREATION				
02/25/2023	Lucia Valdez	C/D Deposit refund for event 1/14/2023	700.00	9973
Total FUND 3241 - RECREATION			700.00	
TOTAL			700.00	

Ronald Wilson

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District ✓

Auditor's Date: 3/6/23 Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3241 - RECREATION				
03/07/2023 ✓	Studio 144 Architects	Progress payment & site visit - ADA renovation	3,833.60	9974 ✓
03/07/2023	Adams Pool Solutions	Circulation pump replacement - Change order	1,897.83	9975
03/07/2023	Cal West Service, Inc.	Ice machine inspection - Inv# 70363	814.43	9976
03/07/2023	Knorr Systems, Inc.	ORP & pH sensor cables - Cust ID: C5100	1,523.40	9977
03/07/2023	LESLIE'S POOL SUPPLIES	In-store repair & Turbine kit - Inv#00137-01-084542	102.78	9978
03/07/2023	LINCOLN AQUATICS	pool supplies - Inv#'s 07358 & 06129	259.02	9979
03/07/2023	National Aquatic Services, Inc.	Vaccum inspection and repair - Inv. 23-080	649.99	9980
03/07/2023	Thryv	Advertising charges	61.35	9981
03/07/2023	RONALD D. WILSON	Reimbursement for cell phone mintues	10.38	9982
03/07/2023	Kulwinder Singh	C/D refund - Jan 20, 2023	359.00	9983
03/07/2023	RONALD D. WILSON	[Payroll]	2,599.07	9984
03/07/2023	DOLORES M. MORALES		940.35	9985
03/07/2023	SUSAN G. WITSCHI		2,090.32	9986
03/07/2023	DAMOND L. BAL		140.92	9987
Total FUND 3241 - RECREATION			15,282.44	
TOTAL			15,282.44 ✓	

cash balance on
8/8
3/6/23


[Handwritten Signature]

AUDITOR - CONTROLLER
2023 MAR -7 A 3:12

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District
 Auditor's Date: 3/6/23 Fund: 324200 ✓ Account : 0830 ✓

Date	Name	Memo	Credit	Num
FUND 3242 - MAINTENANCE				
03/07/2023	DENALECT ALARM CO.	Alarm maintenance	203.30	556 ✓
03/07/2023	EBMUD	Dec-Feb water charges at 1 Rol...	112.02	557 ✓
Total FUND 3242 - MAINTENANCE			315.32	
TOTAL			<u>315.32</u>	

CASH Bal. OK
 3/6/23
 DR



AUDITOR-CONTROLLER
 2023 MAR -7 A 3:22

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: 3/6/23 Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3425 - PC SANITARY - O&M				
03/07/2023	L.R. PAULSELL CONSULTING	High Pres. Pipeline cleaning - Jan 21 & 22	3,080.00	1673
03/07/2023	JAMES G. BARNHILL	Reimbursement for lab testing & gas charges	723.80	1674
Total FUND 3425 - PC SANITARY - O&M			3,803.80	
TOTAL			3,803.80	

Cash Balance OK
3/6/23
JK



AUDITOR - CONTROLLER
2023 MAR 7 - 7 A 3:22

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District ✓

Auditor's Date: 3/6/23 Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
FUND 3426 - CV SANITARY - O&M				
✓ 03/07/2023	GAUNT A. MURDOCK	[Payroll 2/1 - 2/23] Inspection and Report for JTP&EQ infrastructure Sewer replacement project & high pres Cleaning	5,132.13	6895 ✓
03/07/2023	JAMES G. BARNHILL		5,620.15	6896
03/07/2023	VAUGHN P. GUNKELMAN		4,123.72	6897
03/07/2023	Concrete Science, Inc.		2,850.00	6898
03/07/2023	L.R. PAULSELL CONSULTING		70,480.00	6899 ✓
Total FUND 3426 - CV SANITARY - O&M			88,206.00	
TOTAL			<u>88,206.00</u>	

Cash Balance OK
2/6/23
[Signature]

AUDITOR-CONTROLLER
 2023 MAR 7 - 7 A 3:02

CROCKETT SANITARY COMMISSION

Regular Meeting

MINUTES OF THE SPECIAL MEETING, WEDNESDAY, FEBRUARY 15, 2023

PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Sanitary Commission is an agent of the Crockett Community Services District.

CALL TO ORDER – ROLL CALL 4:13 pm,

Commissioners Present:

- Mark Manzione
- Darcy Trask
- Howard Adams

Also Present:

- Scott Bartlebaugh(online, not voting)
- Luigi Barassi, CSD Board President
- Gaunt Murdock, Staff
- James Barnhill, Staff

CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER No Requests

PUBLIC COMMENTS ON NON-AGENDA ITEMS: No Comments

CONSENT CALENDAR

- Approve Minutes of Jan 15, 2023, Special Meeting
Ayes: Manzione, Trask, Adams
Nays: None
Abstain: Scott Bartlebaugh

WASTEWATER:

No Enforcement actions

Mention was made of issue of ship discharge at the C&H port. Luigi Barassi requested a timeline of the events associated with odor releases.

Commissioner Bartlebaugh wanted report on status of blower replacement at Meads Treatment Plant.

ADMINISTRATIVE:

Scott Bartlebaugh welcomed to join Commission

Luigi spoke of desire to select a CVSAN commissioner to Meads Ad-Hoc Negotiating Committee. Commissioner Manzione selected. Meetings to be held every 2 weeks.

Appointment of committee was postponed.

BUDGET AND FINANCE:

Commission requested a Budget and Finance Committee meeting.
LAIF funds were reported at returning 2.05%.



REPORT OF DEPARTMENT MANAGER

Murdock reported 2 SSO's. A Class 1 SSO occurred on Kendal street near Johnson, a Class 1 SSO with calculated volume of 1075 gallons occurred on easement of 461 Clark street. Discussed problem of shared lateral at 1301 Pomona.

REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)

- a) Wastewater Committee – Members Manzione and Wais
Manzione requested a follow-up on odor problems.
- b) Budget & Finance Committee – Members Adams and Trask
- c) Recycled Water Ad Hoc Committee: Members Manzione and Trask
- d) Inter-agency meetings: President Barassi reported on the Meads Ad-Hoc Negotiating Committee.

FUTURE AGENDA ITEMS

Committee appointments
Review ordinance regarding shared laterals

ADJOURNMENT at 6:07 until FEBRUARY 15, 2023

A handwritten signature in black ink, appearing to read "Barassi", located at the bottom right of the page.

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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Telephone (510) 787-2992

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MINUTES OF REGULAR MEETING, FEBRUARY 8, 2023

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Commissioner Surges. Present were Commissioners, Cusack, List and Scheer, along with Dept. Manager Barnhill, and General Manager Murdock. Commissioner Klaiber was absent excused.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: None
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill reported that no exceedances occurred in December and no sanitary sewer overflows occurred in January.
6. FINANCIAL REPORT: None
7. WASTEWATER: None
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no outstanding issues of consequence occurred at the treatment plant other than high flow rates. He said that the system handled the wet weather volume increase, the operators reported no issues.
- 8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. Barnhill said he is working on the Pollution Prevention Plan report which is due February 28, 2023.
- 8.c. STAFF ANNOUNCEMENTS: Mr. Barnhill said that he is in contact with Larry Walker Associates to proceed with the NPDES re-issuance process. The application is due May 1, 2023.
9. REPORTS FROM COMMISSIONERS: None
10. CONSENT CALENDAR:
 - a. Approve Minutes of December 7, 2022.
The commission voiced concern that the January minutes did not include public comments and directed Mr. Barnhill to make corrections and re-issue the January 11, 2023 minutes for approval.

Commissioners: Tom Cusack, Karen Klaiber, Tom List, Anne Scheer, Joe Surges

11. FUTURE AGENDA ITEMS:

Bull Valley Agricultural Center & Port Costa School – scope and costs.
Acquire backup effluent pump with capacity to maintain flow to filter beds.

12. COMMISSIONER COMMENTS: The Commission voted unanimously to re-appoint Mr. Surges as Chair (tc/as) and Mr. Cusack was re-appointed as Vice Chair. (as/tl)

13. ADJOURNMENT: The meeting was adjourned at 7:15 PM until March 8, 2023.

Respectfully submitted,



James Barnhill
March 1, 2023

10.b.

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, JANUARY 11, 2023

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Commissioner Cusack. Present were Commissioners Klaiber, List and Scheer, along with Dept. Manager Barnhill, General Manager Murdock, and Administrative Manager Gunkelman. Commissioner Surges was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: Members of the public voiced concerns regarding the Port Costa Field Semester Project. The sewer collection system and treatment plant might not be capable of handling additional volume or concentrated sewage. There is the potential that grey water might be separated from the black wastewater for independent treatment, this would introduce concentrated waste into the system which could lead to potential backups, odors, and reduced treatment capability. Costs to upgrade could be passed onto the current rate payers if the system is adversely affected. Mr. Barnhill recommended that an engineering firm investigate the issue to advise on the current system capabilities due to the additional loading on the system, this cost would not necessarily be the responsibility of the Department. Mrs. Klaiber said there was an agreement with Crockett CSD that no new connections would be allowed in Port Costa.
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: Mr. Murdock said that Mr. Barassi has been re-appointed Board President. New Board members are Jenna Goodman and Nick Spinner. Jenna Goodman has been appointed Vice President.
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill reported that no exceedances occurred in November and no sanitary sewer overflows occurred in December.
- 5.c. APPROVE MEETING SCHEDULE FOR 2023: The commission received the schedule.
- 5.d. ELECTION OF OFFICERS: There was unanimous consent to postpone this item to February 8, 2023 meeting.
6. FINANCIAL REPORT: Mr. Gunkelman reported on the department financials.
7. WASTEWATER: None

Commissioners: Tom Cusack, Karen Klaiber, Tom List, Anne Scheer, Joe Surges



8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported no outstanding issues of consequence at the treatment plant. He said Valley Operators reported that the plant handled the wet weather flow and there were no discharges or overflows. He said the septic tank will be assessed for chamber #1 vacuum cleaning. He said that Valley Operators expressed concern that water from the parking lot has reached the septic tank yard and had requested a berm be installed to prevent inundation.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

8.c. STAFF ANNOUNCEMENTS: None

9. REPORTS FROM COMMISSIONERS: None

10. CONSENT CALENDAR: The consent item was approved unanimously (tc/as):
a. Approve Minutes of December 7, 2022.

11. FUTURE AGENDA ITEMS:

Bull Valley Agricultural Center & Port Costa School – scope and costs.
Acquire backup effluent pump with capacity to maintain flow to filter beds.

12. COMMISSIONER COMMENTS: Mr. Cusack said there are other funding sources to pursue other than increasing SUC rates. He said an ad hoc committee could be formed to investigate this. The Commission directed staff to re-establish the FEMA Grant system.

13. ADJOURNMENT: The meeting was adjourned at 8:10 PM until February 8, 2023.

Respectfully submitted,



James Barnhill
March 1, 2023

RESOLUTION

22/23-22

A RESOLUTION CREATING A CROCKETT MAINTENANCE COMMISSION

WHEREAS, the Crockett Community Services District was formed on July 13, 2006 pursuant to Resolution No.14-22 of the Contra Costa Local Agency Formation Commission; and,

WHEREAS, Resolution No.14-22 states that the intent of the Commission is that the Community Services District create advisory commissions for specific purposes; and,

WHEREAS, the people of Crockett did by majority vote to approve Measure L, thereby “Enacting a Special Tax on Properties Located in the Crockett Zone of the District to Fund Maintenance of Public Outdoor Spaces and Amenities’, for town maintenance and landscaping activities as set forth in ordinance”; and,

WHEREAS, The Board of Directors of the Crockett Community Services District did adopt Resolution 22/23-21 to recognize the Will of the People in electing to approve Measure L; and,

WHEREAS, the Board finds it provident to create a five member Commission to advise the District on the use of measure L funds and to ensure their wise use.

NOW, THEREFORE BE IT RESOLVED that a new commission is hereby created and named the “Crockett Maintenance Commission”

BE IT FURTHER RESOLVED That the members commission shall be appointed by the President of the Board and shall be encouraged to meet once per month and in accordance with the Ralph M. Brown Act.

THE FOREGOING RESOLUTION was adopted at the Regular Meeting of the District held on March 22, 2023 by the following vote:

AYES:

NOES:

ABSENT:


ATTEST:

Gaunt Murdock,
General Manager

Luigi Barassi,
President, CCSD

gb

CROCKETT COMMUNITY SERVICES DISTRICT


 P.O. Box 578 - Crockett, CA 94525
 850 Pomona Street
 Telephone (510) 787-2992
 e-mail: manager@town.crockett.ca.us
 website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BD. MTG: 3-22-23	LATEST FUND REPORT: 3-13-23
CCSD FUND 3240	CCSD FUND 3240
CASH CARRIED FORWARD:	CASH CARRIED FORWARD:
<u>REC DEPT:</u> (\$23,400.09)	<u>CVSAN DEPT:</u> \$104,214.28
ACTIVITY:	ACTIVITY:
PY Sec H/O prop tax \$0.78	PY Sec H/O prop tax \$3.97
EOY PY SPT Cash Conv \$127.89	EOY PY SPT Cash Conv \$652.82
PY Unsec refunds (\$23.61)	PY Unsec refunds (\$120.53)
CY PropTax Admin Cost (\$456.23)	CY PropTax Admin Cost (\$2,328.83)
CASH BALANCE (Rec): (\$23,751.26)	CASH BALANCE (CVSan): \$102,421.71
ADV ON TAXES (Rec): \$34,186.28	ADV ON TAXES (CVSan): \$174,451.58
060 Adv beginning bal \$33,615.13	060 Adv beginning bal \$171,536.07
No Activity	No Activity
Ending Balance \$33,615.13	Ending Balance \$171,536.07
160 Supplmt begin bal \$453.19	160 Supplmt begin bal \$2,313.35
EOY PY SPT Cash Conv (\$127.89)	EOY PY SPT Cash Conv (\$652.82)
2/27/23 Daily Summ. \$245.85	2/27/23 Daily Summ. \$1,254.98
Ending Balance \$571.15	Ending Balance \$2,915.51
FUND BALANCE (Rec): \$10,435.02	FUND BALANCE (CVSan): \$276,873.29
	MAINT DEPT PROPERTY TAXES ALLOC:
	Cash Carried Forward: (\$8,557.06)
	PY Sec H/O prop tax \$0.09
	EOY PY SPT Cash Conv \$15.12
	PY Unsec refunds (\$2.79)
	CY PropTax Admin Cost (\$53.94)
	Cash Balance (Maint): (\$8,598.58)
	060 Adv Beginning Bal: \$3,983.25
	No Activity
	Ending Balance: \$3,983.25
	160 Supplmt begin bal: \$53.58
	EOY PY SPT Cash Conv (\$15.12)
	2/27/23 Daily Summ. \$29.07
	Ending Balance \$67.53
	FUND BALANCE (Maint): (\$4,547.80)
	TOTAL CSD 3240 BALANCE: \$282,760.51

CROCKETT MAINTENANCE DEPARTMENT

of the Crockett Community Services District

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BD. MTG: 3-22-23 LATEST FUND REPORT 3-13-23

OPERATING FUND 3242		BALANCES BY CLASS	
CASH CARRIED FORWARD:	\$52,834.62	MEMORIAL HALL	
ACTIVITY:		Walk Honor & P66	\$276,750.00
CHECKS and PAYMENTS		Archt. Phasel	(\$15,427.99)
Warrants (556-557)	(\$315.32)	Engnr. Phasel	(\$33,934.00)
Deposit to LAIF	(\$30,000.00)	Other CapX	(\$4,605.65)
DEPOSITS:		WofH P66 Balance	\$222,782.36
Prop Tax Xfer 3240	\$0.00	Other MH O&M Bal	\$3,078.70
CCF Grant - Trimmer	\$0.00	BRIDGEHEAD	\$1,174.34
		PLAZA/FENCES/LIGHTS	(\$876.68)
		DOGPARK COST CENTER	\$2,351.14
CASH BALANCE:	\$22,519.30	ACCRUED DEBT:	
INVESTED BEG. BAL:	\$210,789.78	PCADVISORY due MH	\$1,170.20
Deposit to LAIF	\$30,000.00		
INVESTED END. BAL:	\$240,789.78		
FUND BALANCE:	\$263,309.08	TAXES held in 3240	(\$4,520.23)

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 3-22-23 LATEST FUND REPORT: 3-13-23

OPERATING FUND 3241

CASH CARRIED FORWARD:	\$ 245,141.05	INVESTED BALANCE:	\$180,749.60
ACTIVITY:		LAIF deposit 2/27/23	\$30,000.00
<u>CHECKS AND PAYMENTS</u>		NET INVESTED:	\$210,749.60
Warrants (9964-9988)	(\$36,229.48)	\$50,222.82	c/d deposits
Wells Fargo Fees	(\$127.43)	\$160,526.78	avail. funds
LAIF deposit 2/27/23	(\$30,000.00)	FUND BALANCE:	\$ 477,014.74
<u>DEPOSITS AND CREDITS</u>		*** Below held in cash account ***	
Comm Center Bookings, Security & C/D & Pool Deposits & Bathroom keys & Tennis Court keys	\$29,591.00	C/D BEGINNING BALANCE:	\$50,222.82
C/D deposit refund	(\$1,400.00)	c/d deposit receipts	\$0.00
Other returns / deposit	\$0.00	c/d deposit refunds	\$0.00
		Trnsfr recovery	\$0.00
		NET C/D ENDING BALANCE	\$50,222.82
		CAP / RESTRICTED BAL:	\$4,639.60
		Donations	\$0.00
			\$0.00
		NET CAPITAL REPL. BAL:	\$4,639.60
		POLICE LIAISON BALANCE	\$8,171.84
		Parking revenue	\$0.00
		Payroll/Expenses	\$0.00
		NET PLC ENDING BALANCE	\$8,171.84
		XMAS LIGHT BEG BALANCE	\$496.57
		No activity	\$0.00
		XMAS LIGHT END BALANCE	\$496.57
		CERT ACTIVITY: None	\$0.00
		CERT Ending Balance:	\$0.00
CASH BALANCE:	\$ 206,975.14	PETTY CASH BALANCE:	\$60.00
ADV ON TAXES :	\$59,290.00	TAXES held in 3240:	(\$23,751.26)
No Activity		CO.charges in 3240:	\$ -
NET ADV ON TAXES:	\$59,290.00	Due from PCSAN:	\$2,123.06

Commissioners: Jeff Airoldi, Louise Choquette, Tom Cusack, Diana Martinez, John Valentini

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR MTG.:	3/22/23	LATEST FUND REPORT	3/13/23
OPERATING FUND 3425			
CASH CARRIED FORWARD:	\$258,094.23	ACCRUED DEBT:	
ACTIVITY:			
Warrants (1671-1674):	(\$8,980.02)	PYs due CVSan Dep	\$24,233.49
		Loan#2 due CVSan	\$125,778.49
		Loan#3 due CVSan	\$150,000.00
Deposit to LAIF 2/27	(\$150,000.00)		
CASH BALANCE:		ACCRUED DEBT:	\$300,011.98
	\$99,114.21		
ADV ON SUC BEG. BALANCE	\$139,086.36	DUE FROM REC DEPT	(\$2,123.06)
No Activity			
Ending Balance	\$139,086.36		\$ -
		TOTAL:	(\$2,123.06)
INVESTED BEGIN. BALANCE	\$40,838.54		
Deposit to LAIF 2/27	\$150,000.00		
Ending Balance	\$190,838.54	Balance Owed	(\$2,123.06)
FUND BALANCE:	\$429,039.11		

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 3-22-23 LATEST FUND REPORT: 3-13-23

OPERATING FUND 3426

CASH CARRIED FORWARD: \$1,387,357.85

ACTIVITY:

Warrants (6891-6900) (\$126,258.47)
 LAIF Deposit 2/27/23 (\$1,000,000)

Prmt 23-03 \$30.00

CASH BALANCE: \$261,129.38

ADV ON TAXES: \$ 649,893.46

060 Prop tax Beginning \$ 649,893.46
 Setup Non-teeter (\$9,845.46)
 Ending Balance \$ 640,048.00

0100 Accts Receivable \$ 1,060.00

0110 Accts Receivable

Setup Non-teeter \$9,845.46

160 Adv Supp Prop tax \$ -

No Activity

Ending Balance \$ -

INVESTED BEG. BALANCE: \$2,815,697.15

LAIF Deposit 2/27/23 \$1,000,000

Ending Balance: \$3,815,697.15

FUND 3426 BALANCE: \$4,727,779.99

TAXES held in 3240: \$102,421.71

CO.charges in 3240: \$0.00

ACCRUED DEBT OWED TO CVSAN:

PCSAN DEPT. \$300,011.98

CONSTRUCTION FUND 3427

CASH CARRIED FORWARD: \$6,380.28

No Activity

CASH BALANCE: \$6,380.28

INVESTED BEGIN BAL.: \$1,034,527.68

No Activity

INVESTED BALANCE: \$1,034,527.68

FUND 3427 BALANCE: \$1,040,907.96

CAPITAL RESERVE FUND 3429

CASH CARRIED FORWARD: \$252.00

No Activity

CASH BALANCE: \$252.00

INVESTED BEGIN BAL.: \$72,358.88

No Activity

INVESTED BALANCE: \$72,358.88

FUND 3429 BALANCE: \$72,610.88

CONTRACTOR BONDS ON FILE:

39 contractors \$39,500.00

CROCKETT COMMUNITY SERVICES DISTRICT

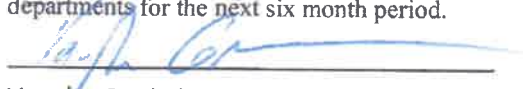
INVESTMENT REPORT

AS OF OCTOBER 3, 2022

V6

<u>Beginning invested balance:</u>	<u>12/7/2022</u>	<u>\$ 4,332,929.94</u>
<u>RECREATION DEPT. OPERATING FUND 3241</u>		
LOCAL AGENCY INVESTMENT FUND - Rate 1.35% on 9/30/22		\$ 179,810.28
Activity: 2nd Quarter Interest:		\$ 939.32
Deposit on 2/27/23		\$ 30,000.00
Ending balance:		\$ 210,749.60
<u>MAINTENANCE DEPT. MEMORIAL HALL FUND 3242</u>		
LOCAL AGENCY INVESTMENT FUND - Rate 1.35% on 9/30/22		\$ 224,616.39
Activity: 2nd Quarter Interest:		\$ 1,173.39
Walk of Honor withdrawal 1/3/23:		\$ (15,000.00)
Deposit on 2/27/23		\$ 30,000.00
Ending balance:		\$ 240,789.78
<u>PORT COSTA SANITARY DEPT. OPERATING FUND 3425</u>		
LOCAL AGENCY INVESTMENT FUND - Rate 1.35% on 9/30/22		\$ 40,626.32
Activity: 2nd Quarter Interest:		\$ 212.22
Deposit on 2/27/23		\$ 150,000.00
Ending balance:		\$ 190,838.54
<u>CROCKETT SANITARY DEPT. OPERATING FUND 3426</u>		
LOCAL AGENCY INVESTMENT FUND - Rate 1.35% on 9/30/22		\$ 2,801,064.48
Activity: 2nd Quarter Interest:		\$ 14,632.67
Deposit on 2/27/23		\$ 1,000,000.00
Ending balance:		\$ 3,815,697.15
<u>CROCKETT SANITARY DEPT. CONSTRUCTION FUND 3427</u>		
LOCAL AGENCY INVESTMENT FUND - Rate 1.35% on 9/30/22		\$ 1,029,164.69
Activity: 2nd Quarter Interest:		\$ 5,362.99
Deposit on 2/27/23		
Ending balance:		\$ 1,034,527.68
<u>CROCKETT SANITARY DEPT. CAPITAL RESERVE FUND 3429</u>		
LOCAL AGENCY INVESTMENT FUND - Rate 1.35% on 9/30/22		\$ 71,982.84
Activity: 2nd Quarter Interest:		\$ 376.04
Deposit on 2/27/23		
Ending balance:		\$ 72,358.88
<u>Closing invested balance:</u>	<u>3/3/2023</u>	<u>\$5,564,961.63</u>

All investments of the Crockett Community Services District have been made through the Treasurer, Contra Costa County. Pursuant to Gov't Code Section 53646, I hereby certify that the invested funds are in compliance with the investment policies of the Crockett Community Services District and provide sufficient liquidity to meet budgeted expenses for each respective departments for the next six month period.


 Vaughn Gunkelman, Administrative Services Manager

Date: 3/15/2023